



# Capital School District

## Board of Education Policy

Section: Business and Finance
Title: Revenue and Operation
Policy #: 300-02
Date Approved: 08/15/12
Date Revised: 05/16/12

### **Purpose:**

To provide information regarding the manner in which revenue and district operation is set.

### **LOCAL REVENUE – OPERATION**

The local tax rate authorized by law and local referendum for supplementing State appropriations for general school and office supplies, repairs, operation and other items of current expense, is set at a maximum rate per 100 dollars of assessed valuation.

The Board may add thereto 10 percent of said authorized rate for delinquencies and cost of collection. [Title 14, Paragraph 1913, Delaware Code] The tax rate will be set each year by the Board of Education not later than the regular monthly meeting in June. It is then the responsibility of the Business Manager to execute and deliver the warrant, with a duplicate of the assessment list, to the Receiver of Taxes and County Treasurer of Kent County, prior to the second Thursday in July.

### **LOCAL REVENUE – MINOR CAPITAL IMPROVEMENT**

The district adds to the tax rate an amount sufficient to cover the local 40% share of State approved Minor Capital Improvement programs. The Business Manager is responsible for recommending a rate to the Board to cover Minor Capital Improvement costs.

### **LOCAL REVENUE – DEBT SERVICE**

Delaware Law [Title 14, Chapter 21] provides that referenda be held to authorize the issuance of bonds to cover local district share of Capital Improvement expenses. Paragraph 2114 states that the authority to issue bonds shall be construed to the authority to levy taxes to service the debt. An additional amount of 10% to cover costs of delinquency and collection may be collected. It is the responsibility of the Business Manager to provide the Superintendent and the Board with a recommended property tax rate that will be sufficient to satisfy the district's debt service obligations for the ensuing fiscal year. This recommendation is to be provided prior to the June meeting

### **LOCAL REVENUE – TUITION**

Delaware law, Title 14, Chapter 6, provides that the Tuition Tax Rate will be calculated to provide sufficient funding to cover the costs associated with the Kent County Community School, Kent County Secondary Intensive Learning Center, the autistic and intensive learning centers within the Capital School District. Estimates will also be made to provide sufficient funding for the cost of special needs students attending Department of Education approved tuition programs in other districts. Furthermore, funding will be sufficient to cover special needs students placed in out of state facilities as recommended by the Interagency Collaborative Team.