



CAPITAL SCHOOL DISTRICT SALARY SCHEDULE FOR SECRETARIES AND CLERKS 2022-2023

Step	Clerk ⁵			Secretary ¹⁰			Senior ¹⁵ Secretary			Financial ²⁰ Secretary			Administrative ²⁵ Secretary			Exp
	State	Local	Total	State	Local	Total	State	Local	Total	State	Local	Total	State	Local	Total	
1	19,801	12,095	31,897	21,403	12,319	33,722	22,272	12,634	34,906	22,752	13,167	35,919	23,549	13,589	37,138	0
2	20,387	12,177	32,564	21,987	12,400	34,387	22,811	12,721	35,532	23,296	13,253	36,549	24,100	13,681	37,781	1
3	20,969	12,263	33,232	22,526	12,484	35,009	23,354	12,804	36,158	23,839	13,342	37,181	24,650	13,772	38,423	2
4	21,556	12,343	33,898	23,064	12,568	35,632	23,894	12,889	36,783	24,382	13,433	37,815	25,200	13,864	39,065	3
5	22,103	12,424	34,527	23,602	12,650	36,252	24,434	12,977	37,411	24,926	13,523	38,449	25,815	13,960	39,775	4
6	22,622	12,509	35,131	24,141	12,738	36,879	24,976	13,066	38,042	25,495	13,615	39,110	26,435	14,055	40,491	5
7	23,138	12,592	35,730	24,679	12,824	37,503	25,548	13,152	38,700	26,109	13,706	39,815	27,060	14,148	41,208	6
8	23,654	12,677	36,330	25,215	12,907	38,123	26,160	13,242	39,402	26,722	13,801	40,523	27,680	14,247	41,927	7
9	24,173	12,760	36,933	25,818	12,995	38,813	26,770	13,332	40,102	27,335	13,893	41,228	28,303	14,344	42,647	8
10	24,690	12,847	37,537	26,426	13,082	39,509	27,380	13,422	40,802	27,948	13,986	41,934	28,923	14,438	43,361	9
11	25,207	12,932	38,139	27,033	13,171	40,204	27,989	13,514	41,503	28,564	14,083	42,647	29,545	14,540	44,085	10
12	25,786	13,017	38,803	27,640	13,260	40,900	28,598	13,603	42,200	29,177	14,179	43,357	30,165	14,638	44,803	11
13	26,369	13,107	39,476	28,247	13,350	41,597	29,209	13,696	42,905	29,788	14,273	44,061	30,788	14,734	45,522	12
14	26,954	13,196	40,149	28,855	13,437	42,292	29,820	13,789	43,609	30,403	14,369	44,772	31,409	14,836	46,245	13
15	27,537	13,284	40,821	29,463	13,532	42,994	30,428	13,883	44,311	31,018	14,469	45,487	32,029	14,937	46,966	14
16	28,121	13,372	41,493	30,072	13,623	43,694	31,039	13,976	45,015	31,628	14,563	46,191	32,654	15,037	47,691	15
17	28,706	13,463	42,169	30,677	13,715	44,391	31,650	14,070	45,719	32,241	14,662	46,903	33,275	15,137	48,412	16
18	29,291	13,554	42,845	31,285	13,807	45,092	32,261	14,166	46,427	32,856	14,762	47,618	33,895	15,240	49,134	17
19	29,874	13,646	43,520	31,891	13,899	45,790	32,871	14,259	47,130	33,467	14,863	48,330	34,517	15,344	49,861	18
20	30,458	13,736	44,194	32,500	13,994	46,494	33,479	14,356	47,835	34,084	14,961	49,046	35,139	15,447	50,586	19
21	31,040	13,829	44,869	33,106	14,087	47,194	34,089	14,452	48,542	34,697	15,065	49,762	35,759	15,554	51,313	20
22	31,637	13,923	45,561	33,727	14,182	47,909	34,713	14,550	49,263	35,324	15,166	50,489	36,395	15,657	52,052	21
23	32,250	14,016	46,267	34,363	14,277	48,640	35,350	14,649	49,999	35,963	15,270	51,233	37,043	15,767	52,810	22
24	32,878	14,026	46,904	35,013	14,290	49,303	36,001	14,660	50,661	36,616	15,281	51,897	37,707	15,778	53,485	23
25	33,518	14,026	47,545	35,673	14,290	49,964	36,667	14,660	51,327	37,283	15,281	52,564	38,385	15,778	54,162	24

Longevity Increment (In District)

5 Years	+125
10 Years	+225
15 Years	+225
20 Years	+225
25 Years	+225
30 Years	+225

State Stipend

Bachelor Degree	\$1,320
Certified Secretary	\$991
Professional Secretary	\$662

Local Stipend

Stipend for secretaries performing HR, Payroll, and Benefits duties on a daily basis with the State Payroll System	\$3,000
Superintendent's Secretary/Board Supplement (Paid from Local Funds)	\$8,000
Confidential Secretary (Paid from Local Funds)	\$1,000
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