

**2022/2023 School Year
Employee Work Calendar by
Job Classification**

Job Title	#Work Days	Employee Holidays (or scheduled off days)	Flexible Work Hours During Summer	First Day of Work Schedule	Last Day of Work Schedule
Nursing Paraprofessionals	179	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/6/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23-2/24/23 Off Day: 03/17/23 Spring Break: 4/3/23 - 4/7/23	N/A	*7/27/2022 (Education Celebration) 8/2/22	5/26/23
Bus Monitors	182	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/6/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Off Day: 03/17/23 Spring Break: 4/3/23 - 4/7/23	N/A	*7/27/2022 (Education Celebration) *Two Floating PL days to be assigned by Supervisor* 08/1/22	5/26/23
Bus Drivers	182	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/6/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Off Day: 03/17/23 Spring Break: 4/3/23 - 4/7/23	N/A	*7/27/2022 (Education Celebration) *Two Floating PL days to be assigned by Supervisor* 08/1/22	5/26/23
Nutrition Assistants	182	Off Days: 7/28/22 - 7/29/22 Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/6/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Off Day: 03/17/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	**Work days assigned by Supervisor for truck delivery** 7/26/22	5/30/23
Assistant Nutrition Managers	184	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/6/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Off Day: 03/17/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	7/27/22	5/31/23
Paraprofessionals (not PreK)	184	Off Day: 7/28/22 Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/4/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23-2/24/23 Spring Break: 4/3/23 - 4/7/23	N/A	7/27/22	5/26/23

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Nutrition Warehouse Manager, School Nurse	185	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/5/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23-2/24/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	7/27/22	5/30/23
Transportation Shop Assistant	187	Labor Day: 9/5/22 Fall Break: 10/10/22-10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/4/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	7/27/22	5/31/23
Nutrition Managers	188	Labor Day: 9/5/22 Fall Break: 10/10/22-10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/4/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Off Day: 03/17/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	7/25/22	5/31/23
Behavior Specialists, Clerks, Communication Aide, Dispatcher, Media Specialists, PreK Paraprofessionals, Psychologists, School Social Workers, Selected Project Aware Clinician, Speech & Language Pathologists, Teachers	190	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/4/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	7/25/22	6/1/23
Elementary Counselors	192	Labor Day 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/ 25/22 Winter Holidays: 12/21/22 - 1/4/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	7/25/22	6/5/23
Middle School Counselors	193	Labor Day 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/4/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	N/A	7/25/22	6/6/23

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High School Counselors, Mainstay Coordinators, Selected Clerks, Selected School Secretaries	200	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/3/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 - 2/24/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	Summer 2023 10 hour work days from 06/05 - 06/30	7/25/22	6/12/23
Nursing Supervisor, Elementary & MG APs, Instructional Technology Coaches, Selected School Clerks, Selected School Secretaries	210	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/2/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	Summer 2023 10 hour work days from 06/05 - 06/30	7/18/22	6/13/23
Central Registrars, District Athletic Director, Elementary School Secretaries	210	Labor Day: 9/5/22 Fall Break: 10/10/22 - 10/14/22 Thanksgiving Break: 11/21/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/2/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	Summer 2023 10 hour work days from 06/05 - 06/30	7/11/22	6/7/23
Central Office Coordinators, HS APs (Not API)	215	Labor Day: 9/5/22 Fall Break: 10/10/2022 Thanksgiving Break: 11/23/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/2/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	Summer 2023 10 hour work days from 06/05 - 06/30	7/18/22	6/13/23
High School APs PC Technicians Selected HS Secretaries	220	Labor Day: 9/5/22 Fall Break: 10/10/22 Thanksgiving Break: 11/23/22 - 11/25/22 Winter Holidays: 12/21/22 - 1/2/23 MLK Observance: 1/16/23 Mid-Winter Break: 2/20/23 Spring Break: 4/3/23 - 4/7/23 Memorial Day: 5/29/23	Summer 2023 10 hour work days from 06/05 - 06/30	7/18/22	6/20/23

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Bookkeepers, Central Office Administrators, Custodians , Family & Community Engagement Specialist, Mechanics, Mechanic Apprentice, Maintenance, Principals, Selected Secretaries	230	Labor Day: 9/5/22	Summer Schedule	7/11/22	6/28/23
		Fall Break: 10/10/22	10 hour work days from		
		Thanksgiving Break: 11/23/22 - 11/25/22	7/11/22 - 7/14/22		
		Winter Holidays: 12/21/22 - 1/2/23	9/6/22 - 9/9/22		
		MLK Observance: 1/16/23	10/11/22 - 10/14/22		
		Mid-Winter Break: 2/20/23	1/17/23 - 1/20/23		
		Spring Break: 4/3/23 - 4/7/23	2/21/23 - 2/24/23		
		Memorial Day: 5/29/23	5/30/23 - 6/2/23		
			6/5/23 - 6/8/23		
			6/12/23 - 6/15/23		
	6/19/23 - 6/22/23				

Make-Up Dates (if required)

If student make up days are required, then the order the days will be made up by employees are as follows:

Make-up days will begin during Midwinter Break (in reverse order—beginning with Friday). See below for Possible Days needed:

<u># of Days to Make-Up</u>	<u>Make-Up Dates for 2023</u>
1	February 24
2	February 23 and 24
3	February 22, 23, and 24

Administrative Summer Retreat
06/02/22 - 06/03/2022

GLISI Training
06/06/22 - 06/08/22

New Hire Orientation
7/20/22 - 7/22/22

Education Celebration
7/27/22

Open House
7/28/22

School In Session for Students
8/3/22

Administrative Symposium
2/23/23