

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, June 28, 2006

Call To Order 8309. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

Members Present
Jim Elliot, President
Glenn Creiman, Vice President
Carder, Robin, Member
Chuck Coyne, Member
Patti Latourelle, Member

Staff Members Present
Robert Otto, Superintendent
William Brinegar, Assistant Superintendent – HRD
Kathryn Schneider, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

CLOSED SESSION

The meeting convened in Closed Session at 6:01 to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.
- Public Employee Appointment. Pursuant to Government Code Section 54957. Titles: Director of Student Support/Vocational Education, Lead Nurse, Assistant Principal-High School and Assistant Principal-Middle School.

OPEN SESSION

8310. The meeting reconvened in Open Session at 7:07 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

1. Motion by Ms. Latourelle, seconded by Ms. Carder and carried by 5 Ayes, 0 Noes released a first year probationary teacher from employment.
2. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes appointed Mr. James Ellis as Assistant Principal Middle School.

Dr. Brinegar gave background on Mr. Ellis who will be the Assistant Principal at Ramona Middle School.

REPORT OF ACTION TAKEN IN CLOSED SESSION-Cont.

3. Motion by Mr. Elliot, seconded by Ms. Carder and carried by 5 Ayes, 0 Noes, appointed Debbie Croan as District Nurse.

Dr. Brinegar gave background on Ms. Croan who will be the District Nurse.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Elliot.

**APPROVAL OF AGENDA
ORDER AND CONTENT**

8314. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes approving the agenda order and content with Human Resources 3 from the Discussion/Action Agenda moved to Featured Presentations and Business Services 1 and Business Services 2 moved to the beginning of the Discussion/Action Agenda.

FEATURED PRESENTATION

Regional Center Award for
Improving the Lives of Children
With Disabilities

The San Gabriel Valley/Pomona Regional Center presented the Award for Improving the Lives of Children with Disabilities to Shelly Johnson, an outstanding teacher at Roynon Elementary School. The Board congratulated Ms. Johnson for the well-deserved recognition.

HUMAN RESOURCES DEVELOPMENT

Professional Growth Incentive
For Classified Employees

(Moved up in the agenda order from Discussion/Action Agenda to the Featured Presentation portion of Agenda)

8315. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes approved the Professional Growth Incentive for Classified Employees.

The Board recognized the following employees for receiving the Professional Growth Incentive:

Coleen Hawkins
Maria Kim
Chi Matsukiyo
Laura Pierce
Sandi Dravis

APPROVAL OF MINUTES

1. Motion by Ms. Carder seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, approving the Minutes of the June 7, 2006 Regular Meeting of the Board of Education.
2. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the June 14, 2006 Special Meeting of the Board of Education.

APPROVAL OF MINUTES-Cont.

3. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the June 19, 2006 Special Meeting of the Board of Education.

REQUESTS TO SPEAK ON AGENDA ITEMS

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

CONSENT AGENDA

4. Motion by Ms. Latourelle, seconded by Mr. Creiman, and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda, with the exception of Business Services 20, 21, 32 and Human Resources 44, which were pulled for discussion.

Extended and Overnight
Field Trips

8320. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 4 Ayes, 0 Noes approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. Bonita High School Cheer Squad to attend Cheer Camp at UCLA, August 10-13, 2006, UCLA, Los Angeles, CA.
 - b. Bonita High School Choir to attend Retreat at Camp Edwards, September 22-23, 2006, Angelus Oaks, CA.

Contract Between BUSD &
Camp High Trails Outdoor
Science School

8321. Approved Contract between Bonita Unified School District and Camp High Trails Outdoor Science School for participation in Outdoor Science School for the 2006-2007 school year for Allen Avenue, Gladstone and Shull Elementary Schools.

District Plan and Funding for
Carl D. Perkins Career
Technical Education Act

8322. Approved District Plan and Funding for the Carl D. Perkins Career Technical Education Act of 1998.

Reimbursement to Parents of
Special Ed Student #90800185

8323. Approved reimbursement to parents of special education student #980800185 for specialized speech services as required by Individual Education Program (IEP).

CONSENT AGENDA-Cont.

Reimbursement to Parents of Special
Education Student #910248

8324. Approved reimbursement for non-public school education costs to parents of special education student #910248 as required by Mediation Agreement.

Second Reading & Adoption of
Board Policy 5111-Admissions

8325. Approved second reading and adoption of Board Policy 5111-Admissions.

Second Reading & Adoption of
Board Policy 5112.1-Exemptions
From Attendance

8326. Approved second reading and adoption of Board Policy 5112.1-Exemptions from Attendance.

Second Reading & Adoption of
Board Policy 5119-Students
Expelled from Other Districts

8327. Approved second reading and adoption of Board Policy 5119-Students Expelled from Other Districts.

“A” and “B” Warrants

8328. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

8329. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

8330. Approved budget transfers between major object codes, as presented.

Independent Contract
Agreements

8331. Approved the Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.
a. VMA Communications

Surplus Property

8332. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

CONSENT AGENDA-Cont.

Los Angeles County

Superintendent Authorization

To Make Appropriation Transfers

8333. Authorized Los Angeles County Superintendent of Schools to make appropriation transfers necessary to meet obligations at year-end closing in the following manner: 1) between major objects and expenditures; 2) from unappropriated balances, if any, and 3) from designated balances.

Facility Use Request by San Dimas

Youth Softball Association

8334. Approved facility use request by San Dimas Youth Softball Association for Sunday use from September 2006 through November 2006.

Change Order #10 Bid 04-05:09

San Dimas High School

8335. Approved Change Order #10 Bid 04-05:09 for construction of modernization projects at San Dimas High School.

Change Order #10 Bid 04-05:10

Bonita High School

8336. Approved Change Order #10 Bid 04-05:10 for construction of modernization projects at Bonita High School.

Award Bid 05-06:07 to

Alquest Technologies, Inc.-

Grace Miller Elementary School

8337. Awarded Bid 05-06:07 to Alquest Technologies, Inc. in the amount of \$125,000 for Data/Voice Network Cabling for modernization at Grace Miller Elementary School.

Award Bid 05-06:08 to

Alquest Technologies, Inc.-

Shull Elementary School

8338. Awarded Bid 05-06:08 to Alquest Technologies, Inc. in the amount of \$132,000 for Data/Voice Network Cabling for modernization at Shull Elementary School.

CONSENT AGENDA-Cont.

Award Bid 06-07:04 to Best Roofing & Waterproofing- Bonita High School

8339. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes awarded Bid 06-07:04 to Best Roofing and Waterproofing, Inc., in the amount of \$303,786 for roof replacement at Bonita High School.

Ms. Sparks reviewed the bid process and clarified that due to the increase in pricing, the bid is for roofing at Bonita High School only. The roofs at San Dimas High School and Grace Miller will be replaced/repared at a later date.

Award Bid 06-07:05 to Universal Asphalt Company, Inc.- Bonita High School

8340. Motion by Ms. Carder, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes awarded Bid 06-07:05 to Universal Asphalt Company, Inc. in the amount of \$410,280 for asphalt repair/resurfacing at Bonita High School.

Ms. Sparks reported that the cost for the asphalt repair came in above estimates. The asphalt repair/replacement will take place at Bonita High School in the form of replacement of top coat of asphalt.

Agreement between BUSD & American Appraisal Associates

8341. Approved Agreement between Bonita Unified School District and American Appraisal Associates for services designed to support the compliance requirements related to the provisions of Government Accounting Standards Board's Rule 34 (GASBE 34) and Education Code 35168.

Agreement between BUSD & Durham School Services

8342. Approved Agreement between Bonita Unified School District and Durham School Services for transportation support services for the period of July 1, 2006 through June 30, 2007.

Agreement between BUSD & Escape Technologies

8343. Approved Agreement between Bonita Unified School District and Escape Technologies for software licensing upgrades and technical support for the 2006-2007 fiscal year.

CONSENT AGENDA-Cont.

Agreement between BUSD & Golden State Labor Compliance Services

8344. Approved Agreement between Bonita Unified School District and Golden State Labor Compliance Services related to the modernization projects at Grace Miller and Shull Elementary Schools and Lone Hill Middle School.

Agreement between BUSD & City of San Dimas for School Community Policing Officer

8345. Approved Agreement between Bonita Unified School District and City of San Dimas for School Community Policing Officer for the 2006-2007 school year.

Agreement between BUSD & City of San Dimas for School Crime Suppression Deputy

8346. Approved Agreement between Bonita Unified School District and City of San Dimas for a School Crime Suppression Deputy for the 2006-2007 school year.

Agreement between BUSD & John R. Byerly, Inc.

8347. Approved Agreement between Bonita Unified School District and John R. Byerly, Inc. for testing services for construction at Grace Miller and Shull Elementary Schools and Lone Hill Middle School.

Report on Quarterly Facility Inspections-Williams Lawsuit Settlement

8348. Accepted Report on Quarterly Facility Inspections consistent with the Williams Lawsuit Settlement.

Quarterly Report on Williams Lawsuit Settlement Complaints

8349. Accepted Quarterly Report on Williams Lawsuit Settlement Complaints.

Report on Cost of Unfounded Workers' Compensation Claims

8350. Accepted report on the cost of unfounded workers' compensation claims for the Valley Insurance Program and District reserve requirements.

CONSENT AGENDA-Cont.

Second Reading & Adoption of Board Policy 5030-Student Wellness

8351. Motion by Mr. Coyne, seconded by Mr. Elliot and carried by 4 Ayes, 1 No (Ms. Latourelle) approved second reading and adoption of Board Policy 5030-Student Wellness.

Ms. Latourelle indicated that she is not in approval of the policy as it may impact school parties and fund raisers. Ms. Sparks indicated that the policy does not mandate particular eating habits of students but rather encourages healthier student eating habits.

Certificated Personnel Report

8352. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

8353. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

8354. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Second Reading & Adoption of Board Policy 4027-Temporary Athletic Team Coaches

8355. Approved second reading and adoption of Board Policy 4027-Temporary Athletic Team Coaches.

Second Reading & Adoption of Board Policy 4112.2-Certification

8356. Approved second reading and adoption of Board Policy 4112.2-Certification.

Second Reading & Adoption of Board Policy 4131-Staff Development Certificated Personnel

8357. Approved second reading and adoption of Board Policy 4131-Staff Development Certificated Personnel.

CONSENT AGENDA-Cont.

Second Reading & Adoption of Board Policy 4237-Compensation, Bus Driver-Classroom Study Requirements

8358. Approved second reading and adoption of Board Policy 4237-Compensation, Bus Driver-Classroom Study Requirements.

EASE Program for 2006-2007

8359. Approved continued participation in the Los Angeles County Employee Assistance Services for Education (EASE) Program for the 2006-2007 school year.

Contract between BUSD & Systematic Automation, Inc.

8360. Approved Contract between Bonita Unified School District and Systematic Automation, Inc. to provide on-line employee benefit enrollment.

Attendance of Conferences & Training Sessions Sponsored By LACOE

8361. Approved attendance of School District employees at conferences and training sessions sponsored by the Los Angeles County Office of Education for the period of July 1, 2006 through June 30, 2007.

Change in Job Title of Lead Nurse to District Nurse

8362. Approved change in job title of Lead Nurse to District Nurse.

3% Salary Schedule Adjustment For Certificated Management, Classified Management, Confidential Employees and Members of Cabinet & Compensation for Dr. Otto

8363. Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes approved a 3% salary schedule adjustment effective July 1, 2006 for Certificated Management, Classified Management, Confidential Employees, and Members of Cabinet and that Dr. Otto's total compensation per year be increased effective July 1, 2006 to the level approved for the new superintendent and that the District purchase two (2) years of STRS service credit for Dr. Otto.

Mr. Elliot requested the change in the motion language to reflect compensation for Dr. Otto. Dr. Otto agreed to continue with the District until a new superintendent is finalized for the District. The change in language is to reflect the additional compensation for Dr. Otto.

CONSENT AGENDA-Cont.

Donation of Gifts

8364. Accepted with thanks the donation of gifts valued at \$800.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

Agreement between BUSD & The Cosca Group to Conduct Superintendent Search

8365. Approved Agreement between Bonita Unified School District and The Cosca Group to conduct a search for the new Superintendent of Bonita Unified School District.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Conduct Public Hearing – District's 2006-2007 Proposed Budget

- (Moved up in the agenda order to the first item in the Discussion/Action Agenda)
8366. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, Opened Public Hearing regarding the District's 2006-2007 Proposed Budget.

Hearing Opened: 7:40 p.m.

Mr. Tom Young as a Student Services Coordinator at Bonita High School addressed the Board regarding concerns in the reduction of funding for Student Services Coordinators of 1.1 FTE in the District, which are .5 FTE at Bonita High School and .6 FTE at Lone Hill Middle School. Mr. Young expressed concern that this will impact the services to the students.

Ms. Lee Ann Paddock as a parent addressed the Board regarding concerns in the reduction of funding in the Student Services Coordinator position in the District.

Ms. Kelly McGarvey as a Student Services Coordinator addressed the Board regarding concerns in the reduction in the Student Services Coordinators position in the District. Ms. McGarvey expressed concern that the 1.1 FTE reduction, along with replacement of a Student Services Coordinator with a Dean position at Bonita High School would severely impact the caseloads of the Student Services Coordinators.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES-Cont.

Public Hearing 2006-2007 Budget-Cont.

No further comments.

Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, Closed Public Hearing.

Hearing Closed: 7:55 p.m.

Adopt 2006-2007 District Budget

(Moved up in the agenda order to the second item in the Discussion/Action Agenda)

8367. Motion by Ms. Latourelle, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes adopted 2006-2007 Budgets for: Fund 01-General fund Unrestricted and Restricted; Fund-11 Adult Education; Fund 12-Child Development Fund; Fund 13-Cafeteria Fund; Fund 14-Deferred Maintenance Fund; Fund 21-Building Fund; Fund 25-Capital Facilities Fund; and Fund 49-Recreational Assessment Fund.

Dr. Otto noted that tonight is the eighth meeting to take place since the first of the year in the presentation of the District Budget. Dr. Otto noted that the State Legislature did not yet approve the increase in counselors to all schools, only those in low performing school districts. He further indicated that the District was made aware late this afternoon that possible funding for additional positions in counseling categories may take place. At this point, the District cannot act on this assumption until the State Budget has been finalized. If funding is provided by the State, it could mean an increase in counseling positions in the District.

Ms. Sparks reviewed the latest information on the State Budget, which was approved by the State Legislature on June 27, 2006 and has been sent to the Governor for approval. Ms. Sparks presented to the Board the District's 2006-2007 Budget.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES-Cont.
2006-2007 District Budget-Cont.

Dr. Otto reviewed the Program Improvement at the school sites and indicated that it is a unique opportunity for the school sites. Dr. Otto further indicated that included in the 2006-2007 District Budget is:

- A 3% salary and statutory benefit increase for all employees and a \$300 increase in the Health and Welfare Benefit allocation.
- A \$1.2 million allocation for Program Improvement at the school sites.
- A \$600,000 allocation for facility upgrades at school sites.
- The budget does not require deficit spending and will be updated to reflect the State budget when it is adopted.

Dr. Otto reviewed the beginning fund balance and ending fund balance in the restricted and unrestricted budgets.

The Board requested that the District investigate the reinstatement of the funding for 1.1 FTE for Student Services Coordinators when the funds are available.

(Ms. Latourelle left the meeting due to a family emergency)

EDUCATIONAL SERVICES
First Reading of Board Policy
6146.6-Identification and
Education Under Section 504

8368. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent (Ms. Latourelle) approved the first reading of Board Policy 6146.6-Identification and Education Under Section 504.

Dr. Schneider indicated that this new policy specifies the Governing Board's obligation under Section 504 of the Rehabilitation Act of 1973 to avoid discrimination in policies and practices regarding its students. The policy sets specific responsibilities including identification, evaluation, and access to appropriate educational services for students, determined to be eligible under Section 504. This policy follows the numbering system guidelines and content suggested by the California School Boards Association.

DISCUSSION/ACTION AGENDA
EDUCATIONAL SERVICES-Cont.

2006-2007 Consolidated Application,
Part 1

8369. Motion by Mr. Creiman, seconded by Mr. Elliot and carried by 4 Ayes, 0 Noes, 1 Absent (Ms. Latourelle) approved the 2006-2007 Consolidated Application, Part 1.

Dr. Schneider reported that each year, the District submits to the California Department of Education, the Consolidated Application, Part 1 for funding of categorical aid programs. The Consolidated Application, Part 1 is used by the California Department of Education to initially prepare the distribution of categorical funds from various State and Federal programs to county offices, school districts and charter schools throughout the State. Part 1 of the Consolidated Application documents the District's intent to participate in these programs and provides assurance that the District will comply with the legal requirements of each program.

BUSINESS SERVICES

Report on Modernization Projects
At Bonita & San Dimas
High Schools

8370. Mr. Roy Combs of Bernards Bros. reported to the Board on the modernization projects at Bonita and San Dimas High Schools. Mr. Combs introduced Gregg BeGall, the Bernards' project manager for the Shull and Grace Miller Elementary Schools' modernization. Ms. Sparks indicated that work has begun at Grace Miller and Shull Elementary Schools.

HUMAN RESOURCES DEVELOPMENT

Tentative Agreement between BUSD &
BUTA for 2005-2006

8371. Motion by Mr. Creiman, seconded by Ms. Carder and carried by 4 Ayes, 0 Noes, 1 Absent (Ms. Latourelle) approved the Tentative Agreement between Bonita Unified School District and the Bonita Unified Teachers Association concluding negotiations for the 2005-2006 school year.

No additional comments.

DISCUSSION/ACTION AGENDA

HUMAN RESOURCES DEVELOPMENT-Cont.

Conduct Public Hearing-Initial
Proposals Negotiation between
BUSD & BUTA

8372. Motion by Mr. Creiman, seconded by Mr. Coyne and carried by 4 Ayes, 0 Noes, 1 Absent Opened Public Hearing regarding the initial proposals of the Certificated Non-Management Exclusive Bargaining Representative and the District for negotiations between the Bonita Unified School District and the Bonita Unified Teachers Association.

Hearing Opened: 9:27 p.m.

No public comments.

Motion by Ms. Carder, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent Closed Public Hearing.

Hearing Closed: 9:28 p.m.

STUDENT DISCIPLINARY ACTION

8373. The Board deferred all student disciplinary actions to the July 26, 2006 meeting.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community

No comment

PTA

No comment

BUTA

Debbie Mc Caleb addressed the Board and introduced herself to the Board as the newly elected President of BUTA. Ms. Mc Caleb indicated that she looks forward to working with the Board.

CSEA

No comment

BUMT

No comment

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ms. Carder enjoyed attending the three high school graduations, as well as participating in a 5th grade promotion at La Verne Heights Elementary School.

Mr. Coyne reported attending the three high school graduations and the 8th grade promotional ceremony at Ramona Middle School, as well as the retirement reception for the District. Mr. Coyne congratulated the retiring employees. He indicated that the District is heading in a positive direction and is very appealing to potential employees.

Mr. Creiman reported attending the three high school graduations and umpired the 5th grade students/teachers softball game at Gladstone Elementary School. He attended Lone Hill's first 8th grade promotional ceremony. Mr. Creiman encouraged everyone to attend the various meetings being conducted by The Cosca Group for input in the process of searching for a new superintendent.

Mr. Elliot reported attending the three high school graduations. Mr. Elliot publicly thanked Barbara Litwin for her work on the agendas for the many recent special meetings and regular meetings and arranging the various meetings involved in the Superintendent search. Mr. Elliot noted that Dr. Otto has agreed to stay as Superintendent until a new Superintendent is found. Mr. Elliot public thanked Dr. Otto for staying until the search is completed. Mr. Elliot indicated that the Board met with The Cosca Group to give input on the needs and strengths of the District in order to develop a profile to be used in an advertising brochure to attract a potential superintendent.

Official Minutes of the Regular Board of Education
Meeting – Wednesday, June 28, 2006

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, July 26, 2006 at 6:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

The next Special Meeting of the Board of Education will be held on Wednesday, August 2, 2006 at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 9:40 p.m.

Robert C. Otto, Ed.D, Superintendent
Secretary to the Board of Education