



Pasco County Title 1 School Level  
**Parent and Family Engagement Plan 2021-2022**

**Zephyrhills High School**

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School's vision for engaging families:** Our vision is that all our students achieve success in college, career, and life. The mission of Zephyrhills High School is to prepare students to become productive, responsible citizens and lifelong learners.

**What is Required:**

**Assurances: We will:**

- x Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
  
- x Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
  
- x Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
  
- x Involve parents in the planning, review, and improvement of the Title I program.
  
- x Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
  
- x Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
  
- x Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
  
- x Coordinate with other federal and state programs, including preschool programs.
  
- x Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: Dr. Christina C. Stanley

Date: August 10, 2021

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**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

<b>Describe the method in which parents were involved</b>	Parent information nights, SAC meetings, Surveys, Weekly online newsletter, weekly phone call/email
<b>Date of meeting to gather parent input for Comprehensive Needs Assessment</b>	SAC feedback: August 2021, September 2021, October 2021, November 2021, December 2021, January 2022, February 2022, March 2022, April 2022, May 2022 SAC CNA feedback: January 2022, February 2022, March 2022 District Survey Link: February--March 2022
<b>Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan</b>	SAC meetings during 2021-22 Parent CNA survey: February 2022, March 2022 Title 1 Parent Meeting: August 23, 2021 ESOL Parent Meeting: August 31, 2021

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

<b>How were parents invited to develop or revise the compact?</b>	Parents were invited to review and give input at SAC meetings, via survey answers, in parent meetings, and via email.
<b>Date of parent meeting to develop or revise the compact</b>	SAC Meetings: January 2021, February 2021, March 2021
<b>What communication methods will be used between teachers &amp; parents as well as school &amp; parents?</b>	Weekly School messenger (phone call, text, and email), Weekly online school-wide parent/student newsletter, School website, social media (Twitter, Facebook, Instagram), email, Letters mailed home to parents, Fliers
<b>Elementary schools are required to hold at least one face to face conference with parents. Explain your process?</b>	N/A

- 3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

<b>What information is provided at the meeting? How are parents notified of the meeting?</b>	Title 1: PowerPoint presentation shared with parents that explains what Title 1 means, how funds can be used, how input is gained, and free and reduced lunch program information. This PowerPoint was then uploaded to the school website for easy or repeat viewing. School/District Goals: Parent involvement strategies and strategies for how parents can help their students be successful are shared at this meeting. We share how we will partner with parents to ensure students become college, career, and life ready while at ZHS. The vision and mission of Pasco County Schools is shared with parents so they can see the alignment between the district goals and our school goals. Assessments: We share with parents which assessments are required for graduation, as well as how the ZHS school grade is calculated. Tools: Parents are given the opportunity to create a Parent Portal account for MyStudent so they can check their students' grades, attendance, etc.
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	Parents are notified of this meeting through the weekly phone call/email home, online newsletter, fliers, the school website, social media
<b>Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting</b>	August 23, 2021  Our administration, school-wide Site Based Leadership Team, and SAC looked at the data and needs of our students and staff, survey results from parents/students/staff/community, and input from stakeholder groups in order to determine the focus areas for 2021-2022.
<b>How do parents who are not able to attend receive information from the meeting?</b>	Parents can access the information from this meeting via the school website, parent/teacher conferences, and via meeting with school staff or administration.
<b>How are parents informed of their rights?</b>	Parents' Right to Know is included in the Annual Title I letter that is sent home at the beginning of the year. Parents are informed of their rights via the Annual Title 1 letter, weekly online newsletter, school website, parent/teacher conferences, parent nights, and the Title 1 meeting.

**4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

<b>Title III-ESOL</b>	Our ESOL IA routinely contacts parents and serves as a liaison for our ESOL students and families. She assists staff with translation during meetings. She facilitated a parent information/training night on August 31, 2021.
<b>Title IX-Homeless</b>	Our Parent Involvement Liaison, School Social Worker, and Social Services Coordinator will identify students and provide information and resources.
<b>Preschool Programs</b>	N/A
<b>IDEA/ ESE</b>	Annual IEP meetings, Progress Reports, Contact by teachers and case manager
<b>Migrant</b>	ABC program, Weekend Backpack program (for food, Christmas assistance, etc.), Bulldog Boutique (for clothes and shoes), Prom Dresses/Cinderella Project
<b>Other</b>	ABC program, Weekend Backpack program (for food, Christmas assistance, etc.), Bulldog Boutique (for clothes and shoes), Prom Dresses/Cinderella Project

**5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

<b>Allocation</b>	\$3000
<b>Explain how these funds will be used this school year</b>	Provide materials, refreshments, and supplies for various parent nights.
<b>How are parents involved in deciding this?</b>	Survey information and input
<b>How did you document parent input?</b>	SAC meeting notes, parent survey participation, ESOL meeting notes

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
  - Think of Family Engagement as a strategy to reach the goal of student achievement
  - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<b>Building Capacity of Families</b>								
SuP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
				Transportation	Refreshments	Childcare	Translation	
1a, 2c, 2d, 3a, 3b	<u>Achievement Levels, Expectations, and Assessments:</u> Transitioning from HS to Post-Secondary, FAFSA night, AVID/AP/Dual Enrollment night, Graduation Requirements, ESOL parent night/how to support your student in HS, 9 <sup>th</sup> grade parent night, 10 <sup>th</sup> grade parent night, 11 <sup>th</sup> grade parent night, 12 <sup>th</sup> grade parent nights	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Students will learn how to self-advocate, parents will become familiar with educational verbiage, and this will impact the graduation rate as parents and students become aware of requirements and deadlines.	August 2021 September 2021 October 2021 November 2021 February 2022 April 2022	x	x	x	x	Parents will have a better understanding of the graduation requirements, scholarship/FAFSA timeline, how they can participate in the student's 4-year plan, and how state/district assessments impact their student's graduation status.
1a, 1b, 2b, 2c, 2d, 3a, 3b	<u>Curriculum Areas:</u> Study skills, how to support your student in HS, 9 <sup>th</sup> grade parent night, 10 <sup>th</sup> grade parent night, 11 <sup>th</sup> grade parent night, Transitioning from HS to Post-Secondary night, Curriculum Night, Curriculum Showcase	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Students will learn how to self-advocate, parents will become familiar with educational verbiage, and this will impact student grades and attendance as parents monitor progress and intervene earlier/more often.	August 2021 September 2021 October 2021 November 2021 February 2022 April 2022	x	x	x	x	Parents will have a better understanding of the resources available to assist and support students when doing homework, how to check MyStudent, how to sign up for APEX and tutoring, and how to support their students at home through early intervention and progress monitoring.

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2c, 2d, 3b	<u>Progress Monitoring:</u> How to set up a Parent Portal account in MyStudent (to track grades and attendance), Transitioning from HS to Post-Secondary, Graduation requirements, how to support your student in HS, 9 <sup>th</sup> grade parent night, 10 <sup>th</sup> grade parent night, 11 <sup>th</sup> grade parent night, 12 <sup>th</sup> grade parent nights, 4-year plan, Title 1 meeting	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Students will learn how to self-advocate, parents will become familiar with educational verbiage, and this will impact student grades and attendance as parents monitor progress and intervene earlier/more often.	August 2021 September 2021 October 2021 November 2021 February 2022 April 2022	x	x	x	x	Parents will have a better understanding of how attendance and lack of completed assignments impact a student's grade, as well as how state and district assessments impact a student's graduation status. Parents will also have a better awareness of concordant scores and ways to meet graduation requirements.
3a, 3b	<u>Other Activities:</u> College and Career Fairs on site, Getting Ahead Parent Workshops	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Parents will become more familiar with the resources available in the community.	August 2021 September 2021 October 2021 November 2021 February 2022 April 2022	x	x	x	x	Parents will learn about resources available to them through school and district staff, community supports, and government supports that can be utilized for their unique situations. Parents will also be provided opportunities to learn about ways to grow financial and social stability in their homes from guest speakers and community stakeholders.

<b>Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.</b>	Parents can create MyStudent parent portal accounts to monitor their students' progress. Progress reports are distributed electronically. Presentations are prepared by teachers, counselors, SSAP/Graduation coaches, and Career Specialist to explain curriculum, assessments, how to monitor student progress, and how to help students transition to post-secondary.
<b>How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?</b>	Parents are provided the opportunity to give input via survey at the end of each event. This feedback is used to determine future agendas as well as any follow-up training/presentation requests. Our agendas and plans are tailored to meet the needs of the parents and community.
<b>Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.</b>	Translation services are available for each meeting or workshop.
<b>What are the barriers for parents to attend workshops/events and how do you overcome these?</b>	Childcare and transportation is provided upon request. Light refreshments are provided, as many parents are usually coming straight from work to attend various meetings.
<b>How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)</b>	Parent/teacher conferences are scheduled upon the availability of the parents' schedules. Survey results also help direct meeting times. Traditionally (this past year), survey results have indicated that night

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	meetings and activities were preferred. We make every attempt to not conflict with traditional church nights or when we know major sporting events/concerts/etc. will impact parent schedules. Copies of all parent meeting information (i.e. PowerPoints and handouts) are posted to the school website and can also be attached to the weekly phone call/email that goes home.
<b>How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?</b>	Parent meetings and workshops are hosted on the ground floor of buildings to ensure physical access. Case managers facilitate accommodations for unique needs. Counselors and teachers work around the schedules of parents to ensure they can access and attend any/all meetings. We also provide the option of tele-conference and post all information (i.e. PowerPoints and handouts) to the school website, attach to weekly school messages, or send to personal email of parents.

**7. Utilize strategies to ensure meaningful Communication**

<b>Describe the methods that will be used to ensure meaningful, ongoing communication between home and school</b>	School website, weekly phone calls/emails/texts home, weekly online parent/student newsletter, email, letters to parents, school newsletters, social media (Facebook, Twitter, Instagram), Fliers, phone calls, parent meetings, conferences.
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**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Social Emotional Learning PLC work, Early Release Days PD, Trauma-informed care work, Behavior Solutions PLC work	As staff grow in their abilities to listen, defuse, de-escalate, and extend grace and mercy in situations, they will be more effective in classroom management, classroom leadership, interactions with students, interactions with staff, interactions with parents, and delivery of curriculum.	Presenter, speaker, book study	Teachers and staff	Assigned district PD, early release days, faculty meetings, PLC's
MTSS/Grade Level Team meetings, PLC, myEWS monitoring, SIT meetings	At these meetings, teams examine interventions that support the student and family so the student can experience success (academic, behavioral, socially, etc.).	Meeting	Teachers and staff	Weekly: PLC, SIT. Monthly, GLT, MTSS

**9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.**

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front office, Student Services, Parent Involvement Liaison office	Parent Involvement Liaison, Administration, Title 1 Crate facilitator	Binder containing copies of parent night handouts and PowerPoints, school newsletters, handouts and fliers, list of clubs for students, tutoring schedule, sample 4-year plan, phone and contact list, how to create a Parent Portal account in MyStudent

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Date: August 10, 2021