

Quick Question-Teacher

How to you prevent drama from happening in your classroom? What works? What doesn't work?

Name: _____

Worksite Reflection

What was something that happened at work this week? (an event, a problem, an interaction, a success, etc.)

Administrative Questions

Is your phone number the same? YES NO
 Do you have active phone service? YES NO
 Is everything at work satisfactory? YES NO
 Are you getting enough hours? YES NO
 If you selected NO, explain:

	POINTS	EARNED	On time	Late
Journal	5		Date turned in:	
Scenario	5		Weeks late (points off):	
Question	5		Final Score:	
Reflection	3			
Admin	2			

Avoiding Drama

Avoid the Instigators

There is a person in every worksite who loves conflict. Everywhere they are, drama is, too. The more time you spend with this person, the more you'll get the impression—mistakenly—that you should be angry, too. Try to limit your interaction with the drama instigator. A polite but firm, "I'd love to talk, but I have a ton of work to do," is a good way to exit a conversation.

Don't Take Sides

Avoid taking sides when the conversation turns to the latest office gossip. You might assume that your conversation is confidential, but, you can never be sure. Making statements about what you think is best is fine, but be careful to keep from passing judgment on the specific person or situation. If you can't think of a diplomatic way to respond, just change the subject.

Be Discreet

Be discreet when giving your opinions of coworkers and bosses. What you say may come back to bite you. Steer clear of the rumor mill. You might have overheard some big office news, but is it yours to share? Think twice before you share information with your coworkers. You never know who could be listening.

Deal Directly

Perhaps you were blamed for something you didn't do. While you might be tempted to explode, take a deep breath and meet with your coworker. Ideally, meeting with your coworker gives him or her the chance to address what happened. Plan out what you want to say, try to understand your coworker's perspective, and keep the conversation slow and calm.



Save Your Mama From Your Drama:

If you're old enough to work, you're old enough to figure it out.



