



# CLAYTON COUNTY PUBLIC SCHOOLS

## Transportation Department

7860 North McDonough Street – Jonesboro, Georgia 30236

(770) 473-2835 – (770) 603-5785 fax

[www.clayton.k12.ga.us](http://www.clayton.k12.ga.us)

Ronnie Tillman  
Coordinator of Transportation

Denise Hall  
Director of Transportation

Maurio Dawson  
Coordinator of Transportation

*\*Note: A separate request is required for each student; Please, Print Legibly. A parent/guardian must be employed by Clayton County Schools in the current school year and Special Permission ends when employment ends.*

Parent Name \_\_\_\_\_ Email address \_\_\_\_\_

Student name \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

I am requesting permission for my child to ride:

From \_\_\_\_\_, to \_\_\_\_\_  
(School) (Address/School)

Transportation is needed (mornings) or (afternoons) or (both) – please circle one.

**Processed requests are emailed to the address provided.**

I understand the following conditions must be met in order for this request to be approved:

1. A bus **MUST** go between the two above-named locations on a regular scheduled route
2. A parent/guardian must work at one of the destinations listed for the student.
3. Available space on bus
4. My child must maintain acceptable conduct on the bus.
5. Transportation employees must have a Den Behavior Form as well.

Return to (by Fax): *Complete one request per student for issues contact fax#  
**Jonesboro Lot @770-603-5785 (south end of county) or  
Garden Walk Lot @ 770-603-5784 (north end of county)***

\_\_\_\_\_  
Date Parent Signature

Office details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
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