

Chandler Unified School District
Request for High School Transcripts
Print and Fax to (480) 224-9288

INSTRUCTIONS:

Print form and Complete

Copy of State Issued Photo ID

Fax to (480) 224-9288 (NOTE: When copying/scanning your state issued photo ID, please make it as light as possible. It must be readable)

Current students and last year graduates please contact your high school Registrar.

Student First Name: _____ Middle Initial: _____ Last Name: _____

Last Name Used when at School: (if applicable) _____ Phone #: _____

Birth Date: _____ High School Attended: _____

Year of Graduation: _____ Or Withdrawal Year: _____

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Official Transcripts are mailed directly to the school/college.

I am picking up my Official High School Transcript/Immunization/All Records (circle one)
[please call (480) 812-7221 for directions and time]

I am requesting Official High School Transcripts to be mailed to:

ASU NAU U of A GCCC MCC

School Name: _____

Department: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Unofficial transcripts can be mailed to the home.

I am picking up my Unofficial High School Transcript/Immunization/All Records (circle one)
[please call (480) 812-7221 for directions and time]

Please fax High School Transcript/Immunization/All Records (circle one) to: _____

Please email High School Transcript/Immunization/All Records (circle one) to: _____

I am requesting Unofficial High School Transcripts to be mailed to:

Home Mailing Address: _____

City: _____ State: _____ Zip Code: _____

STUDENT SIGNATURE (Required by Student Privacy Act)

Date

If you have more than one college recipients, please attach separate sheet with mailing information.
If you have further questions, please call (480) 812-7221.

There is no fee. Requests are usually processed the same or next business day. Picture identification will be required to pick up transcripts. All requests must be authorized by the student's signature in accordance with the federal Family Educational Rights and Privacy Act of 1974. Requests by persons other than the student will not be honored without the student's written authorization.

Please contact collegeboard.com for SAT scores, and/or actstudent.org for ACT scores.