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Title I, Part A Program Contact Information

- Program Manager: Philip Keefer (302) 735-4110
- E-mail Information: philip.keefer@doe.k12.de.us

Title I, Part A Program Resources

- The following resources are available on DDOE's Consolidated Grant Application website at: <https://www.doe.k12.de.us/Page/2321>
 - How Title I, Part A Funds Can Be Used
 - Program Highlights
 - Title I, Part A Consolidated Grant Application Manual
 - Schoolwide Verification Worksheet and Assurances
 - School Allocation
 - Guidance on Allowable and Unallowable Expenditures
 - Grant Approval Checklist
 - Title I Annual Calendar
- Federal Resources
 - [Title I, Part A, ESSA Legislation, Regulations and Guidance](#)
 - [Title I, Part A Program Description and other PFE Resources](#)

Purpose of Title I, Part A Parent and Family Engagement

- Support schools by providing professional development for LEA and school personnel regarding parent and family engagement strategies
- Support programs that reach parents and family members at home, in the community, and at school
- Disseminate information on best practices focused on parent and family engagement, especially for increasing engagement of economically disadvantaged parents and family members
- Collaborate with community-based organizations or employers with a record of success that improves and increases parent and family engagement
- Engage in other activities and strategies that the LEA determines are appropriate and consistent with the LEA's parent and family engagement policy

General Considerations - Section 116(a)(3)

- LEAs that receive an allocation of \$500,000.00 or more, are required to reserve at least 1% of its total Title I allocation to carry out parent and family engagement activities.
- LEAs may receive funds only if they implement programs, activities, and procedures consistent with Title I, Part A
- LEAs shall conduct meaningful involvement of parents and family members in an evaluation of the content and effectiveness of a written Parent and Family Engagement policy
- LEAs shall coordinate and integrate parent and family engagement strategies with other relevant programs
- Expenditures must be consistent with the purpose of Title I, Part A and PFE
- Expenditures must be reasonable, considering impact and costs
- Expenditures must be necessary, addressing identified needs and supporting goals
- Expenditures must address the learning needs of all students
- Expenditures must be based on evidence-based activities and research
- And, expenditures must supplement the local and state funds, not supplant them.

Allowable Expenditures

Title I, Part A funds may be used for activities and strategies designed to raise the achievement of low-achieving students identified in a schoolwide program by a school's comprehensive needs assessment and articulated in the school's comprehensive schoolwide plan.

- Parent liaison/community resource person
- Substitutes for parent conferences
- Supplies, technology and materials for the Parent Resource Center
- Supplemental instructional nighttime activities and materials
- Professional learning opportunities for school personnel regarding parent and family engagement strategies and best practices
- Evidence-based parent classes, workshops, programs or trainings, especially those that increase the engagement of economically disadvantaged parents and family members
- Outside consultants and workshop presenters for parent trainings
- Kindergarten readiness programs
- Childcare during parent events or trainings
- Transportation for parents to/from parent events or trainings
- Supplies, materials or translators for parent events or trainings
- Light refreshments for parent events or trainings
- Mileage for school-based staff for home visits
- Costs associated with meaningful, two-way communication systems
- Other activities and strategies that the LEA determines are appropriate and consistent with the agency's parent and family engagement policy

Unallowable Expenditures

Title I, Part A Parent Involvement funds may not be used for the following:

- Core instructional or mandated supplies, materials or services
- Equipment, furniture or capital improvements
- Entertainment or recreational events or field trips
- Fundraising activities or contributions/donations
- Promotional items or door prizes
- Gift Cards, bus passes or any item that can be utilized as money
- Stipends for parents or family members
- Staff or student refreshments or full meals/dinner
- Administrative, cafeteria, custodial, or clinical supplies and materials
- Technology, such as computers, laptops, tablets or printers
- Alcoholic beverages