

The Ed Jones
PARENT/STUDENT HANDBOOK
Educational Center

Chaparral and Vista High Schools

2021-2022

Christine Black, Principal

This handbook is designed for students and parents with important information that includes school policies, rules and regulations.

Student Goals Are!

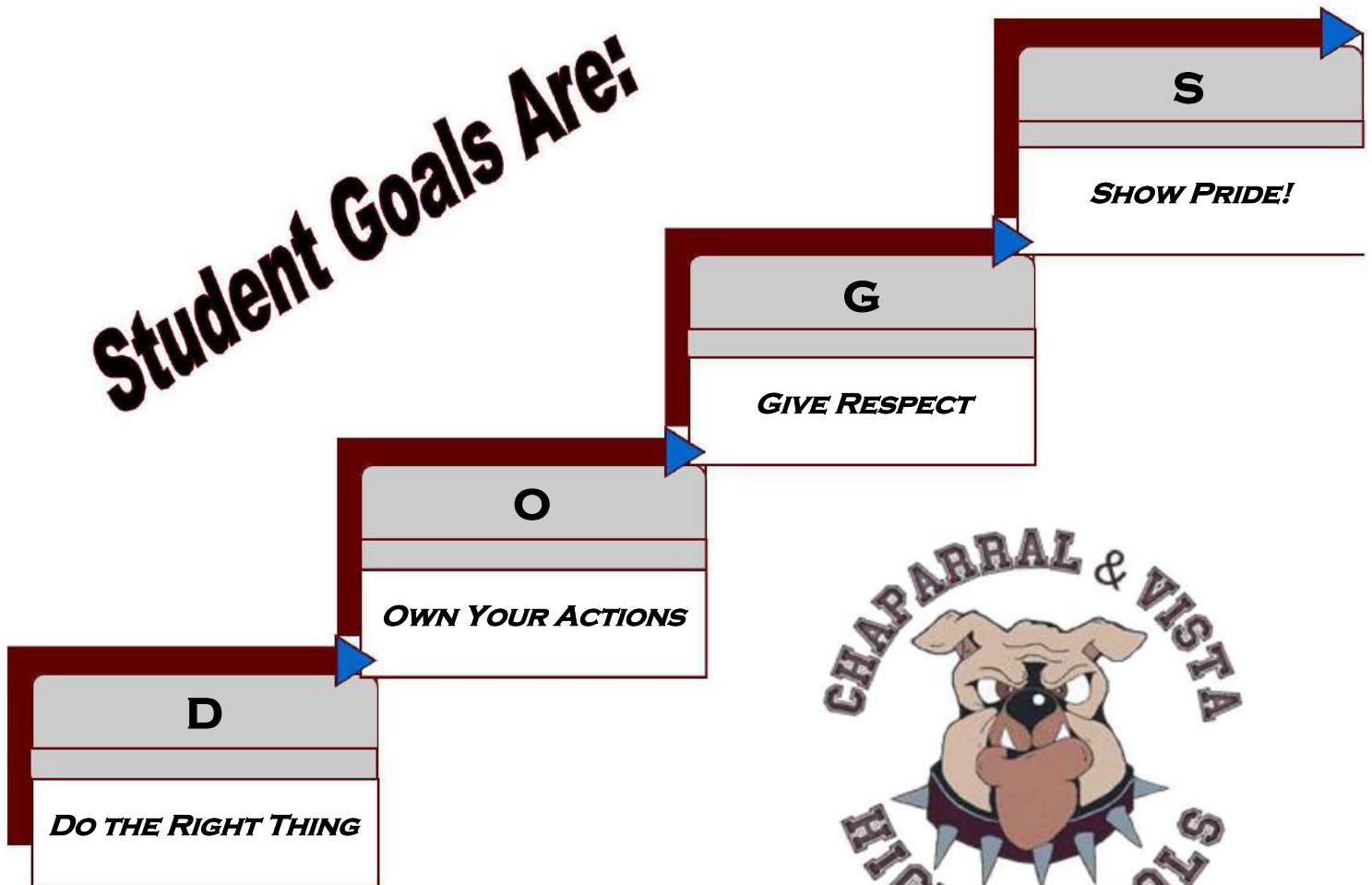


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SCHOOL-WIDE LEARNING OUTCOMES

Chaparral Vista High School School-Wide Learner Outcomes (SLOs)

We expect our graduates to be:

SLO 1: Effective Communicators

- Actively listen
- Articulate ideas clearly
- Write coherently
- Present professionally
- Work collaboratively
- Recognize diverse opinions

SLO 2: Critical Thinkers

- Identify desired outcomes
- Analyze and synthesize information
- Utilize multiple sources to develop and defend point of view
- Reflect, reevaluate and revise
- Apply prior knowledge to new experiences

SLO 3: Inspired Learners

- Develop socially, emotionally, and academically
- Embrace challenges
- Demonstrate grit and resilience
- Display curiosity and creativity

SLO 4: Skilled and Conscientious Digital Citizens

- Utilize various devices, platforms, and programs
- Identify programs appropriate to the task
- Share and collaborate effectively and ethically
- Evaluate sources for reliability
- Demonstrate responsibility when developing their digital footprint

SLO 5: Responsible Community Members

- Respect themselves, others, and the community
- Demonstrate empathy and embrace diversity
- Build positive connections with community involvement
- Understand their actions affect others

MISSION STATEMENT

“Chaparral and Vista High School provides an alternative environment focused on equity, mastery, and results in a safe and supportive academic community that values social and emotional wellness. Students are empowered to rise to the challenge of a rigorous curriculum and become productive citizens prepared to fulfill their purpose.”

VISION STATEMENT

“We uphold the value of education, the quality of individual performance, and cultivate healthy relationships that carry into the community.”

BEHAVIORAL STATEMENT

Chaparral and Vista High School teaches students vital character traits essential for success at school and beyond. Students are rewarded for doing the right thing, owning their actions, giving respect, and showing pride.

2021-2022 Bell Schedule Chaparral/Vista

REGULAR DAY

1st Period	8:00 - 8:55 a.m.
2nd Period	8:59 - 9:54 a.m.
3rd Period	9:58 - 10:53 a.m.
Lunch	10:53 - 11:28 am
4th Announcement	11:32 - 11:37 a.m.
4th Period	11:37 - 12:32 p.m.
5th Period	12:36 - 1:31 p.m.
6th Period	1:35—2:30 p.m.

RENAISSANCE ASSEMBLY DAY

1st Period	8:00 - 8:46 a.m.
2nd Period	8:50 - 9:36 a.m.
3rd Period	9:40 - 10:26 a.m.
Lunch	10:26 - 10:56 a.m.
4th Assembly	11:00 - 12:00 p.m.
4th Period	12:04 - 12:50 p.m.
5th Period	12:54 - 1:40 p.m.
6th Period	1:44 - 2:30 p.m.

COMPACT/GUIDANCE DAY

1st Period	8:00 - 8:30 a.m.
2nd Period	8:34 - 9:04 a.m.
Guidance	9:08 - 9:33 a.m.
3rd Period	9:37 - 10:07 a.m.
Lunch	10:07 - 10:31 a.m.
4th Period	10:35 - 11:05 a.m.
5th Period	11:09 - 11:39 a.m.
6th Period	11:43-12:13 p.m.

RECOGNITION RALLY DAY

1st Period	8:00 - 8:50 a.m.
2nd Period	8:54 - 9:44 a.m.
3rd Period	9:48 - 10:38 a.m.
3rd Rally	10:42 - 11:13 a.m.
Lunch	11:13 - 11:48 a.m.
4th Period	11:52 - 12:42 p.m.
5th Period	12:46 - 1:36 p.m.
6th Period	1:40 - 2:30 p.m.

MINIMUM DAY

1st Period	8:00 - 8:37 a.m.
2nd Period	8:41 - 9:18 a.m.
3rd Period	9:22 - 9:59 a.m.
Lunch	9:59 - 10:18 a.m.
4th Period	10:22 - 10:59 a.m.
5th Period	11:03 - 11:40 a.m.
6th Period	11:44-12:21 p.m.

THANKSGIVING OLYMPICS DAY

1st Period	8:00 - 8:26 a.m.
2nd Period	8:30 - 8:56 a.m.
3rd Period	9:00 - 9:26 a.m.
4th Period	9:30 - 9:56 a.m.
Olympics	9:56 - 11:00 a.m.
Lunch	11:00 - 11:30 a.m.
5th Period	11:34 - 12:00 p.m.
6th Period	12:04 - 12:30 p.m.

BONITA UNIFIED SCHOOL DISTRICT

APPENDIX M

ACADEMIC SCHOOL CALENDAR

2021-2022

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First day of School Aug. 23

Grades 6-12

First Quarter Ends	Oct. 15
Second Quarter Ends (semester)	Dec. 17
Third Quarter Ends	Mar. 18
Fourth Quarter Ends (semester)	June 9

Grades K-5

First Trimester Ends	Nov. 12
Second Trimester Ends	Feb. 25
Third Trimester Ends	June 9

- # First day of School
- * Legal Holiday
- x Local Paid Recess
- ^ Local Recess

- a Minimum Day - K-5 (Parent Conf)
- b Parent Conf K-5 (Student free)
- c Minimum Day - Grades 9-12
- e Minimum Day - Grades 6-8
- g Parent Conf Grades 6-12 (Student free)
- h Minimum Day K-12
- j Staff Development Days (All Certificated Staff)
- l Teacher Work Day (No School) 1 day
- m Teacher Work Day (No School) 1/2 day
- r Staff Development Day - Grades 6-12
- s Staff Development Day - K-5 (Student Free)
- u Kindergarten Time Change
- v Floating minimum day grades 9-12 (date TBD)

The format of secondary level parent conferences will be a site based collaborative decision

CHAPARRAL HIGH SCHOOL

Home of the Bulldogs



PHILOSOPHY

Chaparral Continuation High School provides an alternate educational program which meets the needs of a specific student population within the Bonita Unified School District. The school offers new opportunities for success to those students who have unresolved attendance problems and to students who have experienced credit failures and/or deficiencies.

Recognizing the individual uniqueness of each student, Chaparral offers a strong individualized academic program which is both flexible and multi-faceted. Students are allowed to work at appropriate academic levels as they pursue their high school education. In order to ensure and encourage immediate success, students are awarded variable credits.

A positive school environment is maintained and continuous efforts are made to focus on social interaction and self-confidence building skills. Activities, assemblies, counseling services, and positive staff-student relationships also promote and encourage student success. A Continuation High School is for students at least 16 years of age. Students are required to attend and make a minimum of 15 credits every nine weeks. Students who are deficient in credits attend classes for six periods per day. Chaparral hours are from 8:00 a.m. to 2:30 p.m. daily.

Students who attend Chaparral or Vista High Schools must earn 220 credits and complete the Senior Experience to receive a high school diploma.

STUDENT RECOGNITION PROGRAMS, AWARDS & REWARDS

Outstanding Behavior
Perfect Attendance
Awards & Scholarships
Top Credit Earners

Student of the Month
Bulldog Credit Bucks
Student Store Script
Accelerated Reader Rewards

CREDITS

Chaparral offers a variable credit program. Variable credit is granted for completion of class work at Chaparral High School. State guidelines provide that one credit is equivalent to twelve hours of work. Students will receive credits when they demonstrate proficiency on classroom assessments. With individualized homework and independent credit opportunities, credits can be earned at an accelerated rate.

All students must earn a minimum of 15 credits every 9 weeks just to stay on track of a traditional high school. That comes out to one credit in each class every 3 weeks. Students who are behind in credits will need to accelerate that pace. Credits are awarded to students who have 1) passed an assessment demonstrating proficiency in that subject area and 2) had their completed work evaluated by their teacher who also provided feedback.

Students are expected to meet the following standards:

1. Students must meet California Content Standards for each credit as established by each teacher.
2. Students must pass an assessment of the standards for each credit at 70% or higher.

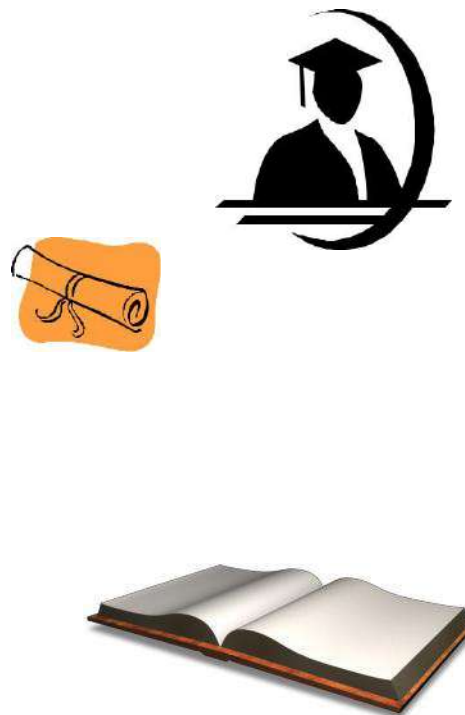
Students 18 years of age and older who do not meet the minimum credit and/or attendance standards will be placed on a special contract. Violation of the contract may result in the student being referred to Adult Education/Community College or other High School Program.

Productivity = Student Success

Our school wide Success through Productivity Plan (STP) has been put in place to support students by encouraging them to come to school and do their best in every class, every day. Success in almost anything can be attributed to being present and participating. Our Success through Productivity Plan rewards those students for doing what they need to do. To earn your credits you need to be in school, be an active participant and do the work. If you are not in class and participating you will not earn your points and you will not be able to earn your credits.

CREDIT GRADUATION REQUIREMENTS

Subject	Credits
English	40
Social Science	
World History	10
U.S. History	10
Am Government	5
Economics	5
Mathematics	
Integrated 1	10
Other Math	10
Science	
Life	10
Physical	10
Vocational Education	10
Fine Arts	10
Physical Education	20
Electives	<u>70</u>
Total:	220



Seniors must successfully complete the Senior Experience prior to graduation.

Students receiving a diploma from Chaparral High School must complete 10 credits in residence in the District.

VISTA OPPORTUNITY SCHOOL

10th Grade

PURPOSE

10th Grade Opportunity Program

The Opportunity Program is to provide an alternative educational setting that will enable at risk students to learn the necessary skills to become successful in the regular educational program during their high school career. Designed for students who are having difficulty in areas of academics or behavior. They attend the program for 6 1/2 hours a day (8:00 a.m. to 2:30 p.m.) and receive instruction in English, Integrated 1 (math), Social Studies, Science, Physical Education, and Intervention. The program is limited to two classes of 20 students each. The program structure is a modified self-contained classroom.

PHILOSOPHY

The Opportunity Program provides a supportive environment, appropriate grade-level curriculum, varied instructional strategies, counseling and tutorial assistance. Students in the program participate in a comprehensive standards based curriculum to develop and build academic organizational skills, self-confidence, and personal growth.

PLACEMENT

Students who struggle in school academically, emotionally, psychologically and/or socially may be referred to the Opportunity Program by the Student Study Team (SST), Administrative Hearing Panel, administrators or parents. Students will be placed in this program who have received interventions that include all-teachers meetings, the SST process, Student Attendance Review Team (SART) or Student Attendance Review Board (SARB), and/or placed on behavior contract and have not been successful.

A required conference must be scheduled with each student, parent, appropriate school staff, and the administrator of the Opportunity Program .

DISCIPLINE

Students are expected to follow all rules and regulations as set forth in this handbook and those established by the classroom teacher. Violation of the rules and regulations will result in disciplinary action.

PROGRAM

Subject areas include 10th grade English, Algebra, Social Studies, Science and Physical Education. Students will have the opportunity to earn make-up credits, including an afternoon session.

Study Skills and self-esteem components are an essential part of the entire curricular day.

ASSESSMENT

Student behavior and academic achievement will be monitored closely throughout the participation in the Opportunity Program. Progress reports will be provided at the end of the 1st and 3rd quarters, and report cards will be issued at the end of the 1st and 2nd semesters.

GRADES

All course work will receive letter grades of "A" through "F". Students do not receive credit for "F" grades.

Students who attend Chaparral or Vista High Schools must earn 220 credits and complete the Senior Experience to receive a high school diploma.



DO THE RIGHT THING

OWN YOUR ACTIONS

GIVE RESPECT

SHOW PRIDE!

BE A BULLDOG!

STUDENT SERVICES

ATTENDANCE Ext. 4040

Regular attendance is necessary for all who wish to earn credits and be successful. A student's education will be seriously impaired by absences and tardiness. Punctuality and regular attendance are essential to success in school work as well as on the job.

ABSENCES

1. There are no longer any excused absences from school. Absences due to illness, death in the immediate family, medical appointment, or attendance at a religious retreat will still be monitored; however, they will not generate any ADA for the district.
2. PREPLANNED ABSENCES (family business, travel, etc.): parents/ guardians must notify the administration five (5) days prior to the start of a student being absent.
3. A student is truant when he/she is absent from classes or school without the knowledge of a parent or guardian or consent of school authorities. **(If a student comes to school and then leaves school without obtaining an Off-Campus Permit, the student will be marked as being truant. Student who are truant will receive disciplinary action.**

REPORTING ABSENCES

To report an absence, please call the attendance office: (909) 971-8240 ext 4040. Reporting your student's absence immediately is crucial.

AFTER AN ABSENCE

1. When a student is absent from school, he/she will need to present to the attendance clerk a verified reason (parent note or phone call) as to the nature of the absence.
2. In the case of absence because of illness, the note or phone call should be specific as to the nature of the illness. After 3 days of absence due to illness, a doctor's note is required.
3. An absence that is not cleared within three days will be marked as a truancy. Student will be assigned to lunch or after school detention.
4. After suspension, parent/student meeting with the principal, dean, and/or counselor is mandatory.

TARDY/TRUANT/WANDERING

Tardiness and truancy are violations of Section 48900 of the California Education Code and represent defiance of the authority of school officials. Tardiness, truancy and defiance disrupt school activities and instruction, have a negative effect on instruction, and result in the loss of valuable time and resources. Students will be directed to arrive to class on time and attend each class on a daily basis.

Students who are late to class due to circumstances created by school personnel must validate such a tardy with a note from the person responsible for the tardiness.

TARDINESS

Students shall be considered tardy when entrance to class is made after the tardy bell, you must check in with the attendance office when tardy to first period.

STUDENT SERVICES continued

CAMPUS BOUNDARIES

The Ed Jones Educational Center is a closed campus. Students are mandated/required to stay in - bounds (within the fenced in area of the school) during school hours. Students will receive disciplinary action when they are found to be out of bounds. **Students jumping over any fence for any reason will be suspended.**

TRUANCY ORDINANCES

Cities of La Verne and San Dimas

It is unlawful for any minor under the age of eighteen years, who is subject to compulsory education or to compulsory continuation education to loiter, idle, wander, or be in or upon the public streets, highways, roads, alleys, parks, playgrounds, or other public grounds, public places, public buildings, places of amusement and eating places, vacant lots or any unsupervised place during the hours of 8:30 a.m. and 1:30 p.m. on days when school is in session.

When a person under the age of 18 years is charged with a violation of the ordinance, and a peace officer issues a notice to appear in Superior Court to that minor, the amount of the fine imposed shall be set by the court.

A SAFE AND PEACEFUL ENVIRONMENT

The Board of Education desires students to be free from fear and danger presented by firearms and other weapons. Therefore, the Board prohibits students from possessing weapons, replicas of weapons, or dangerous objects of any kind in school buildings, on school grounds or buses, or at any school-related or school-sponsored activities away from school.

STUDENT ACTIVITIES

Students involved in student activities learn sportsmanship, teamwork, self-discipline, self-confidence, and develop higher levels of self-esteem.

An active student body helps to develop pride in one's school and community. School spirit increases as more and more students become involved in the student activity program.

All students are encouraged to get involved and be active in some way with our program.

CHARGES

If a student owes for a book(s), material used or broken, or a fine of any kind, a record will be on file in the office. All student charges must be cleared or report cards and/or diploma will be held.

CHANGE OF ADDRESS

If at any time during the school year it becomes necessary for parents to change their home/ mailing address or telephone number, please report this change immediately to the office. This information is needed so that your school record can be kept up to date.

HEALTH OFFICE Ext. 4020

The health office is located by the boys/girls restrooms. If you become ill at school, you must obtain an Off Campus Pass from this office in order to go home. **Please do not use a cell phone to call parents prior to seeing the health clerk.**

LOST AND FOUND

When a student either loses or finds an article, he/she should report it immediately to the office. This will assist the prompt return of the article to the owner.

SCHOOL SERVICES

COMMUNICATION BETWEEN PARENTS AND SCHOOL

Any parent with a question should call the school and make an appointment with the person involved. Parents are welcome to visit the school, but for the sake of making the best use of teachers' and parents' time, it is advisable to make an appointment.

All parents/guardians are required to sign in at the office before going to any classroom.

Weekly newsletters will be emailed home from the office. Automated phone calls will be made to keep parents informed as needed. This communication should help to keep you up to date with activities and events.

On the district web site (www.bonita.k12.ca.us) you will find the Ed Jones Educational Center web site (<http://ej.bonita.k12.ca.us/>) On it are web pages for Chaparral High School and Vista School. Under the staff section you will find the teachers' web page with an email address that you can use to contact your student's teachers. We encourage parents to contact teachers via email. If you have any questions you may email the principal at black@bonita.k12.ca.us or call (909)971-8240.

SCHOOL TELEPHONES

The school telephones are primarily for the transaction of school business. Requests to call teachers or students to the telephone during class periods will be granted only in cases of emergency. Phone calls are not to be made during class time.

SCHOOL SAFETY PLAN

The site has a comprehensive safety plan on site available upon request. The school holds periodic safety drills during the year. Fire drill, lock-down procedure and earthquake drill.

ACCIDENTS

All accidents occurring at the Ed Jones Educational Center must be reported immediately to the appropriate office.

GOT MILK?

Picnic tables are located on campus for student use during breakfast, break and lunch. Full meals and a la carte items may be purchased from Central Kitchen (which is adjacent to the Ed Jones Educational Center). Free and reduced breakfast and lunch are available to students who qualify. Applications can be processed at the Central Kitchen. In order to have first-rate service, students are asked to cooperate in making the line move smoothly and efficiently.

STUDENT PARKING

Students are to park their cars on Monte Vista Street west of the school. Students are not to park in the lot behind the District office. Students must enter and leave campus through the main gate during school hours. Students may not drive through the district bus parking lot.

No motor vehicle or motorcycle is to be driven on school grounds without permission from the principal's office. Student cars are not to be driven during school hours unless the student has a permit to leave the campus. Student cars should be kept locked at all times. These rules also apply to motorcycles and other motor driven vehicles.

The school is not responsible for stolen or damaged vehicles or electronics, and other accessories stolen while the car is parked at school.

The parking lot is out of bounds during the school day. Students arriving by car must leave the lot and enter the campus immediately upon arrival. No student may return to his/her car during the school day without administrative permission. No student will loiter in his or her vehicle. Students must leave campus immediately after their last class.

Handicap parking is available for individuals displaying the California DISABLED sign in their front window. All other cars will be towed away at owner's expense.

SCHOOL SERVICES continued

WORK PERMITS

According to California State Law, no student under 18 years of age is permitted to work without a permit. This permit may be obtained from the Career Center behind the District office.

If, at any time, the work which a student is doing outside of school interferes with the student's health, school attendance, or progress in school, the permit may be revoked. If a student does not make weekly eligibility (15 hours of attendance for Chaparral or misses his/her appointment in Vista) the work permit will be pulled until the student makes eligibility.

Anyone, regardless of age, must have a work permit to receive work experience credits.

STUDENT INSURANCE

Optional student insurance is available at nominal cost. The school acts as a distributor in supplying the insurance information and forms, but assumes no liability, either for the injury, or the subsequent negotiations with the insurance company. Information on student insurance is available in the office.

COUNSELING

The role of the school counselor is to provide students with information and guidance that will assist them in making appropriate education and career plans. Although the counselor will schedule conferences with you during the school year, you may initiate a request for additional conferences by filling out a "REQUEST TO SEE COUNSELOR" form in the office. You may email the school counselors Mr. Davis at sdavis@bonita.k12.ca.us or matsumoto@bonita.k12.ca.us

TEXTBOOKS

Student Textbook Regulations:

1. Students are responsible for any textbook checked out to them through the library or their teacher.
2. Students should note any unusual marks or damages and report it to the media clerk.
3. Students will be required to sign-out textbooks with their teachers.
4. Fines will be assessed for damage or excessive wear of books.
5. Students must pay for lost books.
6. Failure to pay for lost or damaged books or school property may result in the withholding of records or diplomas.

TRANSPORTATION

BUSES

District bus transportation is available for Chaparral and Vista students in the mornings only. Students must board the bus at either Bonita or San Dimas High School. Buses will depart at 7:25 a.m. from the loading zone. No bus transportation is provided after school. Students must purchase a District Bus Pass to ride the bus.

Riding the bus is a privilege. Students must adhere to all school rules while taking advantage of the bus service. Students who violate the rules will receive a warning from the driver. Upon a second violation of the rules, the student will receive a bus ticket from the bus driver. Receipt of a bus ticket may result in revocation of bus riding privileges. Serious violations on the bus or at the bus stop may result in suspension from school or other disciplinary measures.

TRANSPORTATION continued

BIKES

Bikes may not be ridden at any time on campus or used in such a way as to interfere with instructional programs. Bikes are to be secured in the designated bike rack by the school office ramp. The Bonita Unified School District, the Ed Jones Educational Center and/or any of its components are not responsible for lost, stolen, or damaged bikes.

HELMET LAW

The bicycle helmet law includes skateboards, roller skating, and scooters. "A person under 18 years of age shall not operate a bicycle, a non-motorized scooter, or a skateboard, nor shall they wear in-line or roller skates, nor ride upon a bicycle, a non-motorized scooter, or a skateboard as a passenger, upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet."

SKATEBOARDS

Skateboards may not be ridden at any time on campus. Skateboards may be stored on the "skateboard rack" located directly in front of the office while students are in class.

INTERVENTIONS

A KEY TO SUCCESS

Know and follow the rules and regulations of the school.

Be on time to school and to each class.

Do not leave school early.

Work regularly (daily) to succeed.

How much you succeed depends on you.

Ask for assistance.

ACADEMIC ACHIEVEMENT

Students that are not progressing academically, or have not passed Integrated 1 (math) will receive assistance in the intervention classes during the regular school day.

Student Study Teams (SSTs), Individual Educational Programs (IEPs), Alternative Learning Center (ALC) Contract meetings, and parent teacher conferences can be easily arranged during the 6th period (1:30 p.m.).

Teachers may be available to work with individual students during 6th period.

MAKE-UP CREDITS

Make-up classes in the core content areas are embedded in the daily schedule of class offerings. Odyssey on-line courses are available as well as traditional textbook driven courses.

Credit Recovery course is available at 6th period (1:35-2:30 p.m.) for students who desire to earn make-up credits, have been non-productive during the previous grading period, or are un-willing to produce credits in a timely manner. There is usually a waiting list for 6th period, so sign up early if you want to accelerate the number of credits you earn.

INTERVENTIONS continued

ALTERNATIVE LEARNING CENTER (ALC)

The ALC intervention program is a self-contained classroom to temporarily place students who are not succeeding in our regular program either because of low credit production or behavior issues. The purpose of placement in ALC is to give students another opportunity to get back on track but in a more structured setting. Students will have an altered school bell schedule, including an earlier start time, and a separate lunch. It is our goal that students will be successful in this program and quickly transition back to the school at large.

Regular day schedule: The school day begins at 7:50 and ends at 2:20, with lunch at 11:37.

Compact/Minimum day schedule: The school day begins at 7:50 and dismissal is at 12:03 (compact) and 12:11 (minimum).

BEHAVIOR INTERVENTION CLASS (BIC) An in-school suspension room from 8:00-2:30

BEHAVIOR AND DISCIPLINE (ACADEMIC INTEGRITY)

Cheating is unacceptable at Chaparral and Vista High Schools

Cheating destroys the trust between Student and Teacher. In any of its forms and for whatever reason, cheating degrades the value of education. Our teaching staff values learning and expects students to strive to achieve their highest potential.

See link to the schools academic integrity policy and the Ed Jones Educational Center website at ej.bonita.k12.ca.us.



CELL PHONES/ELECTRONIC MEDIA DEVICES

CELL PHONES, I-PODS, MP3 PLAYERS, and other electronic devices are permitted for use before school, lunch, and after school only; otherwise should be kept out of sight. **Headphones and earbuds** allowed only in the classroom with teacher's permission. Students are not permitted to use their cell phones while waiting in the office or to contact a parent due to illness. Students should go through the nurse to make contact. Any student in violation of this policy or using such devices inappropriately will have them **confiscated**, assigned appropriate **consequences**, and returned only to a parent/guardian. Continued violation of this rule will result in further disciplinary action. **The school is not responsible for any lost, stolen or misplaced items brought to school. (Ed. Code 48901.5)**

Students attending our school are here to focus on classwork and credit earning. Cell phones detract from that focus, so cell phones are not permitted to be used in classrooms at Chaparral or Vista High Schools. Teachers may warn students and/or ask the student to give them their phone to hold until class is over. If the student refuses to comply they will be referred to the office where there will be consequences determined by a progressive discipline policy.

NO GUM OR SUNFLOWER SEEDS

In order to keep a clean campus, gum and sunflower seeds are not permitted.

STUDENT CONDUCT

All students are expected to be kind and courteous to their schoolmates, refrain from fighting and use of profanity, be respectful and obedient to school personnel, and be diligent in their studies.

THREATS/HARASSMENT

Threats or bullying are not tolerated at any time on the campus. Students, who make threats of any kind, including the use of electronic media outlets such as "Twitter" or "Facebook" to threaten or harass other students. Threats against teachers and/or administrator are in violation of federal law.

BEHAVIOR AND DISCIPLINE continued

CYBERBULLYING

Cyberbullying includes the transmission of communications, posting of harassing messages, direct threats, or other harmful texts, including images on the internet, social networking sites, or other digital technologies using a cell phone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's account, modifying content contained within that account, or assuming that person's identity in order to damage that person's reputation. **Students who engage in any acts of cyberbullying will receive disciplinary action.**

WEAPONS AND VIOLENT ACTS

Students possessing, exhibiting or threatening others with a weapon are subject to suspension and expulsion in accordance with law. In addition, students may be suspended if they threaten others or disrupt school activities by exhibiting a replica of a weapon.

Weapons and dangerous objects include, but are not limited to:

Firearms: pistols, revolvers, shotguns, rifles, "zip guns", "stun guns", tasers, and any other device capable of propelling a projectile by the force of an explosion or other form of combustion.

Cutting and puncturing devices: dirks, daggers, ice picks, knives, or razors with an unguarded blade.

Explosive and/or incendiary devices: pipe bombs, time bombs, cap guns, containers of inflammable fluids, and other hazardous devices.

Any instrument that expels a metallic or rubber projectile, such as BB for a pellet, through the force of air pressure, carbon dioxide pressure or spring action, or any spot marker gun.

Violent Act — If a student participates in a fight in any way, that student will be recommended for an administrative disciplinary hearing. This includes retaliation by any student. Students encouraging another student to fight—including being present at a fight—are considered to be "aiding and abetting" and will be disciplined accordingly.

REPORTING INFORMATION

We encourage you to use this number to inform us of rumors or potentially dangerous situations that may impact our schools. District Hotline (909) 394-9393

PROTECTION OF PROPERTY

Because property is reported missing from time to time, the following suggestions are made in your interest:

1. Mark each item of personal property with another identification mark so that you can establish ownership at the time in the event your name is eradicated.
2. Do not leave your books or other property in the restrooms or any other public place. Students are financially responsible for any lost, stolen or damaged school property.

THEFT

If a theft occurs, report it to the principal's office immediately. Make sure to include: owner's name, description of article stolen, date reported, date stolen, time stolen, and witnesses or suspects. **Theft report forms are available in the principal's office. As a reminder, the school is not responsible or liable for stolen items.**

MARKERS AND SPRAY PAINT

Students are not allowed to bring markers (ink or paint) or spray paint cans on campus. If a student is caught with a marker or spray paint can and has no prior authority to have it on campus, the student will receive disciplinary action for the first offense. Subsequent offenses will result in off-campus suspension. If a student is caught using a marker or spray paint in the act of defacing school property, the student and/or parent/guardian will be held financially responsible (labor and equipment) for the removal of the marker or spray paint.

BEHAVIOR AND DISCIPLINE continued

SMOKING POLICY

Tobacco is prohibited on or near the Ed Jones Educational Center. Possession or use of cigarettes, smokeless tobacco or tobacco in any form will be confiscated and result in disciplinary action. **The Ed Jones Educational Center is a TOBACCO-FREE Facility.**

E-CIGARETTES/VAPORIZERS OR “VAPES” E-cigarettes

Vaporizers or “Vapes” and other such delivery systems are considered drug/tobacco paraphernalia and are prohibited on school grounds. The use or possession of a vaporizer will result in progressive disciplinary action.

SELLING

The sale of merchandise on campus not approved by the principal is prohibited. Door to door selling is restricted. If students have permission to sell door to door, they must sell in teams of 2 or more.

RESTROOMS

Restrooms are to be used only for their intended purpose. Loitering, using cell phones or meeting in the restrooms is not permitted. Every student is responsible in seeing that the restrooms are not damaged. Please report immediately any damage or graffiti to the main office.

VISITING OTHER SCHOOLS

ALL STUDENTS MUST STAY AWAY FROM ALL OTHER SCHOOL CAMPUSES. YOU ARE NOT ALLOWED TO VISIT OTHER STUDENTS OR TEACHERS ON OTHER CAMPUSES AT ANYTIME.

In the past, some students have made arrangements to visit a teacher on another campus and may have received approval from that teacher for the visit. Under no circumstances is it acceptable to make these arrangements with other teachers.

If you are found on another school campus, no excuse will be acceptable. Disciplinary action, including suspension, may result. Your name may be taken and included in a police report.

PLEASE NOTE: **VISITORS WITHOUT A PERMIT ARE LOITERERS.**



Dress for Success

The Bonita Unified School District and Chaparral & Vista High Schools believe appropriate student dress contributes to a productive learning environment. The standards for dress and grooming strongly emphasize to students that our school is a place of business with high expectations and is concerned about providing and maintaining a safe and effective learning environment that promotes student achievement. Students whose clothing violates dress code guidelines will be provided an opportunity to wear “loaner” clothing to be returned at the end of the day. Students who abuse the loaner privilege will have further consequences. **Students out of dress code will not be permitted to attend classes until they correct the violation.** If necessary, parents/guardians will be contacted and expected to provide appropriate clothing. *Final interpretation of the school dress code is at the discretion of the school administration.*

“PERMITTED”	“WHAT NOT TO WEAR”
<ul style="list-style-type: none"> • Proper fitting tops • Pants or shorts worn at the waist without a belt • Socks worn below mid-calf • Bib overalls with both straps buckled • Shorts extending to the knee and above the calf 	<ul style="list-style-type: none"> • Oversized shirts reaching below wrists • Creases in sleeves or down the front of the shirt • Muscle shirts or shirts that reveal the rib cage • Pants or shorts that do not cover the buttocks/undergarments (sagging) and/or that can't stay up without a belt (oversized/baggy) • Socks that meet the shorts • Shorts that extend past the knee and cover the calf
<ul style="list-style-type: none"> • Modest dresses, skirts, shorts or tops • Skirts and shorts longer than bottom of fingertips with modest inseams • Leggings thick enough to be considered pants or with a shirt that covers to mid-thigh 	<ul style="list-style-type: none"> • Visible undergarments • See-through or fishnet fabrics • Strapless tube tops or low-cut tops • Shirts with straps less than 1-inch in width • Shirts that reveal breast, rib cage, or reveal the stomach when arms are raised • Lacy, lingerie-style tops • Pants, shorts, dresses or skirts (with or without slits) that reveal buttocks/undergarments (shorts must have a minimum 3" inseam AND cover the buttocks) • Leggings that are thin/sheer (must be worn with a shirt to cover to mid-thigh)
<ul style="list-style-type: none"> • Hair bands • Leather or plastic belts • Plain belt buckles 	<ul style="list-style-type: none"> • Bandanas or “do rags”, combs worn in hair, hair nets • Belts or wristbands with protruding metal • Buckles with letters
<ul style="list-style-type: none"> • Clothes with designer/company logos and graphics • Professional sports and college team wear: sport hats, jerseys, logos 	<ul style="list-style-type: none"> • Any clothing that depicts violence/weapons, profanity, alcohol, tobacco, drugs, or gambling • Any clothing that depicts cultural/religious/sexual prejudice, or is sexually suggestive in graphics, pictures, or words • Gang-style clothing (i.e. all one color: belts, hats, footwear, jackets, headgear, wallet chains, shoe strings)
<ul style="list-style-type: none"> • Sneakers, leather shoes, boots, flip flops, open-toed sandals, backless shoes, shoes with hard soles 	<ul style="list-style-type: none"> • Bedroom house slippers/shoes designed to be only worn indoors (no fuzzy or cloth soles) • Steel-toed shoes or boots
<ul style="list-style-type: none"> • Earrings • Bracelets • Watches 	<ul style="list-style-type: none"> • Backpacks or oversized purses/tote bags • Sun glasses worn indoors • Gloves
<ul style="list-style-type: none"> • Jogging outfits, sweats, flannel shirts • Uniforms 	<ul style="list-style-type: none"> • Pajamas or flannel pants or tops designed as sleep or loungewear
<ul style="list-style-type: none"> • Hats and beanies • Medically/religiously required head coverings as approved by school administration 	<ul style="list-style-type: none"> • Hoods are not permitted on campus at any time. • Logos on hats must meet the same guidelines as other clothing (see above). Hats must be removed at teacher request/discretion

The Board accepts the obligation to enforce reasonable standards which provides, “A pupil who goes to school without proper attention having been given to personal cleanliness or neatness of dress **may be sent home to be properly prepared** for school, or shall be required to prepare himself for the school room before entering.”

BEHAVIOR AND DISCIPLINE continued

BONITA UNIFIED SCHOOL DISTRICT STUDENT STATEMENT OF UNDERSTANDING / DISCIPLINE AGREEMENT

SUSPENSION

California Education Code 48900: A student is subject to suspension or expulsion if he/she has:

- (a1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm.
- (n) Committed or attempted to commit a sexual assault.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing.
- (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, directed specifically toward a pupil or school personnel.
- (t) Aided or abetted in the infliction or attempted infliction of physical injury to another person.
- (.2) Committed sexual harassment.
- (.3) Caused, attempted to cause, threatened to cause, or participated in an act of, hate violence.
- (.4) Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils.
- (.7) Made terroristic threats against school officials or school property, or both.

EXPULSION

California Education Code 48915: A student is subject to expulsion for any of the following acts:

- (A1-A) Causing serious physical injury to another person, except in self-defense.
- (A1-B) Possession of any knife or other dangerous object of no reasonable use to the pupil.
- (A1-C) Unlawful possession of any controlled substance.
- (A1-D) Robbery or extortion.
- (A1-E) Assault or battery upon any school employee.
- (C1) Possessing, selling, or otherwise furnishing a firearm.
- (C2) Brandishing a knife at another person.
- (C3) Unlawfully selling a controlled substance.
- (C4) Committing or attempting to commit sexual assault or sexual battery.
- (C5) Possession of an explosive.

Bonita Unified School District Code of Discipline

The following procedures are general guidelines. *School administrators have discretion with respect to the application of these guidelines on a case by case basis.* All incidents will include counseling.

A behavior contract should be established when the student accumulates five days of suspension or receives a second suspension of the same offense (under the same Educational Code).			
Offense	1st	2nd	3rd
Ed. Code 48900 A. Caused, attempted to cause, or threatened to cause physical injury to another person (fighting) [serious injury: 48915-A1]	1-5 days suspension Counseling Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation	5 day suspension Possible hearing recommendation
Assault on school personnel (PC 241.2) [48915-A5]	5 days suspension Police report Recommend expulsion		
Ed. Code 48900 B. Possession of "weapons" [knife: 48915-A2]	5 day suspension Police report Possible hearing recommendation	5 day suspension Police report Hearing recommendation	
Possession of dangerous Object [knife: 48915-A2] [firearm: 48195-C1]	1-5 day suspension Police Report Possible hearing recommendation	3-5 days suspension Police report Possible hearing recommendation	
Brandishing a knife [48915-C2]	5 days suspension Police report Recommend expulsion		
Poppers, stink bombs, lighters, matches	1 day suspension	1-3 days suspension	3-5 days suspension
Possession of firecrackers or other explosives [explosive: 48915-C5]	3-5 days suspension Possible hearing recommendation Police report	5 days suspension Recommend expulsion Police report	
Ed. Code 48900 C. Possession, selling, furnishing, or under the influence of alcohol or Drugs [possible 48915-A3], [selling: 48915-C3]	5 days suspension Possible police report Recommend hearing	5 days suspension Police report Recommend expulsion	
Ed. Code 48900 D. Sale or distribution of drugs or alcohol or substances purported to be drugs or alcohol (look-a likes) [48915-C3]	5 days suspension Police report Recommend expulsion		
Ed. Code 48900 E. Robbery or extortion [48915-A4]	1-5 days suspension Possible police report Possible hearing recommendation	5 days suspension Possible police report Recommend expulsion	
Ed. Code 48900 F. Damage to school property or private property	Alternative to suspension Restitution	1-5 days suspension Restitution Possible police report Possible hearing recommendation	3-5 days suspension Restitution Possible police report Possible hearing recommendation

Bonita Unified School District Code of Discipline

Offense	1st	2nd	3rd
Ed Code 48900 G. Stealing or attempting to steal	Possible suspension if deemed a danger to persons Possible police report	1-3 days suspension Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation
Ed. Code 48900 H. Possession or use of tobacco	Alternative to suspension	1-5 days suspension Counseling Possible police report	3-5 days suspension Counseling Possible police report
Possession or use of e-cigarette or vaping device	Alternative to suspension	1-5 days suspension Counseling Possible police report	3-5 days suspension Counseling Possible police report
Ed. Code 48900 I. Obscene Act	Alternative to suspension	1-3 days suspension	3-5 days suspension
Habitual profanity towards other students	Alternative to suspension	1-3 days suspension	2-5 days suspension
Profanity towards staff	Alternative to suspension	1-3 days suspension	3-5 days suspension
Ed. Code 48900 J. Possession of drug paraphernalia containing no drug	Possible suspension if deemed a danger to persons Possible police report	1-5 days suspension Possible police report	3-5 days suspension Possible police report Possible hearing recommendation
Ed. Code 48900 K. Disruption of school activities, Defiance of school authority	<i>Behavior that disrupts school activities or in which a student willfully defies the authority of a school employee can be grounds for suspension if the behavior is chronic. Other means of correction must be used and documented prior to a suspension. See the Progressive Discipline section below for additional details.</i>		
Ed. Code 48900 L. Received stolen property	Possible suspension if deemed a danger to persons Possible police report	1-3 days suspension Possible police report	1-5 days suspension Possible police report Possible hearing recommendation
Ed. Code 48900 M. Possession of an imitation firearm	5 days suspension Possible police report Possible hearing recommendation	5 days suspension Police report Possible hearing recommendation	5 days suspension Police report Recommend hearing
Ed. Code 48900 N. Committed or attempted to commit a sexual assault; or committed a sexual battery [48915-C4]	5 days suspension Police report Recommend expulsion		
Ed. Code 48900 O. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness or both	Possible suspension if deemed a danger to persons Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation

Bonita Unified School District Code of Discipline

Offense	1st	2nd	3rd
Ed. Code 48900 Q. Engaged in or attempted to engage to engage in hazing.	Possible suspension if deemed a danger to persons Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation
Ed Code 48900 R. Engaged in an act of bullying, including but not limited to bullying by means of an electronic act directed at a pupil or staff member.	Possible suspension if deemed a danger to persons Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation
Ed. Code 48900 S. Aids or abets the infliction or attempted infliction of physical injury to another person.	Possible suspension if deemed a danger to persons Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation
Ed. Code 48900.2 Sexual harassment	Possible suspension if deemed a danger to persons Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation
Ed. Code 48900.3 Hate violence (including racial, ethnic, religious, and sexual slurs) Caused, threatened to cause, or participated in an act of hate violence	Possible suspension if deemed a danger to persons Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation
Ed. Code 48900.4 Harassment Intentionally engaged in harassment, threats, or intimidation	Possible suspension if deemed a danger to persons Possible police report Possible hearing recommendation	1-5 days suspension Possible police report Possible hearing recommendation	3-5 days suspension Possible police report Possible hearing recommendation

Grounds for Involuntary Transfer to Another School Within the District:

1. Student in possession of or under the influence of drugs or alcohol
2. Student has accumulated 10 or more days of suspension within the school year
3. Other serious offenses at the discretion of the school principal

Grounds for Expulsion from the District (Education Code 48915):

- (A1-A) Causing serious physical injury to another person
- (A1-B) Possession of any knife or other dangerous object
- (A1-C) possession of any controlled substance
- (A1-D) Robbery or extortion
- (A1-E) Assault or battery upon a school employee
- (C1) Possessing, selling, or otherwise furnishing a firearm
- (C2) Brandishing a knife at another person
- (C3) selling a controlled substance
- (C4) Committing or attempting to commit sexual assault
- (C5) Possession of an explosive

THROUGH HIGH SCHOOL AND BEYOND...

GENERAL EDUCATION DEVELOPMENT (G.E.D.)

This national examination certifies that those who pass the test have the skills of a high school graduate and it verifies the equivalency of a high school diploma. The G.E.D. preparation class improves student skills and familiarizes the student with the requirements for the test.

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAMINATION

Passing the CHSPE does not exempt the student from attending school unless he/she is 16 or over and has verified parental permission to leave early. Many students who pass CHSPE continue to attend school and work towards a high school diploma.

WHEN TO GO TO COLLEGE . . .

With Mount San Antonio College, Citrus College, California Polytechnic State University Pomona, and the Claremont Colleges in our immediate area, the statement is not only when but where.

A HIGH SCHOOL DIPLOMA IS YOUR TICKET TO COLLEGE.

NOTE: The California Department of Veterans Affairs (CDVA) administers a college fee waiver program for children and dependents of service connected disabled or service related deceased veterans. The waiver of fees is only applicable at California community colleges, California State University campuses and the University of California. For more information about the state waiver of fees and other benefits, contact the Los Angeles Veterans Service Office, West Covina Branch, (818) 813-3402.

SCHOLARSHIPS

There are many opportunities for hardworking students graduating from high school to receive financial help to continue their education. This help may be granted for the purpose of attending a four-year college, a junior college or a trade or business school.

It is important that each student be acquainted with scholarships which are available and with the application procedures. Scholarships are awarded by colleges and universities, by business and professional organizations, by the California State Scholarship Commission, and by the National Merit Scholarship Program, usually on the basis of a student's high school record, his financial need for assistance and his rating on competitive examinations.

In addition to maintaining high academic and citizenship standards during high school, a student should also demonstrate qualities of leadership through participation in student activities and student government. More complete information is available from the school counselor.

CAREER OPPORTUNITIES AND INFORMATION

In addition through the San Antonio Regional Occupational Program (ROP), Chaparral High and VISTA School students learn entry-level job skills, earn high school credits and develop attitudes and knowledge which are important in the world of work. Numerous classes are held at job sites, hospitals, vocational centers and on high school campuses. Information and registration forms are available in the counseling office.

MT. SAN ANTONIO COLLEGE (MSAC)—BONITA UNIFIED SCHOOL DISTRICT'S ADULT EDUCATION PROGRAM

Through the combined association of MSAC and the Bonita Unified School District, numerous programs are available for individuals who are interested in pursuing a high school diploma.

The following programs are being offered:

G.E.D. Program prepares students to pass the test to receive the General Education Diploma Equivalency Certificate.

High School Referral Program permits students currently enrolled in area high schools to make-up credits for graduation.

Literacy Program and improvement in reading, writing, math, typing and computer are available in the Adult Basic Education Program.

For additional information, please call the Adult Education Center (909) 594-5611 ext. 4937.

Ed Jones Education Center 2020-2021

