

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Dan Shelton
Superintendent of Schools



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short
Joan L. Engel

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, September 19, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Daniel C. Shelton, Ed. D.

Superintendent of Schools

Date: September 12, 2017

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Tuesday, September 19, 2017
Capital Administrative Center Room 105
5:32 p.m.

5:32 PM

I. Student Disciplinary Matter

II. Legal Matters

III. Personnel

a. Certified

b. Classified

c. Administrative

IV. Adjournment

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Regular Board of Education Meeting
September 19, 2017

Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904

Agenda

5:30 p.m. 1.0 **Open Session**

The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, September 19, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

1.01 **Roll Call – Establishment of a Quorum**

1.02 **Executive Session**

5:32 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**

7:00 p.m. 1.04 **School, Student and Staff Recognition**

- **James Solomon – selected by the U. S. Track & Field and Cross Country Coaches Association as the Boys' High School Coach of the Year for the State of Delaware for the 2017 Track and Field Season.**
- **Daniel Washburn – Company Contribution of \$500.00 Check to Hartly Elementary School**

1.05 **School Updates**

1.06 **Board President/Member Updates**

1.07 **Superintendent Update – Opening of School Report**

1.08 **Public Comment**

(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)

2.0 **Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 18-021)

(A)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – September 19, 2017

Certified Personnel – September 19, 2017

I. APPOINTMENTS

New – Regular

1. 6th Grade Teacher – August 21, 2017 – William Henry Middle School
2. 7th Grade Social Studies Teacher - August 21, 2017 – Central Middle School
3. 7th Grade Social Studies Teacher - August 21, 2017 – Central middle School
4. Occupational Therapist - August 21, 2017 – KCCS
5. Elementary Teacher - August 21, 2017 – South Dover Elementary

New – Temporary

1. Special Education Teacher – August, 2017 – Fairview Elementary
2. Elementary Teacher – August, 2017 – Towne Point Elementary
3. ILC Math/Science Teacher– August, 2017 – Dover High School
4. Applied Health Science Teacher– August, 2017 – Central Middle school

Rehire – Regular

- 1.

Rehire – Temporary

- 1.

E.P.E.R.

1. District Employees
 - a. 21st Century Teachers– August, 2017 – East Dover Elementary
2. Non-District Employees

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. Literacy Coach – September 5, 2017 – Towne Point Elementary School
(Move from Kndg Teacher)

2. Instructional Coach – August 2017 – William Henry Middle School
(Move from Classroom)
3. Art Teacher – TBD – Dover High School
(Transfer from WHMS)

III. LEAVES/RETURN FROM LEAVES

1. We anticipate that employees will be placed on leave and return from leave up to the **September 19, 2017** School Board Meeting.

IV. RESIGNATIONS

1. Resignations could occur up to the date of the School Board Meeting – **September 19, 2017**.

V. PENSIONS

1. Pensions could occur up to the date of the School Board Meeting – **September 19, 2017**.

VI. TENURE

1. None

VII. EXPIRATION OF CONTRACT/TEMPORARY

1. None

VIII. NON-RENEWAL/TERMINATION

1. None

Classified Personnel September 19, 2017

I. APPOINTMENTS

New – Regular

1. None

New – Temporary

1. Instructional Paraprofessional – August 2017 – Kent County Secondary ILC
2. Title I Paraprofessionals – August 2017 – North Dover Elementary
3. Classroom Paraprofessionals – August 2017 – KCCS
4. Extra Support Paraprofessional – August 2017 - KCCS

Rehire – Regular

1. None

Rehire – Temporary

1. Classroom Paraprofessional - August 25, 2017 - KCCS

E.P.E.R.

1. Asst. Coach Cheerleading – Fall 2017 – Dover High School
2. Instructional Coach Tech EPER – August 24, 2017 – Dover High
3. Resource Management Tech EPER – August 24, 2017 – Dover High
4. Co-Coach Girls Volleyball – Fall 2017 – Central Middle School
5. 21st Century Paraprofessionals – Fall 2017 – East Dover Elementary

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. Classroom Paraprofessional – August 23, 2017 - KCCS
(PT to FT)

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the **September 19, 2017** School Board Meeting.

IV. RESIGNATIONS

1. Resignations could occur up to the date of the School Board Meeting – **September 19, 2017.**

V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the date of the School Board Meeting – **September 19, 2017.**

VI. EXPIRATION OF CONTRACT/TEMPORARY

1. None

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. None

- | | | |
|------|---|-----|
| 2.02 | School Choice (Resolution No. 18-022) | (A) |
| 2.03 | Financial Reports – August 31, 2017 (Resolution No. 18-023) | (A) |
| 2.04 | Minutes –Minutes of executive and public sessions of regular Board of Education meeting August 16, 2017 (Resolution No. 18-024) | (A) |
| 2.05 | Field Trips (Resolution No. 18-025) | (A) |

- 2.06 Student Disciplinary Matters (Resolution No. 18-026) (A)
- 3.0 Action/Discussion/Information Items A (A/D/I)**
- 3.01 Dover High School Drumline in Japan Presentation (D/I)
 - 3.02 District Delaware System of Student Assessments (DESSA) Results (D/I)
 - 3.03 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update (D/I)
 - 3.04 School Safety Monitors at Central Middle School (Resolution No. 18-027) (A/D)
 - 3.05 September 30th Unit Count Update (D/I)
 - 3.06 Legislative Priorities FY 18 (First Reading) (Resolution No. 18-028) (A/D)
 - 3.07 Revisions Policy #200-30 Wellness Policy (Third Reading) (Resolution No. 17-115) (A/D)
- 4.0 Adjournment**
- 4.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**