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Dear MSOL Parent/Guardian,

The purpose of this letter is to inform you that your student will take the computer-based ELA Writing and ELA Reading Retake and/or Algebra 1 EOC beginning September 22 (Writing), September 29-30 (ELA Sessions 1&2) and October 15-16 (Algebra 1 EOC). The Grade 10 ELA Reading (and writing) test is a graduation requirement and students that were impacted due to school closures during the fourth quarter of the 2019-2020 school year have been automatically enrolled for the retake window. For more specific information pertaining to Graduation Requirements for Florida please visit <http://www.fldoe.org/core/fileparse.php/7764/urlt/GradRequireFSA.pdf>.

The ELA Reading Retake will be administered as three sessions, consisting of Writing Day 1 (120 minutes), Session 1 Day 2 (90 minutes), and Session 2 Day 3 (90 minutes). All three sections are necessary to generate a test score and Session 1 must be taken previous to Session 2. The Algebra 1 EOC exam will be administered as two sessions, Session 1 Day 1 (90 minutes) and Session 2 Day 2 (90 minutes). For the safety of our students and families, CCHS follows all district and state guidelines such as, but not limited to, screening procedures, social distancing measures, and the limiting of visitors on campus.

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing **or** during breaks (e.g., restroom), **even if the devices are turned off or students do not use them.** If your student is found with an electronic device, his or her test will be invalidated.
- **Calculator Policy**—For Algebra 1 and Geometry EOC assessments, **approved calculators may be used during Session 2 only.** If students have handheld calculators during Session 1, their tests will be invalidated. For Biology 1 EOC, a handheld four-function calculator may be used only if the school provides all students with a handheld four-function calculator.
- **Testing Rules Acknowledgment**—All tests include a Testing Rules Acknowledgment that reads: “I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated.” Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by clicking the box in the secure browser indicating they understand the testing rules.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they sign below the Testing Rules Acknowledgment states that because the content of all statewide assessments is secure, students may not discuss or reveal details about the test content (including test items, passages, and prompts) after the test. This includes any type of electronic communication, such as texting, emailing, or posting to social media sites. Please make sure your student understands this policy prior to testing and remind them that “discussing” test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. **While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.**
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, the Florida Department of Education (FDOE) employs Caveon Test Security to analyze student test results to detect unusually similar answer patterns. Student tests within a school that are found to have extremely similar answer patterns will be invalidated.
- **Leaving Campus**—Your student will not be allowed to leave campus after testing and disruption to a testing session may invalidate an exam.
- **Testing Accommodations**—If your student has an Individual Education Plan (IEP), a Section 504 Plan, or is an English Language Learner (ELL) or a recently exited ELL, please contact the school to discuss the testing accommodations that will be provided for your student.
- **Health & Safety** – The safety of our students and families is paramount. To that end, please use the student daily screener daily. If you are sick, then please stay home and alternative date for administration will be scheduled. Cleaning of exams rooms and social distancing protocol is in place for the safety of faculty and staff.

If you have any questions related to this test administration, you may contact Hugh Herndon at [hherndon@pasco.k12.fl.us](mailto:hherndon@pasco.k12.fl.us). For more information about the Florida Statewide Assessments program, please visit the portal at [www.FSAssessments.org](http://www.FSAssessments.org). Thank you for supporting your student and encouraging him or her to do his or her best during this test administration. If you or your student would like to review the computer-based practice test at home, the practice tests and answer keys are available at <http://www.FSAssessments.org/students-and-families/practice-tests/>.

Sincerely,  
Hugh Herndon  
Assessment Coordinator