

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
January 11, 2021

The Board of Trustees of Joint School District #305 met in regular session in the library of the school. Present were Trustees Haight, Knowlton, Schoonover, Smith, and Mendenhall. Also attending was Clerk Weeks and Superintendent Hatfield. The audience included Dennis Fredrickson and Josette Nebeker.

Clerk Weeks opened the meeting at 7:00pm. Under board reorganization, Trustee Smith moved, in lieu of making nominations for Board Chair, to keep the slate of officers unchanged for the next year as follows.

Board Chair – Mere Jo Haight  
Board Vice Chair – Chad Knowlton  
Clerk/Treasurer – Nathan Weeks

Trustee Schoonover seconded the motion. A vote was taken and the motion passed. Trustee Haight then presided over the meeting.

Trustee Smith moved to keep the regular board meetings on the second Monday of each month at 7:00pm and to post the notice of the monthly meetings at the same places as last year. Postings will be at the main door of the School, the Post Office in Craigmont, as well as on the District's website. A courtesy posting will be attempted at the Post Office in Winchester. Trustee Mendenhall seconded the motion which was passed.

The Code of Ethics was presented to the Trustees. Each Trustee signed the Code of Ethics.

Trustee Knowlton moved that the consent agenda be approved as presented. Trustee Schoonover seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33459 – 33492 totaling \$75,500.34. A vote was taken and the motion passed.

The Superintendent search process was discussed. The consensus was to have a work session on January 25 to define the process and invite stakeholders to participate. Clerk Weeks will get the notice placed on EdJobs Idaho.

Principal Frederickson handed out a report and highlighted topics on it. This included the following.

- Finals week
- Activities in FFA and yearbook production
- Basketball Season Progress
- Stage 2 Spectator Protocols which will allow athletes to have two fans each in attendance.

Superintendent Hatfield highlighted topics on her report.

- Enrollment in the Elementary is down a bit with 80 students
- Benchmark testing is happening this week
- Idaho Education News highlighted our District in an article as having required State information posted on the Website which is handled by Clerk Weeks
- COVID-19 vaccines for staff should be available soon

Trustee Haight declared the meeting adjourned at 7:53pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Special Meeting  
January 25, 2021

The Board of Trustees of Joint School District #305 met in special session in the library of the school. Present in person were Trustees Haight and Mendenhall. Trustees Knowlton and Schoonover were present via Zoom. Trustee Smith was absent until 8:03 when she joined the meeting via Zoom. Also attending was Clerk Weeks. The audience included Dennis Fredrickson, Josette Nebeker, Becky Finnell, Jamy Henderson, and Danette Horrocks.

Trustee Haight opened the meeting at 7:07pm.

A work session was held to review the Superintendent Search Process. The interview questions were reviewed and edited. An updated version will be prepared and shared with the search committee for further revision.

Trustee Haight declared the meeting adjourned at 9:07pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
February 8, 2021

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 6:00pm. Present were Trustees Haight, Knowlton, Smith, and Mendenhall. Also attending was Clerk Weeks. The audience included Dennis Fredrickson, Jamy Henderson, Josette Nebeker and Danette Horrocks via Zoom.

Trustee Smith moved and Trustee Mendenhall seconded to enter executive session under Idaho Code Section 74-206(1)(a) for discussion of hiring personnel. A roll call vote was taken with all four members present voting aye at 6:01pm. Trustee Schoonover joined the meeting via Zoom at 6:06pm. The general tenor of the session was reviewing the hiring of personnel. At 6:58pm, Trustee Mendenhall moved and Trustee Smith seconded to leave executive session. A vote was taken and the motion passed.

Superintendent Hatfield then joined the meeting.

Trustee Schoonover moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last two meetings and certain current bills of this school district to be paid as presented: checks #33496 – 33534 totaling \$61,682.88. A vote was taken and the motion passed.

The new hire of Becky Finnell as Assistant Junior High Volleyball Coach was presented to the board. Trustee Smith moved and Trustee Schoonover seconded to approve the new hire. A vote was taken and the motion passed.

Principal Frederickson handed out a report and highlighted topics on it. This included the following.

- Students with extra care plans
- 7 BPA students qualifying for virtual State competition
- Activities in FFA presented by Advisor Nebeker
- Winter Sports Progress and the upcoming Spring sports
- Stage 3 reopening protocols allowing 50 people in attendance at a gathering. This allowed for a pep rally and up to 40% capacity in the gym during games.

Superintendent Hatfield highlighted topics on her report.

- Enrollment in the Elementary moving up with 84 students
- ISBA legislative updates with a lot of activity
- Mask wearing has continued with great compliance

Trustees were unable to attend the ISBA Virtual Day on the Hill event on the 15<sup>th</sup>.

Trustee Smith moved and Trustee Knowlton seconded to enter executive session under Idaho Code Section 74-206(1)(b) for discussion of personnel evaluation. A roll call vote was taken with all five members present voting aye at 7:21pm. The general tenor of the session was personnel evaluation. At 7:38pm, Trustee Smith moved and Trustee Mendenhall seconded to leave executive session. A vote was taken and the motion passed.

Trustee Haight declared the meeting adjourned at 7:38pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Special Meeting  
February 20, 2021

The Board of Trustees of Joint School District #305 met in special session in the library of the school. Present were Trustees Haight, Knowlton, Smith, and Mendenhall. Trustees Schoonover was absent. Also attending was Clerk Weeks. The audience included Dennis Fredrickson, Josette Nebeker, Becky Finnell, Jamy Henderson, Miriam Youngren, and Amy Arnzen.

Trustee Haight opened the meeting at 9:00am.

Trustee Smith moved and Trustee Mendenhall seconded to enter executive session under Idaho Code Section 74-206(1)(a) for discussion of hiring personnel. A roll call vote was taken with all four members present voting aye at 9:01am. The general tenor of the session was hiring of personnel. At 3:10pm, Trustee Smith moved and Trustee Mendenhall seconded to leave executive session. A vote was taken and the motion passed.

Candidates interviewed in executive session were Angie Lakey-Campbell of Imbler, Oregon, Ed Schumacher of Cambridge, Idaho, and Jacob Gion of Baker, Montana. Efforts will continue in the search process and the name of the successful candidate will be on the March meeting agenda for approval.

Trustee Haight declared the meeting adjourned at 3:10pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
March 8, 2021

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:01pm. Present were Trustees Haight, Knowlton, Smith, and Mendenhall. Trustee Schoonover attended via Zoom. Also attending was Superintendent Hatfield and Clerk Weeks. The audience included Dennis Fredrickson, Jamy Henderson, Josette Nebeker in person and Jacob Gion via Zoom.

Trustee Smith moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last two meetings and certain current bills of this school district to be paid as presented: checks #33540 – 33581 totaling \$76,270.78. A vote was taken and the motion passed.

The new hire of Jacob Gion under an Alternative Authorization as Superintendent for the 2021-2022 School Year was presented to the board. Trustee Smith moved and Trustee Knowlton seconded to approve the new hire. A vote was taken and the motion passed.

The resignation of Sandy Sisk, Secondary Teacher, at the end of the school year was presented to the board. Trustee Knowlton moved and Trustee Mendenhall seconded to accept the resignation with deep regret. A vote was taken and the motion passed.

An Emergency Closure due to heavy snow and wind was made on February 16 and 17, 2021. Trustee Mendenhall moved and Trustee Smith seconded to approve the emergency closure. A vote was taken and the motion passed.

Due to the four days of closure this year, the seniors will be short in required hours of instruction. Two days will be added, March 12 and April 30 for Grade 12 only. Trustee Knowlton moved and Trustee Schoonover seconded to approve adding the days as outlined. A vote was taken and the motion passed.

The Pandemic Operations Plan was reviewed. Things have been going well in the school and county with minimal or no cases. The matter will be reviewed at the April Meeting with possible consideration of reducing the mask requirements. No action taken.

The Audit Engagement Letter proposal for three years from Quest CPAs was presented to the board. Trustee Smith moved and Trustee Schoonover seconded to approve the audit engagement as presented. A vote was taken and the motion passed.

Principal Frederickson handed out a report and highlighted topics on it. This included the following.

- The end of the third quarter
- Senior Project presentations were completed
- FFA activities presented by Advisor Nebeker included her recent trip to Burley where Dalton Davis placed first in the Idaho Farm Bureau Discussion Meet
- National Honor Society Inductions next week
- Winter sports ending and the start of Spring sports

Superintendent Hatfield highlighted topics on her report.

- Enrollment in the Elementary is at 83 students
- Tuesday, March 16 is the 100<sup>th</sup> day of school
- Pennies for Patients
- Progress on the door lock system

Trustee Mendenhall moved and Trustee Smith seconded to enter executive session under Idaho Code Section 74-206(1)(b) for discussion of personnel evaluation. A roll call vote was taken with all five members present voting aye at 8:00pm. The general tenor of the session was personnel evaluation. At 8:20pm, Trustee Knowlton moved and Trustee Smith seconded to leave executive session. A vote was taken and the motion passed.

Trustee Haight declared the meeting adjourned at 8:20pm.

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Board Chair

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Clerk

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Date



HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
April 12, 2021

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:01pm. Present were Trustees Haight, Knowlton, Smith, Schoonover, and Mendenhall. Also attending was Superintendent Hatfield and Clerk Weeks. The audience included Jamy Henderson, Josette Nebeker, Danette Horrocks, Kayla Zenner, and Jacob Gion via Zoom. Also in the audience were Will Goeckner, Lynn Goeckner, Andy Goeckner, DeDe Goeckner, Susan Wassmuth, Dana Crow, Fred Graetzer, and Andrea Radabaugh.

Trustee Smith moved that the consent agenda be approved as presented. Trustee Schoonover seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33586 – 33627 totaling \$97,954.91. A vote was taken and the motion passed.

Lynn Goeckner had submitted a letter to the board regarding the continuing use of face masks. She was on hand to discuss it. Others in the audience gave input as well. The tone was that it was past time to make it optional.

The question of modifying the Pandemic Operations Plan by making masks optional was presented to the board. There have been no cases in the county since March 29 and none in the school. Trustee Knowlton moved and Trustee Smith seconded to amend the plan to make masks optional starting tomorrow. A vote was taken and the motion passed.

The 2021-2022 School Calendar was presented to the board. School will start on August 23 and end on June 1. Graduation is scheduled for Friday, May 26. Discussion was held that the families of the Class of 2022 need to be surveyed to see if that is the best date. Trustee Schoonover moved and Trustee Knowlton seconded to approve the calendar with the proviso that the Graduation date might change based on the survey. A vote was taken and the motion passed.

A One-Year Leave of Absence for the 2021-2022 School Year has been requested by Kayla Zenner, Math Teacher. Trustee Schoonover moved and Trustee Mendenhall seconded to approve the Leave of Absence. The board wished her well and look forward to her return. A vote was taken and the motion passed.

As part of the reorganization of duties for the next school year, Dennis Fredrickson submitted his resignation as Athletic Director. After a recent discussion, incoming Superintendent Jacob Gion plans to take on the Athletic Director role and Dennis Fredrickson plans to become the K-12 Principal. Trustee Knowlton moved and Trustee Smith seconded to accept the resignation as presented. A vote was taken and the motion passed.

The net was cast to see who was willing to represent the board in Negotiations. Trustee Knowlton and Trustee Schoonover agreed to be those representatives.

Principal Frederickson had submitted a report but was at a softball game so Superintendent Hatfield review the report. This included the following.

- The fourth quarter is underway with 30 school days remaining
- Prom is this Saturday night.
- FFA “Virtual State” was held last week
- National Honor Society Inductions next week
- Track is going well for those participants, Softball is underway as well
- The rest of the Baseball season was cancelled due to lack of participants
- Football and Volleyball have strong numbers for fall with off-season activities scheduled

Superintendent Hatfield highlighted topics on her report.

- Enrollment in the Elementary is at 80 students
- Staffing changes for next year with Kayla Zenner taking a leave of absence, Jamy Henderson transferring from Special Education to Middle School Teacher and the pending retirement of Raina Frei as Technology Coordinator
- Field trips are in the works this year

Trustee Smith moved and Trustee Mendenhall seconded to enter executive session under Idaho Code Section 74-206(1)(b) for discussion of personnel evaluation. A roll call vote was taken with all five members present voting aye at 7:35pm. The general tenor of the session was personnel evaluation. At 8:34pm, Trustee Schoonover moved and Trustee Smith seconded to leave executive session. A vote was taken and the motion passed.

Trustee Haight declared the meeting adjourned at 8:34pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
May 10, 2021

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:01pm. Present were Trustees Haight, Knowlton, Smith, Schoonover, and Mendenhall. Also attending was Superintendent Hatfield and Clerk Weeks. The audience included Dennis Fredrickson, Jamy Henderson, and Josette Nebeker. Jacob Gion attended via Zoom.

Trustee Knowlton moved that the consent agenda be approved as presented. Trustee Smith seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33633 – 33677 totaling \$62,723.87. A vote was taken and the motion passed.

The 2021-2022 School Calendar with updates was presented to the board. School will start on August 23 and end on June 1. Graduation is now scheduled for Saturday, May 28. A minor correction in February for Presidents Day was also made. Trustee Schoonover moved and Trustee Mendenhall seconded to approve the revised calendar. A vote was taken and the motion passed.

The resignation of Bill Heath as Maintenance/Custodial Supervisor was presented to the board. He has been with the District for 32 years. Trustee Knowlton moved, with deep regret, and Trustee Schoonover seconded to accept the resignation. A vote was taken and the motion passed.

Principal Frederickson had submitted a report but was at a softball game so Superintendent Hatfield review the report. This included the following.

- Restarting the discussion about sports co-ops with Nezperce High School
- City-wide cleanup went well
- Activities surrounding the end of the year
- The progress of softball and track

Superintendent Hatfield highlighted topics on her report.

- Enrollment in the Elementary is at 80 students
- ISATs are finished
- Jet boat trip in on for 4<sup>th</sup> and 5<sup>th</sup> grade
- The end of the school year

Trustee Schoonover moved and Trustee Smith seconded to enter executive session under Idaho Code Section 74-206(1)(b) for discussion of personnel evaluation. A roll call vote was taken with all five members present voting aye at 7:44pm. The general tenor of the session was personnel evaluation. At 7:52pm, Trustee Smith moved and Trustee Mendenhall seconded to leave executive session. A vote was taken and the motion passed.

The completed Superintendent Evaluation was presented to the board. Trustee Smith moved and Trustee Schoonover seconded to approve the evaluation. A vote was taken and the motion passed.

Trustee Haight declared the meeting adjourned at 7:52pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
June 14, 2021

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:02pm. Present in person were Trustees Haight and Mendenhall. Trustee Schoonover attended via Zoom. Trustees Knowlton and Smith were absent. Also attending was Clerk Weeks. The audience included Dennis Fredrickson, Ken Thompson, Jamy Henderson, and Josette Nebeker. Trustee Haight presided at the meeting.

Trustee Mendenhall moved that the consent agenda be approved as presented. Trustee Schoonover seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33680 – 33728 totaling \$89,601.63. A vote was taken and the motion passed.

The Budget Hearing for the Amended 2020-2021 Budget was held. Clerk Weeks reviewed the entire budget, noting various changes. Notable changes in the budget included the creation of two new ESSER Funds, #254 and #252 as well as Fund #259 to account for federal pandemic relief funding. Other changes were made to federal funds to reflect the actual allocation received for Fund 251, 262, and 271. Also added to the budget were Funds #238 and #700 to account for student activity funds and the Highland Foundation. Trustee Mendenhall moved and Trustee Schoonover seconded to approve the Amended 2020-2021 Budget. A vote was taken and the motion passed.

The Budget Hearing for the 2021-2022 Budget was held. Clerk Weeks reviewed the entire budget, noting various changes. Notable changes in the budget included restoration of State funding and the addition of various funds noted in the Amended Budget Hearing. Trustee Mendenhall moved and Trustee Schoonover seconded to approve the 2021-2022 Budget as presented. A vote was taken and the motion passed.

The Master Agreement for the 2021-2022 School Year was presented to the board. During the recent negotiations session, it was agreed to cover the increased cost of health insurance and to recognize movement in steps and lanes. Other changes included adding language regarding classrooms funds, emergency substitute coverage, and being made aware of federal emergency funding. The Association was concerned about reasonable compensation for classified staff. The budget includes increased funding for paraprofessionals, library, and kitchen staff to be a minimum of \$15 per hour. The District proposed a 2% increase on the base which was accepted. The Highland Education Association has approved and signed the document. Trustee Schoonover moved and Trustee Mendenhall seconded to approve the 2021-2022 Master Agreement as presented. A vote was taken and the motion passed.

The following list of Certified Staff returning for the 2021-2022 School Year was presented to the board.

|              |          |
|--------------|----------|
| Anderson     | Michelle |
| Berry        | Stephen  |
| Cowan        | Chris    |
| Crow         | Jennifer |
| Davis        | Carole   |
| Finnell      | Becky    |
| Frederickson | Dennis   |
| Gehring      | Bill     |
| Hadley       | Lisa     |
| Horrocks     | Danette  |
| Nebeker      | Josette  |
| Randall      | Teresa   |
| Henderson    | Jamy     |
| Woodford     | Stacey   |
| Yochum       | Julie    |

|                  |             |             |
|------------------|-------------|-------------|
| Extra-Curricular | Music       | Chris Cowan |
|                  | Band        | Chris Cowan |
|                  | Annual      | Lisa Hadley |
|                  | Photography | Lisa Hadley |
|                  | BPA         | Lisa Hadley |

Trustee Mendenhall moved and Trustee Schoonover seconded to approve the list as presented. A vote was taken and the motion passed.

Class Advisors for the 2021-2022 School Year were presented to the board as follows.

Advisors for 2021-2022 School Year

Seventh grade class advisor – Kaleigh Poxleitner  
 Eighth grade class advisor – Jennifer Crow  
 Ninth grade class advisor – Lisa Hadley  
 Tenth grade class advisor – Josette Nebeker  
 Eleventh grade class advisor – Bill Gehring  
 Twelfth grade class advisor – Carole Davis

Trustee Schoonover moved and Trustee Mendenhall seconded to approve the list as presented. A vote was taken and the motion passed.

The following list of Returning and Changing Coaching Staff returning for the 2021-2022 School Year was presented to the board.

|   |                |
|---|----------------|
| Volleyball (Change from Assistant)                | Amy Arnzen     |
| Football  | Monty Moddrell |
| Assistant Football                                | Dave Hambly    |
| Assistant Junior High Football (change from Head) | John Roeller   |
| Boys Basketball                                   | Patty Weeks    |
| Boys Basketball Assistant                         | Ariel Bencomo  |
| Track   | Bill Gehring   |
| Girls Basketball Coach                            | Brett Arnzen   |
| Girls Basketball Assistant Coach                  | Monty Moddrell |
| Junior High Boys Basketball Coach                 | DeDe Goeckner  |
| Junior High Girls Basketball Coach                | JeAnn Willson  |

Trustee Mendenhall moved and Trustee Schoonover seconded to approve the list as presented. A vote was taken and the motion passed.

The resignation of the following was presented to the board.

- Junior High Track Coach – Stefanie White
- Volleyball Coach – Tami Church

Trustee Mendenhall moved and Trustee Schoonover seconded to accept the resignations as presented. A vote was taken and the motion passed.

The new hire of the following was presented to the board.

- Maintenance/Custodial Coordinator – Ken Thompson
- Technology Coordinator – Shandrie Stigum
- Athletic Director – Jacob Gion

Trustee Schoonover moved and Trustee Mendenhall seconded to approve the new hires as presented. A vote was taken and the motion passed.

The Alternative Authorization & new hire for Middle School Teacher of Kaleigh Poxleitner was presented to the board. Trustee Schoonover moved and Trustee Mendenhall seconded to approve this new hire and Alternative Authorization as presented. A vote was taken and the motion passed.

Trustee Mendenhall moved and Trustee Schoonover seconded to approve the Memorandum of Understanding with Lapwai School District for Business Services for 2021-2022. A vote was taken and the motion passed.

The football team will be attending a camp next week. Trustee Schoonover moved and Trustee Mendenhall seconded to approve the use of football equipment at the camp. A vote was taken and the motion passed.

Trustee Schoonover left the meeting at the end of action items at 7:48. Trustee Haight declared the meeting adjourned but the remaining trustees remained for reports.

Principal Frederickson highlighted topics on his report which included the following.

- Wrapping up the school year.
- Supports being provided for students after the passing of a Junior High Student.

Superintendent Hatfield was not present but provided a short report which included the following.

- New employees
- The need to update the re-opening plan.
- K-6 benchmarks

Ag Teacher Josette Nebeker highlighted the activities and successes in her programs. There are 35 FFA members. Several members placed in gold and silver categories in state level competitions. More equipment upgrades were achieved this year including the purchase of a Glowforge laser engraver.

Trustee Haight declared the meeting finally adjourned at 8:05pm.

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Board Chair

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Clerk

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Date



HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
July 12, 2021

The Board of Trustees of Joint School District #305 met in regular session in Room 303 of the school at 7:05pm. Present were Trustees Haight, Smith, Schoonover, and Mendenhall. Trustee Knowlton arrived to take his seat at 7:12pm. Also attending was Superintendent Gion and Clerk Weeks. The audience included Ken Thompson, Jamy Henderson, and Josette Nebeker.

Trustee Schoonover moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33732 – 33772 totaling \$80,787.39. A vote was taken and the motion passed.

The School Handbooks with updates were presented to the board. There a few minor corrections still to be made. Trustee Schoonover moved and Trustee Mendenhall seconded to approve the Handbooks with the noted corrections to be made. A vote was taken and the motion passed.

The Alternative Authorization & new hire for Math Teacher for one year of John Ayres was presented to the board. Trustee Smith moved and Trustee Schoonover seconded to approve this new hire and Alternative Authorization as presented. A vote was taken and the motion passed.

The resignation of the following was presented to the board.

- Paraprofessional – Jan Brannan
- 10<sup>th</sup> Grade Advisor – Josette Nebeker
- Junior High Boys Basketball Coach – DeDe Goeckner

Trustee Knowlton moved and Trustee Schoonover seconded, with deep regret, to accept the resignations. A vote was taken and the motion passed.

The matter of updating check signers on the District's Caped Credit Union accounts and Cottonwood Credit Union accounts was presented to the board. Trustee Schoonover moved to remove Sarah Hatfield as a signer and add Jacob Gion as a signer on these accounts. Trustee Mendenhall seconded the motion which was passed.

Superintendent Gion gave a verbal report on his first 11 days on the job.

- Idaho Department of Lands is using most of the building for fire administration functions
- Summer maintenance is underway
- Learning more about upcoming plans required by the State
- Settling in

Trustee Haight declared the meeting adjourned at 7:52pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
August 9, 2021

The Board of Trustees of Joint School District #305 met in regular session in Room 108 of the school at 7:03pm. Present were Trustees Haight, Smith, and Schoonover. Trustee Mendenhall arrived to take her seat at 7:05pm. Trustee Knowlton arrived to take his seat at 7:08pm. Also attending was Superintendent Gion and Clerk Weeks. The audience included Don Johnston, Jamy Henderson, Danette Horrocks, Carmela Zenner, Jenie Webb, and Josette Nebeker.

Trustee Schoonover moved that the consent agenda be approved as presented. Trustee Smith seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33777 – 33803 totaling \$36,698.31. A vote was taken and the motion passed.

Dan Coleman of Quest CPAs was on hand to present the Audit Report for the 2020-2021 Fiscal Year. He highlighted various items and that the audit opinion is clean. Trustee Schoonover moved and Trustee Smith seconded to approve the Audit Report as presented. A vote was taken and the motion passed.

The New Hire for Assistant Volleyball Coach of Kaleigh Poxleitner was presented to the board. Trustee Smith moved and Trustee Schoonover seconded to approve this new hire as presented. A vote was taken and the motion passed.

Principal Fredrickson handed out his report and touched on the following.

- Attendance at the recent IASA conference
- Upcoming Teacher Pre-Service next week
- First practice of Volleyball and Football today

Superintendent Gion gave a verbal report on the following.

- 19 are out for Football, 24 are out for Volleyball
- Speech service will be provided for two days per week this coming year
- The recent IASA Conference
- English Teacher Jennifer Crow has resigned. A response to that for scheduling and personnel is in the works.

Trustee Haight declared the meeting adjourned at 7:37pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
September 13, 2021

The Board of Trustees of Joint School District #305 met in regular session in the Library of the school at 7:01pm. Present were Trustees Haight, Knowlton, Smith, and Mendenhall. Trustee Schoonover was absent. Also attending was Superintendent Gion and Clerk Weeks. The audience included Ken Thompson and Danette Horrocks.

Ken Thompson, Maintenance Coordinator, was on hand to give an overview of projects that have been done and are planned for buildings and grounds. He then led the group on a tour.

Trustee Smith moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33809 – 33862 totaling \$97,708.67. A vote was taken and the motion passed.

The Continuous Improvement Plan for the 2021-2022 School Year was presented to the board. Trustee Knowlton moved and Trustee Smith seconded to approve the Continuous Improvement Plan as presented. A vote was taken and the motion passed.

The LEA ARP ESSER Plan for the 2021-2022 School Year was presented to the board. Trustee Smith moved and Trustee Mendenhall seconded to approve the LEA ARP ESSER Plan as presented. A vote was taken and the motion passed.

The resignation of Jennifer Crow, English Teacher, was presented to the board. Trustee Smith moved and Trustee Mendenhall seconded to accept the resignation as presented. A vote was taken and the motion passed.

The New Hire of the following was presented to the board.

- Middle School Teacher – Anne Mueller
- 7<sup>th</sup> Grade Advisor – Chris Cowan
- 8<sup>th</sup> Grade Advisor – Kaleigh Poxleitner
- 10<sup>th</sup> Grade Advisor – John Ayres

Trustee Knowlton moved and Trustee Smith seconded to approve the new hires as presented. A vote was taken and the motion passed.

Principal Fredrickson handed out his report and touched on the following.

- Enrollment is up 15 students from last year
- Three new para-educators are very good additions to our staff
- Various fall activities

Superintendent Gion gave a verbal report on the following.

- No active COVID cases currently. Feedback is good on reopening plan update made last week
- Thomason donation of \$325
- Upcoming trainings, one of which lands on the regular board meeting date. The consensus was to move the meeting to Tuesday, October 12

Trustee Haight declared the meeting adjourned at 8:15pm.

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Board Chair

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Clerk

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Date

8HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
October 12, 2021

The Board of Trustees of Joint School District #305 met in regular session in the Library of the school at 7:03pm. Present were Trustees Knowlton, Schoonover, Smith, and Mendenhall. Trustee Haight was absent. Also attending was Superintendent Gion and Clerk Weeks. The audience included Ken Thompson, Jamy Henderson, Gail Lowe, and Danette Horrocks. Trustee Knowlton presided at the meeting.

Trustee Smith moved that the consent agenda be approved as presented. Trustee Schoonover seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33867 – 33904 totaling \$71,885.98. A vote was taken and the motion passed.

The Bus Routes for the 2021-2022 School Year were presented to the board. Harlow's Manger Gail Lowe outlined a few changes. Most notably, as there are students to the north and east of Craigmont, only one bus will go to Winchester starting Monday. There will also be a special needs route to Winchester in early afternoon that is Medicaid reimbursable. Trustee Schoonover moved and Trustee Smith seconded to approve the Bus Routes as presented. A vote was taken and the motion passed.

The updated Continuous Improvement Plan for the 2021-2022 School Year was presented to the board. Data for the District's Go On rate was added. Trustee Smith moved and Trustee Schoonover seconded to approve the updated Continuous Improvement Plan as presented. A vote was taken and the motion passed.

The updated Pandemic Operations Plan for the 2021-2022 School Year was presented to the board. Trustee Schoonover moved and Trustee Smith seconded to approve the updated Pandemic Operations Plan as presented. A vote was taken and the motion passed.

The Memorandum of Understanding with the Highland Education Association for Remote Teaching was presented to the board. The MOU provides for situations where teachers are quarantined but not sick and can maintain teaching from home. Trustee Smith moved and Trustee Schoonover seconded to approve the MOU as presented. A vote was taken and the motion passed.

Principal Fredrickson handed out his report and touched on the following.

- FFA students attending the State Soils Competition in Burley
- Homecoming activities and success
- Status of fall athletics

Superintendent Gion gave a verbal report on the following.

- The diesel boiler is full of water and may need unknown repairs
- Recognition of the selection of Jamy Henderson to go to a special ed conference in Little Rock
- The new leadership team for this school year. They will be looking at revamping RTI
- The governor's sub pay grant and state employees being allowed to sub

The trustees then had a work session with Superintendent Gion to work on goals for the year.

Trustee Knowlton declared the meeting adjourned at 8:36pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
November 12, 2021

The Board of Trustees of Joint School District #305 met in regular session in the Library of the school at 7:00pm. Present were Trustees Haight, Knowlton, Smith, and Mendenhall. Trustee Schoonover attended via Zoom. Also attending was Superintendent Gion and Clerk Weeks. The audience included Jamy Henderson. Trustee Haight presided at the meeting.

Trustee Knowlton moved that the consent agenda be approved as presented. Trustee Smith seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33905 – 33960 totaling \$78,060.07. A vote was taken and the motion passed.

The new hire of Karl Wilson as Junior High Boys Basketball Coach was presented to the board. Trustee Smith moved and Trustee Mendenhall seconded to approve the new hire. A vote was taken and the motion passed.

The ISBA resolutions were reviewed in anticipation of the convention next week. Trustee Schoonover is attending and will be able to vote. The consensus was agreement with ISBA's recommendations.

Trustee zones were up for review based on 2020 Census data. The total population in the district was 1,431, down from 1,499 10 years ago. The population Zone 2 of 347 exceeded the target population of 286. After a review of the map, the best approach seemed to be to add to Zone 1 and Zone 4, shift Zone 3 and decrease Zone 2 to reduce the differences to below the required threshold. Trustee Smith moved and Trustee Mendenhall seconded to approve the changes to the trustee zones as discussed. A vote was taken and the motion passed.

Principal Fredrickson handed out his report and touched on the following.

- High rate of attendance at Parent Teacher Conferences
- FAFSA night went well
- Veteran's Day program.
- FFA activities and National Honor Society activities
- Status of fall athletics

Superintendent Gion gave a verbal report on the following.

- IQPS grant of \$10,000 was awarded to the Ag program
- Upcoming legislative meeting in Nezperce
- The diesel boiler is still in need of repairs but things are progressing
- Items identified in the safety visit which highlighted crumbling concrete and bleacher repair
- Upcoming trainings including Partners for Learning, Explicit Instruction and Exploring Tier 2

Trustee Haight declared the meeting adjourned at 7:59pm.

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Board Chair

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Clerk

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Date

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
December 13, 2021

The Board of Trustees of Joint School District #305 met in regular session in the Library of the school at 7:00pm. Present were Trustees Haight, Knowlton, Schoonover, Smith, and Mendenhall. Also attending was Superintendent Gion and Clerk Weeks. The audience included Josette Nebeker, Kris Case, Brad Case, Patti Watson, Jon Watson, Dave Hambly, Neil Wassmuth, Andy Goeckner, DeDe Goeckner, Audra Dau, Dana Crow, Sam Weeks, and Patty Weeks. Trustee Haight presided at the meeting.

Trustee Knowlton moved that the consent agenda be approved as presented. Trustee Smith seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented: checks #33966 – 34010 totaling \$109,656.17. A vote was taken and the motion passed.

Trustee Mere Jo Haight was recognized with a plaque for her 8 years of service on the board. Her first term began in July, 2013 and this is her last meeting.

Olivia Antone gave a presentation about her project to update the booster plaques in the gym. She has obtained walnut plaques for this purpose. She also talked about raising the silver and gold booster level from \$25 to \$50.

Trustee Schoonover talked about her experience at the ISBA convention. She spoke on one of the resolutions at the business session. Superintendent Gion and Clerk Weeks talked about their experience as well.

One of the items brought up during the recent safety inspection was the state of the concrete on the grounds. Superintendent Gion talked about seeking quotes to proceed on this remediation.

The matter of setting the election for the Supplemental Levy for the 2022-2023 fiscal year and renewing the Plant Facility Levy for another five years was presented to the board. The feeling continued to be that the levy amount should not be dropped but did not need to be increased. Trustee Knowlton moved to set the Supplemental Levy amount at \$499,000 and the Plant Facility Levy for five years at \$50,000 per year for an election to be held on March 8, 2022. Trustee Schoonover seconded the motion which was passed.

Principal Fredrickson handed out his report and touched on the following.

- Interim ISATs will be completed this week
- Elementary Concert was well attended
- BPA, FFA, and National Honor Society activities
- Status of winter athletics

Superintendent Gion gave a verbal report on the following.

- Reflex Math Intervention software
- The recent legislative meeting in Nezperce
- The diesel boiler is now working but an update is still needed and will be pursued



Trustee Schoonover moved and Trustee Mendenhall seconded to enter into Executive Session under Idaho Code 74-206(1)(b) to consider the evaluation or dismissal of a district employee. A roll call vote was held with all five members voting aye at 7:48pm. The tenor of the executive session was a personnel issue. Trustee Knowlton moved and Trustee Schoonover seconded to leave executive session. A vote was taken and the motion passed at 9:24pm.

Trustee Schoonover moved to dismiss the Boys Basketball Coach effective immediately while fulfilling the financial commitment. Trustee Smith seconded the motion which was passed.

Trustee Haight declared her last meeting adjourned at 9:28pm.

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Board Chair

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Clerk

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Date