

## TRANSFER OF CREDIT

Upon receipt of an official transcript, new students entering Bonneville Joint School District No. 93 from accredited public or private schools will generally be placed in grades and classes on the basis of their placement/credits in the school from which they are transferring. The goal of the District shall be to place students at levels and in settings that will enhance the probability of the student's success.

### Guidelines

1. District policies regulating pupil enrollment from other accredited elementary and secondary schools are designed to protect the educational welfare of the child and of other children.
2. Academic achievement tests, developmental testing, together with other relevant criteria, including, but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students.
3. Final disposition of all placement decisions and/or approval of transfer credits rests with the principal, subject to review by the Superintendent/designee and the Board.

### Elementary Grades (K-8) Class Placement

1. Any student transferring into the District will be admitted and placed on a probationary basis for a period of two (2) weeks.
2. During the two-(2)-week probationary period, the student will be subject to observation by the teacher and building principal.
3. Should any doubt exist with teacher and/or principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

### Secondary Grades (9-12), Credit Transfer

1. Classes taken by a transfer student as part of requirements for any home school in grades 9-12 will not be accepted for credit towards graduation.
2. Requests for transfer of credits from any secondary school shall be subject to a satisfactory examination of the following:
  - a. Appropriate certificates of accreditation.
  - b. Length of course, school day, and school year.

- c. Content of applicable courses.
  - d. The school facility as it relates to credit earned (i.e., lab areas for appropriate science or vocational instruction).
  - e. An appropriate evaluation of student performance leading toward credit issuance.
3. The District may request demonstration of proficiency in classes taken at schools not having proper secondary accreditation (grades 9-12) prior to accepting credit toward graduation.
- a. Any student transferring from a private, parochial or home school will have said records evaluated by the building Principal/designee. At the building Principal's discretion, the final determination will be made by a committee established under the direction of the Deputy Superintendent, along with the building Principal, and three representative teachers of the District.
  - b. This committee will determine whether the proposed student has demonstrated proficiency in the several subjects required by the State and District and will determine placement at a given grade level. Such determination will be implemented immediately in order to assure the student does not miss any educational opportunities.

Adopted: 03-09-1988      Reviewed: 01-17-2018      Revised: 05-17-2005  
11-07-2007

Cross Reference:      Entrance Age #3000  
                                 Birth Certificate #3002  
                                 Immunization Requirements #3004  
                                 Proof of Residence #3006  
                                 Open Enrollment #3010  
                                 Enrollment and Attendance Records #3020  
                                 Dual Enrollment #3030  
                                 Compulsory Attendance #3040  
                                 Education of Homeless Children #3060

Legal Reference:      Idaho Code § 33-506(1) Organization and government of board of trustees