

BONNEVILLE

JOINT SCHOOL DISTRICT NO. 93

Designing Success for Every Student

3497 North Ammon Road, Idaho Falls, Idaho, 83401 ★ (208) 525-4400 ★ Fax (208) 557-6800 ★ www.d93schools.org

Dr. Scott Woolstenhulme, Superintendent

Regular Meeting - Amended

June 15, 2022

7:00 PM

District Office

3497 N Ammon Rd

Idaho Falls, ID 83401

I. The Pledge of Allegiance was led by Chairman Dance

II. The Prayer was offered by Trustee Randy Smith

III. The meeting was called to order at 7:05 p.m.

IV. Roll Call

Paul Jenkins	joined later via telecommunications
Greg Calder	present
Carissa Coats	present
Randy Smith	present
Chad Dance	present

Others in attendance were, Superintendent Scott Woolstenhulme, Jason Lords, Executive Director of Learning and Instruction, Heath Jackson, Executive Director of Planning and Personnel, Guy Wangsgard, Executive Director and Chief Financial Officer of Operations, John Pymm, Director of Maintenance and Operations, Phil Campbell, Director of School Public Relations and Communications, Julie Briggs, Assessment Specialist, Jodi Barnes, Data Analyst, Tyler Johnson, Bonneville High School Athletic Director, Wendy Johnson, Hillcrest High School Athletic Director, Ty Salsbery, Principal at Hillcrest High School, Doug McLaren, Principal at Thunder Ridge High School, Chris Sundvold, Jamison Lemon, Dawson Belnap, Berklee Olsen, Nicole Tran, Brittany Mills, Logan Frey, Sheila Edmund, Jeff Olsen, Melanie Lemon, Chris Bidstrup, Jeannie Standal, Idaho Commission for Libraries, and Board Clerk, Samantha Williams.

V. Board Opening Business

A. Welcoming of Delegates and Visitors

Chairman Dance welcomed delegates and visitors who were in attendance and who were attending online. Chairman Dance reminded patrons to sign the Request to Appear before the Board Roster in the back of the room if they wish to speak to the Board during that portion of the meeting. Chairman Dance stated that If more than one person is planning on speaking to the same subject – chose 1 spokesperson. If you have written materials for the Board, please submit them to the Board Clerk. Due to their sensitive nature, complaints about personnel or an individual student must be submitted in accordance with Board Policy 4110 Public Complaints and Grievances. Grievance forms (4110F1) are found on the district's home webpage under School Board tab – Board Policies.

B. Motion and Order to Amend the agenda (**Action Item**)

Chairman Dance stated that PURSUANT TO IDAHO CODE §74-204(4)(a) AMEND THE AGENDA FOR THIS MEETING AS FOLLOWS:

- To add Proposed Policy 2465 Extended Learning Opportunities for 30-day review as an action item
- To add TRHS, Logan Frey as an award recipient for the 2022 National Merit Scholar Award, and Presidential Scholar Award to the Staff/Recognition portion of the agenda.

Board of Trustees ★ Chad Dance ★ Paul Jenkins ★ Greg Calder ★ Carissa Coats ★ Randy Smith

Bonneville Joint School District No. 93 is an Equal Opportunity Employer

- To move 2022-2023 Administrator Salary Schedule (Action Item) from Planning and Personnel items to Superintendent Reports and Recommendations.
These requests are time sensitive. Chairman Dance asked for a motion

MOTION: Chad Dance moved to amend the agenda as presented. Greg Calder seconded. Motion carried.

C. Amend/Approve the Agenda (Action Item)

Chairman Dance then asked if any board members would like to amend the amended agenda. Hearing none, he asked for a motion.

MOTION: Carissa Coats moved to approve the amended agenda. Greg Calder seconded. Motion carried.

D. Approve Consent Agenda (Action Item)

Chairman Dance asked if any Board members wanted to remove any items from the consent agenda. Hearing none, he asked for a motion.

MOTION: Carissa Coats moved to approve the consent agenda. Greg Calder seconded. Motion carried. (Trustee Randy Smith Abstained)

1. Minutes of Previous Meetings

Regular Board Meeting - May 11, 2022 (Draft)

Executive Session - May 11, 2022 (Draft)

Work Session/Special Meeting - May 18, 2022 (Draft)

Special Meeting - May 25, 2022 (Draft)

Executive Session - May 25, 2022 (Draft)

Special Meeting - May 31, 2002 (Draft)

2. Financial

Capital Projects Report - 06-02-2022

a. Accounts Payable

May 2022 Check List - \$10,565,497.55

b. Contracts

Mountain America Center Facility Usage Agreement

ThoughtExchange

Idaho School Benefit Trust Employer Participation Agreement - September 1, 2022 - August 31, 2023

Actuarial Liability Study Proposal

c. Surplus Items

Surplus - Scanner - Tiebreaker

Surplus - Transportation - Tow Truck

Surplus - Transportation

Surplus - Books - Cloverdale

Surplus - Books - Hillview

3. Employees

a. Alternative Authorizations

b. Category 1 Rehires

c. Conditional Employment

d. Leave Requests

e. Resignations and Terminations

f. Retiree Contracts

g. Retirements

h. Stipends

i. Summer Employment

j. Transfers

4. Students

a. Early Graduation Requests

b. Club Requests
Rimrock Elementary - Rimrock Drama Club

c. Trip Requests

HHS - Girls Basketball Program - Grand Junction, CO - 6-19-2022 to 6-23-2022 (1).pdf

TRHS - Student Council - IASC State Convention - Boise, Idaho - 11-12-2022 to 11-15-2022

BHS - Bonneville Cross Country - Logan Peak Running Camp at Utah State University - Logan, UT - 7-11-2022 to 7-14-2022

E. Staff/Student Recognition

BHS - Jamison Lemon and Dawson Belnap - 4A Boys Doubles State Champions

Chairman Dance invited Tyler Johnson, Athletic Director at Bonneville High School to present the 4A Boys Doubles State Champions, Jamison Lemon and Dawson Belnap. Mr. Johnson explained that Jamison and Dawson work really hard, and won districts. They went on to dominate at state, only losing one set throughout the whole competition. They are really great athletes on the court and in the classroom. They are great examples for the other students. The Board congratulated the boys and presented them with certificates.

HHS - Berklee Olsen and Nicole Tran 4A Tennis Doubles State Champions

Chairman Dance invited Wendy Johnson, Athletic Director at Hillcrest High School to present the 4A Girls Double State Champions, Berklee Olsen and Nicole Tran. Ms. Johnson, expressed how talented Berklee and Nicole were during their careers at Hillcrest High School. Berklee and Nicole won districts and went on to win the state title. They are back to back state champions. The Board congratulated the girls and presented them with certificates.

HHS - Track and Field - 4A Academic State Champions - 3.683 overall cumulative GPA

Chairman Dance asked Wendy Johnson to stay standing and asked her to present the Track and Field 4A Academic State Champions. Ms. Johnson stated that the members of the team were not able to attend. Ms. Johnson stated how proud she was on their accomplishment. It takes a lot of effort and determination to be involved in extra curricular activities and keep good grades. The Board thanked Ms. Johnson and presented her with certificates to give to the team.

TRHS - Elijah Johnson - 5A Long Jump State Champion

Chairman Dance invited Doug McLaren, Principal at Thunder Ridge High School to present Elijah Johnson the 5A Long Jump State Champion to the Board. Mr. McLaren explained that Elijah was not available to attend. Mr. McLaren stated that Elijah had a great season last year, however, came up short at state. This year he won the state champion title by ½ an inch. Elijah made a great impact on the team. His career best was at state. Chairman Dance and the Board congratulated Elijah, and asked Mr. McLaren to give him the certificate.

TRHS - Baseball Team - 5A Academic State Champions - 3.753 overall cumulative GPA

Mr. McLaren then presented the Thunder Ridge Baseball Team as the 5A Academic State Champions. Mr. McLaren explained that the team was not available to attend. He then invited Chris Sandvold, the Baseball Coach speak to the Board. Mr. Sandvold stated that this is the second year that the team has earned this state title. The players worked really hard in the classroom to achieve this goal. Mr. Sandvold, said he never doubted that they wouldn't win. He is very proud of his team. The Board thanked Mr. McLaren and Mr. Sandvold and presented them with certificates for the team.

TRHS - Logan Frey - National Merit Scholar Winner and Presidential Scholar Winner

Mr. McLaren stayed standing to present Logan Frey, the National Scholar Winner and Presidential Scholar Winner. Logan received a perfect score on the ACT. He has won over \$250,000 in scholarship money. Every state is assured that one boy and one girl wins this prestigious award. Logan loves to learn and read. He reads a lot. Logan stated that he has read over 1000 books. He is planning to attend University of Texas in Dallas after he serves an LDS mission in Peru. He plans to study computer science.

VI. Public Input:

Chairman Dance stated that Pursuant to Board Policy #4105 *Public Participation in Board Meetings*, Public Input shall be held to a maximum of one (1) hour and will provide an opportunity for any Board Member, administrator, staff member, student, or patron to raise issues of interest. The Board will receive such input without comment, except to ask germane questions of those speaking. Comments should be limited to three (3) minutes. The Board will take no action relative to any

items during the meeting unless on the agenda but may direct the Superintendent to consider such items at a subsequent meeting.

Chairman Dance opened the floor for public input. No one came forward, so Chairman Dance closed public input and continued with the agenda.

VII. Superintendent Reports and Recommendations

A. 2022-2023 Administrator Salary Schedule (**Action Item**)

Chairman Dance invited Superintendent Woolstenhulme to present the proposed 2022-2023 Administrator Salary Schedule to the Board. Superintendent Woolstenhulme explained a couple key points to the Board. The state allocated an additional 7% increase in state funding for the administrator salary. Using that dollar amount, is what drives the increase for the salary schedule. This means the district will take less from the supplemental levy funds. The district was able to give a 5% increase to teachers. The district was able to increase the base salaries for each administrative position. The district added in two adjustments. One is the number of students assigned to a principal in a school. And the second adjustment was the number of students with Individual Education Plans (IEPs). These adjustments address the additional workload that principals have. The state roughly funds the district with one principal per 400 students. That is the model we follow to determine how many principals we need in each school. Dr. Woolstenhulme asked if there were any questions from the Board. Chairman Dance asked if the schedule was from the state. Dr. Woolstenhulme explained that this is the district's salary schedule. The state allocated an addition 7% in funding for admin salary. The district took that dollar amount and used it in the proposed schedule. Trustee Smith stated that after his research into how other district's allocated their funds for administrators, he feels that Bonneville Joint School District 93 is running efficiently and that the administrators are hard working individuals. Chairman Dance echoed Trustee Smith and said that Dr. Woolstenhulme and his team work very hard and he appreciates everyone.

MOTION: Randy Smith moved to approve the 2022-2023 Administrator Salary Schedule as presented. Greg Calder seconded. Motion carried.

VIII. Finance and Operations

Chairman Dance invited Guy Wangsgard, Chief Financial Officer of Operations to present to the Board.

A. Fee Hearing

Mr. Wangsgard stated that a few months ago there was a fee hearing for those fees that had an increase that requires Board approval. There was one fee that was missed from the main list of fee increases. The purpose of this fee hearing is to get approval so the district can stay in compliance. The fee is for Honey Bee Summer Dance Camp for Bonneville High School. In accordance to state statute, the fee was published in the newspaper two times before tonight's hearing. The fee was published on June 1st and June 8th in the Post Register. Before the Board can make a motion, public input is needed.

1. Fee Hearing - Public Input

Chairman Dance asked if there was any public input for the proposed fee. Hearing none, he asked for a motion.

a. Proposed Fees from Hearing (**Action Item**)

MOTION: Greg Calder moved to approve the Honey Bee Summer Dance Camp fee as presented. Carissa Coats seconded. Motion carried.

B. FY2022 Revised Budget Hearing Presentation

Mr. Wangsgard continued with the FY2022 Revised Budget presentation. Because of so many changes in the budget this year due to federal money. The district would like to replace the approved FY2022 budget with a revised budget that has the changes added. The revisions include, federal funds which include ESSER funds. The district didn't have all the accurate information back on ESSER III when the budget was originally approve and distribution from ESSER II funds as well. Other revisions were made to the General fund and Title funds to name a few. Before the Board can enter a motion, a hearing needs to be held.

1. FY2022 Revised Budget - **Public Input**

Chairman Dance asked if there was anyone who would like to participate in public input. Hearing none, he asked for a motion. Dr. Woolstenhulme stated, that last September the Board made the decision to not levy and

emergency levy and that effectively reduced our revenue by 2 million dollars. We do not have 2 million dollars in reduction in that budget so because of the ESSER dollars, the district has been able to keep the budget whole. It has helped the district from having to eliminate staff, or reducing staffing positions. The ESSER dollars will run out not next year but the fiscal year after (FY2024), so the district will have to address the 2 million dollars reduction at some point. The Board has actually elected not to levy the emergency levy two years in a row. Chairman Dance asked if the Board had any questions. Hearing none, he asked for a motion.

a. FY2022 Revised Budget (**Action**)

MOTION: Randy Smith moved to approve the 2022 Revised Budget as presented. Greg Calder seconded. Motion carried.

C. FY2023 Budget Presentation

Mr. Wangsgard continued with the Proposed FY2023 Budget to the Board. Mr. Wangsgard touched on a few highlights from the proposed budget. One of the biggest drivers from state funds is enrollment. The revised budget that was just approved showed that student enrollment in November 2021 was 13,481. The number of students that has been built into the FY2023 budget is 13,770. That is the projected enrollment for November 2022. The reason for using November for enrollment is because that is what the state uses for state funding. There was a 7% increase from the state for admin and classified salary schedules. There was also an increase to the career ladder for certified staff. The distribution factor is the amount that drove the insurance distribution of about 4.2 million dollars so the district has a pretty healthy increase in that regard. On the expenditure side of the budget, the district has medical insurance premiums of 9.8% that continues to offer two plans to employees. One is a HSA option and the other is a PPO which now includes an HRA option for employees. That is where the bulk of the 4.2 million is going towards. The salaries and benefits for certificated staff was a 5% average as was approved at a prior meeting. We had a small increase in our workers compensation. That we were able to offset with ESSER funds. The estimate as of June 30, 2023 we will end in general funds with a contingency of 5.12% based on meeting our medicaid targets, if medicaid does not change. We are using 3.3 million of ESSER dollars in the FY2023 to balance our general fund budget. If we didn't have ESSER funds, we would have to find a way to reduce the current budget by 3.3 million dollars. One of the nuances of state law is that we set a budget in June for the coming year, but we can't set our budget directly for property taxes until September. So the numbers being built into this proposed budget in regard to property taxes for supplemental levies, plant facility levy and bond levies, are all estimates and placeholders until we get to September. The supplemental levy is 5.8 million, the plant facility is 2.8 million, debt service on bonds is about 10 million. Mr. Wangsgard ended by praising and thanking his staff. A lot of hard work goes into the budget and he just really appreciates his staff. Again, before a motion can be made, there needs to be a public hearing with public input on the FY2023 Budget.

1. FY2023 Budget - **Public Input**

Norma Anderson – *Idaho Falls, Idaho* - Ms. Anderson passed out information to the Board. She first expressed that all the staff and employees of the district are hard workers. She however, believes the district needs to think out of the box. One of those ideas is having land developers pay the district impact fees when they build within our district. Ms. Anderson is concerned about the amount she is paying in taxes. She has a fixed income and her husband is sick. She is very concerned about paying more in taxes. There needs to be another way. She is a Bonneville alumni, and she has grandchildren who attend schools in the district. Ms. Anderson doesn't believe the district needs to cut the budget, but expand and look more towards things that can help alleviate property taxes. We not only need to look at the land developers, but also at those individuals living in apartments. They don't pay property taxes. A lot of the building in the district are apartments. Homeowners are paying taxes so those individual's children can attend our schools. Ms. Anderson knows that most of these ideas need to be brought forward to the legislators, and Wendy Horman is aware. But Ms. Anderson wanted to let the district know of her feelings and concerns. It's time to think outside of the box.

Chris Bidstrup, *Idaho Falls, Idaho* – Mr. Bidstrup started by thanking the district. He expressed that he realizes a lot of work and effort that goes into the budget. He appreciates all the work. He also thanked Ms. Anderson on her presentation. She presented a lot of what he wanted to say to the Board. Mr. Bidstrup is very concerned with his taxes. He himself will also push the legislators on the same issues that Ms. Anderson presented. Mr. Anderson wanted more clarification on what the district collects and how much. Trustee Calder explained that the district can't collect more than what the voters approved. Mr. Bidstrup thanked the Board for the explanation and stated that the district was doing a good job. Chairman Dance thanked Mr. Bidstrup and asked if there was any other individuals who would like to participate in public input. Hearing none, he asked for a motion.

a. FY2023 Budget Approval (**Action Item**)

MOTION: Greg Calder moved to approve the FY2023 budget as presented. Carissa Coats seconded. Motion carried.

IX. Planning and Personnel

A. Employee Evaluations Report

Chairman Dance invited Heath Jackson to present the Employee Evaluations Report to the Board. Chairman Dance invited Heath Jackson to present the Employee Evaluations Report to the Board. Board policy states that every classified employee must have an evaluation. There were employees who were late hires or on leave and could not be evaluated. So there are legitimate explanations as to why not all classified employees were evaluated. The evaluations need to be completed and submitted by May 1st. The final evaluations that were turned into the state show that out of 842 classified employees, 830 received an evaluation from their supervisor this year. 806 received a satisfactory evaluation. Evaluations is not the time to address issues that are problematic, we hope that those problems are addressed and rectified before the evaluations. This has been the message that we have sent to our supervisors, principals and directors. It gives the employees a fair chance to make the necessary changes before their annual evaluation. As for certified evaluations they are evaluated by the JPAS process. Mr. Jackson explained the different evaluating tools or domains. He then presented this year's evaluation results. 721 certified evaluations were completed out of that number 715 certified staff were effective or highly effective. 48 certified staff had 1 or more evaluation components that were basic or unsatisfactory. 7 certified staff were minimally effective. And none of the district's teachers were in the not effective category. Mr. Jackson went on to explain what IPLP (individual Professional Learning Plans) are and how they help teachers. IPLP's have been a great tool for the district to work with principals and teachers to set meaningful goals. It helps the teachers see where they are progressing and where they need to improve. This year there were 721 teachers who completed their IPLP's. The district offers Professional Development classes where teachers can learn how to improve their JPAS scores, or they can learn effective teaching strategies that can be applied in classrooms. Nearly 100 teachers attended the JPAS instructional course last fall. Mr. Jackson then proceeded to review the Professional Endorsement procedure. A teacher needs to have at least 3 years of teaching experience to qualify. This year we had 715 out of 722 certified staff met the performance requirement for this endorsement. For an Advanced Professional Endorsement teachers need to have at least 8 years teaching experience. This year out of 571 teachers 722 certified staff met the performance criteria for this endorsement. Currently we have 218 employees who have attained an Advanced Professional Endorsement. The district will continue to review and make recommendation over the next 2 weeks for teachers who have met the criteria so we can advance them to Advance Professional. Overall the district is very happy with the evaluations. The principals have done an outstanding job meeting with teachers and completing evaluations. Mr. Jackson asked the Board if there were any questions. Trustee Smith questioned about parents requesting teachers. He feels like there needs to be balanced classrooms to make the evaluation process more fair. Chairman Dance thanked Mr. Jackson for the presentation.

B. Surplus Property Bids

Chairman Dance invited John Pymm to discuss the two properties the district surplus and has bids on.

1. Hitt Road 12-acre parcel (#RP02N38E105444) (**Action Item**)

Written appraisal was not available. No action took place on this item. This has been tabled for the July 13, 2022 Board meeting.

2. 97th North 25-acres parcel (RP03N38E210022, RP03N38E210893, RP03N38E210899) (**Action Item**)

Written appraisal was not available. No action took place on this item. This has been tabled for the July 13, 2022 Board meeting.

3. Lincoln Property - Approve the sale of Lincoln Property and approve the Purchase Sale Agreement (**Action Item**).

Mr. Pymm Explained that the sale of this property would be very beneficial to the district. Elevate Academy is the charter school that would like to purchase the property. This school will cater to 6th through 12th grade at risk students. It is a vocational charter school and would provide education to those kids that the district can't

accommodate. Elevate is offering \$336,370.32 for the property. This was discussed in other meetings, and there were questions about the sale agreement. Some of the concerns were including a first right of refusal, and purchasing the property back at the sales price. The Board would like to wait until a new purchase agreement is drafted. Dr. Woolstenhulme will work with Elevate and have this item for the next Board meeting. **So no action was taken at this time.**

X. Learning and Instruction

A. Early Literacy Updates

1. WOW - Words on Wheels

Chairman Dance invited Jason Lords, Executive Director of Learning and Instruction to present to the Board. Mr. Lords discussed the summer reading initiative that involves a traveling library that will hit neighborhoods that doesn't have access to school libraries during the summer. The name of the program is WOW or Words on Wheels. The idea is to get kids interested and reading throughout the summer. The funds come from our early literacy budget and learning loss. There was a lot of book donations as well. Raegan William, a senior at Bonneville High School has been helping with the WOW mobile for her senior project. Mr. Lords invited Julie Briggs and Jodi Barnes to present more information to the Board on early literacy. Ms. Briggs, stated that 3 years ago the district started a pre-school initiative. Ms. Briggs invited Jeannie Standal to join the meeting. She is the school library consultant for the Idaho Commission for Libraries. Ms. Standal has awarded many grants to our elementary schools through the years. She has also provided professional development for our librarians. This year was the first time they offered grants to middle schools. Two of our middle schools were awarded grants. Last fall Ms. Standal, brought in a presenter from the Library of Congress to provide professional development to our librarians. Ms. Standal expressed her appreciation for Ms. Briggs. Ms. Briggs introduced Staci Shaw, who was not able to attend, but is very integral with the pre-school initiative. Ms. Shaw writes a newsletter for families from October to May that goes along with a book. It has fingerplays and activities geared towards pre-school aged children to do at home. The newsletter is also available in Spanish. The newsletter and books are sent to those who registered. As of this year there are 356 families that have signed up for the initiative. This is a great way to get books into homes with pre-school aged kids and get them ready for kindergarten. Ms. Briggs turned the time over to Jodi Barnes. Ms. Barnes presented to the Board the feedback from parents. Overall it has been a success. Parents and children love the newsletter and the book that come each month. Chairman Dance thanked Ms. Briggs and Ms. Barnes for their presentation.

2. Student-Centered Coaching Proposal (**Action Item**)

Chairman Dance invited Jason Lords, Executive Director of Learning and Instruction to present to the Board on the Student-Centered Coaching Proposal. Mr. Lords presented the proposal to the Board. This year the district has hired more instructional coaches. All title schools have their own coach, and non-title schools share coaches. For next year (FY2023) the district will use some literacy funds from the state to hire enough coaches so there is one in each school. The question that came up was how is the district going to support? Last month we sent coaches and principals to a coaching conference in Colorado to learn more about student centered coaching. Mr. Lords proceeded to explain the proposal. The proposal is broken down into stages. The next stage would be to get the teachers trained and educated. Our plan is to have a representative from student-centered coaching come to the district in October, January, and April to meet with all of our Elementary teachers for a three day training. This will be more cost effective for the district and the teachers, coaches and principals will get adequate training. Chairman Dance asked for a motion.

MOTION: Greg Calder moved to approve the Student-Centered Coaching Proposal as presented. Carissa Coats seconded. Motion carried.

B. Revised Policy 3510 Student Medication for initial consideration

Chairman Dance asked Mr. Lords to continue with revised Policy 3510 Student Medication for initial consideration. Mr. Lords explained that this policy needed a complete overhaul. This will be on the July Board meeting agenda.

C. Proposed Policy 2465 Extended Learning Opportunities for 30-day review (**Action Item**)

Mr. Lords presented proposed Policy 2465 Extended Learning Opportunities for 30-day review.

MOTION: Carissa Coats moved to post proposed Policy 2465 Extended Learning Opportunities for 30-day review. Randy Smith seconded. Motion carried.

XI. Board Closing Business

A. Call for Agenda Items for Upcoming Meetings

Chairman Dance asked for any agenda items for upcoming meetings.

It was decided to hold a Zoom Special Meeting on June 22, 2022 at 6:30 p.m. for possible action on property sales as discussed in this meeting. The Board clerk will send out notices and appraisals for said property if they are received.

Chairman Dance asked if there were any other items, hearing none, he asked for a motion to adjourn.

B. Adjournment (**Action Item**)

MOTION: Greg Calder moved to adjourn the meeting. Randy Smith seconded. Motion carried.

Chairman Dance adjourned the meeting at 10:12 p.m.

APPROVED: _____
Chairman

ATTESTED: _____
Clerk

DATE: _____