

SMYRNA SCHOOL DISTRICT

POLICY

Section:	1000 Community Relations	Office Responsible:	Superintendent
Policy:	1350: Board Agenda		
Related Policies:			

I. Purpose

Outline the process by which the Board agenda is created and establish a timeline for additions and subtractions

II. Authority

The Smyrna School Board of Education
Delaware Code: Title 29, Section 10004

III. Definitions

None

IV. Policy Statement

- A. The Smyrna School District Board of Education strives to provide transparency to our constituents by publicly posting our meeting agenda.
- B. The Boar also encourages its members to make well educated decisions on all voting matters.
- C. With this in mind, the timeline for creating the agenda for a standard monthly board meeting shall be as follow:
 - 1. Two weeks prior to the meeting, Board members and Administration may begin submitting agenda items.
 - 2. One week prior to the meeting, the agenda will be finalized and posted.
 - 3. All additions and subtractions, of actionable items, after the agenda becomes final, must be disclosed at the public meeting as agenda changes.
 - i. All additions to the agenda must be approved with a simple majority vote to be allowed onto the agenda.
 - ii. Voting items denoted as changes will require a 2/3 vote for the motion to carry and a simple majority for any action taken within the main motion while it is open (amend, table, postpone, previous question, etc.).

SMYRNA SCHOOL DISTRICT

POLICY

- iii. A motion to suspend rules in relation to the agenda will require a 2/3 vote.
- 4. This policy may be changed by the Board with a simple majority vote at consecutive monthly meetings, designated as a first and second reading.

Board Approval Acknowledged by:



Kristi Pelezo, President
Smyrna School District Board of Education

Policy Actions

Adopted: 2/13/2023