

Study Skills Class – sample syllabus

The goal of Study Skills class is to implement the goals and objectives developed in your IEP. For some students these goals are to improve organizational skills, writing skills, comprehension skills, time-management and behavioral skills. The student and teacher will use assignments and textbooks from classes to learn strategies and methods that will help you accomplish your goals.

Grading Policies

Grades for Study Skills class are based on a few major components; students are working on their assignments and staying on task, they come prepared to class, that they have appropriate classroom behavior and that they have filled in their assignment pad. Students receive a Pass/Fail grade for the class.

Supplies needed

Please come prepared. You will need your work, papers, binders, notebooks, etc. I can not help you if your materials are in your locker or at home.

Class Design

1. Students have their individual schedules available.
2. Each student has an individual folder with personal calendars to mark assignments for organization, any relevant work, study skills lesson papers and papers or materials given to me by academic teachers.
3. Computers for students to use in all subject areas
4. A copy of academic textbooks are located in the room
5. Daily check sheet of expectations are filled out about each individual student

Class Expectations

1. Students will be able to ask questions and work on assignments, go to library when needed, see academic subject teachers, etc. and have all the resources needed to be successful in the academic subjects.
2. Receive help with organization, prioritizing and scheduling their assignments or projects.
3. Be exposed to strategies for comprehension, test taking, note taking, outlining, etc.
4. Receive help with self-advocacy, e.g. checking with academic teachers for support, class assignments, etc.
5. Conferencing to see how they are doing in their academic classes and what they need to do to be successful.

Strategies and Skills Developed during Study Skills:

1. Organizing notebooks, folders, book bags and assignments.
2. Review of assignment books to see what is due immediately, the next day, and longer term.
3. Set specific dates to complete work for long-term assignments.
4. Ask questions about anything: Assignments, teachers, due dates, computers.
5. Self-advocacy
6. Attend class daily and on time. The Staples Attendance Policy is in full effect in this class.
7. Have fun – we love to laugh as we work!!!

Tips for Success

- Students need to use an assignment book on a daily basis
- Log on daily to BLACKBOARD -parents can do so, too
- Provide a quiet study area at home
- Determine a mutually agreed upon “study time” each school night and weekends
- Keep “up-to-date” with assignments...this can be a difficult task, but a manageable one and a necessary task.
- The reward: learning and good grades