

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Sean P. M. Christiansen, President  
John C. Martin, Jr., Vice President  
Matthew J. Lindell  
Ralph L. Taylor, Jr.  
Dr. Chanda Jackson-Short

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, June 20, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: June 13, 2017

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**  
Tuesday, June 20, 2017  
Capital Administrative Center Room 105  
5:32 p.m.

5:32 PM

**I. Student Disciplinary Matters**

**II. Legal Matters**

**III. Personnel**

**a. Certified**

**b. Classified**

**c. Administrative**

**IV. Adjournment**

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(A)	Action
(D)	Discussion
(I)	Information

**Regular Board of Education Meeting**

**June 20, 2017**

*Capital School District Administrative and Professional Development Center  
198 Commerce Way  
Dover, DE 19904*

- 5:30 p.m. 1.0 **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, June 20, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 5:32 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:00 p.m. 1.02 **Executive Session**
- 7:00 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **School, Student and Staff Recognition:**
- ***Hartly Elementary Student Winner DCTM State-Wide Poster Contest; WHMS Bus Driver and Student; WHMS “101 Dalmatians” Cast and Crew; DHS Lacrosse Player Grace Gast; DHS Lacrosse Player Will Niebrzydowski; DHS Baseball Team and Coach Dave Gordon; DHS Boys Track Team State Champions, Coach Jim Solomon State Coach of the Year and Roger Lilly Assistant State Coach of the Year***
- 1.05 **School Updates**
- 1.06 **Board President/Member Updates**
- 1.07 **Superintendent Update**
- 1.08 **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 1.09 **Meeting Recess – Honoring Service of Board Member Matthew J. Lindell**

## 2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

### 2.01 Personnel Matters (Resolution No. 17-106)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

#### **Administrative Personnel – June 20, 2017**

#### **Certified Personnel – June 20, 2017**

##### I. APPOINTMENTS

###### New – Regular

1. Special Education Teacher – August 21, 2017 – KCCS/DHS
2. Teachers – August 21, 2017 – North Dover Elementary School
3. Special Education Teacher – August 21, 2017 – KCCS/CMS
4. Teachers – August 21, 2017 – Dover High School

###### New – Temporary

1. None

###### Rehire - Regular

1. None

###### Rehire – Temporary

1. None

##### E.P.E.R

###### 1. District Employees

- a. Academy of Finance Summer Hours – Summer 2017 – Dover High School
- b. Culinary & Hospitality Summer Hours – Summer 2017 – Dover High School
- c. Health Sciences Summer Hours – Summer 2017 – Central Middle School
- d. Vocational Innovation Summer Hours – Summer 2017 – Central Middle School
- e. Vocational Innovation Summer Hours – Summer 2017 – Dover High School
- f. Kindergarten Summer Camp Teachers – Summer 2017 – Hartly Elementary
- g. Varsity Soccer Coach – Fall 2017 – Dover High School
- h. Summer School Teachers – Summer 2017 – Central Middle School
- i. Nurse Summer Hours (3 days) – Summer 2017 – Hartly Elementary School
- j. Summer School Nurses – Summer 2017 – KCCS
- k. Summer School Teachers – Summer 2017 – KCCS
- l. Summer School Teachers – Summer 2017 – Dover High School
- m. Summer Enrichment Teachers – Summer 2017 – Booker T. Washington Elementary School
- n. Summer Curriculum Development – Summer 2017 – District Office

###### 2. Non-District Employees

- a. None

##### II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. None

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the June 20, 2017 School Board Meeting.

IV. RESIGNATIONS

1. Resignations could occur up to the June 20, 2017 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the June 20, 2017 School Board Meeting.

VI. TENURE

1. None

VII. EXPIRATION OF CONTRACT/TEMPORARY

1. None

VIII. NON-RENEWAL/TERMINATION

1. Termination Case 2017-001

**Classified Personnel June 20, 2017**

I. APPOINTMENTS

New – Regular

1. Custodian May 24, 2017 – Dover High School

New – Temporary

1. Support Paraprofessionals – August 21, 2017 – Kent County Community School
2. Support Paraprofessionals (PT 29/Hours) – August 21, 2017 – Kent County Community School
3. Title I Paraprofessionals (PT 29/Hours) – August 21, 2017 – North Dover Elementary School

Rehire – Regular

1. None

Rehire – Temporary

1. None

E.P.E.R.

1. District Employees

- a. Football Assistants – Fall 2017 – Dover High School
- b. Summer School Paraprofessionals – Summer 2017 – Central Middle School

2. Non-District Employees

- a. None

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. None

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the June 20, 2017 School Board Meeting.

IV. RESIGNATIONS

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V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the June 20, 2017 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY

1. None

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. None

- |      |   |       |
|------|---|-------|
| 2.02 | School Choice (Resolution No. 17-107)   | (A)   |
| 2.03 | Financial Reports – May 31, 2017 (Resolution No. 17-108)  | (A)   |
| 2.04 | Minutes –Minutes of executive and public sessions of regular Board of Education meeting May 10, 2017 and minutes of special Board of Education Meeting May 22, 2017 (Resolution No. 17-109) | (A)   |
| 2.05 | Field Trips (Resolution No. 17-110)   | (A)   |
| 2.06 | Student Disciplinary Matters (Resolution No. 17-111)  | (A)   |
| 3.0  | <b>Action/Discussion/Information Items (A/D/I)</b>  |       |
| 3.01 | Approval of Long Range Facilities Master Plan (Resolution No. 17-112)   | (A/D) |
| 3.02 | Approval to Negotiate Certificate of Necessity Phase I (Resolution No. 17-113)  | (A/D) |
| 3.03 | Recommendation from Committee for Nomination for Hall of Fame/Naming of Auditorium (Resolution No. 17-114)  | (A/D) |
| 3.04 | Student Success Guide 2017-2018 (Second Reading) (Resolution No. 17-101)  | (A/D) |
| 3.05 | Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update  | (D/I) |
| 3.06 | Revisions Policy #200-30 Wellness Policy (First Reading) (Resolution No. 17-115)  | (D/I) |
| 3.07 | Preliminary FY 18 Budget (Resolution No. 17-116)  | (A/D) |
| 3.08 | NSBA and DSBA Membership (Resolution No. 17-117)  | (A/D) |
| 3.09 | Board of Education Meeting Schedule 2017-2018 (Resolution No. 17-103)   | (A/D) |
| 4.0  | <b>Adjournment</b>  |       |
| 4.01 | Adjournment   |       |

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**Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)**