

BONNEVILLE

JOINT SCHOOL DISTRICT NO. 93

Designing Success for Every Student

3497 North Ammon Road, Idaho Falls, Idaho, 83401 (208) 525-4400 Fax (208) 557-6800 www.d93schools.org

Dr. Scott Woolstenhulme, Superintendent

Annual Meeting/Amended Agenda

January 12, 2022

7:00 PM

Bonneville HS/Little Theater

3165 E Iona Road

Idaho Falls, ID 83401

I. **Chairman Dance welcomed all to the meeting at 7:01 p.m.**

Others in attendance were Superintendent Dr. Scott Woolstenhulme, Executive Director of Planning & Personnel Heath Jackson, Executive Director of Instruction & Learning Jason Lords, Chief Financial/Operations Officer Guy Wangsgard, Director of Maintenance & Operations John Pymm, Director of Special Education Dr. Yvonne Thurber, Director of Social & Emotional Learning Ken Marlowe, Community Relations and Communications Phil Campbell, Principals Doug McLaren TRHS, Levi Owen BHS, Tom Hunsaker, Brittany Horrell, Brett Bird, Marilee Bird, Amy Miner, Katie Liljenquist, Zack Asher, Evelyn Anderson, Luke Arbon, Jorden Cammack, Justin Dahlke, Principal Fairview Elementary, Ben Parker, Principal Discovery Elementary, Kristi Parker, College and Career Advisor Thunder Ridge High School, Heather Plain, Manager of Child Nutrition, Korri Smith, District Nurse, former Board member Craig Lords and Board Clerk Samantha Williams.

II. Pledge of Allegiance was led by Chairman Dance

III. Prayer was offered by James Williams

IV. Chairman Dance called the meeting to order

V. **Roll Call**

Greg Calder	present
Paul Jenkins	present
Carissa Coats	present
Randy Smith	present
Chad Dance	present

Chairman Dance reminded patrons to sign the Request to Appear before the Board Roster in the back of the room if they wish to speak to the Board during that portion of the meeting. If more than one person is planning on speaking to the same subject – chose 1 spokesperson. If you have written materials for the Board, please submit them to the Board Clerk

Due to their sensitive nature, complaints about personnel or an individual student must be submitted in accordance with Board Policy 4110 Public Complaints and Grievances. Grievance forms (4110F1) are found on the district's home webpage under School Board tab – Board Policies.

Chairman Dance asked the Board Clerk, Samantha Williams to swear in the Board of Trustees.

VI. **Swear in New Board Members** - Samantha Williams, Board Clerk

Zone 2 - Carissa Coats

Zone 3 - Chad Dance

Zone 5 - Randy Smith

Chairman Dance welcomed the new Trustee, Randy Smith and continued with Board business. by stating that asks for a motion THAT THE BOARD PURSUANT TO IDAHO CODE §74-204(4)(a) AMEND THE AGENDA FOR THIS MEETING AS FOLLOWS:

To update the Surplus Lists and New Hires on Consent Calendar. These updates were received yesterday and are time sensitive.

VII. Amend/Approve the Agenda (Action Item)

Chairman Dance asked for a Motion and Order to Amend the Agenda by stating THE BOARD PURSUANT TO IDAHO CODE §74-204(4)(a) AMEND THE AGENDA FOR THIS MEETING AS FOLLOWS:

To update the Surplus Lists and New Hires on Consent Calendar. These updates were received yesterday and are time sensitive.

Chairman Dance asked for a motion to amend the agenda as read.

MOTION: Greg Calder moved to amend the agenda as read. Paul Jenkins seconded. Motion carried.

Chairman Dance then asked for a motion to approve the amended agenda.

MOTION: Carissa Coats moved to approve the agenda as amended. Randy Smith seconded. Motion carried.

VIII. Opening Board Business (action items)

Chairman Dance declared the present Board organization dissolved and called for nominations for Board Chairperson. He stated that no second is required. Paul Jenkins nominated Chad Dance. Chairman Dance asked if there were other nominations. Hearing none, he closed the nominations and asked for a roll call vote for Chad Dance for Chairman.

Greg Calder	yes
Paul Jenkins	yes
Randy Smith	yes
Carissa Coats	yes
Chad Dance	yes

The vote was in favor of Chad Dance. Chad graciously accepted his nomination as Chairman and called for nominations for Vice Chairman.

Greg Calder nominated Paul Jenkins to serve as Vice Chairman. Chairman Dance asked if there were other nominations. Hearing none, he closed the nominations and asked for a roll call vote for Paul Jenkins to serve as Vice Chairman.

Greg Calder	yes
Paul Jenkins	yes
Randy Smith	yes
Carissa Coats	yes
Chad Dance	yes

The vote was in favor of Paul Jenkins. Chairman Dance congratulated Paul on his nomination as Vice Chairman. Chairman Dance then called for nominations for Treasurer.

Paul Jenkins nominated Greg Calder as Treasurer. Chairman Dance asked if there were other nominations. Hearing none, he closed the nominations and asked for a roll call vote for Greg Calder to serve as Treasurer.

Greg Calder	yes
Paul Jenkins	yes
Randy Smith	yes
Carissa Coats	yes
Chad Dance	yes

The vote was in favor of Greg Calder to act as Treasurer. Greg accepted his nomination. Chairman Dance then asked for nominations for Board Clerk.

Randy Smith nominated Samantha Williams as Board Clerk. Chairman Dance asked if there were other nominations. Hearing none, he closed the nominations and asked for a roll call vote for Samantha Williams as Board Clerk.

Chad Dance	yes
Greg Calder	yes
Paul Jenkins	yes
Randy Smith	yes
Carissa Coats	yes

The vote was in favor of Samantha Williams as Board Clerk. Samantha Williams accepted her nomination.

A. School Board Meeting Calendar 2022 (Action Item)

Chairman Dance opened the discussion as it relates to the 2022 Board Meeting Calendar.

MOTION: Greg Calder moved to approve the 2022 Board Meeting Calendar as presented. Carissa Coats seconded. Motion carried.

B. Code of Ethics

Chairman Dance invited Greg Calder to review statement #2 of the Code of Ethics, which states that board members should recognize that the Board must comply with the Open Meeting Law and only has authority to make decisions at official Board meetings. Chairman Dance then asked Paul Jenkins to review statement #4 which states that board members represent all District constituents honestly and equally, by making all decisions based on the available facts and independent judgment, and refuse to surrender board responsibilities to individuals, special interest groups, or partisan political groups. Chairman Dance then asked Greg Calder to review statement #16 which states that a board member should recognize that the Superintendent is the Board's advisor and should be present at all meetings, except when considering the Superintendent's evaluation, contract, or salary. Chairman Dance then asked for Paul Jenkins to review statement # 21 which states that board members should remember always that their first and greatest concern must be to meet individual needs and the educational welfare of all students attending Bonneville Joint School District 93. Chairman Dance asked the board members to remember to sign the Code of Ethics and turn them into Samantha Williams the Board Clerk.

IX. **Consent Agenda (Action)**

Chairman Dance asked if any Board Member would like to remove any item from the Consent Agenda to the Regular Agenda. Hearing none, he asked if any Board Member had any questions about the Consent Calendar and asked for a motion to approve the Consent Agenda.

MOTION: Greg Calder moved to approve the Consent Agenda. Carissa Coats seconded. Motion carried.

A. Minutes of Previous Meetings

December 8, 2021 - Regular Meeting

December 15, 2021 - Work Session/Executive Session

B. Financial

1. Accounts Payable

\$7,676,375.21

2. Capital Construction Projects Report

3. Surplus Items - (Amended)

RMMS - Surplus - January 2022

BHS - Surplus - January 2022

TRHS - Surplus - January 2022

Maintenance - Surplus - January 2022

Transportation - Surplus - January 2022

C. Employees

1. **Conditional Employment (Amended)**

2. Resignations and Terminations

3. Retirements

4. Stipends

5. Transfers

6. Leave Requests

a. Employee X2022

7. Release From Contract

a. Employee Y2022

D. Students

1. Early Graduation Requests

2. Club Requests

BCMS - Hope Squad

BCMS - Ski and Snowboard Club
HHS - Crocheting Club
HHS - Financially Independent Teens
HHS - Hillcrest Mountain Bike Club
HHS - Model United Nations
HHS - Trading Card Collectors
TRHS - Mock Trial

3. Trip Requests

RMMS - State Robotics Tournament - Twin Falls, Idaho - 1-15-2022 to 1-15-2022
BHS - Ballroom Competition in Farmington, UT - 2-18-2022 to 2-20-2022
BHS - State Student Council - Boise, Idaho - 2-27-2022 to 3-1-2022
BHS - Choir Invitational at Carnegie Hall - New York, NY - 3-28-22 to 4-2-2022
SMS - Battle of the Cheer Competition - Preston, Idaho - 1-21-22 to 1-22-22
HHS - Ski Club to Grand Targhee Resort - Teton County WY - 01-21-22 to 01-22-22

X. Staff/Student Recognition

A. **National ESEA Distinguished School Award** - Fairview Elementary- Justin Dahlke, Principal

Chairman Dance invited Justin Dahlke to receive a certificate due to receiving an award that the Idaho State Department of Education nominated them for. Fairview received the National ESEA Distinguished Award. Justin Dahlke, Principal of Fairview Elementary and teachers, Mary Campbell, and Brett Bird accepted the certificate and talked about how Great the teachers are at Fairview. Justin Dahlke credits teacher collaboration and the PLC process for the success that Fairview has.

B. **State Drama Champions** - Doug McLaren, Principal at Thunder Ridge HS, Jorden Cammack, Drama Teacher and Advisor
Student: Evelyn Anderson - Property Design
Student: Zack Asher - Property Design
Student: Luke Arbon - Solo Audition

Chairman Dance invited Principal McLaren, Principal at Thunder Ridge HS to present the State Drama Champions. Evelyn Anderson and Zack Asher won state in the property design category. Luke Arbon took state in the solo audition. Principal McLaren expressed that Jorden Cammack, the Drama teacher has created an environment that the students are welcome to be who they are and encourages them to develop their talents. To move on to State, the students must qualify at districts. 28 students qualified for State. Evelyn and Zack worked together as a team for Property Design. Doug invited Jorden to talk more about the students. Jorden explained the categories to the board. Students can work individually or in pairs. Evelyn and Zack wanted to work together. They designed a bookcase that was a secret passageway. It was flawless. Luke did a very emotional performance and a humorous piece in less than 5 minutes. He was very deserving of the Solo Audition award. He really demonstrated his range. The Board congratulated the students on a job well done and presented them with their certificates.

XI. **Public Input:** Pursuant to Board Policy #4105 *Public Participation in Board Meetings*, Public Input shall be held to a maximum of one (1) hour and will provide an opportunity for any Board Member, administrator, staff member, student, or patron to raise issues of interest. The Board will receive such input without comment, except to ask germane questions of those speaking. Comments should be limited to three (3) minutes. The Board will take no action relative to any items during the meeting unless on the agenda but may direct the Superintendent to consider such items at a subsequent meeting.

XII. **Superintendent Reports and Recommendations - Scott Woolstenhulme, Superintendent**

A. District Organizations and Responsibilities (Informational)

Chairman Dance invited Superintendent Woolstenhulme to present the District Organizations and Responsibilities to the Board. Superintendent Woolstenhulme explained that one of the annual reports to give to the board is the District Organizations and Responsibilities report. This is also in Board policy. This time of the year is a great time to review it with the School Board. Superintendent started by saying that he strongly believed that our District organization should reflect our commitment to the idea of a Professional Learning Community (PLC) so we can provide the most support to our schools. The first chart he showed reflect those three ideas of a PLC. Focus on Learning, Collaborative Culture, and Focus on Results. Superintendent added Resources and Support, because you can't have those ideas, unless you have the resources and support. He then explained the position in the Executive Team. The Superintendent, Dr. Woolstenhulme,

Learning and Instruction Team – Jason Lords’ team is Director of Special Education, Dr. Yvonne Thurber, Director of Support and Intervention, Rex Miller, and Director of Social Emotional Learning, Ken Marlowe. Finance and Operations – Guy Wangsgard’s team is Transportation manager, Pam Cripps, and Child Nutrition Manager Heather Plain. Planning and Personnel – Heath Jackson’s team is Director of Facilities, John Pymm, and Director of Technology and Safe Schools, Gordon Howard. These teams meet on a monthly basis to discuss the issues that are most relevant to their specific teams. Superintendent Woolstenhulme then showed the district flow chart and asked the Board if they had any questions. Chairman Dance didn’t have a question, but he expressed the appreciation for everyone at the district and the Superintendent’s leadership. Superintendent said that is very fortunate to have great members of his team, they each in their own talents are a blessing. He enjoys working with them and the principals. Board member Greg Calder asked if there is a way to track the number of positions and employees that have those responsibilities as the district grows. Superintendent Woolstenhulme answered by saying yes, they do, for Principals they are responsible for 400 students and that translates to about twenty-five to thirty-five certified employees and about fifteen to twenty classified employees per school. That is a lot of responsibility at the principal level. At the district level, we had a lot more positions back in the 2008 and 2009 years than we have today. Over time we have consolidated responsibilities and every one of those titles has more than one title attached to their names. All our directors are working ten to fourteen hours a day. Superintendent doesn’t feel like the district is heavy in administration. Greg Calder expressed that he would like a metric that could have some sort of scale. Superintendent Woolstenhulme said that one metric he could share is that we hire fewer administrators than we are funded by the State, about 6 fewer administrators than the State funds. So, for hiring lean we can provide a higher compensation. Some positions are state funded, like Rex Miller. Dr. Thurber’s position is not funded by the State. One of the biggest misconceptions is, that we get a lot of funding from the State for Special Education, but we don’t. Ken Marlowe, Director of Social Emotional Learning comes from COVID Learning Loss dollars that is intended for that purpose. Chairman Dance commented on how pleased the Social Emotional Learning addition is going with Ken Marlowe as Director. Chairman Dance thanked Superintendent Woolstenhulme for his report.

B. COVID Plan Revision (Action Item)

Chairman Dance once again invited Superintendent Woolstenhulme to present the proposed COVID Plan Revisions to the Board. Dr. Woolstenhulme expressed that the changes were minor and wanted to make sure the district has a plan that workable given the number of cases that we’re dealing with right now. The proposed verbiage changes in the plan include the following:

Changes in the Red Phase

- Individuals who test positive for COVID will be excluded from school according to physician recommendation or current public health quarantine guidelines.
- Exposed staff and students will be asked to quarantine according to current public health guidance, unless they have current immunity from vaccination, recent infection, or antibody test, or they were wearing appropriate face coverings during the time of exposure.

Deleted from the COVID Plan

- Student absenteeism rate higher than 20%; an outbreak of COVID in a school with low compliance with the face covering requirement (90% as reported by the school principal) may result in the school being closed for five school days. An outbreak is defined as 5 or more exposed individuals contracting COVID within a one-week time frame.

Changes in the Green Phase

- Face coverings are recommended to be worn at school, especially by those who are unvaccinated.

Changes in the Yellow Phase

- Face coverings are strongly encouraged and will be required for non-immune students who exhibit COVID symptoms at school.

Changes in Non-Compliance with Face Coverings Verbiage

- **Masks will be made available to students and employees who request them.**

Language that was deleted from the Non-Compliance with Face Coverings Verbiage

- Students without immunity who are exposed to COVID by being in close contact with an infected person while not wearing a mask will be excluded from school attendance according to current public health guidance for quarantines for a minimum of 5 days. Students may take a COVID test no sooner than 5 days after the date of exposure and return to school after receiving a negative test result. Students who do not receive a negative test result will be excluded from school according to current public health guidance for quarantines for 14 calendar

days from the date of the most recent exposure.

Chairman Dance requested a motion for the revised COVID Plan as presented

MOTION: Paul Jenkins moved to approve the revised COVID Plan as presented. Greg Calder seconded. Motion carried.

C. 4290 and 5392 Political Campaigns - Final Adoption (**Action Item**)

There was no action taken on this item tonight. After Doug Nelson, the District's attorney reviewed the policy it was determined that no changes needed to be made.

XIII. Planning and Personnel - Heath Jackson, Executive Director

A. Employee M2021 - Probation Recommendation (**Action Item**)

MOTION: Carissa Coats moved to conclude probation for Employee M2021. Greg Calder seconded. Motion carried.

B. Facility Committee Report/ District 12 Year Plan (**Informational**) - John Pymm, Director of Maintenance and Facilities, Katie Liljenquist - Facility Committee Representative.

Chairman Dance invited John Pymm and Katie Liljenquist to present the Facility Committee Report to the Board. There was no action on this. The presentation was informational. Katie Liljenquist handed out facility recommendations and went through each one. The projects of concern for the committee are numbered in importance.

1. Bus Yard

- This is a pressing priority. However, thoroughly investigate contracting out busing (like Boise districts) to see if it is financially viable before pursuing improvements.

2. Bonneville HS Science Classrooms

- Ask architects and contractors to provide assessments as to whether such classrooms could be more affordably renovated elsewhere in the building where gas and plumbing are more easily accessed.
- Get estimates to update vs relocate classrooms/lab facilities.
- Seek private sponsorship of lab facilities.

3. Ammon Elementary Cafeteria

- Short term: Truck in lunches to be served in gym for the coming year.
- Long term: Only pursue improvements after the long-term fate of Ammon Elementary is decided.

4. Special Needs Facilities

- Combine special ed campuses (by need type, multiple locations throughout the district) where possible to consolidate resources and capitalize on economies of scale. (We recognize there are space constraints to fully achieve that).

How to Fund:

The committee unanimously recommends that the district delay requests for bonds/levies until all funding measures below have been pursued. We also encourage the district to publicize these efforts to let their constituents know of their concerted efforts to delay the need for bonding**.

- **Sell land** that is not a consideration for future school locations, including Navy Gym
- Utilize **ESSR funds**. A committee, working with state advisors at the Dept of Ed, could determine what could be available to fund projects.
- **Private donations**. Businesses may be happy to sponsor initiatives like new sciences labs, as they did for the football stadium.
- Seek **grants**, especially opportunities for science facilities.
- **Lobby for impact fees** with Bonneville County zoning/planning. Also work with the state legislature to change the laws on school districts charging impact fees for developers.
- **Redraw boundaries** to better equalize the number of students per school (Schools with room: Cloverdale, Falls Valley, Woodland Hills trailers, Tiebreaker)

****When the district bonds in the future, do not bond for more than what is needed for the specific project. Surplus funds (e.g., \$5M currently in US Bank) cannot be used for teachers, students or facilities projects—they are only for paying off bonds early. There is little financial benefit to early repayment. (We don't save much in interest because of "yield maintenance fees" that must be paid. And each year a bond is paid off early is a year we forfeit state money from the bond levy equalization fund; in 2020, it was ~\$2 million to D93).**

Chairman Dance thanked Katie and John for the report. Chairman Dance requested that this item of discussion be added to the January work session.

XIV. Finance and Operations - Guy Wangsgard, Chief Financial Operations Officer

Chairman Dance invited Guy Wangsgard to present to the board the proposed policy for final adoption. After hearing Guy Wangsgard, Chairman Dance asked the board if there were any questions. Hearing none he asked for a motion.

A. Proposed Policy for Final Adoption - 4240 School-Support Organizations (Action Item)

MOTION: Greg Calder moved to approve policy 4240 School-Support Organizations for final adoption. Paul Jenkins seconded. Motion carried.

B. Farm Lease Contract - C & E Land (Action Item) - John Pymm, Director of Maintenance and Operations

MOTION: Greg Calder moved to approve the Farm Lease Contract with C&E Land. Carissa Coats seconded. Motion carried.

XV. Closing Board Business

A. Call for Agenda Items for Upcoming Meetings

Board Work Session/Properties Tour - **January 26, 2022** - FLITTE - 11:30 a.m. Campbell Gym

Praxium Mastery Academy Project Night - **January 27, 2022** - Vocational Building - 6:00 p.m. - 8:00 p.m.

Regular Board Meeting - **February 9, 2022** - District Board Room - 7:00 p.m.

Day on the Hill - **February 21-22, 2022** - Boise, ID

National School Board Association Conference - **April 2-4, 2022** - San Diego, CA

Chairman Dance asked to add agenda item Esser Funds report from Guy Wangsgard at the February Regular Meeting

Randy Smith asked to add agenda item Private Bussing Contracts to the February Work Session

Randy Smith asked to add agenda item Additional Board Members to existing board to the February Work Session

Randy Smith asked to add agenda item discuss a multi-district trade school discussion to the February Work Session

XVI. Adjournment (Action)

Chairman Dance asked for a motion to adjourn the meeting

MOTION: Greg Calder moved to adjourn. Paul Jenkins seconded. Motion carried.

Meeting adjourned at 9:39 p.m.

APPROVED: _____
Chairman

ATTESTED: _____
Clerk

DATE: _____