

BOARD USE OF ELECTRONIC MAIL AND SOCIAL MEDIA

Use of electronic mail (e-mail) and social media by members of the Bonneville Joint School District No. 93 Board of Trustees shall conform to the same standards of judgment, propriety, and ethics as other forms of Board-related communication.

Guidelines

When using e-mail, social media, or other electronic forms of communication in the conduct of Board responsibilities, Trustees shall:

1. Not use such as a substitute for deliberations or voting at Board meetings.
2. Not use such for other communications or business properly confined to Board meetings.
3. Be aware that e-mail, email attachments, or other electronic communications received or prepared for use in Board business or containing information relating to Board business (regardless of whether sent or received on a District owned computer or personally owned computer) may be regarded as public records that may be inspected by any person upon request, unless otherwise made confidential by law.
4. Comply with the same standards as school employees regarding confidential information and avoid reference to such information about employees, students, or other matters.
5. Be aware of the risks of unsecure websites and the possibility of improper disclosure of confidential matters.
6. Note that individual postings made to social media sites should be considered carefully in light of how they would reflect on the Trustee, the Board of Trustees, and the District.
7. Note that opinions expressed on a social networking website have the potential to be disseminated far beyond the Trustee's desire or intention, and could undermine the public's perception of that individual's ability to serve students' interests.
8. Note that an individual Trustee's postings are an act of that individual and are not an act of the Board.

DEFINITION:

Deliberation: the receipt or exchange of information or opinion relating to a decision,

but shall not include informal or impromptu discussions of a general nature that do not specifically relate to a matter then pending before the public agency for decision.

Adopted: 04-13-2011 Reviewed: 07-29-2015 Revised: 10-10-2012
01-17-2018

Cross Reference: Public Access to District Records 1545

Legal Reference: Idaho Code § 74-202 Open Public Meetings – Definitions
Cowles Pub. Co. v. Kootenai Co. Bd. of County Commissioners 144 Idaho 259
(2007)