



## MEMORANDUM

**FROM:** Carrie A. Swain, Clerk  
Board of Education

**DATE:** May 24, 2016

**TO:** Michael J. Dalton, City Clerk

**SUBJECT:** Notice of Committee Meetings – Thursday, May 26, 2016,  
5:30 p.m., Waterbury Arts Magnet School, Media Center  
Notice of Regular Meeting – Thursday, June 2, 2016  
6:30 p.m., Waterbury Arts Magnet School, Atrium

The Committees of the Board of Education will meet on Thursday, May 26, 2016, 5:30 p.m., Waterbury Arts Magnet School, Media Center, 16 South Elm Street, Waterbury, CT.

### AGENDA

#### SILENT PRAYER

#### PLEDGE ALLEGIANCE TO THE FLAG

1. Committee of the Whole/5 minutes ~ Request approval to conduct a High School Senior Substance Abuse and Use Exit Survey [BFC: n/a] – J. Gorman.
2. Committee of the Whole/5 minutes ~ Waterbury Teachers Association [BFC: n/a] (no backup) – K Egan.
3. Committee on Finance/5 minutes ~ Request approval of the submission of the Connecticut Community Foundation Early Care & Education Grant [BFC: n/a] – D. Schwartz.
4. Committee of the Whole/5 minutes ~ Discussion: Early Childhood Education and School Readiness Programs/30-B Church Street [BFC: n/a] (no backup) – D. Schwartz, et al.
5. Committee on Building/5 minutes ~ Request approval of the Educational Specifications for the proposed Wendell Cross School Addition & Renovation Project [BFC: n/a] – R. Brenker, O & G Industries.
6. Committee of the Whole/2 minutes ~ Informational: Updated Board of Education's 2016 Meeting Schedule [BFC: n/a].
7. Committee on Curriculum/2 minutes ~ Request permission be granted to 1<sup>st</sup> Sgt. Wayne Violette, WHS, and three chaperones to take 20 students to Falmouth, MA from June 27 through July 1, 2016 to visit Camp Edwards and Otis Air Force Base [BFC: G2/O1].
8. Committee on Curriculum/2 minutes ~ Notice of date change from May 26, 2016 to May 27, 2016 of a previously approved field trip of Theresa Gionfriddo, CHS, and five chaperones to take 40 students to Agawam, MA to visit Six Flags (no backup).
9. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by school organizations and/or City departments [BFC: n/a].

10. Committee on School Facilities & Grounds/5 minutes ~ Use of school facilities by outside organization and/or waiver requests [BFC: n/a].

11. Superintendent's Notification to the Board/5 minutes: [BFC: n/a]

a. Athletic appointments effective immediately:

- Laudisi, Lori – Intramural Tennis Coach, Driggs.
- McDonald, Ryan – Temporary JV Boys Soccer, WCA.
- Monroe, Michael – Freshman Baseball Coach, WHS.
- Petrosky, Dan – Assistant Football Coach, WCA.
- Vecca, David – Varsity Boys Soccer, WCA.

b. Maloney Magnet School Summer School appointments, contingent upon enrollment, salary according to individual's contract:

- Administrator – Donna Cullen
- Teacher Leader/Admin Substitute – Ann Drewry
- Curriculum Support – Margaret Palomba
- Secretary – Anna Perugini
- Admin. Support Specialist – Shanna Zawislak
- Computer Technician – Dale Denning

*Teachers:*

- |                      |                   |                   |
|----------------------|-------------------|-------------------|
| Terri Daly           | Siobhan Kalnins   | Cherie Couture    |
| David Couture        | Marlene Madera    | Katie Pino        |
| Jennifer Hibbs       | Melissa Thompson  | Barbara Moulthrop |
| Branden Strileckis   | Esther D'Esposito | Andrew Dunn       |
| Erin Fogarty         | Dana Cancro (Sub) | Alzira Egan (Sub) |
| Leah Grabowski (sub) |                   |                   |

c. Extended School Year (ESY) appointments, contingent upon enrollment, salary according to individual's contract:

<b><u>Paraprofessionals</u></b>	
<b>Last Name</b>	<b>First Name</b>
Alicea	Luz
Alonso	Miriam
Andrikis	Robin
Avalos	Michelle
Barton	Claris
Bassett	Stacey
Battle Sr	Stanley
Blake	Felicia
Burns	James
Butterworth	Donna
Cacho-Zuniga	Lurbin
Canfield	Kelley
Champagne	Tammy
Cianciolo	Ann
Cocchiola	Kaitlyn
Coit	Tracy
Colangelo	Sharon
Cosme	Iris
Coviello	Catherine
Del Moral	Denise
Dickson-Beauford	Sandra
Dover	Ena
Drost	Mary
Dunlap	Laura
Edwards	Jacqueline
Farina	Cheryl
Farrington	Gina
Feliciano	Jasmin

Ferguson-Perason	Robin
Ferrucci	Michelle
Fields	Regina
Fisher	Deborah
Fisher	Tawana
Forestier	Sarah
Franks	Kendra
Garcia	Haydee
Gee	Kathleen
George	Kendra
Gibson	Karri
Giron-Ruiz	Jenny
Graveline	Anne
Hailey	Laquasia
Harris	Latonia
Harrison	Arthur
Hensley	Zinnia
Heppenstall	April
Hoxha	Kozeta
Hunter	Beverley
Hutchison	Marie
Ivers	Elizabeth
James	Rebecca
Johnson	Ferba
Jordan	Sally
Kasidas	Kerrie
Knighton	Drewena
Korbusieski	Natalia
Kuci Tela	Zade
LaClaustra	Maria
LaFountain	Amy
Lopez	Marlene
Maalnnis	Mary Jane
Marcano	Daria
Marchetti	Michelle
Martinez	Joseph
McDonald	Barbara
Mondak	Sherryl
Monteiro	Greta
Mullen-Gillyard	Vickie
Nicholas	Aurea
Nowell	Delores
O'Donnell	Jacklyn
Orsatti	Donna
Painter	Cynthia
Palermo	Sandra
Perez	Oscar
Perez (Ciaciolo)	Melissa
Perez Armendia	Maria
Perniciaro	Laura
Pizarro	Leugim
Price	Deborah
Rakagme	Karma
Saaidi	Ilham
Sampt	Krystle
Scarduzio	Aimee
Schless	Bonnie
Scott	Rebecca
Seely	Catherine

Silver	Sarah
Stamp	Shelley
Sturdivant	Dolores
Swain	Erica
Sweatt	Sharon
Sylvester	Christina
Trotman	Tracey
Urbaez	Elsa
VanCott	Harold
Vargas II	Suriel
Velez	Mevelin
Verrier	Marie
Waldren	Dave
Ward-Watson	Sarah
Whidbee	Aubrey
Williams	Monica
<b><i>Substitute Paraprofessionals</i></b>	
Levett	Latanya
Rinaldi	Stephanie
Santiago	Maritza
<b>SPECIAL EDUCATION TEACHERS/STAFF</b>	
<b><i>Special Ed Teachers</i></b>	
Bacote	Tiffany
Barbati	Donna
Benedict	Elizabeth
Brangi	Charlene
Brown	Cara
Burke	Heather
Burns	Amy
Calma	Marie
Carrion	Stephanie
Cyr	Jessica
Delano	Teresa (Tess)
DiFederico	Sharon
Falcone	Brenda
Felton	Margaret
Ferrari	Patricia
Jasiulevicius	Margaret
Julian	Kate
Justs	Patricia
Lavalle	Alexa
Lazenga	Blima
LeClerc	Tracy
LeVasseur	Justine
Mancini	Laure-Lyne
Murphy	Amy
O'Leary	Ann
Stolfi	Christine
Sweeney	Sarah
Tremblay	Kristin
Vargas	Shirelle
Wilson	Marines
Zionts	Lenore
<b><i>Substitute Special Education Teachers</i></b>	
Hubbard	Medelisse
Morris	Michaela
<b><i>Social Workers</i></b>	
Atkins	Debra
Bandurski	Andrew

<b><u>Sign Language Interpreters</u></b>	
Falzarano	Kathleen
Stevens	Christina
<b><u>Speech-Language Pathologist</u></b>	
Fay	Heidi
Moody	Alexis
Sonnenschein	Esther
<b><u>School Psychologist</u></b>	
Miles	Stacie
<b><u>Bucks Hill Annex ESY Site Coordinator</u></b>	
Blakeslee	Marisa

d. Resignations:

Salamon, Nancy – Tinker Special Education, effective 05/18/16.

e. Leave of absence requests:

Carlo, Dana – Carrington School, requesting an unpaid childrearing leave of absence for the 2016/17 school year.

Gibbons, Melissa – Waterbury Arts Magnet School, requesting an unpaid childrearing leave of absence for the remainder of the 2015/16 school year.

12. Committee of the Whole/120 minutes ~ Lighthouse Training (no backup) *[BFC: n/a]*  
 – Nick Caruso/CABE.

**ADJOURNMENT**

ATTEST:   
 Carrie A. Swain, Clerk  
 Board of Education

## High School Senior Exit Survey - Substance Use & Abuse

School Name: \_\_\_\_\_ Date: \_\_\_\_\_

I am a High School Senior...				Female	Male
I consider myself				Hispanic	Non-Hispanic
I describe my race as ...	Multi-racial	Black	White	Asian	Other
I describe my family's economic status as...		Above Average	Average	Below Average	Far Below Average

My Perceptions of Risk:	Strongly Agree	Somewhat Agree	Somewhat Disagree	Strongly Disagree
It is ok to smoke (vape) electronic cigarettes (e-cigs)				
It is OK to drink alcohol sometimes, even if you are underage.				
It is OK to smoke marijuana.				
It is OK to take someone else's prescription drugs.				
It is OK to ride in a car when the operator has been drinking/getting high				
It is ok to take drugs sold by street dealers.				
Street drugs are just as safe, clean, and precisely measured as prescription drugs are.				
It is ok to hang out with people who use illegal drugs				

Peer Approval or Disapproval	Not at all wrong	A Little Wrong	Wrong	Very Wrong
My friends think that vaping from an electronic cigarette (e-cig) is...				
My friends think that drinking alcohol sometimes, even if you are underage, is...				
My friends think that smoking marijuana is...				
My friends think that taking someone else's prescription drugs is...				
My friends think that riding in a car with a driver who has been drinking/getting high is...				
My friends think that taking drugs sold by street dealers is...				
My friends think that people who believe street drugs are just as safe, clean, and precisely measured as prescription drugs are...				
My friends think that hanging out with people who do illegal drugs is...				

1#

Parental Approval or Disapproval	Not at all wrong	A Little Wrong	Wrong	Very Wrong
My parent(s) think that vaping from an electronic cigarette (e-cig) is...				
My parent(s) think that drinking alcohol sometimes, even if you are underage, is...				
My parent(s) think that smoking marijuana is...				
My parent(s) think that taking someone else's prescription drugs is...				
My parent(s) think that riding in a car with a driver who has been drinking/getting high is...				
My parent(s) think that taking drugs sold by street dealers is...				
My parent(s) think that people who believe street drugs are just as safe, clean, and precisely measured as prescription drugs are...				
My parent(s) think that hanging out with people who do illegal drugs is...				

How easy or hard is it for you to get the following drugs if you want them?	Very Easy	Somewhat Easy	Somewhat Difficult	Very Difficult
Electronic Cigarettes (e-cigs)				
Alcohol (beer, wine, hard liquor)				
Marijuana				
Prescription drugs (not prescribed to you)				
Heroin				
Cocaine				
Other drugs (please write in) _____				

My Experience...	NO, Never	YES, But <u>NOT</u> in the Past 6 months	YES, But <u>NOT</u> in the Past 30 Days	YES, In the Past 30 Days
Have you ever vaped from an electronic cigarette (e-cig)?				
Have you ever used alcohol?				
Have you ever used marijuana?				
Have you ever used someone else's prescription drugs?				
Have you ever ridden as a passenger in a car when the driver had been drinking/getting high?				
Have you ever driven a car after drinking/getting high?				
Have you ever been to a party/gatherings where peers were drinking and/or doing other drugs?				
Have you ever been to a party/gatherings where peers were drinking and/or doing other drugs <b>while a parent was home</b> ?				
Have you ever used a prescription drug (not prescribed to you) to help enhance your academic performance?				
Have you ever used heroin or cocaine?				
Have you ever hung around with someone who has used illegal drugs like marijuana, heroin, molly or cocaine?				





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# Waterbury Public Schools

*Louise Allen Brown, J.D., M.P.A.  
Grant Writer*

May 20, 2016

Honorable Board of Education  
City of Waterbury  
236 Grand Street  
Waterbury, CT 06702

RE: Connecticut Community Foundation – Early Care & Education Grant

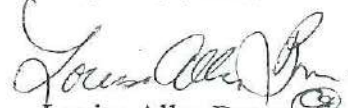
Dear President Brown and Education Commissioners:

I am writing to provide you with information concerning a grant opportunity available through the Connecticut Community Foundation (CCF), in their priority area of Early Care & Education. The Waterbury proposal is for partial funding of \$30,000 toward the first year salary and fringe benefit costs of a Coordinator of the Office of Early Childhood—a new position proposed to be created by the district's Early Childhood Planning group. If this application were to be funded by CCF, additional funds for the position would have to be identified by the district and could potentially come from other grant sources.

Among the duties assigned to the proposed Coordinator would be working to enhance the effectiveness of ad hoc collaborations among area early childhood program and service providers, and the school district. Children ages 0-5, and their families, will be served through the efforts of this city-wide early childhood Coordinator. Anticipated outcomes from creation of this position and the work of the Coordinator might include increased parent/family awareness of health, wellness, and education milestones for young children, and greater numbers of registrations of three and four year olds in Pre-K programs.

Dr. Ouellette and Chief Academic Officer Darren Schwartz requested that I pursue grant funding for this position. The grant application is due on June 6, 2016. I respectfully request your approval to submit this grant application. Thank you for your consideration.

Very truly yours,

  
Louise Allen Brown  
Grant Writer

cc: Dr. Kathleen M. Ouellette  
Darren Schwartz



# Waterbury Public Schools

236 Grand Street ♦ Waterbury, Connecticut 06702 ♦ (203) 574-8019 ♦ Fax (203) 574-6703

Robert C. Brenker  
Director of Personnel - Education

## MEMORANDUM

**DATE:** May 24, 2016

**TO:** Board of Education Commissioners

**FROM:** Robert Brenker, Director of Personnel - Education *(RB)*

**RE:** Educational Specifications for the Proposed Addition and Renovation Project at Wendell Cross Elementary School

In addition to your previous authorization to file a State Construction Grant application (ED049) for the proposed addition and renovation project at Wendell Cross Elementary School, Board of Education approval of the attached educational specifications is required to complete the application process. Action by June 30<sup>th</sup>, 2016 is required.

The attached specifications create a PreK-8 school in the East End. The renovated site will permit two classes per grade, with the intention to expand the Pre-Kindergarten, Kindergarten and co-taught classrooms. Technology requirements have been taken into consideration and conceptual room configurations allow for expanded class sizes and special purpose rooms.

Please feel free to contact me with any questions. Thank you.

RBR/mc

Attachment

cc: Darren Schwartz, Chief Academic Officer  
 Will Zhuta, Management, Information and Technology Supervisor  
 Mark Sedensky, Program Manager O&G Industries  
 File

# **EDUCATIONAL SPECIFICATIONS FOR WENDELL CROSS ELEMENTARY SCHOOL**

## **Extension and Alteration**

### **1. PROJECT RATIONALE**

Local research and long-range planning for The City of Waterbury indicates that elementary school enrollment will continue to increase and will peak in the 2018-19 school year. And the City's Educational policies include all the existing Elementary School be converted to a PreK through 5<sup>th</sup> grade neighborhood All available spaces in this elementary schools (including music, art, storage and resource rooms) that can be utilized as primary classrooms have been diverted to that use.

Today we find elementary school capacity to be insufficient, despite the above stated efforts. As well, we note the following:

- expanding technology opportunities for our students has impacted the classroom space requirements and has made more space necessary;
- there is a growing need for additional classroom facilities due to the state mandated prekindergarten early intervention programs;
- there is an increasing need in our community for bilingual education;
- Wendell Cross Elementary School has not been fully updated for compliance with the Americans with Disabilities Act and is in need of corrections for fire and health code violations as well;
- technology within the existing Wendell Cross Elementary School must be further expanded to allow access for all students, and the media center must be expanded and redesigned to better meet the needs of today's students.

To meet our educational needs at the elementary school level, we are proposing to build an extension of approximately 37,000 square feet. As well, we will make modifications to several of the existing classrooms and support spaces for programmatic reasons and best use of space. We will perform correction of code violations throughout the existing facility. Doors will be located in such a way as to allow the assembly areas to be used after hours without compromising the security of the remainder of the building.

## 2. **LONG-RANGE PLAN**

Building an addition to Wendell Cross Elementary School will allow The City of Waterbury to comply with the following aspects of its long-range plan:

- improve academic programs for The City of Waterbury students
- insure safe and appropriate learning environments for The City of Waterbury students
- incorporate current technology into the classroom curriculum
- provide full-day kindergarten programs at all The City of Waterbury elementary schools

The City of Waterbury plans to continue to utilize Wendell Cross Elementary School in its current capacity, and with appropriate maintenance, as an elementary school for at least the next twenty years.

## 3. **THE PROJECT**

The City of Waterbury proposes construction at Wendell Cross Elementary School to include a building extension, interior alterations, and correction of code violations. Details of the project are presented below. Classroom and program area sizes stated below are estimated and may be revised as the design work progresses. The extension with necessary alteration will provide a facility that meets the space requirements listed below:

### **THE PROJECT—Existing Space**

The following list identifies the current type and size of space, the anticipated construction, and the space after construction. Equipment needs are also addressed for each space.

- |                |  |
|----------------|--|
| Current space: | 18 general classrooms each approximately 800 square feet in size   |
| Construction:  | Interior alterations and code work to include conduit, wiring for technology, door widths/hardware/ADA compliance. Rooms will be repainted due to general age and condition.   |
| FF&E:          | For each classroom: 5 new computers, replacement desk for instructor; remainder of furniture existing and scheduled for reuse. Science Rooms and Computer labs will require additional furniture to meet these requirements. |

## **THE PROJECT—Space**

The following list describes the type and size of space to be housed in the facility. Actual final layout and utilization will be determined during the design phase of the project. Below lists all the spaces required in the finished facility. (Note that each classroom/program space will receive one American flag.)

- Construction: All new construction will comply with current codes, will address current and anticipate future technology, and will utilize energy efficient materials. Areas will receive suspended acoustical ceilings or gypsum as required. Natural and energy efficient lighting will be utilized as required to maximize energy efficiency.
- FF&E: As required for each space to include, desks, tables, shelving, file cabinets, assisted listening as required, accessories as required.
- Technology: Smart boards, computers, laptops, laptop carts and support equipment as required.

Space outlined below:

Classrooms:	3 per Pre K (1040 sf per class) = 3,120 sf 3 per K (1040 sf per class) = 3,120 sf 2 per 1 <sup>st</sup> Grade (860 sf class) = 1720 sf 2 per 2 <sup>nd</sup> Grade to 8 <sup>th</sup> Grade (800 sf class) = 11,200 sf
Science Rooms:	1 per 7th through 8 <sup>th</sup> grades (1,250) = 2,500 sf
Science Room Prep	1 room (200 sf/ea)
Breakout spaces:	3 areas (200-400 sf per space) = 1,200 sf
Special Education:	460 sf
Computer Lab:	2 ea at 800 sf/ea= 1,600 SF
Classroom Support:	Teachers space, copiers, break area = 800sf
Music Area:	1,500 sf
Art Area:	1,260 sf/ class
Media Center:	3,220 sf depending on use and volumes stored
Resource Center:	900 sf
OT,PT:	900 sf with necessary equipment
ESL	400 sf
Literacy Class	400 sf
Math learning center	400 sf
Parent liaison	200 sf
Speech Pathologist	200 sf
Student Growth	910 sf
Conference rooms	1 larger, 400 sf, 1 smaller 200 sf = 600 sf
Gym/locker rooms:	8,520 sf
Café/Food service:	5,100 sf depending on number of sittings
Lobby:	500 sf
Administrative:	Principal and staff general area 2,600 sf Guidance, Phycologist, Social Worker, Vice Principal

Nurse:	Nurse office/ storage/ cot area 800 sf
Custodial:	470 sf as required
Building Support:	4,890 sf
Family Resource Rooms:	900 sf

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The square footage areas listed above are to be used for programming purposes only

#### 4. **BUILDING SYSTEMS**

- Security:** Currently there is limited security system in Wendell Cross Elementary School. As part of this project, a security system (Video Surveillance, access control and burglar) will be added to the entire facility.
- Electrical:** Alternate energy source will be considered for this project. (Example would be Photovoltaic cells located on the roof)
- Public Address:** The public address system will be upgraded and replaced as part of the project, and all instructional and support spaces will be affected.
- Technology:** Current technology standards and anticipated future standards are being explored. The most up-to-date voice/video/data systems will be added to all instructional and support spaces within this school. A WAN will be installed and this building will be networked to the other schools and board of education offices within The City of Waterbury.
- Phone System:** Currently, Wendell Cross Elementary School has only intercoms within each classroom. As part of the proposed project, a comprehensive phone system will be integrated with the technology component of the project, and phones will be installed throughout the facility. All support and instructional spaces will be addressed.
- Clocks:** The clocks at Wendell Cross Elementary School will be replaced and upgraded. Like the phone system, they will be integrated into technology improvements at the facility. All support and instructional spaces will be addressed.

#### 5. **INTERIOR BUILDING ENVIRONMENT**

- Acoustics:**
- Ceilings:** Ceiling will be replaced in limited areas where reuse is not possible (e.g., where walls are demolished or moved due to change in room use and it will not be possible to reuse the existing ceiling grid). Where feasible existing ceilings will be maintained or reused. In the new portions of the building, suspended acoustical ceiling will be installed.
- Walls:** Classroom walls will be constructed of concrete masonry units. In specialized areas such as the new media center, acoustical

treatments will be installed. Walls within all offices will be treated with vinyl wall covering.

Lighting: If the programmatic use of existing space is changed (e.g., library converted to offices), the lighting design will be modified and lights replaced as appropriate for the new space usage and as necessitated by redesign of ceiling. Where possible existing lighting will be maintained. (An exception to reuse is the gymnasium where the lighting is being replaced due to general age and condition)) In the new portions of the building, lighting will be energy efficient and cosmetically similar to that within the existing building. All lighting utilized will be the most current energy efficient models.

HVAC: Heating: An additional boiler will be installed to handle the increased needs of the new building wing.

Ventilating: Currently there is no mechanical ventilation within Wendell Cross Elementary School. As part of this project, a mechanical ventilation system will be added.

Air Conditioning: The existing facility does not have any form of central air conditioning; some of the offices have window units. As part of this project, a central air handling unit will be installed to condition the air throughout the school, separate units will be included for computer labs and network data rooms. Sustainable alternate energy source/s will be considered and utilized within this project if applicable.

Plumbing: Modifications will be made to the existing system for increased capacity related to the extension or if required by code (e.g., fixture count adjustments, changes to septic system/flow). A second hot water heater will be added. New piping will be for the extension only; no replacements to existing.

Windows/Doors: Changes may be made to the existing windows as part of this project. Windows in the building extension will be energy efficient and of a type that can be opened at the top and/or bottom to allow for natural ventilation. Interior doors will be replaced as necessary when doorways are widened for ADA reasons. Entrance doors may also be replaced if modifications for ADA require changes. Other exterior doors will not be affected by construction.

## 6. **SITE DEVELOPMENT**

Site Acquisition: Not applicable.

Parking: Due to the location of the building extension on the site, it will be necessary change the parking layout to meet the local Planning and Zoning requirements and the need for additional spaces due to the addition. ADA requirements will also be addressed for parking and passenger loading zone.

Drives:	Modifications to the entrance of the building require relocation of the bus access and driveway.
Walkways:	Proximate to the building entrance, all walkways will be resurfaced due to general age and condition. Some new walkways will be added.
Outdoor Athletic Facilities:	The current playground will be unchanged as a result of construction; however, a new accessible playscape will be put in to replace the equipment currently on site which is not accessible.
Landscaping:	Trees along the west end of the school will be removed to accommodate the building extension. At the conclusion of construction, trees and other greenery will be planted to complement the building and site. Only areas affected by construction will be impacted. The remainder of the school's landscaping will be unaffected. Trees will be planted a sufficient distance from the building to avoid future maintenance problems. Consideration will be given to safety and security when placing foliage around walkways and areas of building access. High performance building characteristics will be utilized.
Site Improvements:	Along the front of the school, new bike racks will be installed. As well, benches will be installed in appropriate locations around the new building entrance. All of these items are new and not replacement. The flag pole will be removed from its original location, moved, and replaced after redesign of the driveway and bus access are completed. Age appropriate playscapes will be added.
Roofing Systems:	Project will utilized heat island affect limiting systems, as well as potential utilizing alternate energy systems.

7. **CONSTRUCTION BONUS REQUESTS**

School Readiness:	C.G.S. 10-285a(e)
Full-day Kindergarten:	C.G.S. 10-285a(h)

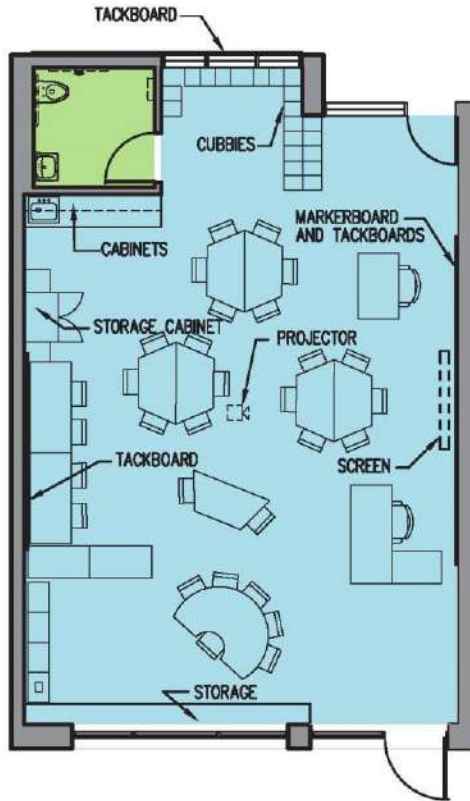


8. **COMMUNITY USES**

Wendell Cross Elementary School will be designed to facilitate activities during the school hours, before and after school hours, and throughout the calendar year.

- Higher Education will be offered in the evenings
- PTO will use the media center and conference rooms for meetings before and after school; as well, note that they have an office and storage space within the building
- The Recreation Department will use the gymnasium for activities evenings when it is not being used by the students
- Summer Enrichment Programs will be held here
- Neighborhood and City-wide Community Meetings take place in the evenings
- Boy and Girl Scout programs are run here after school as are several other youth clubs
- Community Choral performances and productions take place in the cafetorium during summer evenings
- PAL activities
- City Training for the district

APPENDIX A  
SPACE STANDARDS  
(for programmatic reference)



FURNITURE

- 2 TEACHER'S DESKS
- 2 TEACHER'S CHAIRS
- FILING CABINET
- 7 STUDENT TABLES
- 2 COMPUTER TABLES
- 1 PROJECT TABLE
- 30 STUDENT CHAIRS
- AREA RUG

PLUMBING

- TOILET ROOM
- S.S. SINK

ENVIRONMENTAL

- RECYCLING CENTER
- MECHO SHADES
- EXTERIOR DOOR
- OPERABLE SASHES
- DOOR W/SIDELIGHT

DISPLAY

- FLAG HOLDER
- TACKBOARDS (16' MIN)
- MARKERBOARD
- TACK STRIP

STORAGE

- STORAGE CABINET
- CUBBIES
- UNDER WINDOW SHELVING
- CABINETS
- HARD SURFACE COUNTERTOP

LIGHTING

- LIGHT SENSOR

TECHNOLOGY

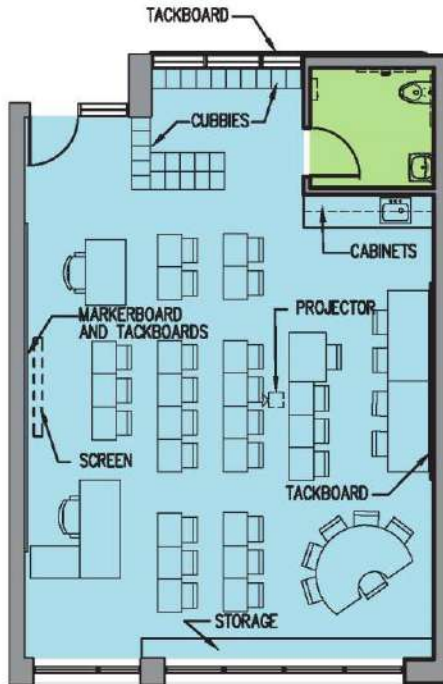
- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- PROJECTOR, SCREEN AND AUXILIARY SPEAKERS
- 1 VHS/DVD OR DSM
- 1 VIDEO PORT
- WIRELESS CLOCK SYSTEM
- 5-9 DATA JACKS

20 STUDENTS MAX

60 S.F. TOILET  
 980 S.F. CLASSROOM

1040 S.F. TOTAL





**FURNITURE**

- 2 TEACHER'S DESKS
- 2 TEACHER'S CHAIRS
- FILING CABINET
- 24 STUDENT DESKS
- HC ACCESSIBLE DESK
- 2 COMPUTER TABLES
- 1 PROJECT TABLE
- 34 STUDENT CHAIRS

**STORAGE**

- CUBBIES
- UNDER WINDOW SHELVING
- CABINETS
- HARD SURFACE COUNTERTOP

**LIGHTING**

- LIGHT SENSOR

**PLUMBING**

- TOILET ROOM
- S.S. SINK

**TECHNOLOGY**

- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- PROJECTOR, SCREEN AND AUXILIARY SPEAKERS
- 1 VHS/DVD OR DSM
- 1 VIDEO PORT
- WIRELESS CLOCK SYSTEM
- 5-9 DATA JACKS

**ENVIRONMENTAL**

- RECYCLING CENTER
- MECHO SHADES
- OPERABLE SASHES
- DOOR W/SIDELIGHT

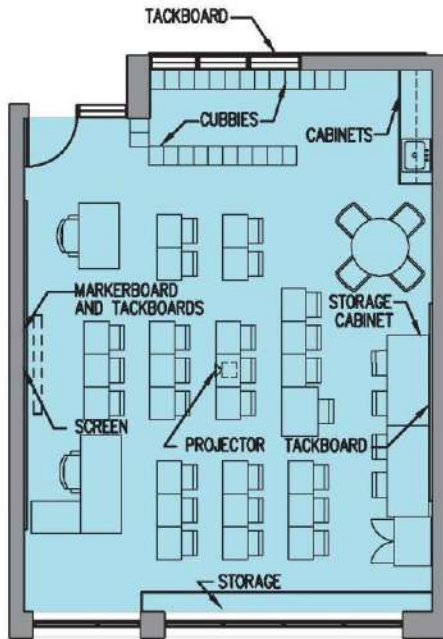
**DISPLAY**

- FLAG HOLDER
- TACKBOARDS (16" MIN)
- MARKERBOARD
- TACK STRIP

**24 STUDENTS MAX.**

60 S.F. STORAGE CLOSET  
 800 S.F. CLASSROOM  
**860 S.F. TOTAL**





FURNITURE

- 2 TEACHER'S DESKS
- 2 TEACHER'S CHAIRS
- FILING CABINET
- 25 STUDENT DESKS
- HC ACCESSIBLE DESK
- 2 COMPUTER TABLES
- 29 STUDENT CHAIRS

STORAGE

- STORAGE CABINET
- CUBBIES
- UNDER WINDOW SHELVING
- CABINETS
- HARD SURFACE COUNTERTOP

LIGHTING

- LIGHT SENSOR

PLUMBING

- TOILET ROOM
- S.S. SINK

TECHNOLOGY

- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- PROJECTOR, SCREEN AND AUXILIARY SPEAKERS
- 1 VHS/DVD OR DSM
- 1 VIDEO PORT
- WIRELESS CLOCK SYSTEM
- 5-9 DATA JACKS

ENVIRONMENTAL

- RECYCLING CENTER
- MECHO SHADES
- OPERABLE SASHES
- DOOR W/SIDELIGHT

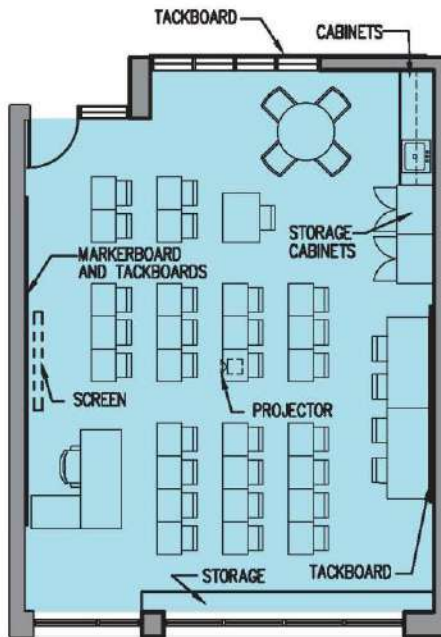
DISPLAY

- FLAG HOLDER
- TACKBOARDS (16" MIN)
- MARKERBOARD
- TACK STRIP

25 STUDENTS MAX.

800 S.F. CLASSROOM





FURNITURE

- TEACHER'S DESK
- TEACHER'S CHAIR
- FILING CABINET
- 28 STUDENT DESKS
- 2 COMPUTER TABLES
- 32 STUDENT CHAIRS

STORAGE

- 2 STORAGE CABINETS
- UNDER WINDOW SHELVING
- CABINETS
- HARD SURFACE COUNTERTOP

LIGHTING

- LIGHT SENSOR

PLUMBING

- TOILET ROOM
- S.S. SINK

TECHNOLOGY

- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- PROJECTOR, SCREEN AND AUXILIARY SPEAKERS
- 1 VHS/DVD OR DSM
- 1 VIDEO PORT
- WIRELESS CLOCK SYSTEM
- 5-9 DATA JACKS

ENVIRONMENTAL

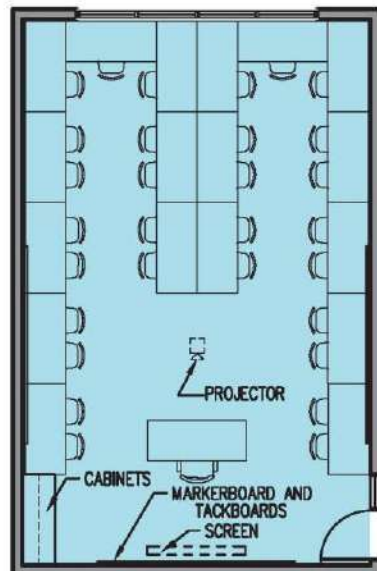
- RECYCLING CENTER
- MECHO SHADES
- OPERABLE SASHES
- DOOR W/SIDELIGHT

DISPLAY

- FLAG HOLDER
- TACKBOARDS (16" MIN)
- MARKERBOARD
- TACK STRIP

28 STUDENTS MAX.  
 800 S.F. CLASSROOM





FURNITURE

TEACHER'S DESK  
 TEACHER'S CHAIR  
 19 COMPUTER TABLES  
 28 STUDENT CHAIRS

STORAGE

CABINETS

LIGHTING

LIGHT SENSOR

ENVIRONMENTAL

MECHO SHADES  
 OPERABLE SASHES

EQUIPMENT

COMPUTERS  
 WIRELESS CLOCK SYSTEM

DISPLAY

FLAG HOLDER  
 TACKBOARDS  
 MARKERBOARD  
 TACK STRIP

TECHNOLOGY

1 PAGING SPEAKER  
 1 TELEPHONE JACK  
 PROJECTOR, SCREEN AND  
 AUXILIARY SPEAKERS  
 1 VHS/DVD OR DSM  
 1 VIDEO PORT  
 WIRELESS CLOCK SYSTEM  
 DATA JACKS

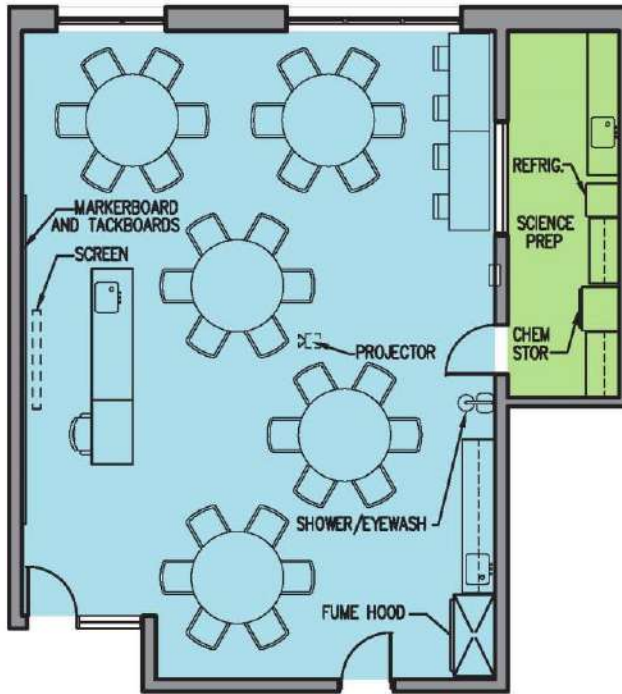
28 STUDENTS MAX.

710 S.F. TOTAL



COMPUTER LAB  
 SAMPLE LAYOUT

B5 OF 24  
 MARCH 5 2007



FURNITURE

- TEACHER'S TABLE
- TEACHER'S CHAIR
- 5 STUDENT TABLES
- 2 COMPUTER TABLES
- 30 STUDENT STOOLS
- 4 STUDENT CHAIRS

ENVIRONMENTAL

- MECHO SHADES
- DOOR W/SIDELIGHT
- OPERABLE SASHES
- DOOR W/SIDELIGHT

DISPLAY

- FLAG HOLDER
- TACKBOARDS
- MARKERBOARD
- TACK STRIP

STORAGE

- CABINETS

LIGHTING

- LIGHT SENSOR

PLUMBING

- 3 S.S. SINK
- EYE WASH
- SHOWER

EQUIPMENT

- COMPUTERS
- FUME HOOD
- CHEMICAL CABINET
- REFRIGERATOR
- WIRELESS CLOCK SYSTEM

TECHNOLOGY

- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- PROJECTOR, SCREEN AND AUXILLARY SPEAKERS
- 1 VHS/DVD OR DSM
- 1 VIDEO PORT
- WIRELESS CLOCK SYSTEM
- 5-9 DATA JACKS

28 STUDENTS MAX.

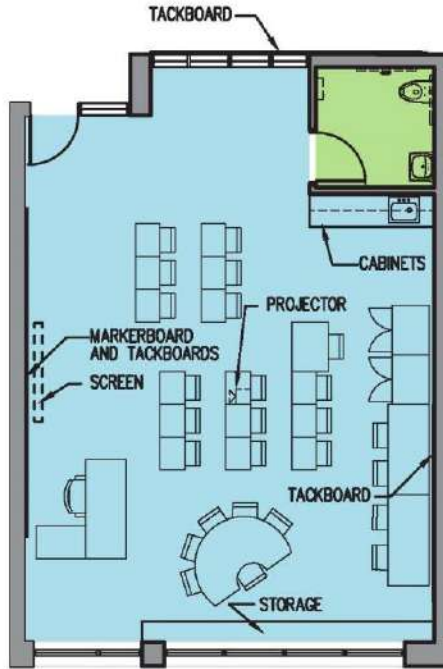
150 S.F. SCIENCE PREP  
 1100 S.F. CLASSROOM  
 1250 S.F. TOTAL



SCIENCE LAB  
 SAMPLE LAYOUT

B6 OF 24  
 MARCH 5 2007





FURNITURE

- TEACHER'S DESK
- TEACHER'S CHAIR
- FILING CABINET
- 15 STUDENT DESKS
- 2 COMPUTER TABLES
- 1 PROJECT TABLE
- 25 STUDENT CHAIRS

STORAGE

- STORAGE CLOSET
- UNDER WINDOW SHELVING
- CABINETS
- HARD SURFACE COUNTERTOP

LIGHTING

- LIGHT SENSOR

PLUMBING

- S.S. SINK

TECHNOLOGY

- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- PROJECTOR, SCREEN AND AUXILIARY SPEAKERS
- 1 VHS/DVD OR DSM
- 1 VIDEO PORT
- WIRELESS CLOCK SYSTEM
- 5-9 DATA JACKS

ENVIRONMENTAL

- RECYCLING CENTER
- MECHO SHADES
- OPERABLE SASHES
- DOOR W/SIDELIGHT

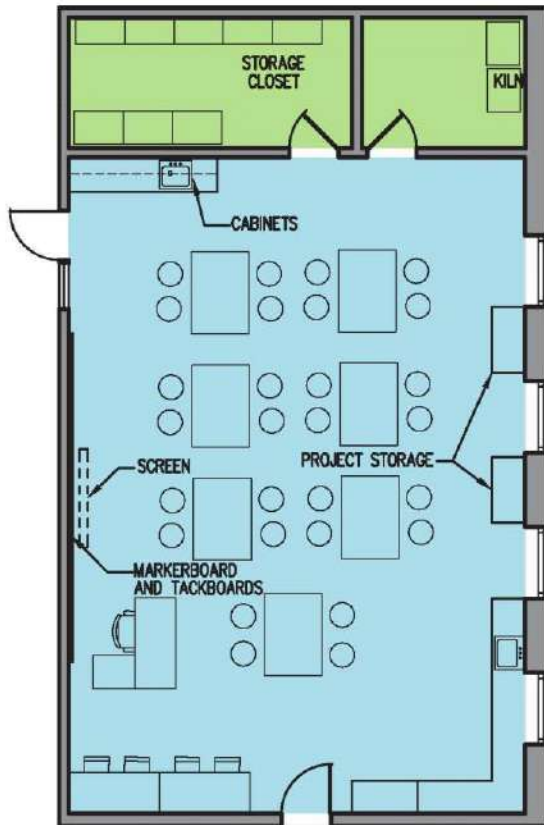
DISPLAY

- FLAG HOLDER
- TACKBOARDS (16' MIN)
- MARKERBOARD
- TACK STRIP

15 STUDENTS MAX.

60 S.F. STORAGE CLOSET  
 800 S.F. CLASSROOM  
 860 S.F. TOTAL





FURNITURE

- TEACHER'S DESK
- TEACHER'S CHAIR
- FILING CABINET
- 2 COMPUTER TABLES
- 7 STUDENT TABLES
- 28 STUDENT STOOLS
- 4 STUDENT CHAIRS

ENVIRONMENTAL

- MECHO SHADES
- OPERABLE SASHES
- DOOR W/SIDELIGHT

DISPLAY

- FLAG HOLDER
- TACKBOARDS
- MARKERBOARD
- TACK STRIP
- PROJECTOR/SCREEN

STORAGE

- STORAGE CLOSET
- CABINETS
- PROJECT STORAGE
- HARD SURFACE COUNTERTOP

LIGHTING

- LIGHT SENSOR

PLUMBING

- 2 S.S. SINKS

EQUIPMENT

- 4 COMPUTERS
- KILN & DRYING CABINET
- WIRELESS CLOCK SYSTEM

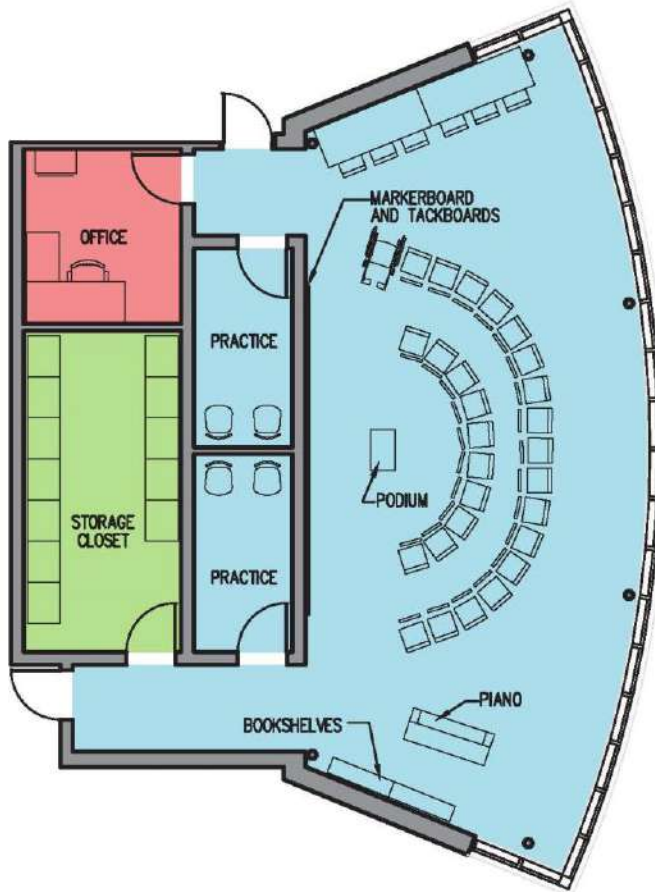
TECHNOLOGY

- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- PROJECTOR, SCREEN AND AUXILIARY SPEAKERS
- 1 VHS/DVD OR DSM
- 1 VIDEO PORT
- WIRELESS CLOCK SYSTEM
- 5-9 DATA JACKS

27 STUDENTS MAX.

150 S.F. STORAGE CLOSET  
 80 S.F. KILN ROOM  
 1100 S.F. CLASSROOM  
 1330 S.F. TOTAL



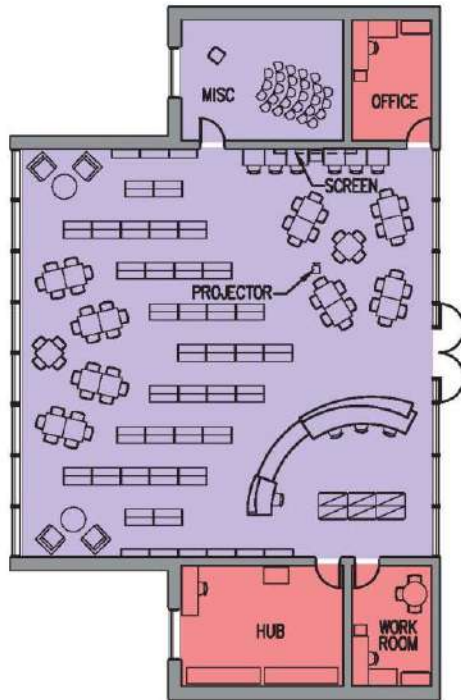


- |                               |                       |
|-------------------------------|-----------------------|
| <u>FURNITURE</u>              | <u>STORAGE</u>        |
| TEACHER'S DESK                | CLOSET                |
| TEACHER'S CHAIR               |                       |
| FILING CABINET                |                       |
| 2 COMPUTER TABLES             | <u>LIGHTING</u>       |
| CONSOLE PIANO                 | LIGHT SENSOR          |
| PODIUM                        |                       |
| 30 STUDENT CHAIRS             | <u>EQUIPMENT</u>      |
| BOOKSHELVES                   | 6 COMPUTERS           |
| CONSOLE                       | MUSIC SYSTEM          |
|                               | <u>TECHNOLOGY</u>     |
| <u>ENVIRONMENTAL</u>          | 1 PAGING SPEAKER      |
| MECHO SHADES                  | 1 TELEPHONE JACK      |
| ACOUSTICALLY RATED            | PROJECTOR, SCREEN AND |
| DOORS AND FRAME               | AUXILIARY SPEAKERS    |
| ASSEMBLY                      | 1 VHS/DVD OR DSM      |
| ACOUSTICAL CEILING            | 1 VIDEO PORT          |
| AND WALLS                     | WIRELESS CLOCK SYSTEM |
| DOOR W/SIDELIGHT              | 5-9 DATA JACKS        |
|                               |                       |
| <u>DISPLAY</u>                |                       |
| FLAG HOLDER                   |                       |
| TACKBOARDS                    |                       |
| MARKERBOARD                   |                       |
| TACK STRIP                    |                       |
|                               |                       |
| <u>NOTE</u>                   |                       |
| LOCATE MUSIC ROOM REMOTE      |                       |
| FROM AREAS SENSITIVE TO NOISE |                       |

**28 STUDENTS MAX.**

200 S.F. STORAGE CLOSET  
 (2) 75 S.F. PRACTICE ROOMS  
 150 S.F. OFFICE/WORKROOM  
 1000 S.F. CLASSROOM  
**1500 S.F. TOTAL**





FURNITURE

- 11 TABLES
- 48 CHAIRS
- 2 ARM CHAIRS
- BOOKSHELVES
- WORK TABLE
- 2 DESKS
- FILE CABINETS
- BUILT IN WORK STATIONS  
AND RECEPTION DESK
- FLOOR SEATING
- DISPLAY TABLES

ENVIRONMENTAL

- RECYCLING CENTER
- MECHO SHADES
- OPERABLE SASHES

DISPLAY

- FLAG HOLDER
- PROJECTOR/SCREEN
- CLOCK

LIGHTING

- LIGHT SENSOR

STORAGE

- CABINETS
- CLOSET

TECHNOLOGY

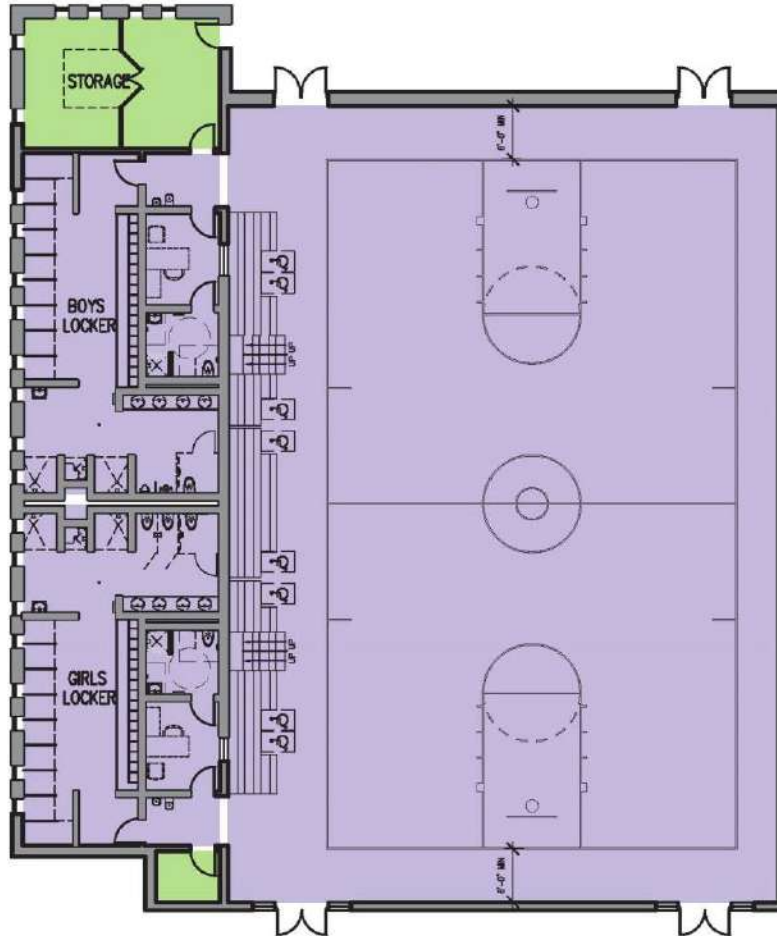
- 1 PAGING SPEAKER
- 2 TELEPHONE JACKS
- PROJECTOR, SCREEN AND  
AUXILIARY SPEAKERS
- 2 VHS/DVD OR DSM
- 2 VIDEO PORTS
- WIRELESS CLOCK SYSTEM
- 10 DATA JACKS

2500 S.F. MEDIA CENTER  
 400 S.F. MISCELLANEOUS  
 100 S.F. WORK ROOM  
 100 S.F. OFFICE  
300 S.F. COMPUTER HUB  
**3400 S.F. TOTAL**



MEDIA CENTER  
 SAMPLE LAYOUT

B13 OF 24  
 MARCH 5 2007



FURNITURE

- TELESCOPING BLEACHERS
- 24 LOCKERS/EA. ROOM
- COACH'S DESKS
- COACH'S CHAIRS

LOCKERS PLUMBING

- 6 SHOWERS
- 6 TOILET FIXTURES
- 10 SINKS
- DRINKING FOUNTAINS

COACHS PLUMBING

- 2 SHOWERS
- 2 TOILET FIXTURES
- 2 SINKS

STORAGE

- LOCKABLE STORAGE ROOM

LIGHTING

- LIGHT SENSOR

EQUIPMENT/TECHNOLOGY

- 2 GLASS BACKBOARDS
- 4 WOOD BACKBOARDS
- WIRELESS ELECTRONIC SCOREBOARD
- DIVIDER CURTAIN
- FLOOR SLEEVES FOR VOLLEYBALL POSTS
- PERIMETER WALL PADDING
- ACOUSTICAL TREATMENT
- 4 WIRELESS CLOCKS
- 3 TELEPHONE JACKS

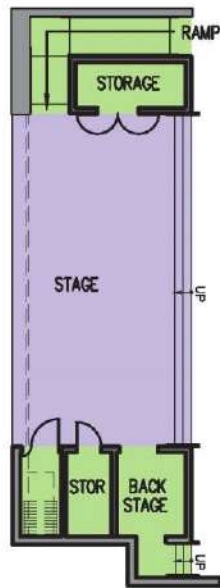
- 700 S.F. BLEACHERS
- 5800 S.F. GYM
- 500 S.F. STORAGE AND SUPPLIES
- 1400 S.F. LOCKER ROOMS
- 240 S.F. OFFICES
- 8640 S.F. TOTAL**

NOTE  
 MINIMUM UNOBSTRUCTED  
 HEIGHT = 25 FEET



GYMNASIUM  
 SAMPLE LAYOUT

B14 OF 24  
 MARCH 5 2007



FURNITURE

PIANO

DISPLAY

SCREEN

FIRE SAFETY

2 SMOKE HATCHES  
 SPRINKLERS

STORAGE

STORAGE CLOSETS

LIGHTING

LIGHT SENSOR  
 THEATRICAL LIGHTS

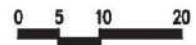
EQUIPMENT

OPERABLE PARTITION  
 (OPTIONAL)  
 CURTAIN TRACKS  
 HOUSE CURTAIN  
 VALANCES  
 FIRST BORDER  
 CYCLODRAMA

1000 S.F. STAGE  
 200 S.F. BACKSTAGE

**EQUIPMENT**

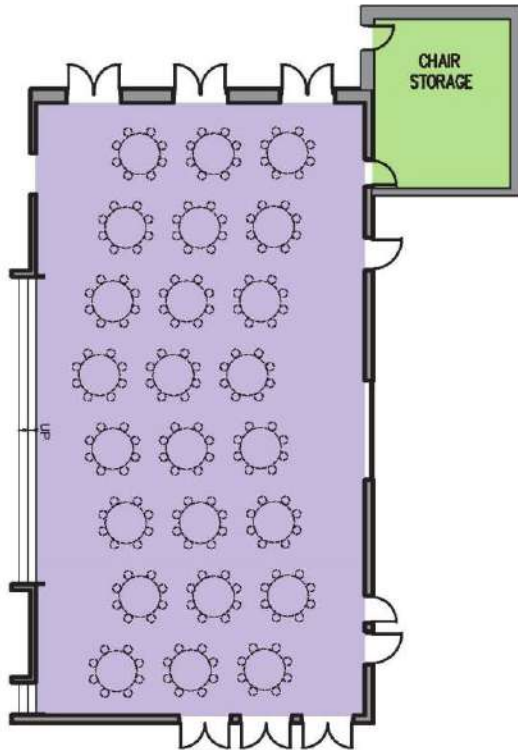
NOTE: 350 S.F. CHAIR STORAGE  
 LOCATED ADJACENT TO  
 CAFETERIA.



STAGE  
 SAMPLE LAYOUT

B15 OF 24  
 MARCH 5 2007





FURNITURE  
 24 TABLES  
 192 CHAIRS

LIGHTING  
 LIGHT SENSOR

ENVIRONMENTAL  
 RECYCLING CENTER  
 BLACK OUT SHADES  
 EXTERIOR DOORS

STORAGE  
 FOR 200+ STACKING  
 CHAIRS

DISPLAY  
 FLAG HOLDER  
 PROJECTOR/SCREEN  
 2 WIRELESS CLOCKS

TECHNOLOGY  
 SOUNDSYSTEM AND  
 SPEAKERS  
 PROJECTOR AND AUXILIARY  
 SPEAKERS  
 AMPLIFICATION DEVICE  
 ACOUSTICAL TREATMENT  
 1 TELEPHONE JACK  
 1 PAGING SPEAKER

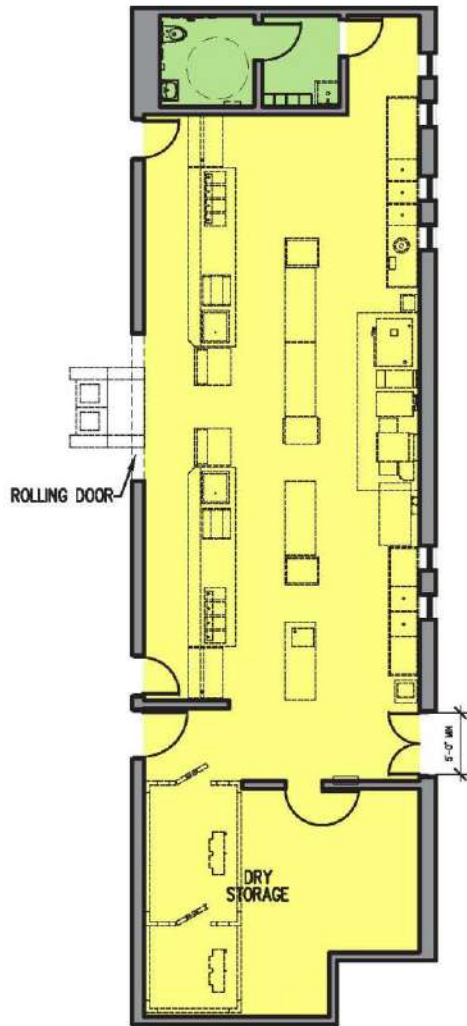
3000 S.F. CAFETERIA  
 350 S.F. CHAIR STORAGE  
**3350 S.F. TOTAL**

NOTE: 300 S.F. FACULTY  
 DINING TO BE LOCATED  
 ADJACENT TO CAFE



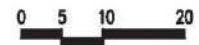
CAFETERIA  
 SAMPLE LAYOUT

B16 OF 24  
 MARCH 5 2007



- FURNITURE
- DESK
- COMPUTER DESK
  
- ENVIRONMENTAL
- RECYCLING CENTER
  
- LIGHTING
- LIGHT SENSOR
  
- PLUMBING
- TOILET ROOM
  
- TECHNOLOGY
- 1 PAGING SPEAKER
- 1 TELEPHONE JACK
- WIRELESS CLOCK SYSTEM
- 1 DATA JACK

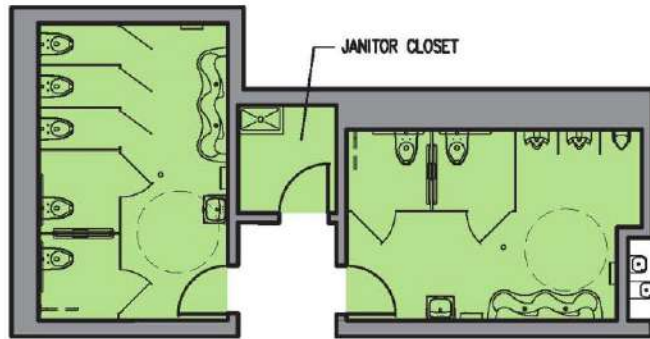
1750 S.F. TOTAL



KITCHEN  
 SAMPLE LAYOUT

B17 OF 24  
 MARCH 5 2007





FURNITURE

FLOOR MTD. SOLID PLASTIC  
TOILET PARTITIONS

PLUMBING

TOILETS/URINALS  
ADA ACCESSIBLE & COMMUNITY SINKS  
MOP SINK

EQUIPMENT

DOUBLE ROLL TOILET PAPER DISPENSER  
SURFACE MTD SOAP DISPENSER  
SURFACE MTD TOWEL DISPENSER  
WALL MIRROR  
GRAB BARS  
SANITARY DISPOSAL

LIGHTING

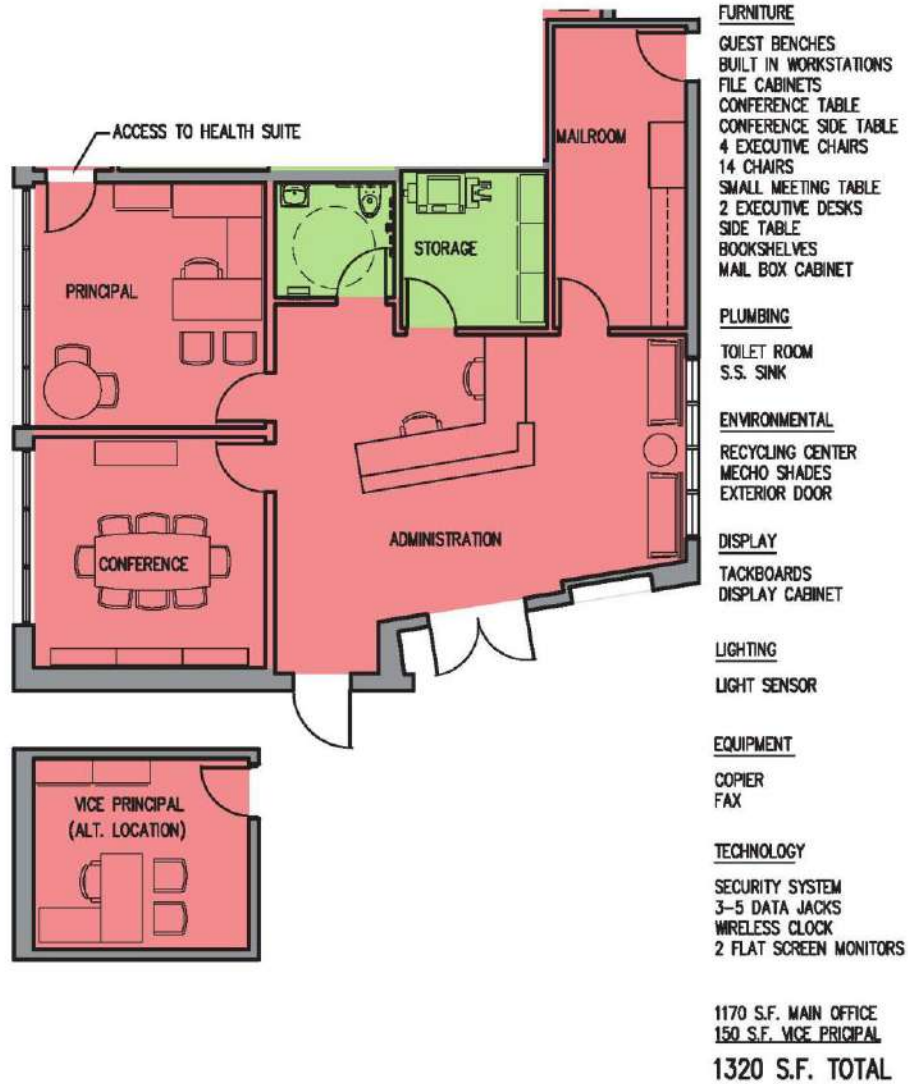
LIGHT SENSOR

210 S.F. TOTAL (EACH TOILET ROOM)



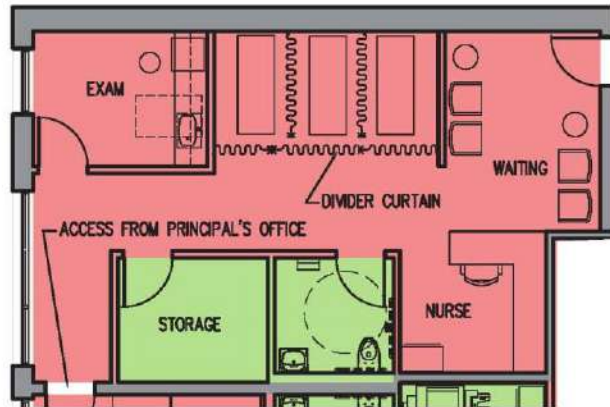
GANG TOILETS  
SAMPLE LAYOUT

B18 OF 24  
MARCH 5 2007



MAIN OFFICE  
 SAMPLE LAYOUT

B19 OF 24  
 MARCH 5 2007



FURNITURE

- 4 CHAIRS
- EXECUTIVE CHAIR
- 3 PATIENT BEDS
- 2 SIDE TABLES
- FILING CABINETS
- STOOL

PLUMBING

- TOILET ROOM
- S.S. SINK

ENVIRONMENTAL

- WINDOW SHADES

STORAGE

- CABINETS

LIGHTING

- LIGHT SENSOR

EQUIPMENT

- UNDERCOUNTER REFRIGERATORS
- LOCKABLE REFRIGERATOR
- DOUBLE LOCKABLE MED STORAGE
- EXAM TABLE

TECHNOLOGY

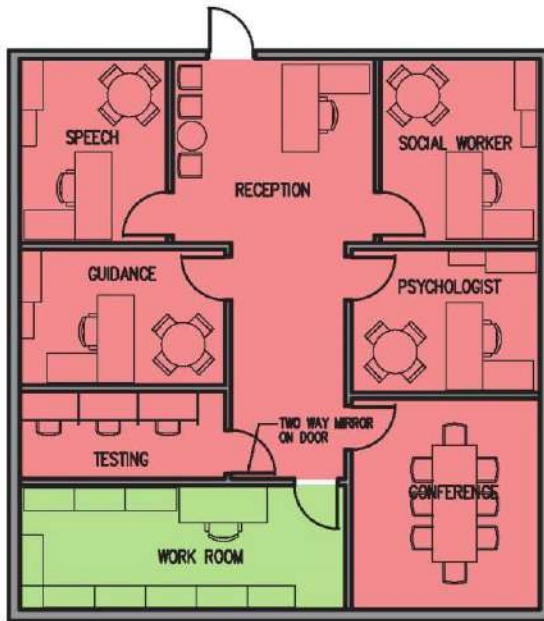
- TELEPHONE JACK
- PAGING SPEAKER
- WIRELESS CLOCK
- DATA JACK

640 S.F. TOTAL



HEALTH CLINIC  
 SAMPLE LAYOUT

B20 OF 24  
 MARCH 5 2007



FURNITURE

- 5 DESKS
- 4 EXECUTIVE CHAIRS
- 15 CHAIRS
- FILING CABINETS
- CONFERENCE TABLE
- 4 MEETING TABLES
- 16 STUDENT CHAIRS
- WORK TABLE

STORAGE

- CABINETS
- BOOKSHELVES

LIGHTING

- LIGHT SENSOR

TECHNOLOGY

- TELEPHONE JACKS
- WIRELESS CLOCK
- DATA JACKS
- PAGING SPEAKER

ENVIRONMENTAL

- RECYCLING CENTER
- MECHO SHADES

DISPLAY

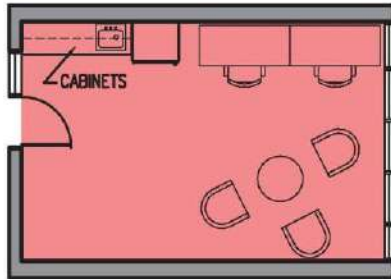
- TACKBOARDS

910 S.F. TOTAL



GUIDANCE SUITE  
 SAMPLE LAYOUT

B21 OF 24  
 MARCH 5 2007



FURNITURE

2 DESKS  
SMALL TABLE  
5 CHAIRS

PLUMBING

S.S. SINK

ENVIRONMENTAL

MECHO SHADES

DISPLAY

TACKBOARDS

STORAGE

CABINETS

LIGHTING

LIGHT SENSOR

EQUIPMENT

REFRIGERATOR

TECHNOLOGY

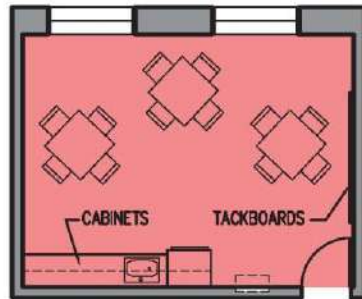
PAGING SPEAKER  
WIRELESS CLOCK  
TELEPHONE JACK  
DATA JACK

300 S.F. TOTAL



WORK ROOM  
SAMPLE LAYOUT

B22 OF 24  
MARCH 5 2007



FURNITURE

3 TABLES  
12 CHAIRS  
TACKBOARD

PLUMBING

S.S. SINK

ENVIRONMENTAL

RECYCLING CENTER  
MECHO SHADES  
OPERABLE SASHES

DISPLAY

TACKBOARDS

STORAGE

CABINETS  
HARD SURFACE COUNTERTOP

LIGHTING

LIGHT SENSOR

EQUIPMENT

REFRIGERATOR  
MICROWAVE

TECHNOLOGY

PAGING SPEAKER  
WIRELESS CLOCK  
PHONE JACK  
2 DATA JACKS

**300 S.F. TOTAL**

(TO BE LOCATED ADJACENT TO CAFETERIA)



FACULTY DINING  
SAMPLE LAYOUT

B23 OF 24  
MARCH 5 2007



FURNITURE

DESK  
CHAIR

PLUMBING

EYEWASH  
TOILET ROOM  
MOP SINK

STORAGE

LOCKERS  
SHELVING  
SUPPLY CLOSET

FURNITURE

24 TABLES  
192 CHAIRS

ENVIRONMENTAL

RECYCLING CENTER  
BLACK OUT SHADES  
EXTERIOR DOORS

TECHNOLOGY

TELEPHONE JACK  
DATA JACK  
PAGING SPEAKER

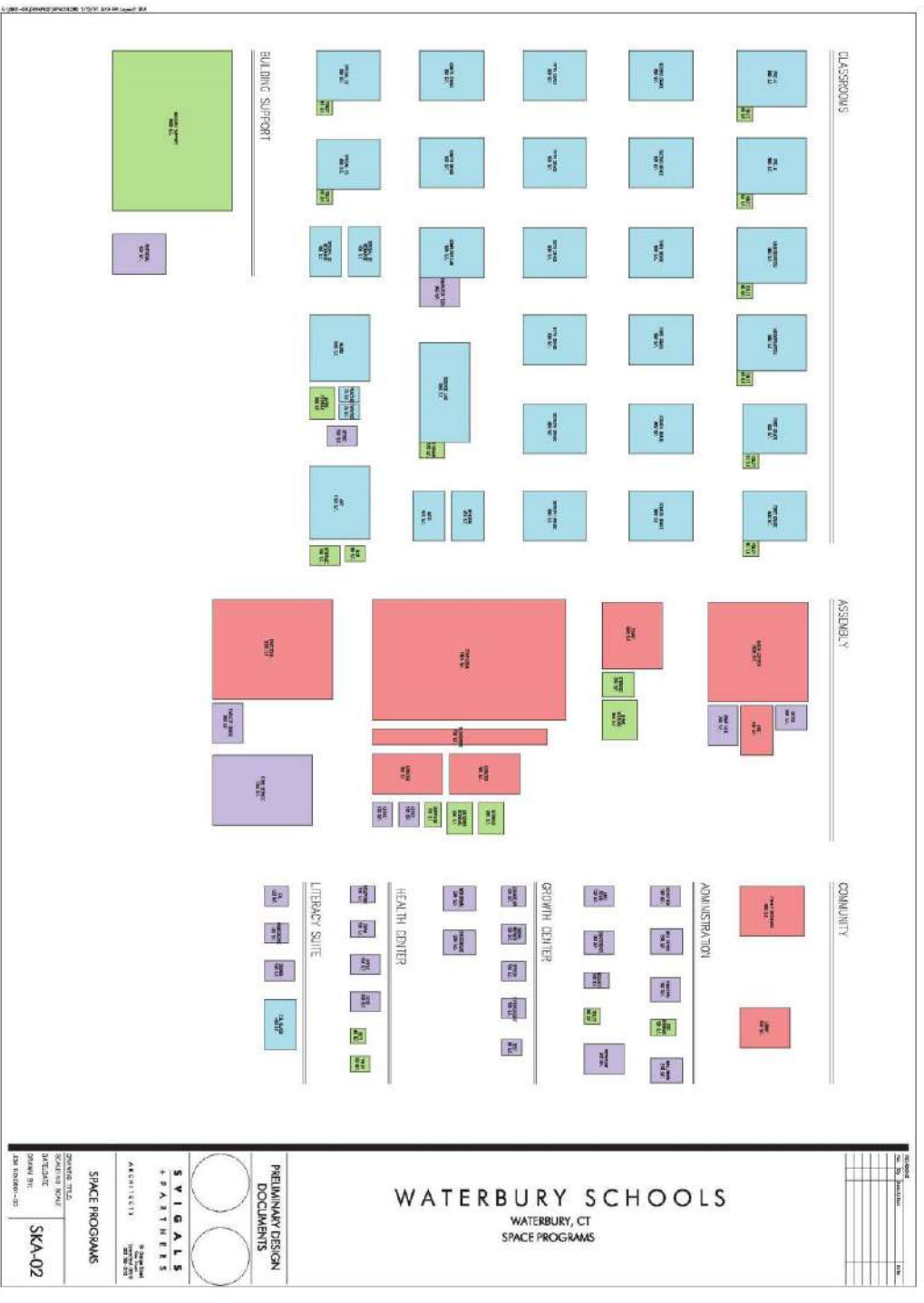
**410 S.F. CUSTODIAL SUITE**

NOTE:  
(2) 80 S.F. SUPPLY CLOSETS TO  
BE LOCATED STRATEGICALLY  
WITHIN BUILDING.



CUSTODIAL SUITE  
SAMPLE LAYOUT

B24 OF 24  
MARCH 5 2007





# BOARD OF EDUCATION

## Meeting Schedule ~ 2016

#6

Deadline for submission of Committee Workshop Agenda Items	Committee Workshop (Thursdays) 5:30 p.m. (locations subject to change)	Regular Board Meeting* (Thursdays) 6:30 p.m. Waterbury Arts Magnet School
December 24	December 31 — TBD <i>cancelled</i>	January 7 <i>cancelled</i>
January 8	January 14 – <i>Gilmartin</i>	January 21
January 22	January 28 – <i>Walsh</i>	February 4
February 5	February 11 – <i>Wilson</i>	February 18
February 19	February 25 – <i>Reed</i>	March 3
March 4	March 10 – <i>Sprague</i>	March 17
March 25	March 31 – <i>WAMS (Lighthouse)</i>	April 7
April 8	April 14 – <i>WAMS (Lighthouse)</i> <i>Rescheduled to April 12 cancelled</i>	April 24 <i>cancelled</i>
April 22	April 28 – <i>Bucks Hill</i>	May 5
May 6	May 12 – <i>WAMS State Street/PAL</i>	May 12 – <i>Special Meeting</i> May 19 <i>cancelled</i>
May 20	May 26 – <i>WAMS (Lighthouse)</i>	June 2
June 3	June 9 – <i>CHS</i>	June 16
June 24	June 30 – <i>Maloney Café</i>	July 7
July 22	July 28 – <i>Maloney Café</i>	August 4
August 19	August 25 – <i>Maloney Café</i>	September 1
September 2	September 8 – <i>WAMS Café</i>	September 15
September 23	September 29 – <i>WAMS (Lighthouse)</i>	October 6
October 7	October 13 – <i>WSMS</i>	October 20
October 21	October 27 – <i>WAMS (Lighthouse)</i>	November 3
November 4	November 10 – <i>WAMS (Lighthouse)</i>	November 17
November 18	November 23 – <i>Wendell Cross</i>	December 1
December 2	December 8 – <i>WAMS (Lighthouse)</i>	December 15

\*Unless otherwise posted, Board of Education Regular Meetings are held at Waterbury Arts Magnet School, 6:30 p.m., on the first and third Thursday of each month, except in July and August when meetings are held on the first Thursday only. Location changes or updates are available at the Office of the Board of Education or at its website – [www.waterbury.k12.ct.us](http://www.waterbury.k12.ct.us)

approved on 10/15/2015  
updated on 05/24/16

**REQUEST FOR FIELD TRIP**

**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.  
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

- OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**
- IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP**

***This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.***

Date Submitted: 5/9/16 Name of Travel Agency (if applicable): N/A

1) Requested by:	<u>1stSgt Wayne Violette</u>	<u>Wilby</u>	<u>9-12</u>
	Name of Staff Member	School	Grade level/Subject

2) How many students? 20

3) Name of destination: Camp Edwards, Otis Air Force Base

4) City/State of destination: Falmouth, MA

5) Departure:	<u>Monday</u>	<u>6/27/16</u>	<u>9:00</u>
	Day	Date	Time

6) Return:	<u>Friday</u>	<u>7/1/16</u>	<u>App 2:00</u>
	Day	Date	Time

7) Is school in session during this field trip? No

8) What unit in the curriculum does this field trip support?

The Wilby High School JROTC cadets will become acquainted with basic military discipline, leadership skills, physical training and drill. The JROTC cadets will participate in an obstacle course, leadership reaction course rappelling, and they will receive potent classes regarding goo life choices.
--

9) What are the Common Core State Standards this field trip supports?

Key aspects of the JROTC Leadership Education core curriculum.
--

10) What are the guiding questions from the curriculum this field trip will answer?

The challenges associated with small group leadership, problem solving, physical skill development, and good life choices.
--

11) What expected performances will be taught by this field trip?

The JROTC students will be expected to understand the tenants of small unit leadership, and gain an appreciation for the challenges associated with group leadership.

12) How will you assess the learning that results from this field trip?

Learning will be assessed through guided discussions, chaperone interaction and with continued participation in the Wilby High School Marine JROTC program.

13) Explain what educational value this field trip offers the students:

The summer camp will be filled with activities and it will be a memorable experience for the students who attend.

14) Transportation: Type/name of Approved PUC Carrier

Durham School Services ( Paid by MCJROTC )

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. 1stSgt Violette	(860) 302-6053	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: ( 1 ) First Sergeant Wayne Violette / Major Michael Simon

Aides(s) as chaperones: None

Parent(s) as chaperones: ( 2 ) Mrs. Carmen Rivera / Mr. Anthony Hodges

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

US Government Funding

18) What is the approximate cost per pupil for this trip?

( 0 ) / Discretionary Spending

19) Is any student excluded from attending this trip? Yes  No  If yes, explain why:

20) What is the approximate cost all chaperones?

21) How many substitutes are necessary?  (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip  
Yes  No   
Lucretia Benson RN 5-9-16  
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes  No   
Is this field trip recommended? Yes  No   
Arrangements for student(s) medial needs have been made Yes  No   
M. Kuentz 5-10-16  
Signature of School Principal Date

**CENTRAL OFFICE RESPONSE**

24) This field trip request has been reviewed and approved at the Superintendent's level   
This field trip request has been reviewed and **is not** approved   
PLA [Signature] 5-23-16  
Signature of Superintendent/Designee/ILD Date  
[Signature] 5/23/16

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of \_\_\_\_\_  
\_\_\_\_\_  
Signature of BOE/Designee Date

**A copy of this request, when approved, will be returned to the School Principal.**

To be added - Consensus needed #7a

**REQUEST FOR FIELD TRIP**

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.  
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE - MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP  
 IN STATE - MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

*This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.*

Date Submitted: 5/2/16 Name of Travel Agency (if applicable): \_\_\_\_\_

1) Requested by: Elizabeth Polaco Crosby 9

Name of Staff Member School Grade level/Subject

2) How many students? 50

3) Name of destination: Jewish Heritage Memorial Museum

4) City/State of destination: NYC

5) Departure: Friday 5/27/16 8:00 :  
Day Date Time

6) Return: Friday 5/27/16 6:00  
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

World War II and The Holocaust

9) What are the Common Core State Standards this field trip supports?

CCSS.ELA-LITERACY.RH.9-10.6

Compare the point of view of two or more authors for how they treat the same or similar topics, including which details they include and emphasize in their respective accounts.

10) What are the guiding questions from the curriculum this field trip will answer?

How does the Holocaust represent man's inhumanity to man?

11) What expected performances will be taught by this field trip?

Students will examine primary sources artifacts and documents, community engagement, relating to the topic of study (WWII/Holocaust)

12) How will you assess the learning that results from this field trip?

Students will write a reflection paper about their experience at the museum.

13) Explain what educational value this field trip offers the students:

The students will be able to listen to a survivor of The Holocaust tell their story. They will also be able to examine primary source artifacts.

14) Transportation: Type/name of Approved PUC Carrier

Charter Bus – Constitutional Coach

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Elizabeth Polaco		4	
2. Steve Alexandrou	203-575-8007	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones:

Elizabeth Polaco, Christian Baumbach, Maria Golightly, Tracy Armstrong

Aides(s) as chaperones:

Chitia Jackson

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

GEAR UP

18) What is the approximate cost per pupil for this trip?



19) Is any student excluded from attending this trip? Yes  No  If yes, explain why:

No

20) What is the approximate cost all chaperones?

N/A

21) How many substitutes are necessary?  (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Christian Baumbach	World History/9 <sup>th</sup> gr	4. Tracy Armstrong	AP World History/10 <sup>th</sup> gr
2. Maria Golightly	World History/9 <sup>th</sup> gr	5.	
3. Elizabeth Polaco	World History/9 <sup>th</sup> gr	6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes  No  Mary (Mary) Brennan 5/20/16  
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes  No

Is this field trip recommended? Yes  No

Arrangements for students(s) medial needs have been made Yes  No

Jackie H. Lopez 5/20/16  
Signature of School Principal Date

**CENTRAL OFFICE RESPONSE**

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

[Signature] 5/20/16  
Signature of Superintendent/Designee/ILD Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of \_\_\_\_\_

\_\_\_\_\_  
Signature of BOE/Designee Date

**A copy of this request, when approved, will be returned to the School Principal.**

#9

COMMITTEE ON SCHOOL FACILITIES & GROUNDS

WORKSHOP: Thursday, May 26, 2016 (WAMS)  
BOARD MEETING: Thursday, June 2, 2016

TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommend approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

<b>GROUP</b>	<b>FACILITIES AND DATES/TIMES</b>
V. Vincenzi	Rotella café: Thurs., June 2nd 4:00-6:00 pm (UPSEU union meeting)
Comm. on Human Rights & Opportunities Tanya Hughes, Exec. Dir.	Career Academy: Tues., May 31st and Tues., June 7th 6:30-9:30 pm (fact-finding hearings on hiring & retention)
Ryan McDonald, A.D.	Career Academy: Tues. & Thurs. 7/5-8/30/16 6:00-8:00 pm (girls' basketball training)
PTOS A. Guerin	WAMS atrium: Tues., June 14th 9:30 am -10:30 pm (Grad. Night check-in) WAMS café: Wed., June 15th 4:00 am-7:30 am (Grad. Breakfast)

Approved:

John Theriault

Kathleen M. Ouellette, Ed. D.  
Superintendent of Schools



*Book*

SCHOOL PERSONNEL USE ONLY

MAY 19 2016

DATE: May 18, 2016

TO: SCHOOL BUSINESS OFFICE

FROM: Valerie Vicenzi

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Botetta

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: June 2<sup>ND</sup> 2016

FROM: 4 am/pm TO: 6 am/pm

FOR THE FOLLOWING PURPOSES:

Union meeting

Valerie Vicenzi  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

*Book*

MAY 19 2016

SCHOOL PERSONNEL USE ONLY

DATE: May 19, 2016

TO: SCHOOL BUSINESS OFFICE

FROM: The Commission on Human Rights and Opportunities (CHRO)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF THE SCHOOL REQUESTED: WATERBURY CAREER ACADEMY, 175 Birch St, Waterbury, CT 06704

Auditorium

Gymnasium

Swimming Pool

Café/Rooms

DATES REQUESTED: Tuesday, May 31 & Tuesday June 7

FROM: 6:30 am/pm

TO: 9:30 am/pm

FOR THE FOLLOWING PURPOSES:

A fact finding hearing regarding Waterbury school district's minority

hiring and retention practices.

*Janya A Hughes*

APPLICANT

*Executive Director*

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements must be made in person at the police and fire headquarters.

*Handwritten signature/initials*

MAY 23 2016

SCHOOL PERSONNEL USE ONLY

DATE: 5/23/2016

TO: SCHOOL BUSINESS OFFICE

FROM: Ryan McDonald / Lou Padua

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy

Auditorium     Gymnasium     Swimming Pool     Café/Rooms

DATES REQUESTED: Tuesday and Thursday nights in July and August

FROM: 6pm TO: 8pm

*July 5<sup>th</sup> - Aug. 30<sup>th</sup>*

FOR THE FOLLOWING PURPOSES:

Girls basketball training

\_\_\_\_\_  
\_\_\_\_\_

*Ryan McDonald*  
\_\_\_\_\_  
APPLICANT

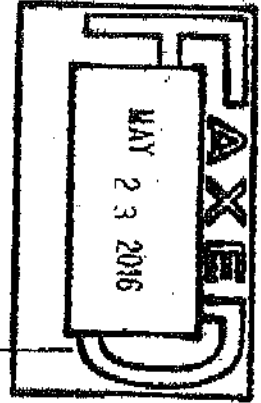
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

*Steck*

SCHOOL PERSONNEL USE ONLY



DATE: 5/23/16

TO: SCHOOL BUSINESS OFFICE

FROM: AGuerin- PTSO

MAY 23 2016

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WANS

*At Home*

- Auditorium
- Gymnasium
- Swimming Pool
- Café/Rooms
- Lobby

DATES REQUESTED: 6/14/16

FROM: 9:30 am/pm TO: 10:30 am/pm

FOR THE FOLLOWING PURPOSES:

Grad night check in

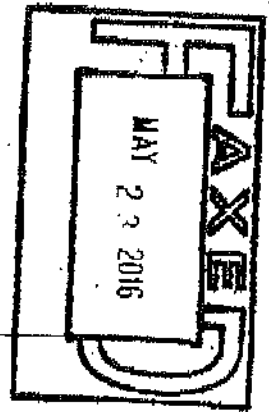
Adrian Guere  
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Please give form to Nicole Steck

SCHOOL PERSONNEL USE ONLY



DATE: 5/23/16

TO: SCHOOL BUSINESS OFFICE

FROM: AGuerin-PTSO

MAY 23 2016

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

- Auditorium
- Gymnasium
- Swimming Pool
- Cafeteria/Rooms

DATES REQUESTED: 5/6/15/16

FROM: 4:00  am  pm TO: 7:30  am  pm

FOR THE FOLLOWING PURPOSES:

God night - breakfast.

AGuerin AC

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

#10

# COMMITTEE ON SCHOOL FACILITIES & GROUNDS

**WORKSHOP:** Thursday, May 26, 2016 (WAMS)

**BOARD MEETING:** Thursday, June 2, 2016

**TO THE BOARD OF EDUCATION  
WATERBURY, CONNECTICUT**

**LADIES AND GENTLEMEN:**

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
Taft Pointe Condo Assoc. Karina Smith	WSMS rm. or café: Mon., June 20th 4:00-8:30 pm (annual association meeting)

**REQUESTING WAIVERS:**

Waterbury Ballers Terence Lott	Wilby gym: Sat. & Sun. August 6th & 7th 8am-9pm (Fundraiser for school supplies) (\$2352.)
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**GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:**

Girl Scouts of CT. Carmen Richtarich	WSMS café & rm.: Wed., August 24th 4:00-9:00 pm (kick-off meetings for volunteers)
Clayton Memorial Church Rev. Delories Patterson	Wilby track only: Sat., July 9th 10:00am-2:00 pm (church walk)
Waterbury Ballers Terence Lott	Kennedy gym: 6/14-7/28 Mon.-Thurs. 5:30-9:00 pm (summer basketball league)
Hoops 4 Life Deneen Fryer	WSMS gym: 6/28-9/22 (38 dates) 4:30-9:00 pm Reed gym: 6/28-9/22 (38 dates) 4:30-9:00 pm (basketball program)

**MONIES COLLECTED TO DATE:**

**\$ 88,998.50**

**Approved:**

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**John Theriault**

---

**Kathleen M. Ouellette, Ed. D.**  
**Superintendent of Schools**

**These activities are completed and have been billed:**

Sacred Heart H. S.  
Holy Cross H. S.

*Book*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT# MAY 17 2016

APPLICANT Taft Pointe Condominium Association NAME OF ORGANIZATION Taft Pointe Condominium

ADDRESS Taft Pointe Waterbury CT 06708 TELEPHONE # 860-259-1046  
(street) (city) (state) (zip code)

SCHOOL REQUESTED West Side DATES 6/20/16 ROOM(S) Cafeteria OR Room

OPENING TIME 4:00PM CLOSING TIME 8:30 PM PURPOSE Association Meeting

ADMISSION (if any) none CHARGE TO BE DEVOTED TO n/a

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 30 CHILDREN 0

SIGNATURE OF APPLICANT Karina C. Smith DATE 5/17/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Karina Smith, Manager P.O. Box 1343 Farmington, CT 06034

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. KCS (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR

RENTAL FEES: \$10/HR.

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ 500.00 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
238 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

MAY 13 2016

*Handwritten initials*

APPLICANT Terence Lett NAME OF ORGANIZATION Waterbury Ballers

ADDRESS 25 Grand Ave Waterbury, CT 06704 TELEPHONE # 203-809-4757  
(street) (city) (state) (zip code)

SCHOOL REQUESTED W. H. B. Y. DATES August 6<sup>th</sup> + 7<sup>th</sup> ROOM(S) Gym

OPENING TIME 8:00 am CLOSING TIME 9:00 pm PURPOSE Fundraiser to get school supplies

ADMISSION (if any) None CHARGE TO BE DEVOTED TO and Program education in the city of Waterbury

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 200 CHILDREN 100

SIGNATURE OF APPLICANT Terence Lett DATE 5/13/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

(Same)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES \$42/HR plus 1 HR SERVICE PER CAST. 2 (\$2352.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

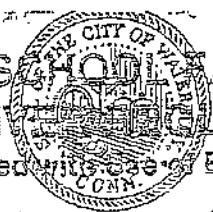
APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



**USE OF SCHOOL FACILITIES  
WAIVER REQUEST**

(to be submitted with case of Building Permit)



APPLICANT/ORGANIZATION: AAU Wilby Ballers

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: Wilby Gym

DATE(S): Aug. 6

TIMES: 8 AM - 9 PM

DATE(S): Aug 7

TIMES: 8 AM - 9 PM

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

DATE(S): \_\_\_\_\_

TIMES: \_\_\_\_\_

5/13/14  
Date

[Signature]  
Signature

**OFFICE USE ONLY**

List total cost of fees being requested to be waived:

\$ _____	\$ <u>2352.</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

**BOARD USE ONLY**

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of \_\_\_\_\_.

ATTEST: \_\_\_\_\_  
Clerk, Board of Education

2016 - 2017

FROM:

FAX NO. :

Apr. 12 2016 04:07PM P1

*Hook*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

APR 12 2016

CONTRACT#

APPLICANT CARMEN RICHTARICH NAME OF ORGANIZATION GIRL SCOUTS OF CONNECTICUT

ADDRESS 171 GRANDVIEW AVENUE SUITE 102 TELEPHONE # 803-757-1340  
(street) WATERBURY CT (state) 06708 (zip code) CAFETERIA

SCHOOL REQUESTED WEST SIDE MIDDLE SCHOOL DATES AUGUST 24, 2016 ROOM(S) MUSIC ROOM

OPENING TIME 4:00pm CLOSING TIME 9:00pm PURPOSE GIRL SCOUT KICK-OFF FOR VOLUNTEERS

ADMISSION (if any) NONE CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 150-175 CHILDREN 25 (RETURNING IN AND OUT DURING EVENT)

SIGNATURE OF APPLICANT Carmen Richtarich DATE 4/12/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: CYM

SKW  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CYM (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6863 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT # MAY - 5 2016

APPLICANT Rev. Delorias Patterson NAME OF ORGANIZATION Clayton Memorial Church

ADDRESS 795 Lakewood Rd Waterbury, CT 06704 TELEPHONE # 203-519-1535  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby DATES 7-9-16 ROOM(S) Saturday Track only

OPENING TIME 10:00 AM CLOSING TIME 2:00 PM PURPOSE WALK

ADMISSION (if any) \_\_\_\_\_ CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 75 CHILDREN 25

SIGNATURE OF APPLICANT Rev. Delorias Patterson DATE 5-5-16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Same

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON -ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE \_\_\_\_\_

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#  
MAY 13 2016

*Handwritten initials/signature*

APPLICANT Terence Lett NAME OF ORGANIZATION Waterbury Rollers

ADDRESS 25 Girard Ave Waterbury CT 06704 TELEPHONE # 203-508-4757  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Keandy Hall DATES 6/12/16 - 7/28/16 ROOM(S) Gym

OPENING TIME 5:30 pm CLOSING TIME 9:00 pm PURPOSE Summer Basketball League

ADMISSION (if any) None CHARGE TO BE DEVOTED TO \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 50

SIGNATURE OF APPLICANT Terence Lett DATE 5/13/16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
(SAME)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TL (PLEASE INITIAL)

Terence Lett, Terence Lett Jr, Marcus Robinson

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

Mon - Thurs

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION ( IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

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6/14 - 7/28  
5:30 - 9 pm

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

*Book*  
APPLICANT DANAEN FRYER NAME OF ORGANIZATION HOOPS4LIFE INC.  
ADDRESS 232 N. Elm St Wlby CT 06702 TELEPHONE # 203 575-4348  
(street) (city) (state) (zip code)  
SCHOOL REQUESTED Jennettin Recd DATES June/July/Aug/Sept ROOM(S) Gym  
OPENING TIME 4:30 pm CLOSING TIME 9:15 pm PURPOSE BASKETBALL GAMES  
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A  
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN 50  
SIGNATURE OF APPLICANT Danaen Fryer DATE May 6 - 2015

PERSON(S) NAME, ADDRESS & PHONE RESPONSIBLE FOR SUPERVISION:  
Danaen Fryer, DANEY PARKER (203) 232-4578 / 203 525-6073  
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_  
RENTAL FEES: \_\_\_\_\_  
MISCELLANEOUS FEES: \_\_\_\_\_  
SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_  
PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.  
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)  
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.  
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.  
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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452  
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).  
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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT  
SCHOOL BUSINESS OFFICE  
236 GRAND ST., WATERBURY, CT 06702  
USE OF BUILDING PERMIT  
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Doreen Fryer NAME OF ORGANIZATION Properwife, Inc.

ADDRESS 232 N. Elm St Waterbury CT 06702 TELEPHONE # 203 575-4348  
(street) (city) (state) (zip code)

SCHOOL REQUESTED Westside M.S. DATES June/July/Aug/Sept ROOM(S) Gym

OPENING TIME 4:30p CLOSING TIME 7:00p PURPOSE Basketball game

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN 50

SIGNATURE OF APPLICANT Doreen Fryer DATE MAY 6-16

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:  
Doreen Fryer 31 Rosengarten Dr (203) 232-9578 / DANN PERKER (203) 525-6073

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \_\_\_\_\_

RENTAL FEES: \_\_\_\_\_

MISCELLANEOUS FEES: \_\_\_\_\_

SECURITY DEPOSIT \$ \_\_\_\_\_ INSURANCE COVERAGE YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE READ THE FOLLOWING CAREFULLY

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE \_\_\_\_\_ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

# Communications



Packet week ending 5/24/16





## The Greater Waterbury Branch of the NAACP

232 N. Elm Street Waterbury, Connecticut office telephone (203) 591-1909  
Mailing address: P.O. Box 1147 06702

Elizabeth C. Brown, President  
Waterbury Board of Education  
234 Grand Street  
Waterbury, Connecticut 06702

May 16, 2016

VIA EMAIL AND U. S. MAIL

Dear Ms. Brown,

On the behalf of the Greater Waterbury Branch of the NAACP I am requesting under the Connecticut Freedom of Information Act § 1-200 et seq., the opportunity to obtain copies of public records for the past fifteen (15) years of the Waterbury School District's recruiting and hiring of African American Teachers and Administrators. The request for information is as follows;

1. Does the School District recruit seriously for African American Teachers, including from Historical Black Colleges and University (HBCU) and/or Connecticut State Colleges or University (not Limited too)? Provide copies of all communication sent and received concerning minority recruitment.
2. Provide copies of EEO Reports submitted to the State of Connecticut from 2000 until 2016 Staff statistics.
3. The number of Teachers and Principals by race/ethnicity that are employed by the Waterbury School District.
4. Provide copies of job posting for Minority Teachers and Administrators from 2000 until 2016; copies of list placement for job postings; copies of advertisements and notices of job posting including information showing diversity by race/ethnicity.

5. Provide the names of persons employed by the Waterbury School District responsible for Minority Teacher Recruitment.

6. Provide documentation of budgeted money dedicated to minority recruitment for advertisement and travel: Provide documentation of the number of staff personnel allocated for minority recruitment?

7. Provide copies of all materials used in the recruitment of minority teachers and administrators from 2000 to 2016.

8. Provide copies of the School District's written Minority Retention Plan and the Citywide Affirmative Action Plan.

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$5.00. However the NAACP would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of the civil rights matter we are undertaking.

Please forward the information to our NAACP Branch Advisor to the President Cicero B. Booker Jr. at 149 Devon Wood Drive, Waterbury, Connecticut 06708.


The Connecticut Freedom of Information Act requires a response within four business days. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies of the requested records.

If you deny any or this entire request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Should you need any further information, you may contact me at (203) 510-5096 or e-mail [cbbookerjr@snet.net](mailto:cbbookerjr@snet.net).

Thanking you in advance, I remain

Sincerely,



Cicero B. Booker Jr., Chairperson

Cc:

Scot X Esdaile, President Connecticut NAACP State Conference  
James Monroe, President Waterbury Branch NAACP  
John Brittain, Legal Advisor Connecticut NAACP State Conference  
Benjamin Foster, Chairmen Education Committee NAACP State Conference  
David McGuire, Executive Director, ACLU of Connecticut