

Dear Parents/Guardians,

Newtown Board of Education policy on student dismissal states that students who wish to leave the school by walking must present a note from their parent/guardian giving permission to do so. Students that have permission to walk on a designated day will be issued a walking pass for just that day. A parent/guardian may write a note that gives their child permission to walk any day of the week for the entire year. Students that receive permission for the entire year will be issued a permanent walking pass. All notes should be brought to the "B" Wing Office first thing in the morning.

Additionally, if a student is going to be picked up they also will require a note to do so. A note for the entire year may also be written and the student will be issued a permanent pick up pass. These notes should also be brought to the "B" Wing Office first thing in the morning.

Students that walk will be dismissed through the doors leading to the horseshoe at the front of the building. Students that get picked up will be dismissed through the Cafeteria Door on the North side of the building.

We thank you in advance for your cooperation. Please know that we highly encourage students to take the bus.

Below are forms that can be used when picking up or allowing your student(s) to walk for your convenience.



## Walking Permission

My student, \_\_\_\_\_  
Last Name First Name

has permission to walk after school on the following days/dates:

\_\_\_\_\_

(I understand that because I am waiving district provided transportation on **these** days, and authorizing my child to walk home on these days, I am responsible for ensuring the safety of my child once my child leaves school grounds. I understand that this responsibility includes the selection of walking routes from school and the provision of supervision that is appropriate to my child's age and maturity and conditions along the walking route at all times.)

\_\_\_\_\_  
Signature of parent or guardian

\_\_\_\_\_  
Date

Please have your student return this form to the B-Wing Office prior to the start of homeroom, or upon arrival to school.

Please note: emails and phone calls are not permitted. We regret the inconvenience this causes, however, we are working diligently to keep your students safe.



## Pickup Permission

My student, \_\_\_\_\_  
Last Name First Name

Will be a pickup at **dismissal (2:32 pm)** on the following dates/days of the week:

\_\_\_\_\_

Will be picked up early, at: \_\_\_\_\_ on \_\_\_\_\_  
Time of pickup Date(s)

\_\_\_\_\_  
Signature of parent or guardian Date

Please have your student return this form to the B-Wing Office.

Please note: emails and phone calls are not permitted except under unforeseen and unavoidable circumstances. We regret the inconvenience this causes, however, we are working diligently to keep your students safe.