



Denmark High School Advanced Placement (AP) Registration Information

Please read ALL the information below concerning 2023 AP Testing.

Directions for Registration:

- All students must register for AP exams online. Siblings must register separately. Each student needs his/her own individual registration.
- **The AP Exam registration is a two step- two website- process again this year.**
- **STEP 1:** Students should have already enrolled into their AP course on the College Board (CB) website, using a join code provided by the teacher. If a student needs a join code, please contact your AP Teacher ASAP. Students MUST keep up with their CB account login information. We do not have access to student accounts and students will need it to access it continually throughout the year to complete assignments and access their AP scores. If students need login assistance, they must contact College Board directly.
 - Students MUST indicate in each AP course on the College Board website whether they will take the exam in May or not. **Exams will only be ordered for students who select "yes" to the "Order Exam?" question in each AP course on the College Board website. Students need to click the Yellow Box to indicate if they intend to take the exam.**
 - For instructions on how to set up a College Board account and access your AP course(s) using your join code(s) visit: <https://apcentral.collegeboard.org/pdf/joining-your-ap-class-section-students.pdf>
 - Link to the College Board website: <https://www.collegeboard.org/>
- **STEP 2:** College Board does not collect exam payments; it only collects the exam order information from students. **Therefore, students will also need to login to/create their Total Registration account to make payment.**
 - Total Registration is used each year to pay for PSAT and AP exams. Students should use the same account and login information. If students already have a TR account, they should look for the "Have you previously registered? Login here." link.
 - If a student does not have a TR account, he/she must create an account. The account should use the student's email address - not a parent's email address.
 - Total Registration website for DHS students: <https://user.totalregistration.net/AP/111000>
 - Carefully complete the TR registration and payment process. Contact Tracey Winkler, twinkler@forsyth.k12.ga.us if you need assistance.

AP Exam Registration: GAVS or FVA, Independent Study (Denmark High School Students ONLY)

After reading through the process outlined above follow these steps:

- You will register for CB resources with a "join code" from your FVA or GAVS teacher and **select "no" for your intent to take the exam (if applicable).**
- You will register to pay for the AP exam through the **DHS Total Registration Website.**
- You will receive an additional join code from DHS during the TR registration process. This "Independent Study" join code allows you to register for an "Exam Only" section in the College Board MyAP platform, where you will select "yes" if you wish to take the exam.

I am planning on taking a spring semester GAVS AP Course and exam in May. When do I register?

- You will have a short spring semester window, starting in January, to register for spring GAVS AP Course exams.
- You will register for CB resources with a join code from your GAVS teacher and **select "no" for your intent to take the exam (if applicable).**
- You will register to pay for the AP exam through our **DHS Total Registration** website.
- You will need to request an additional "Exam Only" join code from your AP Coordinator. This join code will link your exam order to DHS.

Registration Deadline:

- **Registration OPENS on Thursday, September 22 at 8:00 AM and CLOSES on Tuesday, October 25th at 11:59 PM.**
- For courses that begin in January, exam registration and ordering will end on February 28th.
- Email Tracey Winkler at twinkler@forsyth.k12.ga.us ASAP to discuss the registration process. Late exam ordering fees will apply.

Cost for taking AP exams:

- For 2023 Testing, the College Board charges \$97.00 for each exam. In addition, students will pay a one-time administrative fee each year to offset the cost of testing materials, substitutes, etc. All high schools in Forsyth County charge a one-time fee of \$25.00 regardless of how many exams a student takes.
- The cost for exams will be as follows:
 - 1 exam = \$122.00 (includes the exam fee of \$97.00 plus a one-time administrative fee of \$25.00)
 - 2 exams = \$219.00
 - 3 exams = \$316.00
 - 4 exams = \$413.00
 - 5 exams = \$510.00

Does the State of Georgia pay for one STEM exam per student?

- Students enrolled in STEM classes will be allowed to take their first AP STEM exam at a reduced cost. STEM students will only pay the administration fee of \$25.00. Approval for any registration with a STEM exam will be required; therefore, STEM students cannot pay for exams at the time of registration.
- You must indicate at the time of test registration that you are taking a STEM exam to receive the \$97.00 credit.
- When STEM students register on Total Registration, they will be asked if they are taking at least one STEM exam. This is called a “special waiver.”
 - Once a student has indicated she/he is taking a STEM exam, the registration is paused so that the school can verify this information. Once the fee waiver is verified, TR does NOT notify the student that they may now proceed with registration and make payment. Students need to go back into their TR accounts within 48 hours of initial registration to check on the status of their registration and make payment.

Is there a reduced cost for students with financial difficulty?

- Students who have applied and met Federal Free/Reduced Lunch criteria will receive up to two exams free of charge. They may receive additional exams at a reduced rate.
 - When they register for exams, students are asked if they meet Free/Reduced Lunch criteria. If the student indicates that they do meet Free/Reduced Lunch criteria, the registration process is paused until confirmation of this information is received.

FOR ALL VIRTUAL STUDENTS: You must register through your base school. Should you return to your base school, you must use a transfer code for AP Classroom and AP testing purposes. Please see your base school’s coordinator.

- Alliance Academy for Innovation: [Lisa Oswald](#)
- Denmark High School: [Tracey Winkler](#)
- East Forsyth High School: [Jill McKee](#)
- Forsyth Central High School: [Angela Hurt](#)
- Forsyth Virtual Academy: [Hilary Snook](#)
- Lambert High School: [Kelli Schuyler](#)
- North Forsyth High School: [Nikki Thomas](#)
- South Forsyth High School: [Nicole Espy](#)
- West Forsyth High School: [Rebecca Britten](#)

Whom do I contact with questions about AP exam registration?

- If you were unable to find the answer to your question here, please email Tracey Winkler at twinkler@forsyth.k12.ga.us

AP Testing Calendar for 2023

WEEK 1	Morning – 7:30 AM	Afternoon – 11:30 AM
Monday, May 1, 2023	<i>United States Government and Politics</i>	<i>*Chemistry</i> <i>Spanish Literature and Culture</i>
Tuesday, May 2, 2023	<i>*Environmental Science</i> <i>Chinese Language and Culture</i>	<i>Psychology</i>
Wednesday, May 3, 2023	<i>English Literature and Composition</i>	<i>Comparative Government and Politics</i> <i>*Computer Science A</i>
Thursday, May 4, 2023	<i>Human Geography</i> <i>Macroeconomics</i>	<i>Seminar</i> <i>*Statistics</i>
Friday, May 5, 2023	<i>European History</i> <i>United States History</i>	<i>Art History</i> <i>Microeconomics</i>
WEEK 2	Morning – 7:30 AM	Afternoon – 11:30 AM
Monday, May 8, 2023	<i>*Calculus AB</i> <i>*Calculus BC</i>	<i>*Computer Science and Principles</i> <i>Italian Language and Culture</i>
Tuesday, May 9, 2023	<i>English Language and Composition</i> <i>Japanese Language and Culture</i>	<i>Physics C: Mechanics</i> 2:00 PM <i>Physics C: Electricity and Magnetism</i>
Wednesday, May 10, 2023	<i>Spanish Language and Culture</i>	<i>*Biology</i>
Thursday, May 11, 2023	<i>French Language and Culture</i> <i>World History: Modern</i>	<i>*Physics 1: Algebra-Based</i>
Friday, May 12, 2023	<i>German Language and Culture</i> <i>Music Theory</i>	<i>Latin</i> <i>*Physics 2: Algebra-Based</i>

*Denotes STEM Exam