

EXTENDED LEARNING OPPORTUNITIES

Pursuant to Idaho Statute 33-6402, the District shall allow students to receive credit for gaining requisite knowledge and skills outside traditional classroom instruction. Students shall receive credit for completing Extended Learning Opportunities that have been approved according to the provisions of this policy as well as for demonstrating that they have attained proficient a proficient level of understanding of required Idaho Content Standards or Career Technical Education Content Standards.

Definitions

“Extended learning opportunity” shall mean an experience that occurs outside of traditional classroom instruction that meets Idaho content standards or other Board approved learning outcomes. Such opportunities may include:

1. Enrichment opportunities outside of traditional classroom instruction;
2. Career readiness or employability skills, including internships, pre-apprenticeships, and apprenticeships; or
3. Other types of educational opportunity that have been approved by the State Board of Education or the District. Such opportunities may include, but are not limited to performing groups, internships, community service, apprenticeships, or other opportunities approved by the District, in conjunction with Board policies.

Approval for Proposed Extended Learning Opportunities

Extended learning opportunities must first be approved by the Superintendent / designee before students may receive credit for participating in the activity. In determining whether to approve an extended learning opportunity proposed by a student or by a prospective supervising organization, the District shall consider the overall benefits, costs, advantages, and disadvantages to both the student and the District.

1. Applications by Outside Organizations

- a. Organizations including nonprofit organizations, Idaho businesses, trade associations, or the United States armed forces may apply to offer District students an Extended Learning Opportunity.
- b. Applications must demonstrate how the opportunity will provide students with activities to learn specific Idaho Content Standards or the Idaho Career Technical Education Content Standards.

2. Student Initiated Requests for Credit

- a. In addition to opportunities provided by outside organizations as described above, students may also apply to receive credit for a proposed Extended Learning Opportunity on an individual basis.

- i. At least three (3) weeks prior to beginning the activity, students should submit an application to propose receiving credit for Extended Learning Opportunities to ensure the activity will meet the standards to receive credit. The application must identify the following:
 1. Specific Idaho Content Standards or the Idaho College and/or Career Readiness Competencies and subskills that the student will learn by participating in this opportunity,
 2. The methods by which a student will show evidence of a proficient level of understanding and application of those standards or competencies.
 3. Students are encouraged to request a copy of the essential learning outcomes for each course from their building principal prior to beginning an Extended Learning Opportunity,
- b. Alternatively, students may initiate requests for credit for knowledge and skills that they have already learned by following the steps outlined in the Completion and Submission for Credit section below.

3. Approved Opportunities for Extended Learning

- a. Requests by organizations seeking to provide Extended Learning Opportunities or by students to initiate an individual Extended Learning Opportunity shall be evaluated by the Superintendent / designee.
 - i. The Board directs the Superintendent to create a process for evaluating these applications.
 - ii. At a minimum, all applications by supervising organizations or students must meet the following criteria:
 1. Provide for administration and supervision of the program; and
 2. Meet additional criteria identified in Exhibit 2555E. These criteria shall be drafted by the Superintendent / designee and approved by the Board of Trustees.
- b. Pursuant to Idaho Code 33-519, no credit shall be awarded for completion of Extended Learning Opportunities for religious purposes.
- c. Once a student-initiated opportunity has been approved as an Extended Learning Opportunity, the District may consider it an approved ELO for other students.

- d. The District will maintain a list of approved Extended Learning Opportunities on its website.

Responsibilities

1. Permission

- a. Parents of students who are not 18-years old must provide written permission for their child to participate in a requested extended learning opportunity.

2. Financial Costs

- a. Any costs associated with an approved Extended Learning Opportunity shall be the financial responsibility of the student's parent/guardian.
- b. The student or their parent/guardian will be responsible for providing transportation to and from the off-campus site. However, the District may choose to provide transportation, if feasible, or allow an outside organization the use of a classroom or other district facilities for approved Extended Learning Opportunities.

3. Student Safety

- a. Outside organizations providing students with Extended Learning Opportunities shall comply with all applicable federal, state, and local laws and regulations, including child labor laws and regulations governing occupational safety.
- b. The organization supervising any ELOs shall be responsible for the student's personal safety and well-being. The District does not bear any responsibility for actions of personnel from outside organizations that have been approved to provide Extended Learning Opportunities or the safety of students while participating in such activities.
- c. A signed agreement among the school, the student, the student's parent/guardian, and a designated agent of the supervising organization may be required before any ELO will be approved by the District. The agreement should specify the roles and responsibilities of each party.

4. Student Progress

- a. It is the student's responsibility to maintain academic standing and enrollment in the approved program. If students fail to complete an approved program, they will not be eligible to earn credit for the Extended Learning Opportunity.
- b. In order to ensure the integrity of the learning experience approved under this program, the student may be required to provide evidence of progress and attendance.

Completion and Submission for Credit

1. Submitting Evidence of Learning

- a. To receive credit for an Extended Learning Opportunity or to request credit for a course by demonstrating an understanding of subject area content standards, students shall submit an application to their school principal.
 - i. Applications must be submitted at least ten (10) school days prior to the end of the grading period in which they wish to be awarded credit.
 - ii. Applications for Extended Learning Opportunities should be submitted within twenty (20) school days from the date that they completed the activity.
 - iii. Students must include the following items in the application:
 1. Description of the extended learning opportunity or other experiences completed in attaining the knowledge and skills for the course,
 2. Evidence of knowledge and skills for each identified essential and supporting standard for the course. Such evidence may include
 - a. Teacher-developed assessments, including performance-based assessments and written responses,
 - b. Presentations of major projects, including performances,
 - c. Portfolios of original work demonstrating knowledge and skills.

2. Review of Evidence

- a. The building principal will assign a content area teacher to review the application for each of the courses identified on the application.
- b. Assigned teachers will review the evidence of learning submitted by the student to determine whether students have demonstrated a proficient level of knowledge for the identified standards.
- c. Assigned teachers will make a recommendation to the school principal within ten (10) school days of receipt of the application. The recommendation will be limited to one of the following options:

- i. Do pass. The student has provided evidence of a sufficient level of understanding and acquisition of the essential concepts, skills, and competencies for the course to receive credit for it.
- ii. Resubmit with further evidence. The student has provided evidence of a sufficient level of understanding and acquisition of some, but not all, of the essential concepts, skills, and competencies for the course. The student will be afforded ten (10) additional school days to resubmit the application with additional evidence.
- iii. Do not pass. The student has not provided evidence of a sufficient level of understanding and acquisition of the essential concepts, skills, and competencies for the course to receive credit.

3. Approval of Credit

- a. The principal will review the recommendation from the teacher and will make the final decision regarding awarding credit for the Extended Learning Opportunity. The principal shall be responsible for certifying completion of the Extended Learning Opportunity and to determine how to designate credits.
 - i. Credit counted toward any subject shall only be awarded for Extended Learning Opportunities which align with the content standards of a course for which credit is awarded.
 - ii. In collaboration with the Director of Instruction and Learning, the principal will determine the number of credits to be awarded.
 - iii. Students in 7th - 12th grades who complete all of the requirements of an approved Extended Learning Opportunity that qualifies for high school credit shall receive credit toward their graduation requirements.
 1. Credits earned as Extended Learning Opportunities will be awarded "Passing" grades only and will be excluded from grade point average (GPA) calculations.
 - iv. Elementary and middle school students who complete all of the requirements of an approved Extended Learning Opportunity that does not qualify for high school credit shall receive credit toward mastery of required skills or standards.
4. The student will be notified in writing of the status of the application including an explanation with sufficient detail as to why a proposal has been denied. If additional information is requested, the information must be submitted within ten (10) school days of receipt of the request.

- a. Students whose applications have been denied may follow Board Policy [4110 Public Complaints and Grievances](#) to appeal the denial.
5. To receive credit for completing a course, students must provide evidence of a sufficient level of understanding and acquisition of the essential concepts, skills, and competencies for the course.

Adopted on: 07/13/2022 Reviewed on: Revised on:

Legal References: I.C. § 33-6401 et seq. Extended Learning Opportunities