

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Michael D. Thomas  
Superintendent of Schools



**BOARD OF EDUCATION**

Kay Dietz-Sass, President  
Matthew J. Lindell, Vice President  
Sean P. M. Christiansen  
John C. Martin, Jr.

**REVISED June 12, 2015**

*The Board Meeting Agenda is being revised to begin at 6:00 pm for the purpose of entertaining a motion to enter Executive Session at 6:02 pm. An additional legal matter has come before the district which was not known at the time the regular agenda was posted. It is necessary the board receive legal advice on this pending litigation.*

*The Board Meeting Agenda is being revised to add Agenda Item No. 3.08 Vote and Approval of New Superintendent (Resolution No. 15-123). The final interviews were completed after the posting of the agenda.*

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, June 17, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Legal Matter(s), Student Disciplinary Matter and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Michael D. Thomas, Ed. D.*  
**Superintendent of Schools**

Date: June 12, 2015

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**  
Wednesday, June 17, 2015  
Capital Administrative Center Room 105  
6:02 p.m.

6:02 PM

**I. Student Disciplinary Matter**

**II. Personnel**

**a. Certified**

**b. Classified**

**c. Administrative**

**III. Legal Matters**

**IV. Adjournment**

Capital School District  
198 Commerce Way  
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**BOARD OF EDUCATION**  
Kay Dietz-Sass, Board President  
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John C. Martin, Jr., Board Member

(A) Action
(D) Discussion
(I) Information

**Regular Board of Education Meeting**  
**June 17, 2015**

*Capital School District Administrative and Professional Development Center*  
198 Commerce Way  
Dover, DE 19904

**Agenda**

- 6:30 p.m. 1.0 **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, June 17, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Legal Matter(s), Student Disciplinary Matter and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 6:05 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:30 p.m. 1.02 **Executive Session**
- 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Presentations –**
- 1.05 **School Updates**
- 1.06 **Board President/Member Updates**
- 1.07 **Superintendent Update**
- 1.08 **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 1.09 **Meeting Recess – Honoring Service of Board Member Kay Dietz-Sass**
- 2.0 **Consent Items**  
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 15-125)** (A)  
Board of Education Approval is recommended for administrative, certified and classified

personnel as listed, pending criminal reference checks and verification of certification as needed.

## **Certified Personnel June 17, 2015**

### **I. Appointments**

#### A. New – Regular

1. Ag Science Teacher – 2015-2016-Central Middle School
2. Math Coach – Grades 5-12 - 2015-2016-District
3. Speech Language Pathologist - 2015-2016-District (North and Hartly Elementary Schools)
4. Secondary School Counselor - 2015-2016-Dover High School
5. Elementary Teachers - 2015-2016-Fairview Elementary
6. Art Teacher - 2015-2016-Hartly and Fairview Elementary
7. Special Education Teacher and Middle Level ELA - 2015-2016-KCSILC
8. Special Education Teacher - 2015-2016-Kent County Community School
9. 1<sup>st</sup> Grade Immersion Teacher - 2015-2016-South Dover Elementary

#### B. New – Temporary

1. School Psychologist Intern (P/T) - 2015-2016-District

#### C. Rehire – Regular

1. ILC Special Education Teacher - 2015-2016-East Dover Elementary
2. Special Education Teachers - 2015-2016-Kent County Community School
3. Instructional Technologist - 2015-2016-Technology Office

#### D. Rehire – Temporary

1. None

#### E. E.P.E.R.

##### 1. District Employees

- a. Summer ESL Teachers – Summer 2015-Central Middle and Dover High School
  - b. Summer School Teacher - Summer 2015-Central Middle School
  - c. Visiting Teachers – Summer Hours - Summer 2015-District
  - d. Special Education Services – Summer Hours - Summer 2015-District
  - e. Summer School Teachers - Summer 2015-Dover High School
  - f. Intensive ELA Summer School Teacher - Summer 2015-Dover High School
  - g. CIA Summer School Teacher - Summer 2015-Dover High School
  - h. Summer School Teachers - Summer 2015-Dover High School
  - i. Summer School Teachers - Summer 2015-Hartly Elementary School
  - j. Summer School Teachers - Summer 2015-Kent County Community School
  - k. Summer School Nurses - Summer 2015-Kent County Community School
  - l. Pre-K and Kindergarten Summer Program - Summer 2015-TBD
  - m. Summer School Teachers - Summer 2015-Towne Point Elementary
  - n. Child Find Program - Summer 2015-Towne Point Elementary
  - o. 21<sup>st</sup> Century Summer School Teacher - Summer 2015-William Henry Middle School
- ##### 2. Non-District Employees
- a. Intensive ELA Summer School Teacher - Summer 2015-Central Middle School
  - b. Intensive ELA Summer School Teacher - Summer 2015-Dover High School
  - c. Summer School – Contracted Services - Summer 2015-Kent County Community School
  - d. Summer School Teacher - Summer 2015-Kent County Community School

### **II. Change in Assignment**

#### A. Job Title/Classification/Condition of Employment

1. ESL Teacher – 8/19/15-District

### **III. Leaves/Return from Leaves**

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 6/17/15 School Board meeting.

**IV. Resignations**

1. The district could receive resignation requests after the posting of the agenda running through the 6/17/15 School Board meeting.

**V. Pensions**

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 6/17/15 Board of Education meeting.

**VI. Tenure**

1. None

**VII. Expiration of Contract/Temporary**

1. None

**VIII. Non-Renewal/Termination**

1. None

**Classified Personnel June 17, 2015**

**I. Appointments**

A. New – Regular

1. Child Nutrition Manager – 5/18/15-East Dover Elementary

2. Senior Secretary – 6/22/15-South Dover Elementary

B. New – Temporary

1. Instructional Paraprofessionals – 2015-2016-KCSILC

C. Rehired – Regular

1. None

D. Rehired – Temporary

1. Instructional Paraprofessionals 2015-2016-KCSILC

2. Computer Technicians – 5/4/15-Technology Office

E. E.P.E.R.

1. District Employees

a. Special Services – Summer 2015-District

b. Summer School Paraprofessional – Summer 2015-Dover High School

c. Summer School Paraprofessional - Summer 2015-Hartly Elementary

d. Summer School Paraprofessional – Summer 2015-KCCS/DAP

e. Pre-K and Kindergarten Paraprofessional-Summer Program - Summer 2015-TBD

f. Summer School Paraprofessional - Summer 2015-Towne Point Elementary

g. Child Find Program-Paraprofessionals - Summer 2015-Towne Point Elementary

h. Summer School Paraprofessional - Summer 2015-William Henry Middle School

2. Non-District Employees

a. Summer School Paraprofessional - Summer 2015-Central Middle School

b. Summer School Paraprofessional - Summer 2015-KCCS/DAP

**II. Change in Assignment**

A. Job Title/Classification/Condition of Employment

1. Child Nutrition – Transfers from one school to another school – 2015-2016-District

**III. Leaves/Return from Leaves**

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 6/17/15 School Board meeting.

**IV. Resignations**

1. The district could receive resignation requests after the posting of the agenda running through the 6/17/15 School Board meeting.

**V. Pensions**

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 6/17/15 Board of Education meeting.

**VI. Tenure**

1. None

**VII. Expiration of Contract/Temporary**

1. None

**VIII. Non-Renewal/Termination**

1. None

- 2.02 School Choice (Resolution No. 15-126) (A)
- 2.03 Financial Reports – April 30, 2015 (Resolution No. 15-127) (A)
- 2.04 Minutes –Minutes of executive and public session of regular Board of Education meeting May 13, 2015 and special Board of Education meetings May 12, 2015 and May 19, 2015 (Resolution No. 15-128) (A)
- 2.05 Field Trips (Resolution No. 15-129) (A)
- 2.06 Student Disciplinary Matter (Resolution No. 15-130)
  
- 3.0 **Action/Discussion/Information Items (A/D/I)**
  - 3.01 Construction Update – KCCS/BTW – DHS Baseball/Softball Fields (D/I)
  - 3.02 Change Order – new DHS Gym floor (Resolution No. 15-131) (A/D)
  - 3.03 Proposed 2015-2016 Board Meeting Calendar (Resolution No. 15-132) (A/D)
  - 3.04 FY 16 Tax Rate (Resolution No. 15-133) (A/D)
  - 3.05 Preliminary FY 16 Budget (Resolution No. 15-134) (A/D)
  - 3.06 2015-2016 Student Success Guide (formerly Code of Conduct) (Resolution No. 15-135) (A/D)
  - 3.07 Revisions – Policy #300-12 Internal Accounts (Third Reading) (Resolution No. 15-136) (A/D)
  - 3.08 Vote and Approval of New Superintendent (Resolution No. 15-123) (A/D)
  
- 4.0 **Adjournment**
  - 4.01 Adjournment

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Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)