

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Matthew J. Lindell  
Sean P. M. Christiansen  
John C. Martin, Jr.  
Ralph L. Taylor, Jr.

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, July 14, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: July 7, 2015

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**  
Tuesday, July 14, 2015  
Capital Administrative Center Room 105  
6:02 p.m.

6:02 PM

- I. Personnel**
  - a. Certified**
  - b. Classified**
  - c. Administrative**
  
- II. Legal Matters**
  
- III. Adjournment**

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(A) Action
(D) Discussion
(I) Information

**Regular Board of Education Meeting**  
**July 14, 2015**

*Capital School District Administrative and Professional Development Center*  
198 Commerce Way  
Dover, DE 19904

**Agenda**

- 6:00 p.m. 1.0 **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, July 14, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 1.01 **Oath of Office – Ralph L. Taylor, Jr.**  
1.02 **Roll Call – Establishment of a Quorum**
- 6:05 p.m. 1.03 **Executive Session**  
7:30 p.m. 1.04 **Reconvene Open Session/Pledge of Allegiance**  
1.05 **Oath of Office – Ralph L. Taylor, Jr. (Ceremonial)**  
1.06 **Reorganization of Board of Education (Resolution No. 16-001)**  
1.07 **Board President/Member Updates**  
1.08 **Superintendent Update**  
1.09 **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**  
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 16-002)** (A)  
Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

## **Certified Personnel July 14, 2015**

### **I. Appointments**

#### **A. New – Regular**

1. ELA Teachers -2015-2016-Central Middle School
2. Special Education Teachers-2015-2016-Central Middle School
3. Health/Science Teacher-2015-2016-Central Middle School
4. Occupational Therapist-2015-2016-District
5. CTE-HVAC Instructor-2015-2016-Dover High School
6. Chemistry Teacher-2015-2016-Dover High School
7. World Language Teachers-2015-2016-Dover High School
8. 2-Elementary Teachers-2015-2016-Fairview Elementary
9. COTA-2015-2016-Kent County Community School
10. School Psychologist-2015-2016-Kent County Community School
11. 2-Elementary Teachers-2015-2016-North Dover Elementary
12. Elementary Counselor-2015-2016-North Dover Elementary
13. Elementary Teacher-2015-2016-Towne Point Elementary
14. Elementary Teachers-2015-2016-William Henry Middle School

#### **B. New – Temporary**

1. None

#### **C. Rehire – Regular**

1. Elementary Teachers-2015-2016-Booker T. Washington
2. Case Manager-2015-2016-BTW/North Elementary School
3. Special Education Teacher-2015-2016-Central Middle School
4. Special Education Teacher-2015-2016-Dover High School
5. Social Studies Teacher-2015-2016-Dover High School
6. Elementary Teacher-2015-2016-East Dover Elementary
7. Elementary Teacher-2015-2016-Towne Point Elementary
8. Elementary Teachers-2015-2016-William Henry Middle School
9. Athletic Director-2015-2016-Dover High School

#### **D. Rehire – Temporary**

1. None

#### **E. E.P.E.R.**

1. District Employees
  - a. APE Summer School Teacher-Summer 2015-KCCS
  - b. Summer School Teacher-Pre-K and Kndg. Program-Summer 2015-North Dover Elementary
  - c. Literary Coach-Summer 2015 (10 days)-William Henry Middle School
2. Non-District Employees
  - a. None

### **II. Change in Assignment**

#### **A. Job Title/Classification/Condition of Employment**

1. Elementary Teacher reassigned from BTW to Fairview-2015-2016-Fairview Elementary

### **III. Leaves/Return from Leaves**

#### **A. FMLA/Medical/Workers Comp**

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 7/14/15 School Board meeting.

### **IV. Resignations**

1. The district could receive resignation requests after the posting of the agenda running through the 7/14/15 School Board meeting.

**V. Pensions**

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 7/14/15 Board of Education meeting.

**VI. Tenure**

1. None

**VII. Expiration of Contract/Temporary**

1. None

**VIII. Non-Renewal/Termination**

1. None

**Classified Personnel July 14, 2015**

**I. Appointments**

**A. New – Regular**

1. Child Nutrition-Dietician-7/6/15-Child Nutrition
2. Office Clerk-6/28/15-William Henry Middle School

**B. New – Temporary**

1. ILC Sp. Ed. Paraprofessionals (FT)- 2015-2016-East Dover Elementary School
2. 1:1 Support Paraprofessional-2015-2016-Towne Point Elementary School

**C. Rehired – Regular**

1. None

**D. Rehired – Temporary**

1. Special Ed/Kndg. Paraprofessional (PT/29 hrs. per week)- 2015-2016-East Dover Elementary
2. ILC Sp. Ed. Paraprofessional (FT)- 2015-2016-East Dover Elementary
3. ISS Paraprofessional (PT/29 hrs. per week)- 2015-2016-William Henry Middle School

**E. E.P.E.R.**

1. District Employees
  - a. Summer School Paraprofessional-Summer 2015-South Dover Elementary
2. Non-District Employees
  - a. Summer School Paraprofessional-Summer 2015-KCCS

**II. Change in Assignment**

A. Job Title/Classification/Condition of Employment

- 1.

**III. Leaves/Return from Leaves**

A. FMLA/Medical/Workers Comp

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**IV. Resignations**

1. The district could receive resignation requests after the posting of the agenda running through the 7/14/15 School Board meeting.

**V. Pensions**

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 7/14/15 Board of Education meeting.

**VI. Tenure**

1. None

**VII. Expiration of Contract/Temporary**

1. None

**VIII. Non-Renewal/Termination**

1. None

- 2.02 School Choice (Resolution No. 16-003) (A)
- 2.03 Financial Reports – June 30, 2015 (Resolution No. 16-004) (A)
- 2.04 Minutes –Minutes of executive and public session of regular Board of Education meeting June 17, 2015 and special Board of Education meetings June 9, 2015, June 10, 2015 and June 15, 2015 (Resolution No. 16-005) (A)
- 2.05 Field Trips (Resolution No. 16-006) (A)
  
- 3.0 **Action/Discussion/Information Items (A/D/I)**
  - 3.01 Superintendent Contract (Resolution No. 16-007) (A/D)
  - 3.02 Appointment of Executive Secretary (Resolution No. 16-008) (A/D)
  - 3.03 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields (D/I)
  - 3.04 Superintendent’s 100 Day Plan (D/I)
  - 3.05 Public Relations Position (Resolution No. 16-009) (A/D)
  - 3.06 Renaming of Dover High School Football Stadium (Resolution No. 16-010) (A/D)
  - 3.07 Review Process for Vacant Board Seat (D/I)
  
- 4.0 **Adjournment**
  - 4.01 Adjournment

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Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)