



**AGENDA ITEM**  
**MADERA UNIFIED SCHOOL DISTRICT**

**Date:** September 10, 2013

**Subject:** Request Approval of Career Technical Education Advisory Committee Members

**Responsible Staff:** **Dr. Anthony A Monreal, Deputy Superintendent**  
Robert Chavez, Chief Academic Officer

**Agenda Placement:** Consent

**Background/ rationale:**

- The Carl Perkins Grant requires the district to involve parents, students, academic and career technical education teachers, faculty, administrators, career guidance and academic counselors, representatives of business and industry, labor organizations, representatives of special populations, and other interested individuals in the development, implementation, and evaluation of CTE programs.
- The governing board of each school district participating in a career technical education program shall appoint a career technical education advisory committee to develop recommendations on the program and to provide liaison between the district and potential employers. The committee shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration, and the field office of the Employment Development Department.

**Financial impact:**

- None

**Superintendent's recommendation:**

- The Superintendent recommends Board approval as a compliance to the Carl D. Perkins Career and Technical Education Improvement Act of 2006 for Madera Unified School District for the 2013-14 school year.

**Supporting documents attached:**

- Federal Program Monitoring Report
- Proposed CTE Advisory Committee Member List

MONITORING INSTRUMENT ITEM REPORT  
**Madera Unified - 20652430000000**  
**Career Technical Education 2013–14**

I. INVOLVEMENT

**I-CTE 01: Advisory Committee**

LEA Status In Progress

Comments by LEA

Compliance Indicators I-CTE1. Each LEA receiving Perkins IV funds must involve parents, students, academic and career technical education teachers, faculty, administrators, career guidance and academic counselors, representatives of tech prep consortia (if applicable), representatives of business and industry, labor organizations, representatives of special populations, and other interested individuals in the development, implementation, and evaluation of CTE programs. (20 U.S.C. § 2354 (b)(5).)

1.1. The governing board of each school district participating in a career technical education program shall appoint a career technical education advisory committee to develop recommendations on the program and to provide liaison between the district and potential employers. The committee shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration, and the field office of the Employment Development Department (EDD). (EC § 8070.)

1.2 Each CTE program assisted with Section 131 or 132 funds must have extensive business and industry involvement, as evidenced by not less than one annual business and industry advisory committee meeting and planned business and industry involvement in program activities as described in the Guidelines for the 2008-2012 Local Plan for Career Technical Education and instructions for the annual application for funds. (20008-2012 CTE State Plan, Ch. 5 (2).)

Associated Documents

Required and Suggested Documents

CTE Advisory Committee minutes and sign-in sheets from previous two years [r]  
CTE Board minutes indicating appointment of Advisory Committee members [r]  
CTE dissemination of Advisory Committee minutes to general public [s]  
CTE letter of invitation to Advisory Committee participants [s]  
CTE list of Advisory Committee members with name, position, business, and CTE industry sector represented [r]

Legal References

II. GOVERNANCE AND ADMINISTRATION

**II-CTE 02: Funding Applications**

LEA Status In Progress

Comments by LEA

Compliance Indicators II-CTE 2. The LEA must maintain and retain for five years in district files copies of approved applications and claims for reimbursement for allocated federal vocational education funds. (34 CFR §§ 76.731, 80.42.)

Associated Documents

Required and Suggested Documents

CTE on-site verification of district files retained for a minimum of 5 years [r]

Legal References

## **Career Technical Education Advisory Committee Members**

District Business Advisor: Mike Westley

District Board of Trustees: Ricardo Arredondo

Ray Seibert

Jose Rodriguez

School Administrators: Sheryl Sisil

Kristi Castillo

Madera County Workforce

Investment Corporation: Tracie Scott-Contreras

Elaine Craig

Employment Development

Department: Lucy Bumanglag or other designated representative

Teachers and Students: Career Technical Education Teachers and students participating

In designated Industry Pathways

Business Advisors: A minimum of one advisory per Industry Pathway identified in Perkins Grant.