

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
July 11, 2017

AGENDA

Call to Order – Immediately following the Workshop

Assistant Superintendent of Instruction – Janene Fitzpatrick:

1. The Superintendent recommends approval of the following curriculum item for the 2016-2017 school year:
 - a. Amend the 2017 Summer School Schedule to add one week to the Middle School Intervention Camp, at Suwannee Middle School, to allow the program to run through July 13, 2017. **(pg. 3)**

2. The Superintendent recommends approval of the following personnel items for the 2016-2017 school year:
 - a. Amend the summer school positions for the 2017 summer school term as follows: **(pg. 3)**
 - (1) Add one additional Teacher position for the Driver’s Education Program at Suwannee High School, effective June 6, 2017
 - (2) Add one additional Paraprofessional position for the Credit Recovery (Grades 8-11) Program at Suwannee High School, effective June 12, 2017

Director of Career, Technical, and Adult Education – Mary Keen:

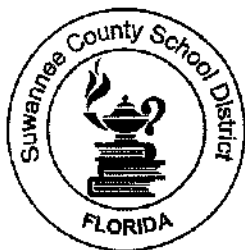
3. The Superintendent recommends approval of the following contracts/agreements for the 2017-2018 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2018-58 Dual Enrollment Articulation Agreement between the District School Board of Suwannee County (for RIVEROAK Technical College) and the District School Board of Hamilton County (New) **(pgs. 4-8)**

- #2018-59 Dual Enrollment Articulation Agreement between the District School Board of Suwannee County (for RIVEROAK Technical College) and the District School Board of Lafayette County
(New) **(pgs. 9-12)**
- #2018-60 Dual Enrollment Articulation Agreement between the District School Board of Suwannee County (for RIVEROAK Technical College) and the District School Board of Madison County
(New) **(pgs. 13-16)**

Adjourn

SUWANNEE COUNTY SCHOOL DISTRICT



702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

TED L. ROUSH
Superintendent of Schools

*"Suwannee County School District will be a system of excellence
ensuring all students are prepared for personal success."*

MEMORANDUM

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

TO: Ted L. Roush, Superintendent of Schools *TR/ind*

FROM: Janene Fitzpatrick, Assistant Superintendent of Instruction *JF*

THRU: *wb* Walter Boatright, Director of Human Resources
Vickie DePratter, Chief Financial Officer *vd*

DATE: July 6, 2017

RE: Agenda Item for July 11, 2017, Special Board Meeting

RECOMMENDATION:

The Superintendent recommends approval to add the following to the 2016-2017 summer school schedule.

- a. Add one week to the Suwannee Middle School intervention camp dates allowing the program to run through July 13, 2017.
- b. Add one Driver's Ed Teacher position at SHS effective June 6, 2017.
- c. Add one Paraprofessional position at SHS effective June 12, 2017.

BACKGROUND:

Adjusting Suwannee Middle School intervention camp dates due to the change in administration and the late identification of participants. The additional Driver's Ed Teacher is requested due to the number of students to be scheduled for driving time (Title VI). The additional Paraprofessional is requested to provide student support at the Suwannee High School credit recovery program (IDEA).



415 SW Pinewood Drive | Live Oak, Florida 32064 | P 386-647-4200 | F 386-364-4698

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools *TR*

FROM: Mary Keen, Principal, RIVEROAK Technical College *MK*

THRU: Dr. Bill Brothers, Assistant Superintendent of Administration *BB*
Vickie DePratter, Chief Financial Officer *VD*

DATE: July 5, 2017

RE: Agenda Items for July 11, 2017, Special Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following agreements: NEW

- #2018-58 The District School Board of Hamilton County (HCSB)
- #2018-59 The District School Board of Lafayette County (LCSB)
- #2018-60 The District School Board of Madison County (MCSB)

BACKGROUND:

The above listed agreements will provide dual enrollment opportunities to service area school districts.



Serving students from Alachua, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Suwannee and Taylor Counties

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN
THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY (RIVEROAK Technical College)
AND
THE DISTRICT SCHOOL BOARD OF HAMILTON COUNTY (HCSB)

This agreement is entered into by and between the District School Board of Suwannee County (RIVEROAK Technical College), Live Oak, Florida, hereinafter referred to as "RTC", and the District School Board of Hamilton County, hereinafter referred to as the "Board",

WHEREAS, pursuant to section 1007.271, Florida Statutes, the District School Board of Hamilton County and the District School Board of Suwannee County (RIVEROAK Technical College) shall enter into a dual enrollment agreement; and,

WHEREAS, the parties hereto believe the adoption of an articulation plan will provide enhanced learning opportunities for qualified students through the efficient use of RTC's programs and resources;

NOW, THEREFORE,

The RIVEROAK Technical College (RTC) and the following school district: HCSB do hereby agree as follows:

I. EFFECTIVE DATE AND EFFECT OF AGREEMENT

This agreement shall be in effect from the date of entering into this agreement as approved by Board or, such agreement is no longer applicable. It shall replace all previous dual enrollment articulation agreements between the parties.

II. THE INTENT OF THE AGREEMENT

It is the intent of the agreement that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification, and the participation in a Career Pathways.

III. PARTIES TO THE AGREEMENT

District School Board of Suwannee County (RIVEROAK Technical College) and the District School Board of Hamilton County.

IV. ARTICULATED PROGRAMS

The programs articulated under this agreement include:

- A. Career Dual Enrollment
- B. Nationally Recognized Industry Certifications
- C. Career Pathways

The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

V. COURSES

- A. ALL Career and Technical Educational offered by RTC as Dual Enrolled Post-Secondary Adult Vocational Education (PSAV) Courses that are contained within the common course numbering system shall be eligible if not specifically excluded by State Statute, State Board of Education Rule, District School Board of Suwannee County and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.
- B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours. RTC shall assume responsibility for the maintenance of instructional quality.

VI. ARTICULATION COUNCIL

There shall be an Articulation Council composed of no fewer than four members. The RTC representatives shall be the Director of RTC and RTC's Coordinator of Career and Technical Education. The Board's representatives shall be high school guidance counselors and the Assistant Principal of Curriculum of the participating high schools.

VII. DEFINITIONS OF ACCELERATION

For the purposes of dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

- A. Career Dual Enrollment, 1007.2711, Florida Statutes
 - 1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
 - 2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.
- B. Career Early Admission, 1007.271(11), Florida Statutes
 - Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high school diploma, industry certification or the technical Post-Secondary Adult Vocational (PSAV) diploma.

- C. Career Pathways, 1007.235(2)(d), Florida Statutes
The Board and RTC agree to cooperate in the advancement of the Career Pathways Program. Working through a career pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high school to RTC to help prepare students for PSAV diploma. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school career pathway courses with a satisfactory grade point average stated in this agreement.

VIII. STUDENT ELIGIBILITY

- A. An eligible student is defined in 1007.271(2) Florida Statutes, as a student enrolled in a Florida Public secondary school or Florida non-public secondary school.
- B. RTC limits dual enrollment to high school sophomores, juniors, and seniors.
- C. The high school guidance office is responsible for ensuring the student has earned the appropriate scores on the proper placement test(s).
- D. Academic advising: The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.
- E. The high school is responsible for verifying the student is eligible to apply for admission as a dual enrolled student. The student is responsible for applying for admission and meeting the admission requirements prior to applicable deadlines.
- F. The high school and/or student is responsible for provide individual transportation to RTC for daily instruction.
- G. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
- H. Students wishing to dual enroll in the summer of their high school graduation must do so as a "regular" RTC student unless the course begins prior to graduating high school.
- I. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
- J. If a dual enrolled student receives a grade of a "D" or "F" in any PSAV credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.

IX. ELIGIBLE PROGRAMS, SCHEDULE, FUNDING, ENROLLMENT REQUIREMENTS

- A. Schedule
1. Slots are available to high school students on a "space available" basis.
 2. Time slots are designed to allow for transportation between districts while maximizing instructional time in both home school and RTC CTE courses.

B. Eligible Programs can be found at <http://rtc.suwannee.k12.fl.us/>

C. Funding

1. Suwannee County School District will earn FTE for enrollment.
2. Home district will pay transportation costs, textbook costs, lab fees, and supplies per student enrolled.
3. Home district will earn bonus points for earned CTE Industry Certifications and Dual Enrollment toward school grade.
4. Suwannee County School District will earn bonus funding for earned CTE Industry Certifications (student earned) shall be used for teacher and program development.

D. Enrollment

1. Registration form and a current transcript are due to RIVEROAK Technical College prior to enrollment.
2. Student enrollment may occur no later than two weeks after the beginning of a semester or, for transfer students, those transferring from an aligned PSAV course are eligible to transfer to RTC.
3. Guidance Counselors at participating schools will confirm with RTC to determine availability of course/seats for a particular CTE program.

X. TERM OF AGREEMENT: upon signature, this agreement will be in effect until July 31, 2018.

SIGNATURES	SIGNATURES
Superintendent, District School Board of Hamilton County	Superintendent, District School Board of Suwannee County
Chairman, District School Board of Hamilton County	Chairman, District School Board of Suwannee County
	Director of Career and Technical Education

**DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN
THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY (RIVEROAK Technical College)
AND
THE DISTRICT SCHOOL BOARD OF LAFAYETTE COUNTY (LCSB)**

This agreement is entered into by and between the District School Board of Suwannee County (RIVEROAK Technical College), Live Oak, Florida, hereinafter referred to as "RTC", and the District School Board of Lafayette County, hereinafter referred to as the "Board",

WHEREAS, pursuant to section 1007.271, Florida Statutes, the District School Board of Lafayette County and the District School Board of Suwannee County (RIVEROAK Technical College) shall enter into a dual enrollment agreement; and,

WHEREAS, the parties hereto believe the adoption of an articulation plan will provide enhanced learning opportunities for qualified students through the efficient use of RTC's programs and resources;

NOW, THEREFORE,

The RIVEROAK Technical College (RTC) and the following school district: LCSB do hereby agree as follows:

I. EFFECTIVE DATE AND EFFECT OF AGREEMENT

This agreement shall be in effect from the date of entering into this agreement as approved by Board or, such agreement is no longer applicable. It shall replace all previous dual enrollment articulation agreements between the parties.

II. THE INTENT OF THE AGREEMENT

It is the intent of the agreement that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification and, the participation in a Career Pathways.

III. PARTIES TO THE AGREEMENT

District School Board of Suwannee County (RIVEROAK Technical College) and the District School Board of Lafayette County.

IV. ARTICULATED PROGRAMS

The programs articulated under this agreement include:

- A. Career Dual Enrollment
- B. Nationally Recognized Industry Certifications
- C. Career Pathways

The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

V. COURSES

- A. ALL Career and Technical Educational offered by RTC as Dual Enrolled Post-Secondary Adult Vocational Education (PSAV) Courses that are contained within the common course numbering system shall be eligible if not specifically excluded by State Statute, State Board of Education Rule, District School Board of Suwannee County and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.
- B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours. RTC shall assume responsibility for the maintenance of instructional quality.

VI. ARTICULATION COUNCIL

There shall be an Articulation Council composed of no fewer than four members. The RTC representatives shall be the Director of RTC and RTC's Coordinator of Career and Technical Education. The Board's representatives shall be high school guidance counselors and the Assistant Principal of Curriculum of the participating high schools.

VII. DEFINITIONS OF ACCELERATION

For the purposes of dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

- A. Career Dual Enrollment, 1007.2711, Florida Statutes
 1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
 2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.
- B. Career Early Admission, 1007.271(11), Florida Statutes
Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high school diploma, industry certification or the technical Post-Secondary Adult Vocational (PSAV) diploma.

- C. Career Pathways, 1007.235(2)(d), Florida Statutes
The Board and RTC agree to cooperate in the advancement of the Career Pathways Program. Working through a career pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high school to RTC to help prepare students for PSAV diploma. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school career pathway courses with a satisfactory grade point average stated in this agreement.

VIII. STUDENT ELIGIBILITY

- A. An eligible student is defined in 1007.271(2) Florida Statutes, as a student enrolled in a Florida Public secondary school or Florida non-public secondary school.
- B. RTC limits dual enrollment to high school sophomores, juniors, and seniors.
- C. The high school guidance office is responsible for ensuring the student has earned the appropriate scores on the proper placement test(s).
- D. Academic advising: The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.
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- F. The high school and/or student is responsible for provide individual transportation to RTC for daily instruction.
- G. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
- H. Students wishing to dual enroll in the summer of their high school graduation must do so as a "regular" RTC student unless the course begins prior to graduating high school.
- I. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
- J. If a dual enrolled student receives a grade of a "D" or "F" in any PSAV credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.

IX. ELIGIBLE PROGRAMS, SCHEDULE, FUNDING, ENROLLMENT REQUIREMENTS

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- B. Eligible Programs can be found at <http://rtc.suwannee.k12.fl.us/>
- C. Funding
 - 1. Suwannee County School District will earn FTE for enrollment.
 - 2. Home district will pay transportation costs, textbook costs, lab fees, and supplies per student enrolled.
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 - 4. Suwannee County School District will earn bonus funding for earned CTE Industry Certifications (student earned) shall be used for teacher and program development.
- D. Enrollment
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 - 2. Student enrollment may occur no later than two weeks after the beginning of a semester or, for transfer students, those transferring from an aligned PSAV course are eligible to transfer to RTC.
 - 3. Guidance Counselors at participating schools will confirm with RTC to determine availability of course/seats for a particular CTE program.
- X. TERM OF AGREEMENT: upon signature, this agreement will be in effect until July 31, 2018.

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Chairman, District School Board of Lafayette County	Chairman, District School Board of Suwannee County
	Director of Career and Technical Education

**DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN
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Chairman, District School Board of Madison County	Chairman, District School Board of Suwannee County
	Director of Career and Technical Education