



WILLIAM V. HUSFELT III

SUPERINTENDENT

1311 Balboa Avenue

Panama City, Florida

32401-2080

(850) 767-4100

Hearing Impaired Access

(800) 955-8770 Voice

(800) 955-8771 TDD

www.bay.k12.fl.us

Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Joe Wayne Walker

District 3

Ryan Neves

District 4

Steve Moss

District 5

**MINUTES  
BAY DISTRICT SCHOOL BOARD MEETING  
February 13, 2018**

**EXPULSION HEARINGS – 10:30 A.M. – BOARD ROOM**

**BOARD MEETING – 1:00 P.M. – BOARD ROOM**

**PUBLIC HEARING - 1:45 P.M. - BOARD ROOM**

**~~EXECUTIVE SESSION—COLLECTIVE BARGAINING~~  
(Immediately following School Board Meeting) *Cancelled***

**BUDGET WORKSHOP**

=====

REVISION 1

**EXPULSION HEARING**

Present: School Board Chair Ginger Littleton; School Board Vice Chair Steve Moss; School Board Members: Ryan Neves, Jerry Register and Joe W. Walker; Lee Stafford, Director of Student Services, and School Board Attorney Heather Hudson.

Chairman Littleton called the hearing to order at 10:30 A.M.

- 1) PCMI student – D.W.  
Case #1718015

The student's grandmother was present for the hearing which she requested to be held in private. The student was charged with threat/ intimidation of a School Board employee. Attorney Hudson requested that School Board Exhibits #1 through #8 be admitted into evidence. Sworn testimony was given by Ronald Boyce, Executive Director of Panama City Marine Institute, the student's grandparent, and the student.

Motion by Moss, seconded by Walker, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2017-18 school year, including summer school, and all of the 2018-19 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

- 2) PCMI student – C.S.  
Case #1718016

Neither the student nor his guardians were present for the hearing. Attorney Hudson stated that the student and his guardian had been notified by certified mail to arrive at 10:00 AM and that is now 10:36 A.M. and to proceed with the hearing. The student was charged with failure to follow an administrative directive. Attorney Hudson requested that School Board Exhibits #1 through #6 be admitted into evidence. A letter written by Sally Gentili, ESOL Coordinator, was read and admitted into record. Sworn testimony was given by Ronald Boyce, Executive Director of Panama City Marine Institute.

Motion by Moss, seconded by Register, to accept the Superintendent's recommendation (that the student be expelled for the remainder of the 2017-18 school year, including summer school, and all of the 2018-19 school year, including summer school, and not be offered alternative placement during the expulsion period). Motion was unanimously approved.

### **School Board Meeting**

Present: School Board Chair Ginger Littleton; School Board Vice Chair Steve Moss; School Board Members: Ryan Neves, Jerry Register and Joe W. Walker; Superintendent Husfelt and School Board Attorney Heather Hudson.

The meeting was called to order at 1:00 p.m. by School Board Chair Ginger Littleton. Reverend Joe Lay, representing Woodlawn United Methodist Church, led the Moment of Reflection. The Pledge of Allegiance was led by Steve Moss, School Board Vice Chairman.

### **I. APPROVAL OF AGENDA**

Superintendent Husfelt requested the following revisions to the agenda:

<b>Delete</b>	<b>III-F-3.</b>	M.K.L in Millville and renumber accordingly.
<b>Delete</b>	<b>VII-C-1.</b>	Financial Information and renumber accordingly.
<b>Add</b>	<b>VII-C-4.</b>	a. David's New Orleans Style Sno-Balls, Inc. b. Cartoons by Deano, Inc. c. PC Party Hoppers, LLC. d. DJ Rad Music Services
<b>Add</b>	<b>VIII-B-1.</b>	a. Fine Arts Center Operations Coordinator b. Principal
<b>Delete</b>	<b>VIII-B-2.a</b>	BCSB policy 5.103 – General Requirements for Employment.

Motion by Register, seconded by Neves, to approve the Agenda as amended. Motion unanimously approved.

### **II. APPROVAL OF MINUTES – January 23, 2018 School Board Meeting (SMF #1)**

The minutes were unanimously approved.

### **III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS**

#### **A. Graduation Pathways Graduate**

Jennifer Jennings recognized Madison Brown.

**B. 2018 Bay District Sunshine State Scholar Award**

Katie McCurdy recognized Juliann Peterson (Mosley High School), Chad McCann (Deane Bozeman), Jacqueline Tran (Arnold High School), Logan Dickon (Palm Bay Prep), Richard Maddox (Rutherford High School) as nominees. Nathan Beaucage (Bay High School) was recognized as the 2018 Bay District Sunshine State Scholar.

**C. Florida Council for the Social Studies Teacher of the Year Awards**

Alana Simmons recognized Tracy Caruso (Jinks Middle School) and Leon Jones (New Horizons). Teachers are nominated by their administrator.

**D. High School Band Academic Recognitions**

Athletic Director Kirk Harrell recognized the high school marching bands for their academic excellence. Rutherford High School has a 3.20 GPA, Deane Bozeman has a 3.25 GPA, Mosley High School has a 3.52 GPA, Arnold High School has a 3.56 GPA and the Academic Champion is Bay High School with a 3.64 GPA. Bay High School's Band Director is Nicholas Efstathiou.

**E. Stuff the Bus Awards**

Skip Bondur presented Arnold High School with the Margaret K. Lewis Faithful Giver Award and Rutherford High School with the Stuff The Bus Gold Cup Award for their efforts to stuff the bus with donations for children and families in need during the holiday season.

**F. Superintendent's Student of the Month:**

1. **Lynn Haven Elementary School** – Debra Spradley, Principal, introduced Paul "Trey" Petro.
2. **M.K.L in Millville**
- ~~3.~~ **2. North Bay Haven Charter Academy** – Rosie Henrickson, Asst. Principal, introduced Katie Carter.
- ~~4.~~ **3. Southport Elementary School** - Holly Buchanan, Principal, introduced Sayler Waldrip.
- ~~5.~~ **4. Springfield Elementary School** - Russell Brock, Principal, introduced Robert "Todd" Welch.
- ~~6.~~ **5. West Bay Elementary School** - Deniece Moss, Principal, introduced Memphis Messina.

#### **IV. ORGANIZATION REPORTS**

##### **A. Association of Bay County Educators**

Alexis Underwood, President, spoke about the union's history and stated that ABCE was founded in 1886. She shared that the union staged a walk out 50 years ago (1968) for per student funding. Currently, House Bill 7055 is being considered in the legislature that has a union decertification clause. Underwood submits paperwork to recertify the union every year by law. She questions why the teachers union is the only union addressed in this bill. The House has passed this bill. She asked the voting public to reach out to Senator Gainer and ask him to vote no on HB 7055.

##### **B. Bay Educational Support Personnel Association**

No report given.

##### **C. Bay Education Foundation**

No report given.

##### **D. Citizens Oversight Committee**

Will Cramer presented the Quarterly Report from the January 16, 2018 meeting. He stated that since 2011, the half-cent sales tax has generated \$127 million to spend on new buildings, remodeling of older facilities, and better technology for students. The committee feels that the proceeds of the tax are being spent correctly and all records have detailed everything that has been generated and spent in the last 7 years.

**At this time, Chair Littleton directed the Board Members to the Public Hearing.**

#### **V. HEARING FROM THE PUBLIC**

The following members from the public addressed Superintendent Husfelt and the School Board Members:

Amy Strout spoke about school bullying.

Walter "Chuck" Stem spoke about student exchange programs (ASSE).

Cindy Wilker spoke about Free2Be Panama City Youth Center.

Greg Dossie spoke about bullying prevention.

#### **VI. LEARNING COMMUNITY NEWS**

##### **A. Board Members & Superintendent**

Littleton shared that HB 7055 is going through the Legislature now which will provide a Hope Scholarship if a student reports being bullied. She would like to see services/counseling provided for the bully as well.

Register shared that he attended the Haney Job Fair. Approximately 80 companies were there seeking applicants. The event was well attended.

Walker shared that he attended mentor appreciation lunches at Lucille Moore Elementary and New Horizons Learning Center where Margaret Tidmore is the mentor coordinator is doing a great job. He mentioned that Stacey Legg is also doing a tremendous job and has recruited between 450-500 mentors. He feels the School Board should thank the mentors for their service.

The Superintendent shared that the Cyber Bullying/ Drug Abuse presentations are currently being scheduled for all the middle and high schools. Some elementary schools will also attend this presentation. Parents should look at phones every day and be vigilant. Some students even have a second phone that parents aren't aware of. He also shared that children are facing crisis in the home. Lucille Moore Elementary and Springfield Elementary have funding for mental health counseling. The goal is more wrap around services for students and mental health training for teachers and staff.

Moss shared that the Panama City Beach Police will hold the presentation Parents vs. Predators this Thursday. It is the same presentation seen at the School Board workshop and has eye opening information. If you are a parent of a middle or high school student, make it a priority to attend and students need to bring their cellphones phones to the presentation.

**B. District Staff**

No report given.

**VII. CONSENT AGENDA**

**A. Superintendent**

1. Memorandum of Understanding – Charles A. Whitehead Foundation, Inc. (SMF #2)

**B. Deputy Superintendent**

1. Request Approval of Student Out of Country Travel (SMF #3)
  - a. Bay High School Choir
  - b. Bay High School Band

**C. Business Support Services**

1. Financial Information
- 2.1. Internal Audit Reports (SMF #4)
- 3.2. Inventory Report (SMF #5)



- 4.3. ~~Purchasing and Contracting (SMF #6)~~  
***Pulled by Walker to Action Item***

- 5.4. Request Approval for an Amusement Vendor (SMF #7)

- a. David's New Orleans Style Sno-Balls, Inc.
- b. Cartoons by Deano, Inc.
- c. PC Party Hoppers, LLC.
- d. DJ Rad Music Services

**D. Human Resources & Employee Support Services**

1. Request to Approve Personnel Recommendations/Out of Field Teachers (SMF #8)

**E. Operational Support Services**

1. ~~Bid Results – Demo of Old Cafeteria and Building 10 at Bay High School (SMF #9)~~ ***Pulled by Walker to Action Item***
2. Capital Projects and Energy Conservation Update (SMF #10)

Motion by Register, seconded by Neves, to approve the remainder of the Consent Items. Motion unanimously approved.

**VIII. ACTION ITEMS**

**C. Business Support Services**

- 4.3. ~~Purchasing and Contracting (SMF #6)~~  
***Pulled by Walker to Action Item***

Walker questioned the type of equipment that will be purchased for the stadium turf. The winning bid was \$212,266.92. Lee Walters responded that mowers, fertilizer spreaders, grass blowers, mulchers, aerators, and assorted other equipment to be used at all BDS fields. The older equipment will be used until obsolete.

Motion by Moss, seconded by Register, to approve. Motion unanimously approved.

**E. Operational Support Services**

1. Bid Results – Demo of Old Cafeteria and Building 10 at Bay High School (SMF #9) ***Pulled by Walker to Action Item***

Walker questioned why only two bidders and Walters stated that the bid consisted of the tear down and reconstruction of the breezeway so bidders had to be qualified to do both.

Motion by Neves, seconded by Moss, to approve. Motion unanimously approved.

**A. School Board Members and Attorney**

1. Appointment of Ernestine Clements to the Patterson Oversight Committee (Neves) (SMF #11)

Motion by Neves, seconded by Walker, to approve. Motion unanimously approved.

**B. Human Resources & Employee Support Services**

1. Request to Advertise New/Revised Job Descriptions – (SMF #12)

**a. Fine Arts Center Operations Coordinator**

Husfelt stated this position will be to maintain the facility and electronic equipment, train the students, schedule rentals of the facility after school hours. It will be an hourly position. Neves feels it needs more technical skills built into the description or contracted. Husfelt stated he wants a student and school friendly position that is available at all times. Littleton questioned the second bullet "advanced level" students. The description "advanced level" was removed.

Motion by Register, seconded by Neves, to approve as amended to advertise. Motion unanimously approved.

**b. Principal**

Husfelt shared that the state requirement for administrative positions is different than Bay District Schools and changes need to be made to attract more candidates. Register feels that instructional classroom teaching is an important requirement and should not be removed on #2. He questioned why School Principal was struck on #3. Husfelt stated that some applicants can come from other backgrounds such as the military and this will open the pool of applicants. Moss questioned the Targeted Selection process. Husfelt said it will be revised and come back to the Board at a later date.

Motion by Moss, seconded by Neves, to approve to advertise. Motion unanimously approved.

2. ~~Request to Advertise Bay District School Board Policies~~

~~a. BCSB policy 5.103 General Requirements for Employment~~

**C. Operational Support Services**

1. Tommy Oliver Stadium Reconstruction Phase 3 Change Order #7 (SMF #13)

Walters explained this is a request to upgrade the fencing at Tommy Oliver Stadium. Moss asked about the fencing around the track which Walters explained that a 4' fence will be there to prevent people to walk on the new track.

Motion by Register, seconded by Moss, to approve. Motion unanimously approved.

**IX. PUBLIC HEARING - 1:45 P.M.**

**A. Bay District School Board Policies (SMF #14)**

**1. BCSB Policy 3.129 – Sick Leave Bank**

Motion by Register, seconded by Walker, to approve. Motion unanimously approved.

**2. BCSB Policy 3.140 – Sick Leave Donation**

Motion by Register, seconded by Walker, to approve. Motion unanimously approved.

**3. BCSB Policy 6.309 – Inspection, Maintenance and Repair of Vehicles**

Motion by Moss, seconded by Register, to approve. Motion unanimously approved.

**4. Revisions to the BDS Geographical Attendance Zones**

Motion by Register, seconded by Moss, to approve. Motion unanimously approved.

**B. Recommended Instructional Materials for Science**

**1. K-5 Science**

Discovery Communications, LLC, Discovery Ed. Science Techbook  
K-5  
Pearson Ed., Pearson Elevate Science, FL Ed K-5

**6-8 Science**

Discovery Communications, LLC, Discovery Ed. Science Techbook  
Life/Earth/Physical  
Houghton Mifflin Harcourt, HMH Florida Physical Science - HMH  
Florida Life Science - HMH Florida Earth Science  
Pearson Ed., Elevate Physical Science -Elevate Life Science -  
Elevate Earth Science

**9-12 Biology**

Pearson Ed., Pearson Miller & Levine Biology, FL Ed.  
McGraw-Hill, Florida Biology  
Accelerate Learning, STEMscopes FL 2.0 Biology



**9-12 Chemistry**

Accelerate Learning, STEMscopes FL 2.0 Chemistry  
McGraw-Hill, Florida Chemistry: Matter and Change

**9-12 Physics**

Houghton Mifflin Harcourt, Florida Physics  
Accelerate Learning, STEMscopes FL 2.0 Physics  
McGraw-Hill, Glencoe Physics: Principles and Problems, FL Ed.

**9-12 Physical Science**

McGraw-Hill, Glencoe Physical Science, FL Ed.  
Discovery Communications, LLC, Physical Science Techbook

**9-12 Anatomy & Physiology**

McGraw-Hill, Hole's Essentials of Anatomy & Physiology, FL Ed.  
EMC Publishing, Applied Anatomy & Physiology 2nd Ed.  
John Wiley & Sons, Visualizing Anatomy and Physiology, 1st Edition

**9-12 Earth/Space**

Houghton Mifflin Harcourt, HMH Science Dimensions, Earth and Space Science  
McGraw-Hill, Florida Earth Science: Geology, the Environment and the Universe  
Discovery Communications, Discovery Education Science Techbook (Florida) – Earth & Space Science

**9-12 Environmental**

Houghton Mifflin Harcourt, HMD Environmental Science  
Nat'l Geographic/Cengage, Environmental Science Sustaining Your World

**9-12 Marine**

Nat'l Geographic/Cengage, Oceanography: An Invitation to Marine Science  
McGraw-Hill, Marine Science

**AP Biology**

McGraw Hill, Biology 12th ed.  
Pearson, Campbell Biology In Focus 2nd ed.  
Pearson, Campbell Biology 11th ed.

Cengage Learning, Biology: The Unity and Diversity of Life  
Bedford, Freeman & Worth, Principles of Life 2<sup>nd</sup> ed.

**AP Chemistry**

Cengage Learning, Chemistry 10th ed.

**AP Environmental**

Bedford, Freeman & Worth, Environmental Science for AP ISBN#  
9781464108686 2015/ 2nd Edition

**AP Physics**

Pearson, College Physics  
Pearson, Physics for Scientists and Engineers A Strategic  
Approach 4<sup>th</sup> ed.

**2017-2018 Instructional Materials Adoption**

*The digital student editions of the instructional materials for K-12  
Science which are under consideration for district adoption may be  
accessed at <http://www.bay.k12.fl.us>*

**At this time, Chair Littleton directed the Board Members to the Hearing from the Public.**

**X. INFORMATIONAL ITEMS (No action required)**

**A. Charter School Financial Statements (SMF #15)**

1. Bay Haven Charter Academy, Inc.
2. Chautauqua Learn and Serve Charter School
3. Central High School
4. Palm Bay Elementary
5. Palm Bay Preparatory Academy
6. Rising Leaders Academy, Inc.
7. University Academy, Inc.

With no further business scheduled to come before the Board, Chair Littleton adjourned the School Board Meeting at 2:24 P.M.

**XI. ~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~  
(Immediately following School Board Meeting) **Cancelled****

**XII. BUDGET WORKSHOP (Immediately following Executive Session)**

Chair Littleton called the Budget Workshop to order at 2:45 P.M.

Superintendent Husfelt presented a PowerPoint presentation titled "2018-19 Budget Workshop" with the following slides:

- Budget Calendar
- Critical Timeline
- Budget Concerns for FY 2018-19
- BDS Tax Roll Growth & Decline
- Total Millage Rate
- Millage Impact on Homeowners
- Bay District Schools PECO Funding History
- Capital Millage Rate (LCI)
- Bay District Schools LCI Funding History
- Facility Concerns for FY 2018-19
- Transportation Fleet
- Governor's Budget Request FY 2018-19
- FEFP Funding Summary State Wide (Based on Governor's 2018/19 Proposal)
- House/ Senate Budget Requests FY 2018-19
- FEFP Funding Summary State Wide (All 2018/19 Proposals)
- Final Thoughts 18/19 Budget

Superintendent Husfelt held a question and answer session and Chair Littleton adjourned the workshop at 3:15 P.M.

  
Ginger Littleton  
Chair

  
Bill Husfelt  
Superintendent