

SCC MEETING MINUTES
R. L. STEVENSON MIDDLE SCHOOL
September 26, 2023

Present:

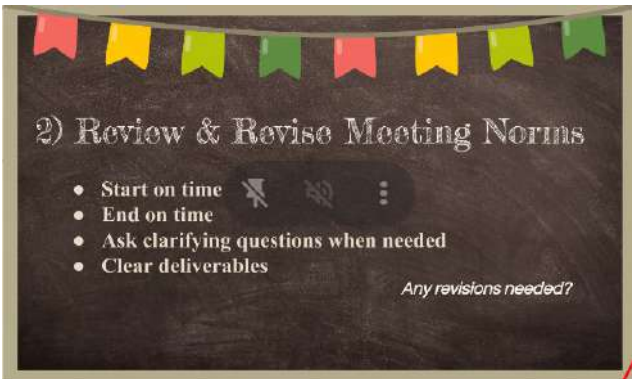
- Admin: Laurie Luczak
- Teachers: Wendy Okamoto, Alisha Horikami
- Staff: Lynn Nakabayashi
- Parents:
- Community: Edrest “Eddy” Rest (YMCA Director); Jonathan Cho (YMCA; 21st Century Grant and Uplink)
- Students: Keani Lee

Meeting was called to order at 4:26 p.m. by Ms. Horikami

Ms. Horikami shared the Agenda:

Introductions

Norms



Overview of SCC’s Role & Responsibilities

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Overview of SCC’s Role

As the trustees or facilitators of the school’s vision and mission, the School Community Council:

- Acts as a **caretaker** of the school;
- Functions in an **advisory role**;
- Practices good stewardship and **acts as a whole**, taking responsibility for **communicating with all role groups** and for the benefit of all children **rather than as individuals representing a role group and specific agendas**;
- Approaches issues from a **unified perspective**;
- Gathers **community support for major initiatives**;
- Focuses decisions based upon **what is best for ALL students**; and
- Contributes to the shared goal of **improving student achievement**.



Note: No voting unless all role groups present.

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Roles & Responsibilities: Annual tasks

- Reviews the Academic and Financial Plans (AFP) and provide recommendations to principal or recommend approval by CAS
- Reviews evidence of school progress on the implementation of the AFP and align the plan with the educational accountability system
- Participates in principal selection and evaluation
- Provides opportunities for community input and collaboration
- Reviews school's repair and maintenance needs
- Recommends or develops new school-level policies and rules
- Requests waivers from state statute, departmental rules, procedures and exceptions to collective bargaining agreements, Board of Education or other State Agency policies

SCC Roles and Responsibilities (Act 51, HRS 302A-1124, Policy 500.19)

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Roles & Responsibilities: Administrative tasks

- Make available notices and agendas of public meetings no less than six calendar days prior on the school's Community Engagement webpage and in the office (not subject to strict adherence to Hawaii's Sunshine Law)
- Make available minutes from public meetings on a timely basis on the school's Community Engagement webpage and in the office
- Establish policies governing SCC composition, election, staggered terms of office for members, operation, and vacancies; ensure membership includes the principal and at least one parent, teacher, staff, community member, and student and the number of school personnel equals the number of primary stakeholders
- SCCs shall elect officers (chair, vice-chair, secretary, others as needed)

SCC Roles and Responsibilities (Act 51, HRS 302A-1124, Policy 500.19)

Elect an SCC Chair

4) Electing an SCC Chair

Chairperson's duties:

- Preside all meetings and sign letters, plans, reports, and other communications as directed by the SCC
- Prepare an agenda for each meeting, provide the agenda to the Secretary and ensure that the agenda is posted 6 days in advance of each SCC meeting

Nominate possible chairs during today's meeting

If we are missing 2 stakeholders, will need to vote on Google Forms (NOTE: 1 vote per stakeholder group).

Nominations will be received and voting will take place via google form

- Jonathan nominated Alisha
- Google form will be sent to stakeholders

Need to determine public testimony process

Every SCC must...

Determine process for public testimony on SCC agenda items and ensure that this opportunity is part of every SCC meeting agenda.

We currently do not have a public testimony

Proposal:

- Model testimony process after PES'
 - Post a [Google Form](#) to the Parent Engagement Section of our school website. Form will be open until 1 week prior to SCC meeting so that testimonies can be included in SCC meeting agenda.
- If not, what else might work?

Proposal: Post a google form with possible SCC agenda items via school website under "Community Engagement"

Suggestions:

- To include a deadline on the survey and include a timeline for when agenda items are due to be included in the agenda.
- To include a paper form since not all families have electronic access
- Will include options on the google form as well for this decision

Stakeholders Reports:

- Students:
 - Daily Buc TV morning broadcast
 - 2 Best Buddies this quarter with rooms 113 and 600
 - August 24, 2023 - Egg color matching
 - September 21, 2023 - Bingo
 - AA rep meeting September 20, 2023 (OK to share slide deck from meeting)
 - Discussed top 3 concerned topics(Bathroom, Classroom Climate, and Uniform/No uniform day) from the survey taken in AA. We split into groups and discussed solutions for these concerns
 - AA competition 1 round
 - Cafeteria meeting with 15 students attending consisting of SG students and AA reps
 - BucTV bulletin Welcome back activity for all AA's - Guess the logo

What we're currently working on:

- Unity Day and activity - October 18, 2023
- Halloween Spirit Week - October 23rd to 27th, 2023
- AA competitions round 2
- Principal:
 - Off to strong start; positive vibes
 - Good feeling on campus – confirmed with VPs and CAS
 - 97% attendance
 - Enrollment: around 550 students (allocation reduced \$192,000)
 - Need to consider this for next year's projection; work with Registrar
 - If over, receive more \$, if less, \$ taken away
 - This year qualified for Title I, not next year (current is 40%, short of 47% benchmark)
 - Teams scheduling field trips
 - After school clubs and activities on campus
 - Just approved \$12,000 from REACH grant for afterschool activities
 - Question: What was enrollment last year: it was a little lower. Legislature allocates dollars and decides per pupil \$ based on enrolled students. EL and SPED students are allocated more \$.
 - Question: Does less \$ affect classes offered? It will depend on the per pupil \$ allocated. Sometimes with extra positions, Principal can opt to sell positions for dollars.
- Teachers:
 - ART meeting this Friday, September 29 for classroom walkthroughs
 - Picture taking day on Thursday, September 28.
- Community:
 - Eddy working on getting wrestling room up and running again. Students expressed interest for wrestling and Tae Kwon Do. Estimated \$8000 for materials to get the room established and fitted. Eddy speaking with Mr. Lawrence and Mr. Pascual – re: proposing industrial fans vs AC units.
 - Two new water fountains
 - Last year of 21st Century Grant (will Stevenson will be available for extension). Two schools need to be Title I – Lincoln and at the time, Stevenson was Title I. Roosevelt did not qualify. Grant will be up to 80%, not sure where the 20% will come from. YMCA will be exploring options for this.

Announcements:

Next Meeting: Tuesday, October 24, 2023

Meeting was adjourned at 5:06p