

**On March 12, 2020, Governor Carney issued a declaration of a state of emergency for the state of Delaware due to a public health threat. As a result, the Student Board Member application process will be postponed until further notice and until school resumes.**



## STATE BOARD OF EDUCATION

THE TOWNSEND BUILDING  
401 FEDERAL STREET, SUITE 2  
DOVER, DE 19901

### Delaware State Board of Education 2020 Student Board Member Application

We are pleased that you are interested in applying to be the student member on the Delaware State Board of Education (State Board). Pursuant to Title 14, Chapter 1, Section 104 of Delaware State Code, *“the Governor shall appoint annually 1 non-voting member who, at the time of the appointment, is or will be in the next school year an eleventh or twelfth grade student at a public school in this State, with priority given to the selection of an individual who has demonstrated commitment to ensuring quality education for Delaware students.”* Appointments will be made on or after July 1 of each year.

The State Board of Education has a wide variety of roles and responsibilities, including:

- Advancing Education Policies and Systems
  - [Approving regulations governing 100+ topics](#), including approval of content standards, assessments, graduation requirements, educator evaluation, DIAA regulations, licensure and certification, and many others;
  - Serving as the CTE Eligible Agency for the State Perkins Plan;
  - Approving charter school authorizations—new, major modifications, renewals, and formal review.
- Providing Strategic Oversight and Advocacy
  - Providing a breadth and viewpoint of a citizen’s board;
  - Providing the Secretary of Education with advice in the development of policy, new initiatives, budget requests, etc.
- Resolving Disputes and Controversies
  - Resolving disputes and controversies of the state education system, including school district boundaries, rules/regulations of local boards and suspensions/expulsions for disciplinary reasons.

A brief summary of the State Board of Education can be [found here](#). The Board’s Strategic Plan, including its strategic priorities, can be [found here](#).

#### Application Criteria

Students interested in participating on the State Board must meet the following requirements:

- Delaware resident;
- 11<sup>th</sup> or 12<sup>th</sup> grade student during the 2020-21 school year;
- Attend a public school located in the state of Delaware;
- Committed to ensuring quality education for Delaware students;
- In good academic and attendance standing and eligible to participate in extra-curricular activities within your school district;
- Recommended by school staff;
- Ability to provide your own transportation to and attend monthly State Board meetings held during this time period. Meetings are usually held at 5pm and last approximately 2-3 hours. Meeting locations rotate throughout the State of Delaware. A proposed schedule can be [found here](#).

The roles and responsibilities of the student Board member will be to:

- Provide an informed student viewpoint to the State Board of Education. The Board member is not expected to represent all students but should aim to express views that are in the best interest of Delaware students;
- Review all agenda materials and presentations in advance of each regular monthly meeting;
- Participate in State Board trainings and strategic planning meetings;
- Participate in and engage in public meetings and activities, including working sessions and community engagement opportunities (as needed);
- Participate in the selection process of the incoming student Board member; and
- Provide an orientation to the next student Board member.

### **Application Requirements**

If you meet all of the above qualifications and wish to apply for membership on the State Board, please submit the following: (1) application form (2) signature sheet (3) resume (4) answers to the essay prompts. The complete application is due no later than 5 p.m. on Friday, March 20, 2020. Applications must be submitted in one of the following ways:

- In one PDF attachment via email to [sbestudentapplication@delaware.gov](mailto:sbestudentapplication@delaware.gov). Please write "SBE Student Membership Application" in the subject line. All materials must be submitted as a part of the PDF. Do not send any required application materials as a link to an outside document or website.
- In one complete application packet sent through certified mail no later than March 20, 2020 to:  
Office of the Governor  
ATTN: Lydia Massey – Director of Boards and Commissions  
150 Martin Luther King, Jr. Blvd. South  
Dover, DE 19901

Applications submitted without all required materials will not be considered for the position.

### **Application Process**

Semi-finalists will be notified in April and an interview will be scheduled. Governor Carney shall appoint one student as a non-voting member of the State Board.

### **Expenses Paid**

If selected, mileage costs for travel associated with participation on the State Board will be paid. Additionally, the State Board's student member receives a \$100 stipend for each day's participation in regular State Board meetings, not to exceed \$1,500 per year.

### **Questions?**

Information about the State Board of Education can be found on the Board's website at:  
<https://www.doe.k12.de.us/domain/170>.

Questions about the application process should be directed to [sbestudentapplication@delaware.gov](mailto:sbestudentapplication@delaware.gov).

Questions about the State Board of Education may be directed to Jenna Ahner at [jenna.ahner@sbe.k12.de.us](mailto:jenna.ahner@sbe.k12.de.us) or 302-735-4010.

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**Delaware State Board of Education  
Student Member Application  
2020-2021**

First Name

Last Name

Date of Birth (MM/DD/YY)

Street Address

City

State

Zip Code

Phone number (home)

Phone number (cell)

Email address

Are you a resident of the state of Delaware? Yes  No

If yes, which county do you reside in? New Castle  Kent  Sussex

Do you attend a Delaware public school? Yes  No

Name of school district/charter you attend?

Name of high school you attend?

Other High School(s) attended?

Expected Year of Graduation? 2021  2022  Other  If other, please explain

Current GPA?

GPA is Weighted  Unweighted

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If I am not selected as the State Board of Education’s student member, I am interested in being contacted about other opportunities to serve on committees or groups. Yes  No

**Educational-Related Extracurricular Activities.** Please list all educational or athletic-related extracurricular activities, past and present. List activity first, then start date and end date. If you have held a leadership position, indicate which position and the start and end dates of leadership.

**Community or Volunteer-Related Extracurricular Activities.** Please list all community or volunteer-related extracurricular activities, past and present. List activity first, then start date and end date. If you have held a leadership position, indicate which position and the start and end dates of leadership.

**Please list two references.** List one reference who is a teacher or administrator within your school and one who is a person familiar with your volunteer or community experience.

Name	Title, Organization/Affiliation	Phone Number

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**Disclaimer and Signature. Use signature font, your first and last name and the date.**

*I certify that my answers are true and complete to the best of my knowledge. If this application leads to a position on the State Board, I understand that false or misleading information in my application or interview may result in removal from the State Board.*

**I understand that this position requires me to, at a minimum, attend and actively participate in at least one scheduled meeting per month, totaling approximately 3-5 hours of time.**

Yes

**I understand that this position requires me to actively participate in and engage in public meetings and activities, including monthly meetings, working sessions, and community engagement opportunities.**

Yes

**I understand that this position requires me to serve at a minimum from July 1, 2020 to June 30, 2021.**

Yes

**I understand that this position requires me to effectively and respectfully communicate my perspective and questions on student educational issues before the State Board.**

Yes

**I understand that, if selected, I will be a member of a Board and must follow all of the rules, policies, and procedures set forward by the Board President and the Board.**

Yes

I have enclosed the following required application materials in one complete package:

- Application form;
- Completed signature sheet;
- My resume;
- Responses to each of the three essay prompts in 250 or fewer words.

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**Delaware State Board of Education  
Signature Sheet**

All appropriate signatures required. Please note that it is the expectation that the State Board member attend ALL scheduled State Board events.

**Student Name:**

**High School:**

**Parent or Guardian**

My child advised me of his/her interest in participating as a State Board of Education member. I approve of my child serving as a State Board of Education member and understand that this position will require my child to participate in evening meetings that will require travel throughout the state of Delaware. I understand that transportation will not be provided.

Parent's or Guardian's Name (Print) \_\_\_\_\_

Parent's or Guardian's Signature \_\_\_\_\_

**Principal or Head of School**

This is to certify that the above named person has satisfactory attendance, disciplinary record, and grades to be involved in this activity and is well suited to serve on the State Board of Education.

Principal's Name (Print) \_\_\_\_\_

Principal's Signature \_\_\_\_\_

**School Counselor**

This is to certify that the above named student has satisfactory attendance, disciplinary record, and grades and is eligible within our school district to participate in this activity and is well suited to serve on the State Board of Education.

Counselor's Name (Print) \_\_\_\_\_

Counselor's Signature \_\_\_\_\_

**Student**

I understand that in being a State Board of Education member, I will be required to attend ALL scheduled functions and give many hours of my time. I understand that this position requires travel around the state and transportation will not be provided. I am willing to work to the best of my ability. Should I not perform the assigned duties, I may be removed from the position.

Student's Name (Print) \_\_\_\_\_

Student's Signature \_\_\_\_\_

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**Delaware State Board of Education  
Essay Prompts**

Please respond to each of the following three prompts in 250 or fewer words.

1. What do you think is the role of the Delaware State Board of Education's student member and how would you fulfill this role?

2. How have you demonstrated commitment to quality education for Delaware students?

3. What is one topic that you are passionate about related to your education or high school experience? Explain.

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