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Dr. Charles J. Shackett, Superintendent

Marjean McConnell, Deputy Superintendent

Scott Woolstenhulme, Assistant Superintendent

Regular Meeting

August 9, 2017

7:00 PM

District Board Room

Amended Agenda 08-08-2017

I. Pledge of Allegiance

II. Prayer was offered by Heath Jackson.

III. Call to Order

Chairman Paul Jenkins called the meeting to order at 7:00 p.m.

IV. Roll Call

Amy Landers present

Chad Dance present

Greg Calder present

Scott Lynch present

Paul Jenkins present

V. Welcoming of Delegates and Visitors

Those in attendance were Superintendent Dr. Charles Shackett, Assistant Superintendent Scott Woolstenhulme, Chief Financial/Operations Officer Guy Wangsgard, Director of Curriculum & Instruction Jason Lords, Director of Safe Schools & Technology Gordon Howard, D93News Samantha Williams, Owners Representative Brad McKinsey, Bonneville HS Principal Heath Jackson, Bonneville HS Assistant Principal Levi Owen, Thunder Ridge HS Principal Doug McLaren, Rocky Mountain MS Principal Thomas Kennedy, Bonneville County Sheriff Paul Wilde and his wife Cindy, Sergeant Byron Lovell, Deputy Dan Sperry, Tom Hunsaker, and Board Clerk Mary Hansen.

He also reminded those who wished to speak during Public Input to sign in, choose one spokesperson, and give any written materials to the Board Clerk.

VI. Amend/Approve the Agenda

Pursuant to Idaho Code 74-204(4)(a), Chairman Paul Jenkins read the Motion and Order to Amend Agenda which included these additions: to update *New Hire* and *Alternative Authorization* employee lists on the Consent Calendar; to add "November" to Bond Election in Old Business; and to delete Hillcrest Trip Request from Students: Trip Requests. These requests are time sensitive and were received yesterday. He then asked for a motion to amend the agenda for reasons stated.

MOTION: Chad Dance moved to amend the Agenda as read. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion was carried.

Chairman Jenkins then asked for a motion to approve the agenda as amended.

MOTION: Amy Landers moved to approve the Agenda as amended. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion was carried.

VII. Consent Calendar

Chairman Jenkins asked if any Board Member would like to remove any item from the Consent Calendar to the Regular Agenda. Hearing none, he asked if any Board Member had any questions with regard to the Consent Calendar. Chad Dance asked for an explanation of the CM/GC. Brad McKinsey, our owner's representative, defined it as the Construction Manager/General Contractor who holds licenses for both construction management and Public Works contractor. They are a consultant to the public owner during both the design phase and construction phase of a project. They also negotiate the guaranteed maximum price contract (GMP).

Board of Trustees ♦ Paul Jenkins ♦ Amy Landers ♦ Chad Dance ♦ Greg Calder ♦ Scott Lynch

Bonneville Joint School District No. 93 is an Equal Opportunity Employer

Chairman Jenkins then asked for a motion to approve the Consent Calendar.

MOTION: Amy Landers moved to approve the Consent Calendar. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion was carried.

A. Minutes of Previous Meetings

1. Annual Meeting 07-12-2017
2. Executive Session 07-12-2017
3. Special Meeting/Executive Session 07-31-2017

B. Financial

1. Accounts Payable
 - a. \$6,720,601.81
2. Proposed Contracts
 - a. Contractual Agreement - Speech Pathology
 - b. Behavior Health Center Agreement
 - c. Norm Funk Copier Maintenance Agreement

C. Bid Awards

1. Ridgeview Subdivision Lots
2. Carpet Order

D. Employees

1. Conditional Employment

Colin	Anderson	Rocky Mountain Middle School	Teacher	8/21/2017
Courtney	Barker	Hillview Elementary	Teacher	8/21/2017
Kaitlin	Barrett	Tiebreaker Elementary	Teacher	8/21/2017
Joy	Beck	Falls Valley Elementary	Teacher	8/21/2017
Alaura	Brown	Transportation	Bus Aide	8/29/2017
Caleb	Caple	Bonneville High School	Teacher	8/21/2017
Jessica	Christiansen	Special Services	Deaf Interpreter	8/29/2017
Rebecca	Dye	Rimrock Elementary	Teacher	8/21/2017
Richard	Dye	Bonneville High School	Teacher	8/21/2017
Afton	Ferguson	Bridgewater Elementary	PE Paraprofessional	8/29/2017
Karadean	Grayson	Federal Programs	Migrant Teacher	7/31/2017
Lori	Griffel	Summit Hills Elementary	Music Paraprofessional	8/29/2017
Andrea	Hegsted	Summit Hills Elementary	PE Paraprofessional	8/29/2017
Megan	Jenks	Summit Hills Elementary	Teacher	8/21/2017
Lindsay	Jenson	Bonneville High School	Cook	8/29/2017
Riki	Kendrick	Sandcreek Middle School	Special Education Paraprofessional	8/29/2017
Jannette	LaRose	Transportation	Bus Driver	8/29/2017
Cynthia	McAtee	Transportation	Bus Driver	8/29/2017
Sandy	McCowan	Transportation	Bus Driver	8/29/2017
Kandra	Olson	Falls Valley Elementary	Teacher	8/21/2017
Shauntel	Petersen	Rimrock Elementary	Teacher	8/21/2017
Kim Petty	Petty	Cloverdale Elementary	Teacher	8/21/2017
Glenn	Roth	Bonneville High School	Head Swim Coach	8/29/2017
Jason	Scott	Special Services	Deaf Interpreter	8/29/2017
LuJean	Tallman	Rimrock Elementary	PE Paraprofessional	8/29/2017
Amanda	Van Orden	Rocky Mountain Middle School	Detention Paraprofessional	8/29/2017
Christy	Whitman	Hillcrest High School	Teacher	8/21/2017

2. Resignations and Terminations

Carree	Britt	Falls Valley Elementary	Teacher	6/5/2017
McKenzie	Burden	Falls Valley Elementary	Teacher	6/5/2017
Amanda	Burtenshaw	Bonneville High School	Cook	6/2/2017
Roshan	Chadwick	Rocky Mountain Middle School	Cook	6/2/2017
Maryann	Dalton	Discovery Elementary	Elementary Media Para	8/25/2017
Brenda	Felton	Transportation	Bus Driver	6/2/2017
Regina	Finn	Hillcrest High School	Special Education Paraprofessional	6/2/2017

Wesley	Gates	Transportation	Bus Driver	5/22/2017
Jandy	Grover	Falls Valley Elementary	Cook	6/2/2017
Larry	Hansen	Maintenance	Custodian	7/13/2017
Cody	Jackson	Hillcrest High School	Girls Basketball Head Coach	6/5/2017
Wyatt	Jenkins	Maintenance	Summer Grounds Crew	7/21/2017
Jill	Jensen	Rimrock Elementary	Teacher	6/5/2017
Nancy	Killpack	Rimrock Elementary	Teacher	6/5/2017
Melanie	Nelson	Hillcrest High School	Tennis Assistant Coach	6/5/2017
Spencer	Olson	Special Services	BI/PCS	6/2/2017
Rebecca	Persekian	Maintenance	Summer Custodian	6/21/2017
Jerry	Pitman	Maintenance	Custodian	8/17/2017
Rocio	Mora Amezcua	Transportation	Bus Driver	8/4/2017
Ron	Strode	Hillcrest High School	Teacher	7/18/2017
Ken	Stucki	Transportation	Bus Driver	6/2/2017
Victoria	Trautwein	Maintenance	Summer Grounds Crew	7/19/2017
Jody	Watts	Bonneville High School	Head Baseball Coach	6/2/2017
Julian	Willis	Bonneville High School	Assistant Football/Track Coach	6/2/2017
Caroline	Zaremba	Rimrock Elementary	Teacher	8/4/2017
Scott	Zaugg	Transportation	Bus Driver	6/2/2017

3. Retirements

LuDean	Jackson	Bonneville High School	Tracker	6/3/2017
Stephen	Plock	Transportation	Bus Driver	6/2/2017

4. Stipends

Lisa	Coffield	Bonneville High School	Swim Team Assistant Coach	8/29/2017
JoAnna	Owens	Hillcrest High School	Girls Assistant Soccer Coach	8/7/2017
Ronald	Piper	Rocky Mountain Middle School	Head Cross Country Coach	8/29/2017
Glenn	Roth	Bonneville High School	Swim Team Head Coach	8/29/2017

5. Alternative Authorization

Caleb	Caple	Bonneville High School	History Certification
Christopher	Cutler	Bonneville High School	Physical Science Certification
Dawn	Peterson	Bonneville High School	Physical Science Certification
Daniel	Hayes	Bonneville High School	Math Certification
Richard	Dye	Bonneville High School	Math Certification
Jessica	Hoffman-Ramirez	Hillcrest High School	English/Art Certification
Megan	Farmer	Mountain Valley Elementary	Special Education 4-6 Certification
Jordan	Pyper	Sandcreek Middle School	History Certification
T. Mike	Jarvis	Sandcreek Middle School	Teacher Librarian Certification
Melanie	Harris	Sandcreek Middle School	Math Certification
Tara	Baker	Special Services	Special Education Certification
Ashurity	Jones	Special Services	Special Education Certification
Gina	Baxter	Special Services	Special Education Certification
Daralee	Beck	Special Services	Special Education Certification
Todd	Christensen	Special Services	Special Education Certification
Kim	Petty	Cloverdale Elementary	Elementary Certification
Mark	Richardson	Technical Careers High School	American Government Certification

E. Intern and Student Teacher Assignment

First Name	Last Name	University	Placement School	Grade/Subject	Term
MARLYCE	FRIESS	West. Gov.	DISCOVERY ES	5th grade	Fall 2017
RACHEL	KISNER	BYU-Idaho	MOUNTAIN VALLEY ES	4th grade	Fall 2017
LESLIE	ANDERSON	BYU-Idaho	SUMMIT HILLS ES		Fall 2017
KASEY	BLACKMON	BYU-Idaho	MOUNTAIN VALLEY ES		Fall 2017
CHELSEA	BLEAZARD	BYU-Idaho	HILLCREST HS		Fall 2017

ERIN	CAMPBELL	BYU-Idaho	DISCOVERY ES	Fall 2017
WHITNEY	CAMPBELL	BYU-Idaho	DISCOVERY ES	Fall 2017
KELSEY	CLEGG	BYU-Idaho	HILLCREST HS &	
SANDCREEK MS		Fall 2017		
LINDSEY	COWLING	BYU-Idaho	ROCKY MT MS	Fall 2017
SARAH	GRAHAM	BYU-Idaho	ROCKY MT MS	Fall 2017
KEVIN	GREEN	BYU-Idaho	BONNEVILLE HS	Fall 2017
DANIEL	GUTIERREZ	BYU-Idaho	SUMMIT HILLS ES	Fall 2017
SARA	HALL	BYU-Idaho	BONNEVILLE HS	Fall 2017
LYDIA	HANSEN	BYU-Idaho	DISCOVERY ES	Fall 2017
KATHERINE	HOGGE	BYU-Idaho	BONNEVILLE HS	Fall 2017
TARALYN	JONES	BYU-Idaho	ROCKY MT MS	Fall 2017
DESTINY	KILLPACK	BYU-Idaho	BONNEVILLE HS	Fall 2017
KORINN	KULJIS	BYU-Idaho	DISCOVERY ES	Fall 2017
BRITTANY	LUDWIG	BYU-Idaho	DISCOVERY ES	Fall 2017
BROOKE	LUSK	BYU-Idaho	ROCKY MT MS	Fall 2017
VERONICA	MADDEN	BYU-Idaho	SUMMIT HILLS ES	Fall 2017
MELISSA	MALLORY	BYU-Idaho	MOUNTAIN VALLEY ES	Fall 2017
LINDSAY	MATTEI	BYU-Idaho	SUMMIT HILLS ES	Fall 2017
KATIE	MCLAWS	BYU-Idaho	MOUNTAIN VALLEY ES	Fall 2017
AUBREE	MECHAM	BYU-Idaho	ROCKY MT MS	Fall 2017
SAMANTHA	MOSQUEDA	BYU-Idaho	HILLCREST HS	Fall 2017
JESSICA	MUNSON	BYU-Idaho	DISCOVERY ES	Fall 2017
HANNA	O'CONNOR	BYU-Idaho	MOUNTAIN VALLEY ES	Fall 2017
CHLOE	OGBURN	BYU-Idaho	HILLCREST HS	Fall 2017
NICOLE	PURSLEY	BYU-Idaho	SUMMIT HILLS ES	Fall 2017
LAURA	RAY	BYU-Idaho	SUMMIT HILLS ES	Fall 2017
AMANDA	RODERICK	BYU-Idaho	DISCOVERY ES	Fall 2017
MICHELLE	TAVENNER	BYU-Idaho	HILLCREST HS	Fall 2017
ELIZABETH	THOMPSON	BYU-Idaho	HILLCREST HS	Fall 2017
KARINA	WAGNER	BYU-Idaho	HILLCREST HS	Fall 2017
MAURI	WAHLEN	BYU-Idaho	SUMMIT HILLS ES	Fall 2017
JEFFREY	WEBB	BYU-Idaho	BONNEVILLE HS	Fall 2017
EMILEE	WIRTH	BYU-Idaho	SUMMIT HILLS ES	Fall 2017

F. CM/GC Recommendation

G. D93 Bus Routes 2017-2018

VIII. Staff Recognition

A. 2017 Idaho Association of School Administrators Education Media Award - Dr. Charles Shackett

Chairman Jenkins invited Dr. Shackett to present Samantha Williams from D93News to the Board. Dr. Shackett stated Sam is our rising star! Samantha Williams has been part of the D93News for two years and was encouraged to submit her résumé for this award that was presented to her in August at the Idaho Association of School Administrators Education annual meeting. Samantha had prepared a thank you speech as she accepted the award. This is the second time District 93 had won this award; Chairman Paul Jenkins had earned this award many years ago!

1. Samantha Williams, D93 News

B. Floyd Ledbetter National School Resource Officer of the Year Award - Heath Jackson, Bonneville HS Principal

Chairman Jenkins invited Principal Jackson to present Deputy Dan Sperry to the Board. Principal Jackson stated Deputy Dan Sperry has worked as the SRO at Bonneville HS for the past four years. He expressed his gratitude to the Board and to the Sheriff's Office for the SRO program and how it benefits the schools. Deputy Sperry works with the students in classrooms teaching military history, at career fairs, swim safety skills for online classes, presents to faculty, and promotes school bus safety. He is a great asset to the community. Deputy Sperry stated what an awesome team he works for – the D93 District and the Sheriff's office. He very much enjoys his time with the students and faculty. Chairman Jenkins recognized Sheriff Paul Wilde and Sergeant Bryan Lovell in the audience.

1. Deputy Dan Sperry, Bonneville County

IX. Public Input: Pursuant to Board Policy #1550 Public Participation in Board Meetings Public Input shall be held to a maximum of 1 hour and will provide an opportunity for any Board Member, administrator, staff member, student, or patron to raise issues of interest. The Board will receive such input without comment, except to ask germane questions of those speaking. Comments should be limited

to three (3) minutes. The Board will take no action relative to any items during the meeting, but may direct the Superintendent to consider such an item at a subsequent meeting. Chairman Jenkins reminded those who wish to participate that, pursuant to Board Policy this portion will be held to a maximum of 1 hour. There was no public input at this meeting.

X. Committee, Curriculum, and Administrative Reports

A. High School Construction Report - Brad McKinsey, Owners Representative

Chairman Jenkins invited Brad McKinsey to give the Thunder Ridge High School Construction update. Mr. McKinsey explained the status of the site: paving will be all completed by the end of the month; curb and gutter is in place for faculty and bus lots and loop; paving will continue with the track, ball field parking and tennis courts (the paving has kept the dust under control!); heavy deliveries come in from the 1st Street entrance; power will soon be hooked up for the irrigation pumps; north perimeter fencing is almost finished; stadium restrooms and concession areas are being built; bleachers and sidewalks are in; 60% of the site work is completed. Building: gymnasium trusses are up and roofing has been started; athletic room floors are poured; CMU is going up in weight room area; band and art rooms are painted and cabinets, ceiling grids, and lighting are being installed; restrooms are tiled; floor 2 and 3 are being painted; exterior siding soon to be installed; metal flashing around windows complete; auditorium has been sheet rocked and ceiling acoustic "clouds" are up and painted; balcony seating will be poured next week; inside stairs, handrails are in place; cafeteria sheet rocked; duct work is finishing up on 2 and 3 floors; administration and library framed and roofing in place. 55-57% of the building is complete. 215 workers onsite.

B. Report on the State of the District - Scott Woolstenhulme, Human Resource Director

Chairman Jenkins invited Scott Woolstenhulme, Human Resource Director to present the State of the District report. Mr. Woolstenhulme explained the new furniture in the foyer – the Human Resource Department is growing! When he took over as the Director last summer he did not realize the intricacies of the department and what everyone's responsibilities were. Michelle Gonzalez suggested a HR model used in the Nampa school district, which helped define roles while providing customer service to the schools. The new Generalist position helps provide a support to the building principals, allowing them to be the educational leader in their schools and letting the HR department take the responsibility of hiring and maintaining records. There are three generalists who each work with particular schools and district departments; there is a records clerk, Substitute teacher clerk, a benefits specialist, and a records specialist. For this year, there is a shortage of science certified teachers. If a person who has earned a degree in a non-teaching field and wishes to earn a teaching certificate, they can apply for an alternative authorized program to earn a teaching certificate, such as the ABCTE program or a college program. This process takes three years. Currently, the Transportation department have bus drivers lined up for the first day of school.

C. Proposed Policy for Initial Consideration - Scott Woolstenhulme

Chairman Jenkins invited Scott Woolstenhulme to present policy for initial consideration.

In order to coincide with the Master Agreement, policy 5410 Family Medical Leave has been combined with 5400 Sick Leave policy. Extenuation circumstances are required to take medical leave,

1. 1260 Authorization of Signatures
2. 1265 Electronic Signatures
3. 5400 Family Medical Leave and Sick Leave
4. 5404 Personal Leave

D. Notification of Changes to Policy Procedure or Forms - Scott Woolstenhulme

Chairman Jenkins invited Scott Woolstenhulme to present changes to procedures and forms.

These procedures apply to those policies which are under revision, the two forms listed are no longer used and will be deleted.

1. 5400P1 Family Medical Leave Procedures
2. 5400P2 Sick Leave Procedures
3. 5425P Leave Without Pay Procedures
4. 5470P Compensatory and Overtime Compensation Procedure
5. 5425F Leave Without Pay Request Form
6. 5470F Approved Compensatory Time Log

XI. New Business

A. Proposed Policy for 30-day Review (first reading) - Scott Woolstenhulme

Chairman Jenkins invited Scott Woolstenhulme to present policy for 30 day review. Mr. Woolstenhulme recommended these policies by placed online for a 30 day review. He explained that further revisions were made to policy 5140 *Evaluation of Educators and Pupil Personnel Certificate Holders*. All evaluation procedures must be sent to and approved by the State Department of Education. Certified employees with different roles require different forms of evaluation; also, assessment data requirement has been realigned to be fairer to all teachers. Employee evaluations are not public record, unless requested by the State Board.

MOTION: Greg Calder moved to post the policies presented for 30-day review. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion was carried.

1. 1530 Open Meeting Law Compliance and Cure
2. 3265 Electronic Communications Devices
3. 3600 Student Records
4. 5140 Evaluation of Educators and Pupil Personnel Certificate Holders
5. 5429 Full-Time Classified Sick Leave Bank
6. 5660 Shared-Time Teaching Positions
7. 5825 Nepotism

B. Fee Hearing - Guy Wangsgard, CFO

Chairman Jenkins invited Guy Wangsgard to present fee increases. Mr. Wangsgard explained that any fee that is raised over 5% needs to be published in the paper, a fee hearing held, and approved by the Board. The fees presented were to raise the Pine Basin Nightly fee from \$300 to \$400 per night to help with maintenance of property and to add a new fee for High School Credit Recovery at \$150 per one (1) credit class. This fee will help with teacher pay and software expenses when class work is outside of the normal school day or is not a summer school class required by the district.

Mr. Wangsgard opened up for any Public Input for the fee increases.

Tom Hunsaker, 2925 Carolyn Ln, Idaho Falls, ID: Mr. Hunsaker expressed favor for both fee increases. He stated that programs are good for students.

MOTION: Amy Landers moved to proceed with new fee increases as presented. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion was carried.

XII. Old Business

A. November Bond Election - Chairman Paul Jenkins

Chairman Jenkins opened discussion on whether or not to bond in November. He asked for a brief discussion on the matter, reminding the board that bond resolution wording is due to the election office on September 18, 2017 for the November election. Discussion revolved around collecting data on student enrollment, current building capacities, timing of election, importance of the Board unity in decision, and separating facts from personal opinion. It was decided to extend the work session on August 30, 2017 to two hours for further discussion. The District Leadership Team and Headwaters, the CM/GC for the project will collect data for this work session.

XIII. Call for Agenda Items for Upcoming Meetings

Chairman Paul Jenkins called for any agenda times for upcoming meetings. Bond election discussion will be added to the August 30, 2017 work session. Board to be notified when blocks are placed in the balcony of Thunder Ridge HS later this month.

- A. New Teacher Orientation Breakfast - **Monday, August 14, 2017** - Rocky Mountain MS Cafeteria - 8:00 a.m.
- B. District Opening Meeting - **Tuesday, August 22, 2017** - Hillcrest HS Performing Arts Center (PAC) - 8:30 a.m.
- C. Work Session - **Wednesday, August 30, 2017** - District Board Room - 11:30 a.m.
- D. Labor Day - **Monday, September 4, 2017** - NO SCHOOL
- E. Regular Meeting - **Wednesday, September 13, 2017** - District Board Room - 7:00 p.m.
- F. Work Session - **Wednesday, September 20, 2017** - Ammon Elementary - 11:30 a.m.

XIV. Adjournment

Chairman Jenkins asked for a motion to adjourn at 8:35 p.m.

MOTION: Greg Calder moved to adjourn. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion was carried.

APPROVED: _____
Chairman

ATTESTED: _____
Clerk

Date: _____