

POHAKEA ELEMENTARY SCHOOL

SCHOOL COMMUNITY COUNCIL (SCC) MEETING

September 13, 2017, 2:30pm

Learning Center, Blue Conference Room

MINUTES

Attendance: Judi Wong (Principal), Reed Hisamoto (teacher), Marcia George (classified staff), Dyana Ontai-Machado (admin), Paul Fenwick (parent), Maricel Lumagui (classified staff), Keishan Slade-Fenwick (student).

1. Call to Order / Silent Roll Call

The meeting was called to order at 2:33 p.m. by Mr. Hisamoto.

2. Introductions / Elections of New Officers

After introductions, Mr. Hisamoto was elected Chairperson and Secretary. The Vice-Chairperson position is open.

3. New Member Orientation

Mr. Hisamoto gave a short powerpoint presentation about the purpose of the SCC, bylaws, Academic Plan and Financial Plan, and student performance data.

4. Review and Approval of Previous Minutes

The minutes of the May 17, 2017 meeting were approved as circulated.

5. Quarterly Progress Report Academic Plan SY2017-20

Mrs. Wong shared and gave a brief overview of the Academic Plan SY2017-20 and the four big goals. The SBA results from last school year are embargoed until 9/19/17. She also distributed the Strive HI System Factsheet.

6. Old Business

A. Proposed Bylaws Revision

Mr. Hisamoto distributed three documents: Current bylaws, Draft proposal bylaws, and Sample bylaws from SCC Handbook. Mr. Hisamoto shared that last year the SCC discussed updating and revising the bylaws and went over the draft proposal. Main areas where the draft proposal is different than the sample is Article III, Section 1 where PES SCC membership shall be 8 members; Section 2 where the initial election procedures were removed; and Article VII, Section 2 where regular meetings will be held at least once per quarter and not once per month.

B. WASC Accreditation – April 16-19, 2018

The upcoming visitation by the WASC Visitation Committee (VC) is set for April 16-19, 2018. Mr. Hisamoto shared that the VC will probably ask to meet with SCC members on April 16.

7. New Business

There was no new business.

8. Principal's Report

Mrs. Wong reported the facility or campus improvement projects. PV solar is now installed on the Cafeteria and C-bldg roof. Renovation is ongoing for the C-bldg downstairs bathroom. The interior of the cafeteria was painted during the summer. Roofing work will begin on A-bldg and B-bldg. The grounds improvement in front of the office and the marquee sign was delayed. On 9/22, work will begin on laying concrete between B-bldg and the Learning Center. Enrollment for this year is 30 students lower than projected and this has affected the kindergarten classes.

9. Open Discussion / Announcements

- Mr. Fenwick asked about the morning and afternoon drop off area in the parking lot and noticed it was smoother last year. Dr. Ontai-Machado offered to speak with the adult supervisor assigned to the parking lot in the afternoons. One suggestion was to have an adult open car doors for those being dropped off.
- Mr. Fenwick shared that he heard of a new school opening up called Dreamhouse Ewa Beach. Upon research, it is a proposed public charter school for grades 6-12.
- Keishan S-F. suggested that for the upcoming SBA test, 6th graders could help 5th graders, 5th graders could help 4th graders, etc. since they took the test the previous year.

10. Meeting Schedule for SY2017-18

SCC meetings have been tentatively scheduled for 11/29/17, 2/28/18, and 4/25/18. Community forum dates are TBD.

11. Adjournment / Next Meeting Date:

The next meeting is scheduled for Wednesday, November 29, 2017 at 2:30 p.m. in the Learning Center Blue Room.

The meeting was adjourned at 3:50 p.m.

Respectfully Submitted,

Reed Hisamoto
Chairperson / Secretary