



## MEMORANDUM

**FROM:** Carrie A. Swain, Clerk  
Board of Education

**DATE:** June 7, 2016

**TO:** Michael J. Dalton, City Clerk

**SUBJECT:** Notice of Committee Meetings – Thursday, June 9, 2016,  
5:30 p.m., Crosby High School Café  
Notice of Regular Meeting – Thursday, June 16, 2016  
6:30 p.m., Waterbury Arts Magnet School, Atrium

The Committees of the Board of Education will meet on Thursday, June 9, 2016, 5:30 p.m., Crosby High School Café, 300 Pierpont Road, Waterbury, CT.

### AGENDA

#### SILENT PRAYER

#### PLEDGE ALLEGIANCE TO THE FLAG

1. Committee of the Whole/35 minutes ~
  - a. Principal's Report [BFC: G1/01] (no backup) – Jade Gopie.
  - b. LifeSmart Recognition (no backup) – President Brown, Dr. Ouellette.
  - c. Greater Waterbury Cable Council's Channel 16 Community Service Award to John Alfredson (no backup) – Nancy Vaughan.
2. Committee of the Whole/5 minutes ~ Waterbury Teachers Association [BFC: n/a] (no backup) – K Egan.
3. Committee on Finance/5 minutes ~ Request approval to participate in the Healthy Food Certification Program [BFC: n/a] – L. Franzese.
4. Committee on Finance/5 minutes ~ Request approval of Amendment #1 to the Professional Services Agreement with Innovative Educational Programs, LLC (IEP) to provide Educational Turnaround Partner Services for Walsh School, funded by the Walsh School Turnaround Grant [BFC: G2/01] – P. Whyte.
5. Committee on Finance/5 minutes ~ Request approval to apply for the CSDE Primary Mental Health Program Grant 2016-2017 (continuation at Duggan and W. Cross Schools) [BFC: G2/01] – D. Schwartz, L. Allen Brown.
6. Committee on Finance/5 minutes ~ Request approval of Amendment #1 to the Professional Services Agreement with Stanley Convergent Security System, Inc. for monitoring and servicing of security systems at various schools [BFC: n/a] – R. Brenker.
7. Committee on School Personnel/5 minutes ~ Request approval of the job description for the position of Department Chair [BFC: G1/01, 02, & 04] – D. Schwartz, P. Whyte.
8. Committee on Finance/10 minutes ~ Request approval of Fourth Amendment to Lease with the Police Activity League of Waterbury, Inc. for property known as 58 Griggs Street [BFC: n/a] – R. Brenker.
9. Committee on Finance/15 minutes ~ Discussion: 2016/2017 Operating Budget (to be distributed) [BFC: G1, 2, 3 & 4] – Dr. Ouellette, D. Biolo.

10. Committee on Curriculum/2 minutes ~ Request permission be granted to S. Tucker and two chaperones to take seven total students from CHS, KHS, and WCA to Hampton, VA from June 26 through July 2, 2016 to attend Young Diplomats Summer Program at Hampton University<sup>[BFC: G2/01]</sup>.
11. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by school organizations and/or City departments <sup>[BFC: n/a]</sup>.
12. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by outside organization and/or waiver requests <sup>[BFC: n/a]</sup>.
13. Superintendent's Notification to the Board/5 minutes: <sup>[BFC: n/a]</sup>
  - a. Athletic appointments effective immediately:  
Salcito, Arianne – JV Softball Coach, KHS.
  - b. Grant funded appointments effective immediately:  
Murno, Debra – Recruitment and Student Placement Coordinator (replacing Alicia Vignali), ECEP, 12 months p/year, 35 hours p/week, @ \$15.95 p/hour, non-union position with benefits governed by the SEIU-Clerical Agreement.
  - c. Teacher transfers:

<u>NAME</u>		<u>FROM</u>	<u>TO</u>	<u>EFF.</u>
Amodeo-Titley	Nichole	Rotella - Art	WMS - Art	Aug-16
Behlman	Pia	Carrington -Library Media	Maloney - Library Media	Aug-16
Belvedere	Ralph	WMS - MS Italian	WAMS - Italian	Aug-16
Bugryn	Lindsay	Regan-K (Temp)	Regan K (Perm)	Aug-16
Ciccione	Melissa	Bucks Hill - Gr 2	Wilson - Title 1 Reading	Aug-16
Couture	Cheryl	Maloney- Pre K (Temp)	Maloney - Pre K (Perm)	Aug-16
Cruess	Carla	Chase - Library Media	Rotella - Library Media	Aug-16
Cugliari	Tricia	Bunker Hill - Library Media	WMS - Library Media (repost)	Aug-16
Damon	Alison	Bucks Hill - Gr 5	Hopeville - Gr 5	Aug-16
DeFazio	Alana	Kingsbury - Gr 2	Regan - Gr 2	Aug-16
DeSantis	Paula	CHS - MS Con/Fam. Science	KHS - FCS	Aug-16
DiMaio	Dante	WSMS - Tech Ed	KHS - Tech Ed	Aug-16
Dizenzo	Jessica	WMS - Bilingual	WMS - Spanish	Aug-16
Feigenblat	Maryssa	Carrington - Gr 2	Driggs - Gr 1	Aug-16
Fengler	Deanna	Bucks Hill - Pre K/SPED	Bucks Hill Annex - Co-taught Pre K	Aug-16
Ferrazzi	Carly	CHS – Math	KHS - Math	Aug-16
Fiore	Patience	Bunker Hill - Gr 3	Maloney - Gr 3	Aug-16
Ghiglia	Nick	NEMS - English/LA	NEMS - Literacy	Aug-16
Greene	Arthur	Reed - Library Media (Temp)	Reed - Library Media (Perm)	Aug-16
Gundersen	Kim	Kingsbury - Gr 5 (Temp)	Kingsbury - Gr 5 (Perm)	Aug-16
Hanley	Jessica	Carrington - Gr 5	Washington - Gr 3	Aug-16
Healey	Tara	Wilson - Gr 1 (Temp)	Wilson - Gr 1 (Perm)	Aug-16
Holden	Kimberley	Gilmartin 7-8 Math	WAMS - Gr 8 Math	Aug-16
Korper	Geoffrey	WMS - MS Gen Science	WMS - Gen Science	Aug-16
Lombardo	Kiley	WAMS - Social Worker	WAMS - Social Worker	Aug-16
Motillo	Carissa	Adult Ed - Social Studies	Adult Ed - English	Aug-16
Murphy	Amy	Reed - SPED/Instructor	Bucks Hill Annex - Pre K Sp Ed	Aug-16
Neff	Michele	Walsh -Library Media	WCA - Library Media	Aug-16
Newland	Cheryl	Sprague - TESOL	Bunker Hill/Sprague - ESL	Aug-16
O'Leary	Ann	Bucks Hill - Pre K/SPED	Gilmartin - Pre K/SPED	Aug-16
O'Toole	Katie	Bunker Hill - SPED	Chase - SPED	Aug-16
Pannoni	Michael	NEMS - English	Wilby - English	Aug-16
Parks	Michele	Regan - K	Tinker - K	Aug-16
Pelletier	Matthew	State St - Art (Temp)	State St - Art (Perm)	Aug-16

Peschel	Maryann	Bunker Hill - Gr 5	WSMS - Gr 6 Math	Aug-16
Peschke	Marcy	Bucks Hill - PE	Chase - Health/PE	Aug-16
Phothisarath	Michelle	Wendell Cross - SPED	Wendell Cross - Pre K	Aug-16
Polletta	Lori	Bucks Hill - Gr 4	Reed - Gr 4	Aug-16
Razz	Jamie	Walsh - Gr K	Regan - Gr 2 (2 of 2)	Aug-16
Schmied	Christine	Rotella - Gr 2	Regan - Gr 3	Aug-16
Sconziano	Jessica	Driggs - Gr 4	Gilmartin - Gr 5	Aug-16
Sinopoli	Sabrina	Bucks Hill - Gr 4 (Temp)	Bucks Hill - Gr 4 (Perm)	Aug-16
Stevens	Robert	WCA - Tech Ed Mfg.	CHS - Auto Tech	Aug-16
Stone	Jennifer	Hopeville - PE	WAMS - Health/PE	Aug-16
Avxhiu	Bjanka	Bunker Hill Gr 3 (temp)	Bunker Hill Gr 3 (perm)	8/24/15
Bayouth	Betzaida	Bunker Hill ESL	Sprague ESL	8/2016
Bell	Nicholas	Tinker Gr 5 (temp)	Tinker Gr 5 (perm)	8/24/15
Bramble	Teresa	Chase Bilingual Gr 2	Bucks Hill Bilingual Gr 1	8/24/2015
Carlo	Dana	Reed Reading	Carrington Lit. Facilitator	11/30/15
Carlo	Dana	Washington Reading	Reed Reading	8/24/2015
Carrion	Stephanie	WMS Spec Ed BDLC	Generali Special Ed (ABA)	8/24/15
Carrion	Stephanie	WMS Special Ed	Generali Special Ed	8/24/2015
Costa	Rosanne	WMS Special Ed (temp)	WMS Special Ed (perm)	9/14/15
Coviello	Jessica	Enlightenment Spec. Ed	Wilson BDLC	8/24/2015
Cyr	Jessica	WMS Special Ed (Resource)	Tinker Special Ed (Resource)	8/2016
Davis	Tanya	KHS Special Ed (temp)	KHS Special Ed (perm)	9/2/15
DeMatteis	Jennifer	Reed Lit. Facilitator	Bucks Hill Lit. Facilitator	12/14/15
Devito	Stephanie	Sprague K (temp)	Sprague K (perm)	8/24/15
DiCristina	Stacey	State St FCS	Wilby FCS	8/24/2015
DiCristofaro	Lynn	Enlightenment Sp Ed	Non-public Sp Ed	8/24/2015
Dunn	Brittany	Regan Gr 1	Reed Reading	1/4/16
Edwards	Carey	WAMS Math (temp)	WAMS Math (perm)	8/26/15
Feld	Shulamit	Bucks Hill PreK Sp Ed (temp)	Bucks Hill PreK Sp Ed (perm)	8/25/15
Fengler	Deanna	Gilmartin PreK Sp Ed	Bucks Hill Annex PreK Sp Ed	12/7/15
Ferrara	Chelsea	Tinker Gr 5 (temp)	Tinker Gr 5 (perm)	8/24/15
Filakovsky	Jenna	WSMS Gr 6 Read/Lang Arts (temp)	WSMS Gr 6 Read/Lang Arts (perm)	8/24/15
Fusco	Cody	Carrington Gr 1	Washington Reading	1/4/16
Greene	Cathleen	WSMS Literacy	WSMS Gr 8 Read/Lang Arts	8/24/15
Guerrera	Maria	Tinker Gr K	Tinker Gr 2	8/24/2015
Hassan	Deanna	NEMS BDLC	WMS BDLC	8/2016
Jannetty	Dana	WMS Science	WMS Computer Education	1/4/16
Jimenez	Maria	Bucks Hill Lit. Fac.	Regan Lit. Fac. & TVP	8/24/2015
Justs	Patricia	Wilson Special Ed	Walsh Special Ed	10/7/15
Kabusik	Alyssa	NEMS Guidance (temp)	NEMS Guidance (perm)	9/15/15
Keller	Kim	Washington/Bucks Hill Art (temp)	Washington/Bucks Hill Art (perm)	9/18/15
Kingsbury	Cristina	Career Academy English (temp)	Career Academy English (perm)	8/24/15
Kraut	Susan	WMS Gr 8 Science (temp)	WMS Gr 8 Science (perm)	8/24/15
Langlan	Colleen	Washington Gr 2 (temp)	Washington Gr 2 (perm)	8/24/15
Lucian	Caitlin	Maloney Gr 4 (temp)	Maloney Gr 4 (perm)	8/24/15
Maley	Robert	Wilby English	KHS English	8/2016
Mangino	Maria	Generali Music (temp)	Generali Music (perm)	8/24/15
Mata	Crystal	NEMS Gr 6-8 Numeracy	WMS Gr 6 Language Arts	11/2/15
Mata	Crystal	NEMS Gr 6-8 Numeracy	WMS Gr 6 Language Arts	11/2/15
Matthews	Julia	Chase Gr 1	Rotella Gr 2	8/2016
Matthews	Heather	Enlightenment Sp Ed	Reed Special Ed Resource	8/24/2015
Matthews	Heather	Reed Sp Ed Resource	CHS Special Ed	10/19/15
Meyer	Stephanie	WSMS Music (temp)	WSMS Music (perm)	8/24/15
Moro	Victor	State Street Special Ed	Bunker Hill BDLC	9/10/15
Munro	Cara	Hopeville Gr 5	Hopeville K	8/2016

Nowek	Michael	WSMS Gr 8 Read/Lang Arts (temp)	WSMS Gr 8 Read/Lang Arts (perm)	8/24/15
Oberlander	Ahuva	Generali Special Ed	Tinker Special Ed	9/9/15
Oberlander	Amy	Gilmartin Special Ed	Generali Sp Ed Resource	8/24/2015
Orsini	Marie	Generali Gr 4 (temp)	Generali Gr 4 (perm)	8/25/15
Putnam	Kelley	Teacher of Visually Impaired (temp)	Teacher of Visually Impaired (perm)	9/30/15
Radzimirski	Abigail	Kingsbury K (temp)	Kingsbury K (perm)	9/3/15
Ragette	Nicole	Carrington English Lang Arts (temp)	Carrington English Lang Arts (perm)	8/24/15
Rock	Kimberly	Generali Gr 1	Generali Gr 3	8/24/15
Rua	Stephanie	Washington Gr 2 (temp)	Washington Gr 2 (perm)	8/24/15
Rupe	Michele	Bucks Hill Annex Sp Ed	Bucks Hill Annex Reg Ed	9/22/2015
Santos	Alexandria	Generali Gr 4	Generali Gr 2	8/24/2015
Schmidt	Greg	KHS Special Ed (temp)	KHS Special Ed (perm)	9/28/15
Shocki	Jeff	Career Academy English	KHS Guidance	8/24/15
Stanziano	Dina	Chase Art (temp)	Chase Art (perm)	9/14/15
Steffero	Melissa	Reed Gr 3 (temp)	Reed Gr 3 (perm)	8/24/15
Travisano	Tara	KHS English (temp)	KHS English (perm)	8/24/15
Trigueiro	Mariana	Wilson PreK Sp Ed (temp)	Wilson PreK Sp Ed (perm)	8/24/15
Veneziano	Ellen	Gilmartin Gr 7/8 Math	CHS Turnaround Math	8/24/2015
Weed	Stephanie	Driggs Gr 1	Carrington Gr 1	8/2016
White	Sharlene	Bucks Hill Annex PreK Sped (temp)	Bucks Hill Annex PreK Sped (perm)	10/23/15
White	Nancy	Enlightenment Sp Ed	Wilby BDLC	8/24/2015

- d. 21<sup>st</sup> Century STEAM Summer Enrichment Program Appointments, July 5 – 29, 2016, 22.50 hours p/week @ \$32.00 p/hour:

<b>Name</b>		<b>Position</b>
Pogodzienski	Marcy	Administrator
Zareck	Corrin	Visual Arts Instructor
Froese	Justin	PE/Swimming Instructor
Sidella	David	PE/Swimming Instructor
Terenzi	Timothy	PE/Swimming Instructor
Gluz	Debra	Science/Eng. Instructor

- e. Early Childhood Education Program (ECEP) Summer Appointments, July 11 – 29, 2016:

<b>Name</b>	<b>Position</b>	<b>Hours &amp; Rate of Pay</b>
Hanas, Karen	Pre-K Teacher	22.50 hrs/wk @ \$32.00 p/hr.
Miller, Jennifer	Pre-K Teacher	22.50 hrs/wk @ \$32.00 p/hr.
Gardner, Jennifer	Pre-K Classroom Asst.	27.50 hrs/wk @ \$15.85 p/hr.
Vega, Ivana	Pre-K Classroom Asst.	27.50 hrs/wk @ \$18.12 p/hr.
Guareno, Laura	Bus Driver	27.50 hrs/wk @ \$15.85 p/hr.
Irizarry, Leticia	Bus Driver	27.50 hrs/wk @ \$15.85 p/hr.

- f. Extended School Year (ESY) appointments, contingent upon enrollment, salary according to individual's contract:

<b>Name</b>	<b>Position</b>
Jordan	Sally
Losty	Shelly
Mitchell	Amanda
Morris	Michaela
Nordby	Lindsay
Pierce	Karen
Romano	Lisa

- g. SOAR to Success Summer School appointments, salary according to individuals' contract, subject to enrollment:

<b>Name</b>	<b>Site</b>
Abarzua, Lauren	Duggan

Albizu, Cindy	Reed
Barbieri, Nikki	Gilmartin
Bartoletti, Heather	Reed
Bayer, Carissa	Carrington
Bell, Nicholas	Carrington
Biolo, Dawn	Walsh
Blake, Zita	Reed
Bramble, Nicole	Reed
Brittingham, Michele	Duggan
Brown, Susan	Duggan
Bugryn, Lindsay	Reed
Callahan, Michelle	Gilmartin
Capobianco, Marnee	Gilmartin
Card, Katherine	Duggan
Carosella, Stephen	Carrington
Cavallo, Angelica	Gilmartin
Cavanaugh, Karen	Carrington
Chasse, Christa	Reed
Chasse, Douglas	Duggan
Christolini, Janine	Duggan
Ciccione, Melissa	Duggan
Ciuffo, Anthony	Carrington
Connolly, Mauralee	Duggan
Corbo, Cherie	Carrington
Coughlin, Timothy	Carrington
Crane, Evan	Walsh
Croce, Kelley	Gilmartin
Damon, Alison	Reed
Davino, Jenna	Walsh
Deeley, Jennifer	Reed
DeGroate, Talisha	Walsh
Della Camera, Ashley	Reed
Dellano, Chelsea	Duggan
DeSantis, Amy	Carrington
DeSanto, Christine	Duggan
DiBella, Lee	Duggan
Dika, Flora	Duggan
Diorio, Christine	Duggan
Drewry, Megan	Carrington
Erin Ellington	District wide
Esposito, Mark	Gilmartin
Fengler, Kelly	Gilmartin
Ferrara, Chelsea	Carrington
Finkenzeller, Frances	Duggan
Fleming, Sonya	Carrington
Garcia, Nilsa	Duggan
Gaudiosi Angurio, Karen	Duggan
Gay, Rebecca	Carrington
Gomez, Bridgette	Reed
Harisi, Vanesa	Gilmartin
Healey, Tara	Gilmartin
Hitchcock, Heidi	Walsh
Ijomah, Kathryn	Reed
Jimenez-Montanez, Jessica	Reed
Lavallee, Gina	Gilmartin
Lillian, Jennifer	Walsh
Maldonado, Joanne	Walsh
Marques, Lauren	Reed
Masciangioli-Shea, Angela	Reed

Matarazzo, Kristen	Duggan
McCasland, Maureen	Duggan
McCool, Maria	Duggan
McCue, Erin	Gilmartin
Medina, Yasmin	Gilmartin
Mejia, Migdalia	Duggan
Moffo, Laurie	Duggan
Mollengarden, Alex	Carrington
Morotto, Christine	Reed
Mucciario, Ashley	Reed
Nadolny, Karen	Walsh
Neibel, Amy	Gilmartin
Orsini, Marie	Gilmartin
Parks, Eric	Carrington
Piccirillo, JoAnne	Carrington
Quatrano, Diane	Gilmartin
Razz, Jamie	Walsh
Rizzo, Lisa	Reed
Rock, Stefanie	Gilmartin
Romano, Lisa	Carrington
Russell, Blair	Carrington
Santos, Alexandra	Gilmartin
Sonziano, Jessica	Reed
Selenica, Sonja	Gilmartin
Sheetz, Lucia	Carrington
Sparwell, Cynthia	Gilmartin
Stango, Melissa	Duggan
Steffero, Melissa	Reed
Tracy Begnal	District wide
Trudeau, Lorraine	Gilmartin
Vance, Bridgette	Duggan
Walent, Cheyenne	Duggan
Weed, Stephanie	Carrington
Wells, Kelley	Reed
Conway, Jamie	Carrington Secretary
Fitzgerald, Kristin	Districtwide Secretary
Mannetti, Nicole	Duggan Secretary
Mendoza, Tania	Reed Secretary
Stribling, Denise	Gilmartin Secretary

h. Food Service Summer Appointments:

<u>Name</u>	<u>Last Name</u>	<u>Positions</u>	<u>Site-Location</u>	<u>Rate</u>
Sherl	Knight	Site Supv.	Boys/Girls Club	\$9.50
Patricia	Barber	Site Supv.	Boys/Girls Club	\$9.50
Rebecca	Burke	Site Supv.	Carrington	\$9.50
Patricia	Morrone	Site Supv.	Carrington	\$9.50
Nilda	Cortes	Site Supv.	Chase Park House	\$9.50
Kim	Plude	Site Supv.	Chase Park House	\$9.50
Marge	Donahue	Site Supv.	Chase School	\$9.50
Bernadette	Donnelly	Site Supv.	Chase School	\$9.50
Elizabeth	Guisto	Site Supv.	Duggan	\$9.50
Terri	Brooks	Site Supv.	Duggan	\$9.50
Bambi	Hurd	Site Supv.	Gilmartin	\$9.50
Susan	Perry	Site Supv.	Gilmartin	\$9.50
Carol	Roach	Site Supv.	Reed	\$9.50
Ethel	Waters	Site Supv.	Reed	\$9.50
Seritha	Anglin	Site Supv.	North End Rec Center	\$9.50
Julia	Rojas	Site Supv.	River Baldwin	\$9.50
Elaine	Greco	Site Supv.	Rivera Memorial	\$9.50

Pam	Wawer	Site Supv.	Washington Park	\$9.50
Linda	Generali	Site Supv.	Washington Park	\$9.50
Maria	Rivera	Site Supv.	Willow Plaza/Gilmartin	\$9.50
Carolyn	Rivera	Site Supv.	Walsh	\$9.50
Denise	Ramos	Site Supv.	Walsh	\$9.50
Debbie	Davis	Site Supv.	West Side	\$9.50
Mildred	Johnson	Site Supv.	West Side	\$9.50
Connie	Brennan	Site Supv.	Crosby/Wallace	\$9.50
Marcia	Jolly	Site Supv.	Crosby/Wallace	\$9.50
Cheryl	Laviana	Site Supv.	Rotella	\$9.50
Agnes	Colon	Site Supv.	Rotella	\$9.50
Anele	Genova	Site Supv.	Wilby/North End M.S.	\$9.50
Fortuna	Chiaravalloti	Site Supv.	Wilby/North End M.S.	\$9.50
Bridgette	Nido	Site Supv.	WOW	\$9.50
Barbara	Kazlauskas	Site Supv.	Waterville Rec	\$9.50
Rose	Sarandrea	Site Supv.	Maloney/Carrington	\$9.50
Anna	Begnal	Office Help	WAMS	\$9.50
Sandy	LaMadeline	Monitor	WAMS	\$14.50
Michelle	Capobianco	Monitor	WAMS	\$14.50
Maria	Rego	Monitor	WAMS	\$14.50
Robin	Salveti	Monitor	WAMS	\$14.50
Amy	Daugerdas	Prep	WAMS	\$12.50
Lisa	Emanuel	Prep	WAMS	\$12.50
Patricia	Lowe	Prep	WAMS	\$12.50
Lina	Matazzo	Prep	WAMS	\$12.50
Alice	Pinto	Prep	WAMS	\$12.50
Robin	Capozio	Prep	WAMS	\$12.50
Paula	Mucci	Prep	WAMS	\$12.50
Donna	Ward	Prep	WAMS	\$12.50
Wanda	Torress	Prep	WAMS	\$12.50
David	Ramos	Driver		\$23.89
Dave	Semanoff	Driver		\$22.97
Bruce	Keane	Driver		\$23.89
Robert	Burgio	Driver (TEMP)		\$16.44
Debbie	Finke	Coordinator	WAMS	\$30.00
Isabel	DeSousa	Coordinator	WAMS	\$30.00

i. Adult Education Summer appointments effective July 1, 2016:

<b>NAME</b>	<b>POSITION</b>	<b>HRS/RATE</b>	
<b>ADULT HIGH SCHOOL CREDIT DIPLOMA (AHSCDP):</b>			
Bala	Elona	English Instructor	21 hrs p/wk @ \$32.00 p/hr
DiNatale	Jessica	Substitute	@ \$24.00 p/hr
Langeull	Margaret	Art Instructor	21 hrs p/wk @ \$32.00 p/hr
Linskey	Tara	Health Instructor	21 hrs p/wk @ \$32.00 p/hr
Mobilio	James	Social Studies Instructor	21 hrs p/wk @ \$32.00 p/hr
Moreau	Margaret	Math Instructor	21 hrs p/wk @ 32.00 p/hr
Mottillo	Carissa	English Instructor	21 hrs p/wk @ \$32.00 p/hr
Muro	Nancy	Parenting	21 hrs p/wk @ \$32.00 p/hr
Person	Jocelyn	Science	21 hrs p/wk @ \$32.00 p/hr
Perugini	Maryann	Computers	21 hrs p/wk @ \$32.00 p/hr
Riemer	Wayne	English Instructor	21 hrs p/wk @ \$32.00 p/hr
<b>AHSCDP DISTANCE LEARNING:</b>			
DeBonis	Michael R	US History I	10 hrs p/wk @ \$32.00 p/hr
Magidina	Liliya	English	10 hrs p/wk @ \$32.00 p/hr
Sica	Alan	Civics	10 hrs p/wk @ \$32.00 p/hr
Veneziano	Ellen	General Math IB	10 hrs p/wk @ \$32.00 p/hr
<b>ADULT BASIC EDUCATION (ABE)/ GENERAL EDUCATION DEVELOPMENT (GED):</b>			
Baranowski	Judith	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Barbieri	Stephen	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Chasse	Jenny	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Monroe	James	GED Instructor	21 hrs p/wk @ \$32.00 p/hr
Scurssso	Lori	ABE Instructor	21 hrs p/wk @ \$32.00 p/hr
Xhafi	Ermonela	Substitute	@ \$24.00 p/hr

**GUIDANCE STAFF:**

Aucella	Lawrence	ESL School Counselor	21 hrs p/wk @ \$32.00 p/hr
Jordan	Ellen	School Counselor	21 hrs p/wk @ \$32.00 p/hr
Maschi	Suzette	School Counselor	21 hrs p/wk @ \$32.00 p/hr
Morrison	Terrance	Attendance Counselor	21 hrs p/wk @ \$28.20 p/hr
Velez	Michelle	Guidance Secretary	21 hrs p/wk @ \$14.00 p/hr

**ENGLISH AS A SECOND LANGUAGE (ESL):**

Calabro	Richard	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
DeBiase	Jeannette	Facilitator	30 hrs p/wk @ \$32.00 p/hr
DeBlasio	Gary	Substitute	@ \$32.00 p/hr
Macharelli	Patricia	ESL Secretary	12 hrs p/wk @ \$19.00 p/hr
Martinez	Mildred	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Norris	Jon	Substitute	@ \$32.00 p/hr
Salgado	Roberto	ESL Instructor – OIC	12 hrs p/wk @ \$32.00 p/hr
Soto	Denise	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr
Trocolla-Vargas	Lillian	ESL Instructor	12 hrs p/wk @ \$32.00 p/hr

**CONNECTICUT ADULT REPORTING SYSTEM (CARS):**

Monaco	Roxanne	Administrator	12 hrs p/wk @ \$32.00 p/hr
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**TECHNOLOGY:**

Blancato	Alfred	Substitute	@ \$24.00 p/hr
Santoro	Joseph	Computer Analyst	35 hrs p/wk @ \$24.00 p/hr

**EDUCATIONAL AIDES:**

D'Amelio	Justine	ABE	21 hrs p/wk @ \$21.50 p/hr
DeBonis	Michael	Substitute	@ \$21.50 p/hr
Gonillo	Salvatore	Resource Room/Testing	21 hrs p/wk @ \$21.50 p/hr
Nonamaker	Kim	ABE	21 hrs p/wk @ \$21.50 p/hr
Pelletier	Laurie	Bookroom Aide	21 hrs p/wk @ \$12.00 p/hr
Stanco	Michael	Resource Room/Registration	21 hrs p/wk @ \$21.50 p/hr

**GED EXAMINATION:**

Bacik	Madeleine	CBT Test Administrator	As needed @ \$21.50 p/hr
Gonillo	Salvatore	CBT Test Administrator	As needed @ \$21.50 p/hr
Rinaldi	Nancy	CBT Test Administrator	As needed @ \$21.50 p/hr
Iasevoli	Luigi	Saturday Security	As needed @ \$20.00 p/hr

**ENRICHMENT PROGRAMS (Tuition Based)**

Colella	Charles	Phlebotomy Inst/CNA Coord.	20 hrs p/wk @ \$32.00 p/hr
Lew	Hollye	CNA Clinical Instructor	7.5 hrs p/wk @ \$32.00 p/hr
McCasland	Donald	Phlebotomy Coordinator	8 hrs p/wk @ \$24.00 p/hr
<b>TBD</b>	<b>TBD</b>	CNA Theory Instructor	12 hrs p/wk @ \$32.00 p/hr

**SECURITY:**

Chesnas	Stanley	Security	30 hrs p/wk @ \$20.00 p/hr
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**CUSTODIAL/AIDES:**

Cavallo	Anthony	Security/Custodial Aide	30 hrs p/wk @ \$11.00 p/hr
Evon	Randy	Security/Custodial Aide	35 hrs p/wk @ \$13.00 p/hr
Iasevoli	Peter	Head Custodian	35 hrs p/wk @ \$16.50 p/hr
SantaBarbara, Sr.	Louis	Security/Custodial Aide	35 hrs p/wk @ \$11.00 p/hr

j. Retirements:

Augelli, Roxanne – Principal, Washington School, effective 07/01/16.

Barile, Veronica – KHS Speech/Language Pathologist, effective 05/01/16.

Guido, Jonathan – CHS Math, effective 07/01/16.

Martins, Marianne – KHS English, effective 06/30/16.

Vaughan, Charles – NEMS Technology Education, effective 07/01/16.

k. Resignations:

Czornobil, Matthew – Kingsbury Grade 5, effective 06/14/16.

**ADJOURNMENT**

ATTEST:   
 Carrie A. Swain, Clerk  
 Board of Education



# Welcome to Crosby High School



**Mrs. Jade L. Gopie – Principal**  
**Assistant Principals**  
**Mr. Vincent Balsamo**  
**Mrs. Joanna Crudele**  
**Ms. Cathi Newmark**

**June 9, 2016**

# **Crosby High School Core Values and Beliefs**

**We, the members of the Crosby High School community, are committed to providing a safe and welcoming environment that promotes a creative, innovative and intellectually challenging learning experience to ensure that all students are prepared to become college and career ready in order to be productive members of a diverse society.**



*Crosby Grade 9 Academy*  
**CG9A**



Science | Technology | Engineering | Arts | Mathematics

**EDUCATION** ©TMO 2014

# Crosby High School

## Turnaround Initiatives

- ❖ New Technology Network (Google applications)
- ❖ Intervention courses to support “at-risk” students
- ❖ SAT prep courses and weekend “SAT Boot Camp” sessions
- ❖ 4 theme based Small Learning Academies launching 2016-2017
  - Grade 9 Academy (CG9A)
  - STEAM
  - Entrepreneurship
  - Public Safety
- ❖ College and Career Center

# Crosby High School Climate Data

Academic Year	2013-2014	2014-2015	2015-2016
Average Daily Student Attendance:	91%	90%	93%
Student Chronic Absenteeism:	31%	35%	32% <b>(*25%)</b>
Number of In-School Suspension (ISS):	1180	1003	1004
Number of Out-of-School Suspensions (OSS):	988	788	934

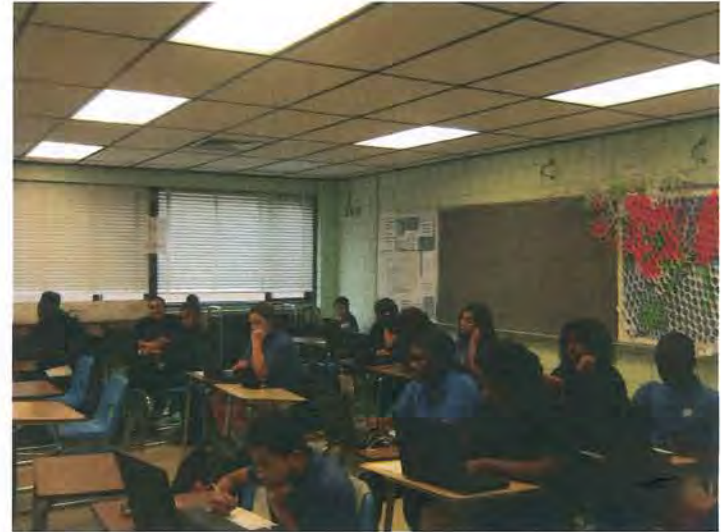
# Crosby High School

**Goal #1: Increase grade 9 on track for graduation**

## **Strategies:**

- ❖ Instructional Data Team meetings
- ❖ Team collaboration
- ❖ Dedicated guidance counselor for grade 9
- ❖ Project Based Learning
- ❖ Intervention / mentoring support with Gear-Up

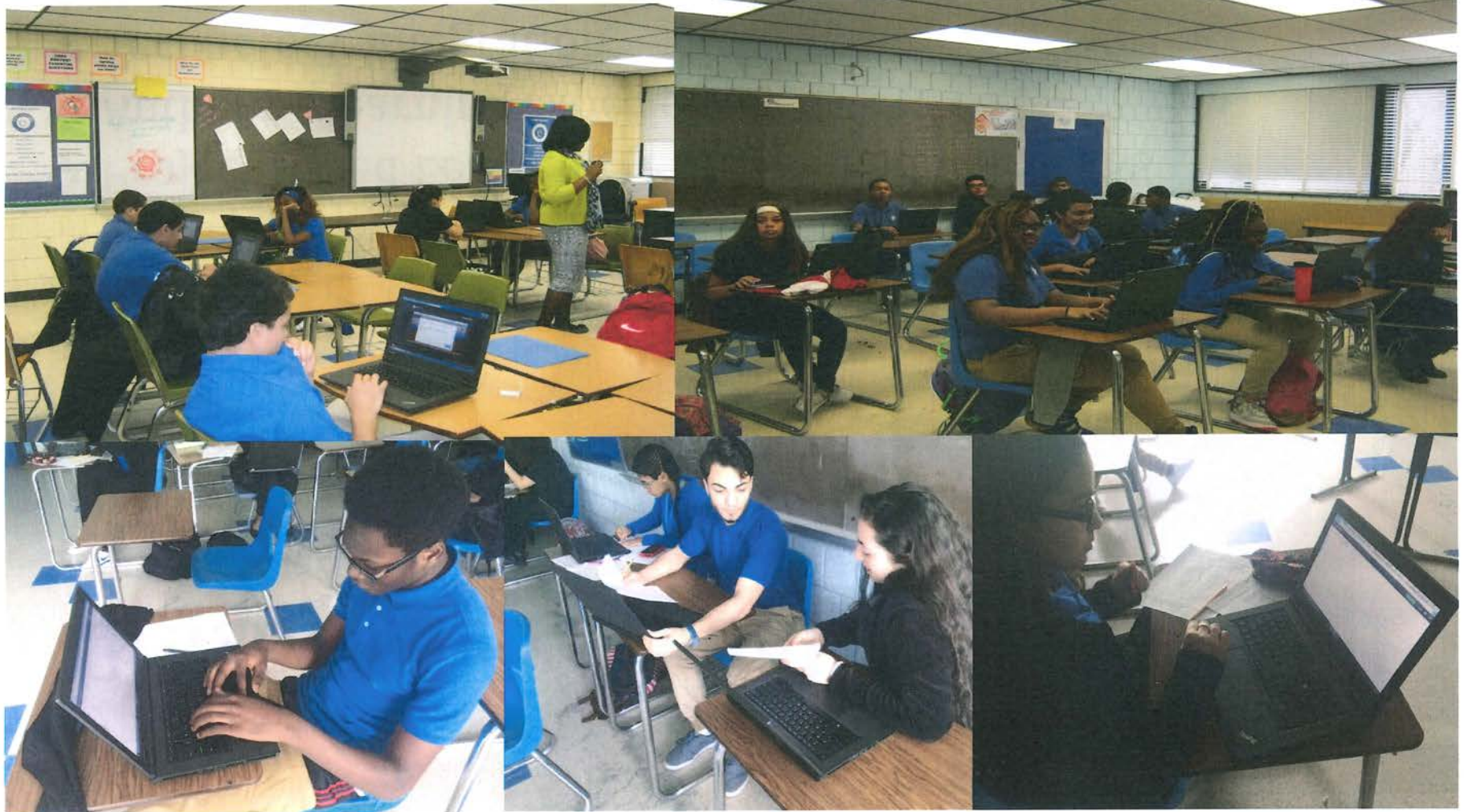
# Crosby High School Grade 9 Academy



## TRUST, RESPECT, RESPONSIBILITY

- ❖ Project Based Learning (PBL) aligned with CCSS
- ❖ Authentic learning experiences
- ❖ Technology integration
- ❖ ECHO Learning and Collaboration Platform

# Crosby High School Grade 9 Academy





# Chronic Absenteeism Team

**Goal #2: Reduce Chronic Absenteeism**

## **CAT consists of:**

- ❖ Administration
- ❖ Attendance Counselor
- ❖ Social Workers
- ❖ Guidance
- ❖ Behavior Technicians
- ❖ School Nurse
- ❖ Parent Liaison
- ❖ Teachers



# Technology Update



- 155 chrome books
- 480 laptops
- MACs : 6 desktops
- CG9A : 1:1 technology
- 36 document cameras
- Every classroom has a smartboard.



# Robotics Team Crosby Bullbots



**Regional Competition in March  
Crosby earned the Rookie Spirit Award & Highest Rookie Seed Award**

# Life Smarts Team



# STEM / College Fair 2016

## Participants:

- ❖ 34 Colleges & Tech Schools
- ❖ 42 Professionals - plus 1 dog
- ❖ 30 elementary school students:
  - Wendell Cross
  - Generali
  - Walsh



# Student Highlights 2015-2016



# Crosby Athletes in the Community

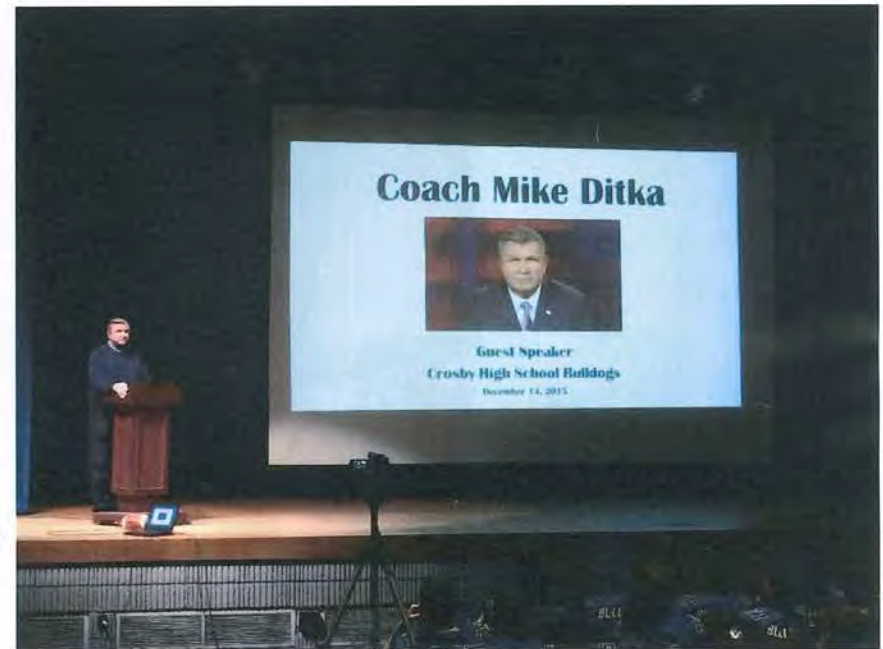


**Unified Sports Soccer Team takes  
GOLD in the Unified Sports NVL  
Tournament!**

# Crosby Athletes in the Community



**Crosby football team stands up against domestic violence at the Candlelight Vigil for the forgotten victims at Safe Haven**



**Coach Mike Ditka visits Crosby on December 14<sup>th</sup>**



# Crosby High School

## Authentic Learning Experiences



**Environmental Science  
students test stream  
water quality of Mad  
River in Wolcott**



**Culinary Arts students conduct  
the annual Waterbury Lions  
Club ziti dinner**

# SNHS at Project Periphyton

Long Island Sound and Mad River Wolcott, CT



# Crosby High School - JROTC



# Crosby High School Family and Community Engagement

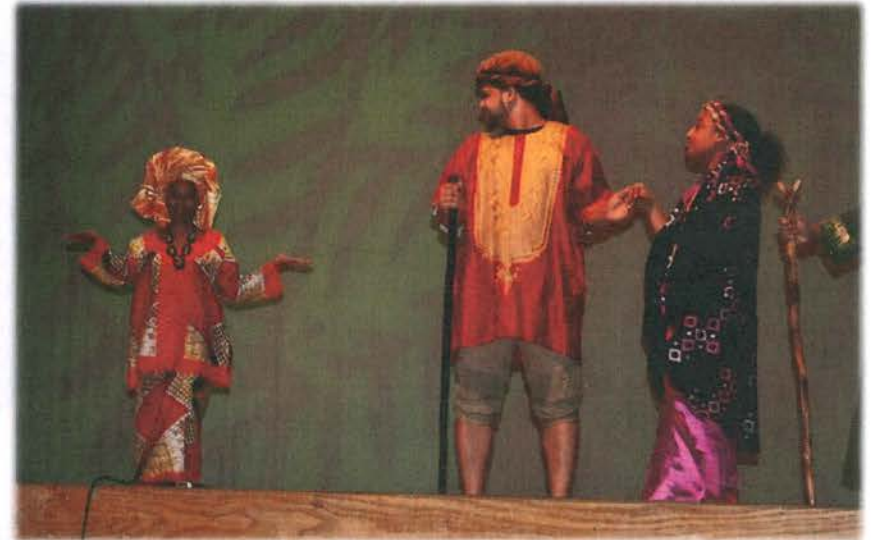


**Crosby CBT Students prepare donations for delivery for Thanksgiving**



**All donations received at the TRUNK -R-TREAT were donated to Mt. Olive A.M.E. Zion Church (Rev. Derrill Blue Pastor)**

# Crosby High School Celebrates Diversity



# Developing Tomorrow's Professionals (DTP)

The young men of the DTP commit to attending ten weeks of academic Saturday sessions held at Southern Connecticut State University



**Jonathan Small with Vice-President of the State Board of Education, Commissioner Staton during the DTP reception ceremony at the Aqua Turf Club, Plantsville, CT**

# Developing Tomorrow's Professionals



**Muhammad Khan, DeAndre Riddick, Dr. Stephen Hoag,  
Jonathan Small and James Jorge at the DTP Luncheon - Aqua Turf Club**

# Developing Tomorrow's Professionals Cohort II





# Equestrian Program



# Crosby High School College and Career Center

## **Focus:**

- ❖ Exploration of college and career opportunities
- ❖ Schedule and coordinate college visits
- ❖ College preparation workshops
- ❖ Establish relationships with community business partners
- ❖ College Acceptance Day

# Crosby High School College and Career Center

- ❖ **College Acceptance Day:**  
180 students / 120 parents & families
- ❖ **Career Speakers:**  
Educator, Firefighter, EMT, Police Officer, Lawyer, Barber, Cosmetologist, Plumber, Vet. Tech, Accountant, Occupational Therapist
- ❖ **College Visits:**  
SCSU, CCSU, NVCC, UCONN, ECSU, WCSU, UNH, QUINNIPIAC  
Over 475 students went on college visits this year
- ❖ **College Planning Assistance:**  
Common App, Financial Aid workshops, Scholarship Assistance

# First Annual College Acceptance Day

## May 4, 2016



# School Improvements

- ❖ Painting of the main lobby, main office and gymnasium lobby
- ❖ Televisions mounted in main lobby and main office highlighting school-wide events/activities
- ❖ Completion of renovations & dedication of Coach Nick Augelli basketball court
- ❖ Construction nearly complete on football field
- ❖ Resurface baseball and softball infields
- ❖ Elevator is fully functioning and operational

# School Improvements



# Walk for Success 2016

## **Purpose and Goals of the Walk:**

- ❖ Personal connection /establish relationships with students and families of incoming grade 9 students
- ❖ Bring the school into the community
- ❖ Highlight program of study and opportunities at Crosby High School
- ❖ Welcome incoming students and families back to school

# Walk for Success 2015 Highlights

## 12 + Community Partners

- Waterbury Chapter of the LINKS, Incorporated
- J & J Foundation
- Waterbury Board of Education / Central Office
- Mt. Olive A.M.E. Zion Church
- Alpha Kappa Alpha Sorority, Incorporated
- Delta Sigma Theta Sorority, Incorporated
- National Congress of Black Women
- Waterbury Chapter of the NAACP
- Waterbury Black Democratic Club
- Hoops 4 Life
- Dept. of Children and Families
- City of Waterbury Parent Liaisons
- Rivera Memorial Foundation

**Over 130 volunteers (Teachers and Community Partners)!!!!!!**

**Homes visited: 254**

**Contacts Made: 192**



# Walk for Success Schedule of Activities

## **8:00 am - 8:30am**

Registration  
ID / T-shirt Distribution  
Breakfast

## **8:30 am-9:15am**

Welcome and Introductions  
What this means to our students- Teacher perspective  
What this means to us – Student perspective  
Training (Dos and Don'ts)

## **9:15 am - 9:30 am**

Packet distribution and depart for homes

## **9:45 am - 1:00 pm**

Home visitations

## **12:00-2:00 pm**

Packet Check-In  
Box Lunch

# Walk for Success 2016

**SAVE THE DATE:** Saturday, August 20, 2016

**Place:** Crosby High School

**Time:** 8am – 2pm



# Crosby High School Home of the Bulldogs Thank you!



Connecticut State Department of Education  
Addendum to Agreement for Child Nutrition Programs (ED-099)  
**Healthy Food Certification Statement**

**Section 1 – Background**

Section 10-215e of the Connecticut General Statutes (C.G.S.) directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards (hereinafter, Connecticut Nutrition Standards (CNS)) for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program (NSLP) and School Breakfast Program (SBP). Section 10-215f of the C.G.S. requires that each participant in the NSLP, including each local and regional board of education, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the CNS. Section 10-215b of the C.G.S. further provides additional funding to NSLP participants who annually certify compliance with the CNS.

**Section 2 – Certification Statement**

► ***Must be completed by all Connecticut public school districts that participate in the NSLP.***

On behalf of the Waterbury Public Schools and  
*(Name of the Board of Education or Governing Authority)*

pursuant to Section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

**will** *(must complete Sections 3 and 4 on page 2)*

**will not** *(sign below and return form)*

comply with the CNS during the period of **July 1, 2016 through June 30, 2017**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or  
Governing Authority**

Signature: \_\_\_\_\_  
*(Signature of the Authorized Representative)*

**Dr. Kathleen M. Ouellette**  
*(Printed Name of the Authorized Representative)*

**Superintendent of Schools**  
*Title (Superintendent of Schools, President or Chairperson of the Board)*

\_\_\_\_\_  
*Date of Authorization*

**Section 3 – Exemption Statement**

► *To be completed only by districts/schools choosing the healthy food option, i.e., those districts/schools that checked “will” in Section 2.*

Pursuant to Section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, *(select appropriate box)*

- will exclude from certification food items that do not meet the CNS, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.
- will not exclude from certification food items that do not meet the CNS.

**Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)**

► *To be completed only by districts/schools choosing the healthy food option, i.e., those districts/schools that checked “will” in Section 2.*

Pursuant to Section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

**Dr. Kathleen M. Ouellette**

*(Name of the Board of Education or Governing Authority)*

is hereby amended to include the above certification statement of compliance with the CNS and application for funding related to those standards. This addendum covers the period from **July 1, 2016 through June 30, 2017.**

**Local or Regional Board of Education or  
Governing Authority**

Signature: \_\_\_\_\_

**Dr. Kathleen M. Ouellette**

*(Signature of the Authorized Representative)*

*(Printed Name of the Authorized Representative)*

**Superintendent of Schools**

*Title (Superintendent of Schools, President or Chairperson of the Board)*

*Date of Authorization*

**FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE**

Connecticut State Department of Education

Signature: \_\_\_\_\_

**Kathy Demsey**

*(Signature of State Agency Representative)*

*(Printed Name of State Agency Representative)*

**Chief Financial Officer**

*Title*

*Date*

*The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut State Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Act Coordinator, Connecticut State Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2071, Levy.Gillespie@ct.gov.*

#4



**WATERBURY**  
**Public Schools**  
*Today's Students, Tomorrow's Leaders*

**Paul A. Whyte**  
*Instructional Leadership Director*

**To:** Board of Education Commissioners  
**From:** Paul Whyte, Instructional Leadership Director  
**Date:** June 6, 2016  
**Subject:** Amendment #1 to the Innovative Educational Programs (IEP), LLC Contract for the Walsh Elementary School Educational Turnaround Partner

The Education Department would like to extend the current contract with Innovative Educational Programs (IEP) for the Walsh Elementary School Educational Turnaround Partner for one-year beginning on July 1, 2016 and continuing to June 30, 2017. The amendment would complete and initiate the curriculum for Project Child, including Professional Development and teaching management skills.

In August of 2014, a selection committee comprised of staff, state officials, and a parent unanimously selected IEP for the scope of work offered in RFP#4970 trusting in its ability to enhance the educational program at Walsh Elementary School. IEP has provided ongoing coaching in the Project Child Model, which provides subject specific teaching for all students. For example, one teacher will teach only math to multiple classes. Staff has been trained in this model of teaching and assessing students. The original two-year contract totaled \$548,000. For the amendment, the State will provide continued funding for this project for the 2016-2017 school year in the amount of \$198,000. The services will be paid for through Commissioners Network funds from the Connecticut Department of Education. IEP has performed exceptionally well over the past two years.

Thank you for your time and consideration.

PAW/mc

cc: File

**Amendment 1**  
**Other Professional Services Agreement**  
**RFP No. 4970**  
**for**  
**Education al Turnaround Partner**  
**Between**  
**The City of Waterbury, Connecticut**  
**And**  
**Innovative Educational Program, L.L.C.**

**THIS AMENDMENT 1**, effective on the date signed by the Mayor, is by and between the City of Waterbury, City Hall Building, 235 Grand Street, Waterbury, Connecticut 06702 (the "City") and Innovative Educational Programs, L.L.C., located at 287 Childs Road, Basking, New Jersey, a State of New Jersey, a duly registered foreign Limited Liability Company (Consultant/Vendor").

**WHEREAS**, the parties hereto entered into an Agreement effective on January 8, 2015 for an Educational Turnaround Partner at Walsh Elementary School; and

**WHEREAS**, the City has received additional funding through the State of Connecticut Department of Education Commissioner's Network –Turnaround Program to continue said program; and

**WHEREAS**, the parties desire to continue the services of the Consultant/Vendor to provide the additional services as set forth in this Amendment 1; and

**WHEREAS**, the parties wish to amend the January 8, 2015 Agreement, to include additional services, extend the term of the Agreement and provide for additional Compensation.

**NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:**

- 1. Scope of Services.** Paragraph 1 of the January 8, 2015 Agreement shall be amended to include the following:  
"In addition to the Scope of Services set forth in the January 8, 2015 Agreement Consultant/Vendor shall create a curriculum for the Project Child Initiative which shall include, but not be limited to, Professional Development and Teaching Management Skills."
- 2. Contract Time.** Paragraph 5 of the January 8, 2015 Agreement shall be amended to extend the contact term for one (1) additional year from July 1, 2016 through June 30, 2017.
- 3. Compensation.** Paragraph 6 of the January 8, 2015 Agreement shall be amended to read as follows, the total compensation for services properly rendered, as set forth in this Amendment 1, shall not exceed ONE HUNDRED NINETY-EIGHT THOUSAND DOLLARS (\$198,000.00). The parties have agreed to amend the compensation as set

forth in the Agreement of January 8, 2015 to an amount not to exceed ONE HUNDRED NINETY-EIGHT THOUSAND DOLLARS (\$198,000.00) for the years 7/1/2015-6/30/2016. Therefore, compensation as provided in the January 8, 2015 Agreement was an amount not to exceed FIVE HUNDRED FORTY-EIGHT THOUSAND DOLLARS (\$548,000.00). Therefore the entire Agreement as amended by this Amendment No. 1 shall not exceed SEVEN HUNDRED FORTY-SIX THOUSAND DOLLARS (\$746, 000.00).

4. Paragraph 6. A. of the January 8, 2015 Agreement shall be deleted and shall be substituted by the following:

A. **Fee Schedule.** The fee payable to the Contractor shall not exceed SEVEN HUNDRED FORTY-SIX THOUSAND DOLLARS (\$746,000.00), for the entire three-year term of this contract as amended by this Amendment 1 hereinafter referred to as "Total Compensation," with the basis of payment being as follows:

i.	8/26/2014-6/30/2015.....	\$350,000.00
ii.	7/1/2015-6/30/2016.....	\$198,000.00
iii.	7/1/2016-6/30/2017.....	\$198,000.00

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TOTAL		\$746,000.00
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5. All other terms, conditions, and provisions of the January 8, 2015 Agreement shall remain in full force and effect and binding on the parties hereto.

{Signature Page to Follow}



**IN WITNESS WHEREOF**, the parties hereto execute this Amendment 1 on the dates signed below.

WITNESS:

CITY OF WATERBURY

\_\_\_\_\_

By: \_\_\_\_\_  
Neil M. O'Leary, Mayor

\_\_\_\_\_

Date: \_\_\_\_\_

WITNESS:

INNOVATIVE EDUCATIONAL PROGRAMS, L.L.C.

\_\_\_\_\_

By: \_\_\_\_\_  
James C. Simonic, President

\_\_\_\_\_

Date: \_\_\_\_\_

#5



# Waterbury Public Schools

*Louise Allen Brown, J.D., M.P.A.  
Grant Writer*

June 3, 2016

Honorable Board of Education  
City of Waterbury  
236 Grand Street  
Waterbury, CT 06702

**RE: Primary Mental Health Program Grant 2016-17 [CSDE]**

Dear Commissioners:

The State Department of Education has requested grant proposals to continue or begin Primary Mental Health Programs at district schools. Waterbury has been a grant recipient of Primary Mental Health Program grants for several years. Grants are generally awarded in two year cycles. Last year we submitted a full proposal; this year we must submit a continuing proposal for the 2016-17 year.

Waterbury proposes to continue its programs at Duggan School and W. Cross School where the principals, teachers, and parents all report that the program is very helpful to students. The program is designed to assist students in grades K through 3 with social and emotional problems that impact student learning. Waterbury's program is described in the attached Grant Program Highlights.

There is a required match of at least 25% of the total grant budget, as well as a requirement to detail the in-kind contributions of district staff for this project. The grant amount and match will be the same as last year's request, \$20,000 and \$6,944 respectively. The match required for the project was reviewed by Doreen Biolo, School Business Office, who confirmed that funds are included in the 2016-17 budget for this long-standing program.

Board approval of the application is required by the State Department of Education (SDE). I respectfully request your permission to apply for this grant on behalf of the Waterbury School District. The grant application is due on June 16, 2016. I will provide notice to SDE of your approval, as required, after your board vote. Thank you for your consideration.

Very truly yours,

Louise Allen Brown  
Grant Writer

cc: Dr. Kathleen M. Ouellette, Superintendent of Schools  
Darren Schwartz  
Elaine Skoronski  
J. Amato, Principal, W. Cross School  
Dr. P. Frageau, Principal, Duggan School

Connecticut State Department of Education  
Primary Mental Health Program Grant  
Louise Allen Brown  
June 3, 2016

### Grant Program Highlights

**Name of Grant:** Primary Mental Health Program Grant

**Purpose of Grant:**

The purpose of the grant is “to assist Connecticut school districts to better serve at-risk primary grade children through the availability of an early intervention mental health program for the detection and prevention of emotional, behavioral and learning problems,...” (rfp)

**Grant Deadline:** June 16, 2016

**Grant Period:** July 1, 2016 – June 30, 2017

**Maximum Size of Awards:** \$20,000 (State Funds)

**Matching Funds:** minimum of \$5,000

**Eligible Applicants:** Local or regional boards of education. Applicants must propose a school-based program that provides services primarily in Kindergarten through grade 3.

**Waterbury Proposal:**

Waterbury has had a Primary Mental Health Program operating in one or two schools each year for several years now. The most recent award was for the 2015-16 year. Through this next application, the district will seek to continue a Primary Mental Health Program at Duggan Elementary School and at W. Cross Elementary School for 2016-17. The district will 1) hire/retain Child Associates to provide direct services to students under the supervision of School Psychologists, and the district Supervisor of School Psychologists; 2) maintain a playroom at Duggan Elementary School and W. Cross Elementary School to be used by the students with the Child Associate; and 3) implement the Primary Mental Health Program with fidelity at Duggan School and W. Cross School for first grade students, and others in grades K-3 as time and funding allows. Waterbury will continue to offer Complementary Mental Health Programs (including the Developmental Guidance Program, Positive Behavior Intervention Support Programs, and the Early Intervention Program) at Duggan and W. Cross Elementary Schools. These complementary mental health programs enhance the benefits of the Primary Project by improving students’ pro-social behavior, students’ school adjustment skills, and/or the school climate. Student participants will be identified using the PMHP screening tools, as mandated and as used in prior years.

Specially trained "Child Associates" will work with identified students in student-directed play to help students to resolve social/emotional problems. Principals, teachers, and parents have reported significant student success in the program to date.

**Budget**

The total project budget, including required matching funds from the district will be \$26,944. Like last year, we will seek \$20,000 in state funding, and provide a match of \$6,944 from the district. Additionally, in-kind contributions from the district for this project at Duggan and W. Cross will include use of space, supervisory staff such as school psychologists and social workers, and principals, as well as grants management and grants accounting services by existing district personnel.

**Connecticut State Department of Education  
Primary Mental Health Program Grant  
Louise Allen Brown  
June 3, 2016**

**Grant Program Highlights**

**Name of Grant: Primary Mental Health Program Grant**

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# Waterbury Public Schools <sup>#6</sup>

236 Grand Street ♦ Waterbury, Connecticut 06702 ♦ (203) 574-8019 ♦ Fax (203) 574-6703

Robert C. Brenker  
Director of Personnel – Education

## MEMORANDUM

**TO:** Board of Education Commissioners

**FROM:** Robert C. Brenker, Director of Personnel – Education *RS*

**DATE:** June 6, 2016

**SUBJECT:** Amendment to the Professional Services Agreement for Monitoring and Servicing of Security Systems with Stanley Convergent Security Solutions, Inc.

The Education Department would like to amend the contract with Stanley Convergent Security Solutions for monitoring and servicing of security systems at all Waterbury Public Schools, including audio surveillance. The 'Contract Time' and 'Fee Schedule' will be the only items within the contract that will be amended. The amendment would begin on July 1, 2016 and run through June 30, 2019. We have allocated \$81,149.28 per year for a total amendment amount of \$243,447.84. Corporation Counsel recommended amending the current contract in lieu of creating a new contract since all other items remain in effect.

Waterbury Public Schools has used Stanley (Sonitrol) for the past ten years and have been very pleased with their performance. Stanley Convergent Security Solutions is a sole source provider due to its monitoring capability to hear and record sounds in the buildings, such as voices, footsteps, etc.

Please feel free to contact me with any questions. Thank you for your consideration.

RCB/mc

cc: File

**Amendment 1**  
**to**  
**Other Professional Services Agreement**  
**for**  
**Monitoring and Servicing of Security Systems for the Education Department**  
**between**  
**The City of Waterbury**  
**and**  
**Stanley Convergent Security Systems, Inc.**

**This Amendment 1 to Other Professional Services Agreement for Monitoring and Servicing of Security Systems for the Education Department between the City of Waterbury and Stanley Convergent Security Systems, Inc.** effective on the date signed by the Mayor, is by and between the City of Waterbury, Department of Education, Chase Municipal Building, 236 Grand Street, Waterbury, Connecticut 06702 (the "City") and Stanley Convergent Security Systems, Inc., located at 55 Shuman Blvd., Suite 900, Naperville, IL 60563 with a mailing address of 30-A Progress Avenue, Seymour, CT 06483, a State of Delaware duly registered foreign corporation ("Vendor").

**WHEREAS**, the City and Vendor entered into a Professional Services Agreement, effective on April 8, 2014, for Monitoring and Servicing of Security Systems for the Education Department ("Agreement"); and

**WHEREAS**, the City and Vendor desire to amend the Agreement to extend the Contract Time and revise the Fee Schedule.

**NOW THEREFORE, THE CITY AND VENDOR AGREE AND COVENANT AS FOLLOWS:**

1. Section 5 of the Agreement shall be amended to read as follows:

**"5. Contract Time.** The Vendor shall begin all work and services required under this agreement on July 1, 2016 and shall complete all work and services required under this agreement on June 30, 2019."

2. Section 6. A. of the Agreement shall be revised to read as follows:

**"A. Fee Schedule.** The fee payable to the Vendor shall not exceed **Two Hundred Forty-One Thousand Five Hundred Thirty-Five Dollars and Sixteen Cents (\$241,535.16)**, for the entire term of this contract with the basis of payment being as follows:

1. July 1, 2016- June 30, 2017.....\$80,511.72
2. July 1, 2017- June 30, 2018.....\$80,511.72
3. July 1, 2018- June 30, 2019.....\$80,511.72"



3. **Attachment A** of the Agreement shall be replaced with **Attachment A** to this Amendment I.

4. All other terms, conditions, and provisions of the Agreement shall remain in full force and effect and binding on the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto execute this Amendment I on the dates signed below.

WITNESS:

CITY OF WATERBURY

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Neil M. O'Leary, Mayor

Date: \_\_\_\_\_

WITNESS:

STANLEY CONVERGENT SECURITY SYSTEMS, INC.

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Its \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT A**

**City Locations for Services and Related Costs**

**ATTACHMENT A  
CITY LOCATIONS FOR SERVICES AND RELATED COSTS**

School Inspectors of Waterbury - Sonitrol Alarm Monitoring & Service 3-Year Renewal 7/1/2016 through 6/30/2019				
<b>ACCOUNT:</b>				
111123026149				
<b>CONTRACT:</b>				
111102614901				
INSTALLATION	RMR	SCHOOL	ADDRESS	COMMENTS
111123018145	\$122.40	Crosby High School Addition	300 PIERPONT RD	
111123000195	\$40.80	Crosby HS Broadcast Booth	300 PIERPONT RD	
111123000245	\$204.00	Crosby HS	300 PIERPONT RD	
111123038477	\$204.00	Rotella Magnet School	380 PIERPONT RD	
111123032358	\$40.80	Rotella Magnet School Audio Visual	440 PIERPONT RD	
111123029470	\$204.00	Wilby High School	568 BUCKS HILL RD	
123135222800	\$95.12	Wilby High	568 BUCKS HILL RD	
111123020872	\$122.40	Wilby Auditorium	460 BUCKS HILL RD	
111123042966	\$40.80	Wilby High School TV Studio	568 BUCKS HILL RD	
111123027430	\$122.40	Wilby High School Addition	560 BUCKS HILL RD	
111123016480	\$204.00	Wilby Northend Middle School	500 BUCKS HILL RD	
111123049953	\$204.00	Kennedy High School	422 HIGHLAND ST	
111123017552	\$122.40	Kennedy Addition Media Ctr.	422 HIGHLAND ST	
111123002138	\$72.76	Woodrow Wilson School	235 BIRCH ST	
111123008277	\$72.76	Enlightenment School	30 CHURCH ST	
111123011627	\$72.76	Chase School	80 WOODTICK RD	
111123012564	\$30.60	Maloney Magnet School	233 S. ELM ST	
111123012784	\$204.00	Sprague School	1443 THOMASTON AVE	
111123013013	\$72.76	Washington School	685 BALDWIN ST	
111123016698	\$72.76	Kingsbury School	220 COLUMBIA BLVD	
111123019178	\$122.40	Tinker School	809 HIGHLAND AVE	
111123019284	\$72.76	Driggs School	77 WOODLAWN TERR	
111123021314	\$72.76	Barnard School	11 DRAHER AVE	
111123021862	\$204.00	Westside Middle School	483 CHASE PKWY	
111123025383	\$72.76	Notre Dame School	30-A CHURCH ST	
111123027933	\$72.76	General School	3196 E. MAIN ST	
111123028833	\$204.00	Wallace Middle School	3465 E. MAIN ST	
111123031699	\$122.40	Driggs School	77 WOODLAWN TERR	
111123031937	\$201.96	Welsh School	29 ASHLEY ST	
111123000147	\$72.76	Hopewille School	2 CYPRESS ST	
111123035856	\$72.76	Westside Middle School Pool	483 CHASE PKWY	
111123036335	\$122.40	Wendall Cross School	1255 HAMILTON AVE	
111123027910	\$72.76	Wendall Cross School Add-On	1255 HAMILTON AVE	
111123086631	\$72.76	Bucks Hill School	330 BUCKS HILL RD	
111123051525	\$72.76	Bucks Hill School Modular Bldg.	330 BUCKS HILL RD	
111123037616	\$72.76	Bunker Hill School	170 BUNKER HILL AVE	
111123038436	\$72.76	Notre Dame School - Convent	30-A CHURCH ST	
111123040602	\$72.76	State Street School	30 CHURCH ST	
111123046399	\$204.00	Maloney Magnet School	233 S. ELM ST	
111123046683	\$72.76	Regan School	2780 N. MAIN ST	
111123047131	\$122.40	School Inspectors Office	62 HARPER AVE	
111123049742	\$30.60	Arts Magnet School (WAMS)	16 S. ELM ST	
123133115500	\$262.65	Gilmartin	94 SPRING LAKE RD	
123133150200	\$262.65	Waterbury Enlightenment	30-A CHURCH ST	
123133369300	\$51.80	Washington School	635 BALDWIN ST	
123134088300	\$321.30	Jonathan Reed School	33 GRIGGS ST	
123135222500	\$262.65	Duggan School	952 BANK ST	
123143249800	\$483.60	Waterbury Career Academy	235 BIRCH ST	
123143121800	\$413.10	Carrington School	24 KENMORE AVE	
<b>MONTHLY TOTAL</b>	<b>\$6,709.31</b>			

NOTE: 2016 MONTHLY AGREEMENT \$6,709.24 WITH A TERM OF 7/1/2016 THROUGH 6/30/19.

#7

Approved on \_\_/\_\_/2016.

## HIGH SCHOOL DEPARTMENT CHAIR\*

**TITLE:** High School Department Chair

**REPORTS TO:** Principal

### TERMS OF POSITION:

Teachers shall apply and/or reapply for Department Chair positions annually or, whenever a vacancy otherwise exists. Department Chairs shall be selected by the Principal. There shall be no limit to the number of consecutive terms that a teacher may serve as a Department Chair. Other terms and conditions for Department Chair positions shall be established by the Board in compliance with any applicable requirements to bargain.

### JOB GOAL:

To provide leadership, coordination, and innovation in assigned curricular area, so that each student may derive maximum benefit from the continuing pursuit of the subject involved. Department Chairs will also work collaboratively in order to support the district's goal of a standards-based, results-oriented culture of academic excellence.

### QUALIFICATIONS:

1. Connecticut Teacher Certification in appropriate subject matter and a 105 or 092 Certification;
2. WTA member;
3. Minimum of three (3) years teaching experience.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

### EXAMPLES OF WORK RESPONSIBILITIES\*\*:

1. Assists in establishing and developing department curriculum objectives and plans for the implementation and evaluation of those objectives.
2. Assists in the recruitment, screening, hiring, training, and assigning of department personnel.
3. Conducts department meetings and attends relevant school, district, and professional meetings as necessary.
4. Assumes responsibility for the ordering, inventorying, and distributing of all departmental instructional materials.
5. Advises the principal on the department's budgetary and scheduling needs.
6. Makes classroom visitations of department personnel and provides coaching and acts as a resource person for department teachers.
7. Collects and maintains a file of daily lesson plans of teachers in the department.
8. Meets with other department heads and the administration on an ongoing basis.
9. Assists in identifying and using community resources for the department program.
10. Assists in curriculum evaluation.
11. Assists and/or leads professional development programs.

12. Assists the principal in communicating grading policies, promotional policies, and the district's instructional program to parents and the community.
13. Keeps informed on educational innovations and trends as they relate to department.

*\*This Job Description is based off of the model job description published by the Connecticut Association of Boards of Education, with authorship credit given to the printed resources of the School Personnel Management System published by the National School Boards Association.*

*\*\*The examples of work responsibilities described herein are illustrative and not intended to be an exhaustive list of responsibilities undertaken by Department Chairs.*

#8




# Waterbury Public Schools

236 Grand Street ♦ Waterbury, Connecticut 06702 ♦ (203) 574-8019 ♦ Fax (203) 574-6703

Robert C. Brenker  
Director of Personnel – Education

## MEMORANDUM

**TO:** Board of Education Commissioners

**FROM:** Robert C. Brenker, Director of Personnel – Education 

**DATE:** June 6, 2016

**SUBJECT:** Police Activity League (PAL) Building Lease Extension

The Education Department entered into a three year lease with three extensions of one year each with the PAL building (58 Griggs Street) in order to accommodate the reconstruction activities of the Enlightenment building. Plans at that time included the renovation of the Enlightenment building and identification of a second site to house our State Street program, allowing expansion of student enrollment for our alternative education programs.

The vacated Barnard building was given some consideration for that purpose, but the Adult Education program was more suited for this building instead. It had also been suggested that the Education Department consider the purchase of the PAL building or other facility to eliminate the need for future rent payments for the State Street program. A RFP for facility purchase was issued in 2015. Selection was held in abeyance pending the District-wide facility study. The results of the study and the implementation of recommendations are proceeding into the coming fiscal year. Diorio Appraisal Services assessed the 58 Griggs Street Property at \$1,550,000 in April of this year. Discussion will be held at the workshop on June 9, 2016 as to the course of action for the next steps.

While a determination is being made to the intended direction, I am requesting the lease for the State Street program occupation of the PAL facility be extended for one additional year from July 1, 2016 to June 30, 2017. Due to the situation, early termination of the lease will not cause undue expenses to the City. The BOE has requested that the timeframe for written notice to terminate by the City be amended from 90 days to 30 days. Since PAL no longer uses the premises for after-school activities, they are requesting that the BOE pay 100% of the utilities. Currently the utilities are split 75/25 between BOE and PAL. For the current fiscal year we will approximately spend \$33,000 in utilities; next fiscal year the estimate for utilities is \$44,000. All other conditions of the lease remain under its existing terms and conditions.

Thank you for your consideration.

RCB/mc

cc: Kathleen M. Ouellette, Superintendent of Schools  
File

## FOURTH AMENDMENT TO LEASE

This Fourth Amendment to Lease (the "Fourth Amendment"), is entered into as of the \_\_\_\_\_ day of June 2016, by and between Police Activity League of Waterbury, Inc., as LESSOR, and The City of Waterbury, as LESSEE.

WITNESSETH:

WHEREAS, LESSOR and LESSEE have entered into a certain Lease Agreement (the "Lease") dated as of July 25, 2008 with respect to property known as 58 Griggs Street, Waterbury, Connecticut; and

WHEREAS, LESSEE exercised its right to extend the Lease through June 30, 2013; and

WHEREAS, pursuant to First Amendment to Lease entered into by LESSOR and LESSEE as of June 30, 2013, the Lease was extended through June 30, 2014; and

WHEREAS, pursuant to Second Amendment to Lease entered into by LESSOR and LESSEE as of June 30, 2014, the Lease was extended through June 30, 2015; and

WHEREAS, pursuant to Third Amendment to Lease entered into by LESSOR and LESSEE as of July 1, 2015, the Lease was extended through June 30, 2016; and

WHEREAS, LESSOR and LESSEE each desire to amend the terms and conditions of the Lease as more particularly set forth herein;

NOW, THEREFORE, in consideration of the sum of \$1.00 and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Unless otherwise defined herein, all defined terms shall have the meaning set forth in the Lease.
2. The Term of the Lease shall be extended to June 30, 2017.
3. The annual rental amount for the period from July 1, 2016 through June 30, 2017 shall be \$167,283.25
4. Section 5 of the Lease shall be amended to provide that LESSEE shall be responsible for payment of all utilities.\)
5. Section 25 of the Lease shall be amended to read as follows: The LESSEE may, without penalty, terminate this Lease at any time for the convenience of the LESSEE,

upon a thirty (30) day written notice to the LESSOR.

6. As modified by this Fourth Amendment, the Lease remains in full force and effect.
7. This Fourth Amendment may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Second Amendment as of the date first above written.

The Lessor  
Police Activity League of Waterbury, Inc.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By: \_\_\_\_\_  
Duly Authorized

\_\_\_\_\_  
Witness

The Lessee  
The City of Waterbury

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By: Neil M. O'Leary, Mayor  
Duly Authorized

\_\_\_\_\_  
Witness



#9

2016-2017  
BUDGET PLAN  
BOE WORKSHOP  
June 9, 2016

2015-2016 BOE Approved Gross Budget Request	\$176,446,158
Alliance Year 5 (55% Operating)	(\$11,501,340)
City Non-Lapsing Account	(\$500,000)
2013-2014 Contingency Surplus	(\$675,000)
2014-2015 General Fund Surplus	(\$1,000,000)
<b>Approved Board of Education Budget Request on March 15, 2015</b>	<b>\$162,769,818</b>
<b>BOA Approved Budget June 6, 2016</b>	<b><u>\$158,375,000</u></b>
<b>Difference</b>	<b>\$4,394,818</b>

Proposed Adjustments

WCA Gr. 12 Instructional Supplies (new item - purchase in 15-16)	(\$150,000)
Maintainer 1 (new item - reduce 2 with 3 remaining)	(\$60,238)
Miscellaneous (items)	(\$149,658)
Paraprofessionals (from 218 days to 210 days)	(\$579,226)
Propane (1.15 to .719 per gallon - difference)	(\$134,895)
Class size reduction (9 HS/MS teachers)	(\$495,000)
Special Ed Busses (65 to 60 busses - per new contract)	(\$268,450)
WAMS extra classes (elimination due to one schedule)	(\$185,620)
Reading Clerks (2 vacant)	(\$44,598)
Certified Attrition - additional (new reduction total \$1.1M)	(\$100,000)
Non Certified Attrition-additional (COO/COS salary 1/2 year of \$77,683)	(\$124,788)
Utilities- Natural Gas	(\$100,000)

**Net Budget Gap** **\$2,002,345**

REVENUE

2015-2016 Alliance Carryover 3%	\$627,345
2015-2016 BOA General Fund Surplus	\$1,000,000
2015-2016 Additional Alliance Carryover	\$375,000
<b>Total Revenue</b>	<b>\$2,002,345</b>

**New Budget Gap** **\$0**



11) What expected performances will be taught by this field trip?

Chinese Language and Culture, Leadership Skills  
Chinese Diplomacy  
Economic Development  
Strategic Communication

12) How will you assess the learning that results from this field trip?

Follow-up/debrief meeting with students regarding their experience and their leadership experience during the fall.

13) Explain what educational value this field trip offers the students:

In alignment with the MTRR grant, this is an opportunity to expose students to: life on a college campus, life on the campus of the #3 ranked HBCU per U.S. News & World Report, exposure to leadership development for 21<sup>st</sup> century citizens, and the field of education.

14) Transportation: Type/name of Approved PUC Carrier

Airline Travel

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Shuana Tucker	203-574-8022	4	
2. Jahana Hayes	203-574-8153	5.	
3 Cassandra Fann-Pierce	203-574-8153	6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Mrs. Cassandra Fann-Pierce
Aides(s) as chaperones: n/a
Parent(s) as chaperones: n/a

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

MTRR Implementation Grant / Black & Latino Educators

18) What is the approximate cost per pupil for this trip?

\$650.00 registration per student plus travel expenses

19) Is any student excluded from attending this trip? Yes  No  If yes, explain why:

20) What is the approximate cost all chaperones?

Airline travel only.

21) How many substitutes are necessary?  (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip **\*\* All info submitted directly to the University Health Center from parent**

Yes  No

[Signature]  
Signature of School Nurse

6-7-16  
Date

23) This field trip request meets the needs of the BOE policy? Yes  No

Is this field trip recommended? Yes  No

Arrangements for students(s) medial needs have been made Yes  No

[Signature]  
Signature of School Principal

6/7/2016  
Date

**CENTRAL OFFICE RESPONSE**

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

[Signature]  
Signature of Superintendent/Designee/ILD

6-7-2016  
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of \_\_\_\_\_

\_\_\_\_\_  
Signature of BOE/Designee

\_\_\_\_\_  
Date

**A copy of this request, when approved, will be returned to the School Principal.**

19) Is any student excluded from attending this trip? Yes  No  If yes, explain why:

20) What is the approximate cost all chaperones?

21) How many substitutes are necessary?  (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip **\*\* All info submitted directly to the University Health Center from parent**  
 Yes  No  School is not in session @ this time  
Margo Mary Rice 6/7/16  
 Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes  No   
 Is this field trip recommended? Yes  No   
 Arrangements for students(s) medial needs have been made Yes  No   
Jade L. Geyer 6/7/2016  
 Signature of School Principal Date

**CENTRAL OFFICE RESPONSE**

24) This field trip request has been reviewed and approved at the Superintendent's level   
 This field trip request has been reviewed and **is not** approved

\_\_\_\_\_  
 Signature of Superintendent/Designee/ILD \_\_\_\_\_  
 Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of \_\_\_\_\_  
 \_\_\_\_\_  
 Signature of BOE/Designee \_\_\_\_\_  
 Date

#11

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP: Thursday, June 9, 2016 (Crosby)  
BOARD MEETING: Thursday, June 16, 2016

TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
Park Dept.	Crosby pool: June 9,10,13,14,15,16,17 2:30-5:30 pm
Ed McMann	Lifesaving training for summer pools & camp

Approved:

\_\_\_\_\_  
John Theriault

\_\_\_\_\_  
Kathleen M. Ouellette, Ed. D.  
Superintendent of Schools

JUN - 6 2016

*Book*

SCHOOL PERSONNEL USE ONLY

DATE: 6-6-16

TO: SCHOOL BUSINESS OFFICE

FROM: Park Dept  
Ed McCann

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: CROSSY  
Pool

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: June 9, 10, 13, 14, 15, 16, 17

FROM: 2:30 am/pm    TO: 5:30 am/pm

FOR THE FOLLOWING PURPOSES:

Life Saving Training for  
Summer Pools & Camp

Ed McCann  
APPLICANT

.....  
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

#12

## COMMITTEE ON SCHOOL FACILITIES & GROUNDS

**WORKSHOP:** Thursday, June 9, 2016 (Crosby)

**BOARD MEETING:** Thursday, June 16, 2016

**TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT**

**LADIES AND GENTLEMEN:**

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
Bethel Church	Crosby aud. or rm.: July, 2016 to June, 2017 11:00am-1:30pm
M. Corbo	Sundays (service)

**REQUESTING WAIVERS:**

Waterbury Ballers	Crosby gym: Sat. & Sun. June 18 <sup>th</sup> & 19 <sup>th</sup> 8am-9pm
T. Lott	(youth basketball tournament) (\$2,352.)
Helen Taylor	WAMS apron stage, café, atrium, rms.: Sat., Sept. 17 <sup>th</sup>
Autism Speaks	8am-4pm (Autism Forum & Workshops) (\$756.)

**GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:**

Chris Fisher	Chase gym: Mon. & Wed. 6/20-9/1/16 5:30-7:30 pm (AAU basketball practice)
Bethel Church	Crosby aud. or rm.: July, 2016-June, 2017 7:00-9:00 pm
M. Corbo	Wed., & Fri. (prayer meetings)
Rivera Memorial Foundation	Duggan gym: July, 2016-June, 2017 4:00-9:00 pm
Matthew Ocasio	Mon.-Wed.-Fri. (youth sports program)



**MONIES COLLECTED TO DATE:**

**\$ 91,248.50**

**Approved:**

\_\_\_\_\_  
**John Theriault**

\_\_\_\_\_  
**Kathleen M. Ouellette, Ed. D.**  
**Superintendent of Schools**

**These activities are completed and have been billed:**

Sacred Heart H. S.  
Holy Cross H. S.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

JUN - 3 2016

CONTRACT#

APPLICANT Michael Corbo NAME OF ORGANIZATION Bethel Church  
ADDRESS 52 Split Rock Way Ct 06706 TELEPHONE # 203-755-8959  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Crosby DATES July 2016 - June 2017 ROOM(S) Auditorium OR Rm.  
OPENING TIME 11 am CLOSING TIME 1:30 pm PURPOSE Prayer  
ADMISSION (if any) zero CHARGE TO BE DEVOTED TO none  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN \_\_\_\_\_  
SIGNATURE OF APPLICANT Michael Corbo DATE 6-3-16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Michael Corbo, 52 Split Rock Dr. 203-755-8959

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/hr plus 1 hr service

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ OK INSURANCE COVERAGE  YES  NO  
PLEASE READ THE FOLLOWING CAREFULLY OK Sundays

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3482
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION. PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAY 25 2016

APPLICANT Terence Lett NAME OF ORGANIZATION Waterbury Bolters

ADDRESS 85 Grand Ave Waterbury CT 06704 TELEPHONE # 203-508-4257  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES 6/18/16-6/19/16 ROOM(S) Gym

OPENING TIME 8:00 am CLOSING TIME 9:00 pm PURPOSE Basketball tournament

ADMISSION (if any) 5.00 CHARGE TO BE DEVOTED TO Waterbury Bolters Youth Basketball Team

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 100

SIGNATURE OF APPLICANT Terence Lett DATE 5/25/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(Same)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. IL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42 HR plus 1 HR SERVICE PER CUST. (2) @ \$2352.

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES  
WAIVER REQUEST  
(to be submitted with a copy of Building Permit)



APPLICANT/ORGANIZATION: Waterbury Ballers

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: CROSBY GYM

DATE(S): Sat June 18<sup>th</sup> TIMES: 8AM - 9PM

DATE(S): Sun June 19<sup>th</sup> TIMES: 8AM - 9PM

DATE(S): \_\_\_\_\_ TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_ TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_ TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_ TIMES: \_\_\_\_\_

5-25-16  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>2352.00</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

2016-17

JUN - 6 2016

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Helen Taylor (volunteer) NAME OF ORGANIZATION Autism Speak U

ADDRESS 1046 Cooke St Willy 06704 TELEPHONE # 803 910 0622  
(street) (city) (state) (zip code)

SCHOOL REQUESTED WAMS DATES 9/17/2016 ROOM(S) Apex Stage / cafeteria

OPENING TIME 8am CLOSING TIME 4pm PURPOSE Autism Education Forum main hall work shop

ADMISSION (if any) \$0 Free CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 150 CHILDREN 50

SIGNATURE OF APPLICANT [Signature] DATE 5/26/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Helen + Alan Taylor, 1046 Cooke St, Willy, CT 06704 (Autism's Productivity)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Initials] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$45/HR plus 1 HR SERVICE PER CUST. (\$756.)

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

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- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

**USE OF SCHOOL FACILITIES  
WAIVER REQUEST**  
(to be submitted with Building Permit)



APPLICANT/ORGANIZATION: Autism Speaks

Please check below specific item(s):

Building Usage Fees  Custodial Fees  Asking for waiver

SCHOOL/ROOMS REQUESTED: Waterbury Arts Magnet School

DATE(S): 9/17/16  
 DATE(S): \_\_\_\_\_  
 DATE(S): \_\_\_\_\_  
 DATE(S): \_\_\_\_\_  
 DATE(S): \_\_\_\_\_  
 DATE(S): \_\_\_\_\_

TIMES: Cafeteria 8am - 10<sup>30</sup>pm  
 TIMES: Arts Stage Class 3pm  
 TIMES: Arts Hallway 9am - 3pm  
 TIMES: School atrium 8am - 3p  
 TIMES: 2 classrooms  
 TIMES: Rehearsal Room

6/7/16  
Date

[Signature]  
Signature

**OFFICE USE ONLY**

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_ Building Usage Fees      \$ 756. Custodial Fees      \$ \_\_\_\_\_ Security Deposit

**BOARD USE ONLY**

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST \_\_\_\_\_  
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAR 11 2016

*Book*

APPLICANT Christopher Fisher NAME OF ORGANIZATION WTBY Basketball acad

ADDRESS 41 Buckland Drive TELEPHONE # 203-982-4679  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Chase DATES: 6/29-9/1/16 ROOM(S) Gym

OPENING TIME 8:30am CLOSING TIME 11:00am PURPOSE Training Basketball

ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 3

SIGNATURE OF APPLICANT Chris Fisher DATE 6/3/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
(Same)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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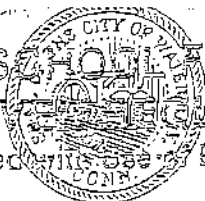
APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

*Mon, or  
Wed,  
5:30 - 7:30  
6-20-16  
to  
9-1-16*

USE OF SCHOOL FACILITIES  
WAIVER REQUEST

(to be submitted with Building Permit)



APPLICANT/ORGANIZATION: Waterbury Basketball Academy

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: \_\_\_\_\_

DATE(S): SAT, 4-9-16-24

TIMES: 8:30-11:00 am 1617

DATE(S): SAT, 4-10-16-27

TIMES: 8:30-11:00 am 1617

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

3/11/16  
Date

[Signature]  
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ \_\_\_\_\_  
Building Usage Fees

\$ 3234.  
Custodial Fees

\$ \_\_\_\_\_  
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk, Board of Education



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

JUN - 3 2016

CONTRACT#

APPLICANT Michael Corbo NAME OF ORGANIZATION Bethel Church  
ADDRESS 52 Split Rock Wby Ct 06706 TELEPHONE # 203-755-8959  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Crosby DATES July 2016 - June 2017 ROOM(S) Auditorium or Ann.  
OPENING TIME 7pm CLOSING TIME 9pm PURPOSE Prayer  
ADMISSION (if any) zero CHARGE TO BE DEVOTED TO none  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN \_\_\_\_\_  
SIGNATURE OF APPLICANT Michael Corbo DATE 6-3-16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Michael Corbo, 52 Split Rock Dr. 203-755-8959

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. MC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE  YES  NO

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APPROVAL DATE \_\_\_\_\_

SCHOOL BUSINESS OFFICE

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White-Permittee Goldenrod-School Business Office Pink-Principal Blue-Custodian



Jun. 6. 2016 9:01AM

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

No. 0874 P. 2

CONTRACT#

JUN - 3 2016

APPLICANT MATTHEW OCASIO NAME OF ORGANIZATION R. M. F. INC.

ADDRESS 186 CHERRY ST. WATERBURY, CT TELEPHONE # (203) 509-9873  
(street) (city) (state) (zip code)

SCHOOL REQUESTED DOGGAN DATES JULY 1<sup>ST</sup> - JUNE 30<sup>TH</sup> ROOM(S) GYM (MON/WED/FRI)

OPENING TIME 4:10 PM CLOSING TIME 9:00 PM PURPOSE YOUTH SPORTS

ADMISSION (If any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 20

SIGNATURE OF APPLICANT [Signature] DATE JUNE 1<sup>ST</sup> 2016

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Signature] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE [Signature] YES \_\_\_\_\_ NO \_\_\_\_\_

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

#136



**WATERBURY**  
**Public Schools**  
*Today's Students. Tomorrow's Leaders*

Murno

## **Recruitment and Student Placement Coordinator Early Childhood Education Program**

**General Statement of Duties:** Coordinates all Waterbury Public School Pre-K registrations, including Maloney and Rotella Magnet schools.

**Specific Examples of Duties:** Responsible for Pre-K registrations city-wide, including both Maloney and Rotella Magnet school applications. Collaborates with outside agencies for registration. Assigns students to classrooms. Prepares class lists for the teachers and office files. Collects data on students for school computer system. Responsible for notices and advertising distribution for registration. Assists the transportation coordinator in setting up bus routes. Responsible for all student transfers and forwarding student records to appropriate departments. Provides testing of new students for screening and placement. Performs other related duties as required by the Supervisor of the Early Childhood Education Program.

**Qualifications:** High School diploma is required with at least 5 years working with the public. Must be familiar with testing methods and recruitment procedures. Knowledge of various computer applications including Excel. Should possess excellent communications and interpersonal skills. Must be proficient in the maintenance of vital clerical records; and have the ability to work effectively with staff, parents and the community.

**Work Year/Hours of Work:** 12 month position, 35 hours per week

**Salary:** \$25,000-\$29,000 depending on experience

**Benefits:** Governed by the SEIU-Clerical and Technical Union agreement.

This is a grant funded, non-union position that exists as long as grant funds are available.

### **Application Process:**

**Applications must be submitted electronically at:**

**<http://www.applitrack.com/waterbury/onlineapp/default.aspx>**

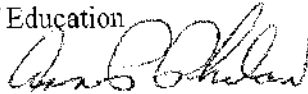
**A copy of diploma or transcripts indicating degree or graduation and three letters of reference must be scanned and uploaded with application.**

**Closing Date: January 20, 2016**

# Memorandum

**To:** Carrie Swain, Clerk to the Board of Education

**From:** Anne Phelan, H.R. Assistant



**Date:** June 2, 2016

**Re:** Seeking BOE Approval

Please approve Debra Murno as the Recruitment and Student Placement Coordinator for the Early Childhood Education program at a rate of \$15.95 per hour. It is a 12 month position working 35 hours per week. This is a non-union position with benefits governed by the UPSEU, Unit #69 agreement. Funding is through Title I.

I have attached Ms. Murno's application for documentation purposes.



## Waterbury Public Schools Online Application

Murno, Debra - AppNo: 7442

Date Submitted: 1/15/2016

### Personal Data

<b>Name:</b>	Miss (Title)	Debra (First)	M (Middle Initial)	Murno (Last)
	Other name(s) under which transcripts, certificates, and former applications may be listed:			
<b>Other:</b>		Debbie (First)		Uzell (Last)
<b>Email Address:</b>	d.murno@yahoo.com			

### Postal Address

Permanent Address	Present Address
Number & Street: 65 Jillson Circle	Number & Street:
Apt. Number:	Apt. Number:
City: Waterbury	City:
State/Province: CT	State/Province:
Zip/Postal Code: 06708	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (203) 8417849	Phone Number:
Home/Cell Phone: (203) 8417849	

### Employment Desired

<b>Closed Vacancy Desired:</b>	<b>Date Last Submitted</b>	<b>Experience in Similar Positions</b>
JobID: 707 <b>OTHER:</b> Recruitment & Student Placement Coordinator - ECE Program at Districtwide	1/15/2016	-

<b>Position Desired:</b>	<b>Experience in Similar Positions</b>
<b>OTHER</b> 1. OTHER	-

### Experience

Please list ALL relevant work experience beginning with the most recent.

Current or Most Recent Position	Employer Contact Information	Supervisor/Reference Contact Information	
City of Waterbury Teacher's Assistant	235 Grand Street waterbury, CT 06702	Pat Moran 203-874-8024 pmoran@waterbury.k12.ct.us	
<b>Date From - Date To:</b>	11/2007 - 01/2016	<b>Full or Part Time:</b>	Full
<b>Reason for Leaving:</b>	want 12 month position		
<b>May we contact this employer?</b>	Yes		
<b>Responsibilities/Accomplishments at this Position</b>	Assist Teacher with daily activities, organize are projects to coincide with theme and or holiday, input attendance/lunch count into system, supervise children, assess students, work with a diverse population.		
		<b>Last Annual Salary:</b>	\$18,000

## Waterbury Public Schools Online Application

Murno, Debra - AppNo: 7442

Date Submitted: 1/15/2016

### Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
City of Waterbury Library Paige		235 Grand Street waterbury, CT 06702 203-874-8162		Bobbi Cremins 203-574-8162 bcremins@waterbury.k12.ct.us	
<b>Date From - Date To:</b>	05/2005 - 11/2007	<b>Full or Part Time:</b>	Part	<b>Last Annual Salary:</b>	\$10,000
<b>Reason for Leaving:</b>	wanted full time				
<b>May we contact this employer?</b>	Yes				
<b>Responsibilities/Accomplishments at this Position</b>	shelve books alphabetically and numerically, assisted students with selection, set up library for classes, handled displays				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
City of Waterbury Office Assistant/ lunch aide		235 Grand Street waterbury, CT 06702		Mrs. Jackie Bacon N/A	
<b>Date From - Date To:</b>	08/2003 - 05/2005	<b>Full or Part Time:</b>	Part	<b>Last Annual Salary:</b>	\$5,000
<b>Reason for Leaving:</b>	wanted permanent position				
<b>May we contact this employer?</b>	Yes				
<b>Responsibilities/Accomplishments at this Position</b>	greeted visitors, answered phones, sent faxes, generated all copies for staff, worked along with Principal on special projects.				

### Education

Please tell us about your educational background beginning with the most recent.

**High School Attended:** Wilby High School  
**Graduation Status:** H.S. Diploma

#### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
CT - Connecticut College	08/1983 05/1985	Liberal Arts Hrs: ?	Hrs:	n/a	01/9999

## Waterbury Public Schools Online Application

Mumo, Debra - AppNo: 7442

Date Submitted: 1/15/2016

### Education Continued

	<b>Undergraduate</b>	<b>Graduate</b>
Overall GPA	/4	/4
Major GPA	/4	/4
<b>Highest Degree Attained</b>	<b>Number of graduate hours beyond your highest degree:</b>	<b>Grad Program Of Study</b>
None		

List honors, awards or distinctions you have earned:

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I am a qualified candidate for this position for the following reasons...I have worked with a diverse population for many years, I am knowledgeable of the program, work well with others and able to work independantly, very organized and can multi task, have worked with parents and know who to conduct myself in a professional manner at all times, I also am aware of the importance of confidentiality.

### Language Skills

Do you know any language other than English? No

### Professional References

	Reference 1 of 3	Reference 2 of 3
<b>Name:</b>	Terri Daly	Heather Fontaine
<b>School/Org:</b>	City of Waterbury	City of Waterbury
<b>Current Position:</b>	Pre-k Teacher	Teacher
<b>Home Phone:</b>		
<b>Cell Phone:</b>	203-768-5214	203-203-5380
<b>Work Phone:</b>		
<b>Mailing Address:</b>	27 Carlton Drive Cheshire,CT	> > >
<b>Email:</b>	tdaly@waterbury.k12.ct.us	hfontaine@waterbury.k12.ct.us
<b>Relationship to Candidate:</b>	Immediate Supervisor	Former Co worker
<b>Years Known:</b>	4	7

## Waterbury Public Schools Online Application

Murno, Debra - AppNo: 7442

Date Submitted: 1/15/2016

### Professional References cont.

Reference 3 of 3	
<b>Name:</b>	Stacey Salvietti
<b>School/Org:</b>	City of Waterbury
<b>Current Position:</b>	Special Ed Teacher
<b>Home Phone:</b>	
<b>Cell Phone:</b>	
<b>Work Phone:</b>	203-574-8153
<b>Mailing Address:</b>	   
<b>Email:</b>	ssalvietti@waterbury.k12.ct.us
<b>Relationship to Candidate:</b>	Former co worker
<b>Years Known:</b>	9

### Referrals

How did you hear about employment with us?

Other: district website

### Additional Information

#### Disclosures

**Contract Status**

\* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

**Professional Status**

\* Have you obtained tenure status in any other School District?

No

If Yes, where?

If Yes, when?

\* Have you ever been denied tenure?

No

If Yes, explain:



## Waterbury Public Schools Online Application

Murno, Debra - AppNo: 7442

Date Submitted: 1/15/2016

### Disclosures continued

\* Have you ever had a teaching certificate or teaching license revoked or suspended?

If Yes, explain:

\* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

If Yes, explain:

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

Name:

Position:

Relationship:

\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

List any accommodations:

### Retiree Status

Connecticut law places certain restrictions on the employment of individuals who are collecting benefits from the State Teachers Retirement System.

If you are currently collecting such benefits, or have applied for such benefits, please indicate here:

The Waterbury Public Schools have a vital interest in providing its employees with a safe, healthful and efficient work environment. It is the City's policy to maintain a work place free from drug and/or alcohol misuse and abuse. Employment will be subject to a satisfactory background check, a post-offer medical examination (if required for the position that is offered) and a drug screening in accordance with state and federal law. Your agreement with this form is your consent to the drug test.

\* I agree

### Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

\* Are you eligible to work in the United States?

\* Have you ever been convicted of an offense against the law (including military offenses), are you now under charges of any offense against the law?

## Waterbury Public Schools Online Application

Murno, Debra - AppNo: 7442

Date Submitted: 1/15/2016

### Legal Information continued

If yes, explain, give details below. Show: date, charge, place, court and disposition:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Waterbury Public Schools is an Equal Opportunity Employer. Waterbury Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Waterbury Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

### Applicant's Acknowledgment and Agreement

I certify that all statements made by me on this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that if I make any misstatements or omissions of fact, I am subject to disqualification or dismissal and to such other penalties prescribed by law or Civil Service Rules and Regulations.

I voluntarily give the Civil Service Commission of the City of Waterbury, CT, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

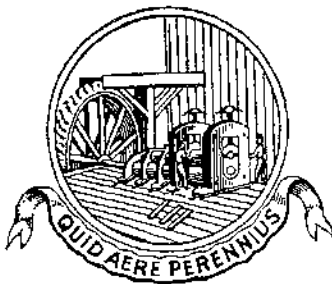
I, Debra Murno, agree to all of the terms above.

I agree

# Communications



Packet week ending: 6/7/16



236 Grand Street  
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury  
**Connecticut**  
*Department of Human Resources*  
Office of the Civil Service Commission

June 2, 2016

**REVISED**

Shelley Deziel  
58 Blake St.  
Waterbury, CT 06708

Dear Ms. Deziel:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department – Bucks Hill School for the position of Administrative Associate II (Req. #15-22: HRIS #2015131) at **\$16.76 per hour**. Please contact Marissa Blakeslee, Principal @ Bucks Hill School at (203) 574-8182 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, July 7, 2016 at 9:30 a.m. at the Department of Human Resources located at 236 Grand Street in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be July 5, 2016 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. You will also be required to provide documentation, mandated by the federal government, to establish your right to work in this country. We have included a sheet that outlines the documents that are acceptable to meet this requirement. You cannot start work without providing us these documents. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

***Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.***

Again, welcome to the City of Waterbury.

Sincerely,

  
Scott Morgan  
Director of Human Resources

SM/sd

cc Board of Education  
Dr. Ouellette, Supt. of Schools  
Marissa Blakeslee, Principal @ Bucks Hill