

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Michael D. Thomas
Superintendent of Schools



BOARD OF EDUCATION

Matthew J. Lindell, President
Brian E. Lewis, Vice President
Phillip Martino, Jr.
Kay Dietz-Sass
Sean P. M. Christiansen

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 20, 2013, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Discipline Matters and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Michael D. Thomas, Ed.D.

Superintendent of Schools

Date: November 13, 2013

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session

Wednesday, November 20, 2013
Capital Administrative Center Room 105
6:30 p.m.

6:30 PM

- I. Student Disciplinary Matters**
 - a. Student Disciplinary Matter 642267**
 - b. Student Disciplinary Matter 882512**

- II. Personnel**
 - a. Administrative**
 - b. Certified**
 - c. Classified**

- III. Administrator Contracts**

- IV. Adjournment**

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(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting
Wednesday, November 20, 2013

Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904

REVISED

Agenda

The order of agenda items is revised to move Items 1.06 and 1.07 to Section 4.0 and these items will be listed in Section 4.0 as 4.01 Board Reports, 4.02 Board President/Member Updates, and 4.03 Superintendent Update

6:30 p.m.

1.0 **Open Session**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 20, 2013 in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Disciplinary Matters and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m.

6:35 p.m.

1.01 **Roll Call – Establishment of a Quorum**

7:30 p.m.

1.02 **Executive Session**

1.03 **Reconvene Open Session**

1.04 **Pledge of Allegiance**

1.05 **Presentations – North Dover Elementary School**

1.06 **Public Comment**

(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)

2.0 **Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 **Personnel Matters (Resolution No. 14-038)**

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as

(A)

needed.

Administrative Personnel November 20, 2013

I. Pensions

Disability/Service/Vested Pension

1. Two (2) administrative retirements (Service Vested Pension) will be added to the November 20th School Board Personnel Report.

Certified Personnel November 20, 2013

I. Appointments

A. New – None

B. New – Temporary

1. Special Education Teacher-10/25/13-Central Middle School
2. RTI Math Interventionist-11/13/13-Central Middle School
3. Spanish Teacher-11/4/13-Dover High School
4. CTE-Woodshop Teacher-10/21/13-KCAP
5. Special Education Teacher-11/20/13-KCCS
6. 4th Grade Elementary Teacher-10/23/13-North Dover Elementary School

C. Rehire - Regular

1. None

D. Rehire – Temporary

1. None

E. E.P.E.R.

1. District Employees
 - a. Extra Time Teachers-2013-2014-Booker T. Washington Elementary School
 - b. Japanese Club Advisor-2013-2014-Dover High School
 - c. Yearbook Advisor-2013-2014-Dover High School
 - d. Extra Time Teachers-2013-2014-East Dover Elementary School
 - e. Extra Time Teachers-2013-2014-Fairview Elementary School
 - f. Extra Time Teachers-2013-2014-Hartly Elementary School
 - g. Extra Time Teachers-2013-2014-North Dover Elementary School
 - h. Extra Time Teachers-2013-2014-South Dover Elementary School
 - i. Extra Time Teachers-2013-2014-Towne Point Elementary School
2. Non-District Employees
 - a. Extra Time Teachers-2013-2014-Booker T. Washington Elementary School

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. ILC Behavioral Specialist to Instructional Coach for Special Education Students-11/20/13-KCCS

III. Leaves/Return from Leaves

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 11/20/13 School Board meeting.

IV. Resignations

1. The district could receive resignations after the posting of the agenda running through the 11/20/13 School Board meeting.

V. Pension

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 11/20/13 Board of Education meeting.

VI. Tenure

1. None

VII. Expiration of Contract/Temporary

1. None

VIII. Non-Renewal/Termination

1. None

Classified Personnel November 20, 2013

I. Appointments

A. New – Regular

1. Child Nutrition-Gen. Worker/Cafeteria Monitor-10/21/13-Central Middle
2. Computer Field Technician-11/12/13-District
3. Child Nutrition-Gen. Worker/Cafeteria Monitor-10/21/13-Dover High School
4. Child Nutrition-Gen. Worker/Cafeteria Monitor-10/21/13-Dover High School
5. Child Nutrition-Gen. Worker/Cafeteria Monitor-10/21/13-William Henry

B. New – Temporary

1. Title I Paraprofessional-10/17/13-Hartly Elementary School
2. Special Education Paraprofessional-10/17/13-KCCS@ William Henry Middle
3. Three (3) Special Education Paraprofessionals-11/20/13-KCCS

C. Rehired – Regular

1. None

D. Rehired – Temporary

1. Paraprofessional-Parent and Comm. Engagement Coord.-/11/20/13-DHS

E. E.P.E.R.

1. District Employees
 - a. Extra Time Paraprofessionals-2013-2014-Booker T. Washington Elementary
 - b. Extra Time Paraprofessionals-2013-2014-East Dover Elementary School
 - c. Extra Time Paraprofessionals-2013-2014-Hartly Elementary School
 - d. Extra Time Paraprofessionals-2013-2014-South Dover Elementary School
2. Non-District Employees
 - a. Extra Time Paraprofessionals-2013-2014-Booker T. Washington Elementary

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. Child Nutrition General Worker to Cook-11/4/13-Booker T. Washington

III. Leaves/Returns from Leave

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 11/20/13 School Board meeting.

IV. Resignations

1. The district could receive resignations after the posting of the agenda running through the 11/20/13 School Board meeting.

V. Pensions

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 11/20/13 School Board meeting.

VI. Expiration of Contract/Temporary

1. None

VII. Non-Renewal/Termination

1. None

2.02 School Choice (Resolution No. 14-039)

(A)

2.03 Financial Reports – October 31, 2013 (Resolution No. 14-040)

(A)

- 2.04 Minutes –Closed and executive sessions of October 16, 2013 (Resolution No. 14-041) (A)
- 2.05 Field Trips (Resolution No. 14-042) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 14-043) (A)

- 3.0 **Action/Discussion/Information Items (A/D/I)**
 - 3.01 Construction Update - New Dover High School (D/I)
 - 3.02 Elementary Class Size Waiver – House Bill 758 (Resolution No. 14-044) (A/D)
 - 3.03 Guaranteed Unit Count – Senate Bill 429 (Resolution No. 14-045) (A/D)
 - 3.04 School Band Instruments Bid (Resolution No. 14-046) (A/D)
 - 3.05 School Signs Bid (Resolution No. 14-047) (A/D)
 - 3.06 Component V Resolution Revised (Resolution No. 14-048) (A/D)
 - 3.07 Revisions Policy #500-01 Recruitment, Selection and Hiring of Personnel (First Reading) (D/I)

- 4.0 **Other Discussion**
 - 4.01 Board Reports
 - 4.02 Board President/Member Updates
 - 4.03 Superintendent Update

- 5.0 **Adjournment**
 - 5.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf