

Corona High School



2019-2020

A.S.B. Application Packet

Corona High School

A.S.B. Selection Process for incoming 9th graders

Thank you for your interest in applying for a position in the Corona High School A.S.B. for next school year! We are excited that you will be joining our Panther family next year! This packet will explain the process for selection of freshmen candidates. Please make sure to take the time to read **everything** before making the decision to join! 😊 The incoming freshmen will be selected prior to the start of the school year so that they will have the opportunity to be a part of the A.S.B. Leadership retreat, goal setting process, and work days during the summer.

The selection process will consist of:

1. Answering questions describing why you want to be a part of leadership at Corona High School. Please paperclip your answers to your packet when you submit your application.
2. A 10-15 minute interview by the 2019-20 Executive Officers, past executive officers, Assistant Principal of Activities and CHS Staff members. The date and time of this interview will be scheduled for a date in late April or early May. **You will be contacted by email to schedule your interview.**
3. 4 teacher evaluations by core teachers (attached to this application) The evaluations **MUST** be in a sealed envelope with **your name on the front** and the **teacher's signature over the seal.**
4. The top candidates with the highest scores will be chosen as the A.S.B. members for the 2019-2020 school year.
5. **Please turn the last two pages of this packet, including your answers to the leadership questions and 4 teacher evaluations (in envelopes), to the CHS Receptionist no later than April 19, 2019.**

PLEASE NOTE: Due to limited class size, not all students will be selected for A.S.B. Incoming freshmen can also be a part of our Renaissance leadership class. Please consider that as a potential alternative should you not be selected.

If you have any questions, please contact the CHS Activities office by phone at 951-736-3294 or email Mrs. Stivers at jstivers@cnusd.k12.ca.us Thank you!

General Eligibility Requirements for Incoming 9th Grade ASB Candidates

- A positive attitude and a strong work ethic. This group is NOT for slackers!
- ASB Members are members of the Corona High Associated Student Body and MUST enroll in the 3rd period leadership class for the entire 2019-2020 school year.
- If elected, you are expected to attend summer retreat, work days, five days of registration during the summer (July 31st -August 6th), and all ASB events throughout the school year (40+).
- Each candidate must have at least a 2.0 current and cumulative G.P.A. with no more than one F from the last report card.
- Each candidate must have excellent behavior during the 2018-2019 school year (No suspensions/ ACP, no U's on report card & a minimum of two O's on last report card)
- Each candidate must have had an excellent attendance record for the 2018-2019 school year (**Excellent attendance is defined as 90% attendance and NO unexcused absences, trancies or excessive tardies**)
- Each candidate must answer the questions in this packet.
- Each candidate must have 4 teacher recommendations (print out 4 copies) filled out by teachers who have taught you this school year (2018-2019) and **submitted in a signed, sealed envelope. These are part of the application and are mandatory.**
- **This application, including all teacher evaluations is due to Corona High School's front office by Friday, April 19, 2019.**

We are excited that you are interested in being a part of Corona High's A.S.B next year!! Please make sure that you read all of the information in the packet and follow all directions for submitting your application.

Many times incoming freshmen aren't always sure what it means to be a part of A.S.B at the high school level. This page includes information from current A.S.B. students explaining what it is all about!

What is A.S.B.?

- A group of hard working and dedicated leaders who desire to make CHS better than it already is! We work hard to play hard and are committed to serving this school.
- Leadership group that puts on ALL of the school's events and school-wide activities. We work hard to get ALL Panthers engaged in school and involved.
- An opportunity to grow and stretch yourself and improve your leadership skills.
- A class that requires HARD WORK, MANY HOURS outside of school and DEDICATION.
- A great, hard working group that is highly spirited and strives to reach out to all Panthers and get the rest of the school spirit up!
- A.S.B. means being dedicated and working hard for CHS.
- It is well worth all the time and hard work to make the school experience magical!
- Simply an amazing experience.

What should I expect if I am selected to be in A.S.B.?

- To act as a leader both in and out of school and be held to a higher standard than the rest of the students on campus.
- A LOT of time and hard work as well as a lot of fun!
- Always be prepared for the unexpected.
- Work hard and be part of a dedicated team
- Can be stressful at times and it takes up a lot of your free time,
- It's about being a part of something bigger than yourself.
- Long days, hard work, and fun
- You HAVE to be committed and ALWAYS be on time! (or your grade suffers drastically)
- One of the most fun things you can get involved in at high school, but requires A LOT of hard work and dedication. It is not just a title, but a privilege and lifestyle. It requires heart and soul and you must be FULLY committed!
- Hard work and long hours. DO NOT think it is an easy A. (Not everyone gets an A!)
- Responsibility is important as well as being able to manage your time.
- If you are accepted into A.S.B., you should expect to do A LOT of work. While most of it is fun, there will always be projects that aren't as fun and exciting to work on, but you have to do it!
- 40+ mandatory dates- you need to be able to balance your schedule and DO NOT over-extend yourself. (Please see the page of the 2017-2018 mandatory dates in this packet. Next year's A.S.B. schedule will be similar.)



ASB Mandatory Dates 2017-2018

(This is a sample to see the type of commitment you will make in A.S.B.)

All dates listed on this list are mandatory ASB events. Points are given for each hour of attendance. Make up hours may be completed with community service hours if the absence was excused. If you arrive late to an event, you cannot make up the points you missed from being late. All community service hours done to make up missed hours need to be approved by Mrs. Stivers. Additional dates, games and events will be added throughout the year. **Dates and times are always subject to change.**

Event	Date	Time
1. Corona High Leadership Summit	July 21 st	8:30am-3:30p.m.
2. Registration Prep	July 25 th	2:00 p.m.
3. Registration & work day	July 26 th	7:30 a.m.
4. Registration & work day	July 27 th	7:30 a.m.
5. Registration & work day	July 28 th	7:30 a.m.
6. Registration	July 31 st	10:30 a.m.
7. Registration	August 1 st	10:30 a.m.
8. Teacher Breakfast	August 4 th	6:45 a.m.
9. Welcome Back Day	August 9 th	6:30 a.m.
10. Back to School Night	September 7 th	shift
11. Homecoming Dance Set Up	September 15 th	T.B.D
12. Homecoming Dance	September 16 th	(Shift-time T.B.D)
13. Homecoming Prep week	September 18-22nd	Times T.B.D.
14. Homecoming Halftime Run through	September 21 st	6:00p.m.
15. Homecoming Day, Tailgate & Halftime	September 22 nd	ALL DAY & NIGHT!
16. Fall Pride Set Up	October 19 th	6:00 p.m.
17. Fall Pride Set Up	October 20 th	7:00 a.m.
18. Life Skills Oktoberfest	October TBD	(Shift- time T.B.D.)
19. Blood Drive	November 8 th	(Shift- time T.B.D)
20. Winter Pride Set Up	January 25 th	6:00 p.m.
21. Winter Pride Set Up	January 26 th	6:30 a.m.
22. Mr. Corona Rehearsal	February 2 nd	3:00 p.m.
23. Mr. Corona Pageant	February 3 rd	6:00 p.m.
24. Blood Drive	February 14 th	Shift
25. Sadies Set Up	February 24 th	3:00 p.m.
26. Sadies Shift	February 24 th	T.B.D
27. Open House	March 8 th	Shift
28. Health Fair- Volunteer	March 10 th	Shift, T.B.D.
29. Life Skills Prom	TBD	Shift- T.B.D.
30. Spring Pride Set Up-p.m.	March 29 th	TBD
31. Spring Pride Set Up- a.m.	March 30 th	TBD
32. A.S.B. Banquet	May 15 th	6:00 p.m.

*If you are not able to make a mandatory event, you (not your friend, not your parent, not an email 2 minutes before start time) are expected to communicate this with Mrs. Stivers prior to the event taking place. Thanks! 😊

Available positions for incoming 9th graders:

Freshmen Responsibilities- Freshmen will serve as interns their first year in ASB. It will give them an opportunity to see the various positions and utilize their strengths to the best of their ability. In addition, freshmen are in charge of: ASB birthday recognition, decorate student store with sophomores, coordinate class and lunch activities, participate in Link Crew activities, be an active member of committees, as assigned.

Athletics Commissioners

- Publicize all sporting events.
- Write and send/ deliver good luck and congratulations notes to teams.
- Report statistics of win/loss records to staff members and ASB during meetings.
- Assist Spirit Commissioners with planning assemblies and pep rallies.
- **Communicate regularly with coaches in order to:**
- Select one game for each season for mandatory ASB game.
- Consult with coaches and Athletic Director then reward athletes of the month.
- Make special rewards for CIF qualifiers and League Champions.
- Choose one date for each CHS sport for ASB to attend and support all Panther athletics.

Business and Community Service Commissioner

- Make a monthly Student Store work schedule and turn it in at the end of each quarter.
- Assist in finding fundraisers for ASB
- Sign warrants in absence of Treasurer.
- Find community service opportunities for students who miss hours and share with ASB.

Events Commissioner

- Serve as chairperson of Homecoming Royalty Committee.
- Organize and coordinate Red Cross Blood Drives and serve as liaison between ASB and Red Cross.
- Seek opportunities for a variety of new drives to assist the community.
- Take lead in any special drives sponsored by A.S.B. such as Adopt-A-Panther, canned food drive, etc.

Media Communications Commissioner

- Maintain social network pages together with ASB Officers.
- Create/ Design graphic designs and publicity information for ASB events and drives.
- Keep updated current edited music for events.
- Film and edit videos for ASB events when necessary.
- Set up and operate tech equipment at all rallies and assemblies.
- Oversee all media equipment and keep operational. Notify ASB staff of any issues ASAP.
- Provide in-service for all ASB members so they can use equipment properly.
- Create ASB Slide show together with ASB Officers for end of year banquet.

Publicity Commissioner

- Publicize all ASB events and other club or team events when requested through poster requests.
- Regularly update ASB Chalk wall and display cases
- Come up with new, innovative ways to advertise events
- Keep track of ASB members' required posters/ publicity items. Submit this quarterly to AP, Activities.
- Oversee the use of poster room supplies including markers, paper, etc. Notify student store staff when items need to be ordered.
- Make sure posters are put up and taken down in a timely manner
- Contact Corona Report, newspaper and Yearbook about all activities to be publicized.

Spirit Commissioner

- Serve as chairperson(s) of Spirit Club: Organize monthly meeting and fundraisers for the Spirit Club.
- Promote school spirit and pride in the student body.
- Keep track of points in class competitions throughout the year.
- Assist in planning assemblies and pep rallies together with Athletics Commissioners.
- Keep lists of ASB students who dress up on Fridays and Spirit weeks; turn in quarterly to Activities Director
- Plan spirit days and weeks and reward participating students and staff with prizes as appropriate.

Staff Relations/ Recognition Commissioner

- Serve as liaison between ASB and Panther staff members.
- Plan monthly staff recognition.
- Plan staff events sponsored by A.S.B.
- Serve as chairperson for Staff Appreciation Committee in May.
- Organize teacher superlatives for the end of the year and design awards & prizes.

**KEEP THESE PAGES FOR YOUR
INFORMATION.**

Applicant Information & Leadership Questions

A.S.B. Freshmen Class Officer Candidate Information

- ☆ Please fill out this form completely and make sure it is the **first page** of your application that is submitted. **We will email you to let you know that you are eligible and to schedule an interview.** Please provide us with an email address that you check regularly.
- ☆ If you do not have email, please make sure that you indicate the best number to reach you by phone.
- ☆ Interviews will be held during late April or early May.

Student Name: _____

Mailing Address: _____

Desired position: _____

Email address: _____

Home phone number: _____

Cell phone number: _____

Please answer each question thoroughly. Please paper clip your answers to this page when submitting your application.

1. What does it take to be a leader?
2. Explain why you should be selected for Corona High School's A.S.B. for the 2019-2020 school year.
3. Please explain any previous leadership experience and how this will help you if selected for CHS A.S.B.
4. If I were to call your parent or guardian and ask what one characteristic about you they would like to see changed or worked on, what would it be? Explain.
5. What do you plan on being involved with at Corona High School or outside of school next year? If selected for ASB next year, how do you plan to deal with the time commitment and how you will balance academics, family, extra-curricular activities, etc. with your ASB obligations? (PLEASE NOTE: We highly encourage students to participate in multiple activities and sports at Corona High School)

Corona High School A.S.B. Contract

I, _____, as a petitioner for a 2019-2020 A.S.B. member, I clearly understand the rules and regulations set forth me in this packet.

To be eligible for A.S.B. office, I:

- Must have at least a 2.0 cumulative and current G.P.A. and maintain that throughout the school year.
- Must have had excellent behavior and attendance during the 2019-2020 schoolyear.
- Must have no obligations.

I must follow the procedures and fulfill all requirements on page one of this packet.

****If selected, I understand that I will be required to enroll in the Leadership class during 3rd period and participate in all A.S.B. events (40+) for the entire 2019-2020 school year.**

I have read the duties of the office that I am applying for and I believe that I am capable of performing all of them if I am elected. I am willing to devote extra time needed to make the year successful. I will arrange my schedule to be available for mandatory events of summer work day, leadership camp and student orientation.

Candidate's signature: _____ Date: _____

THE NEXT SECTION IS TO BE FILLED OUT BY YOUR COUNSELOR.

Current GPA: _____ Cumulative GPA: _____

Counselor's signature: _____

Counselor's email address: _____

THE NEXT LINE IS TO BE FILLED OUT BY YOUR PARENT/ GUARDIAN:

After reading through this packet and the expectations of ASB and the position for which my son or daughter is petitioning, I give him/her my total support in the decision to apply for an ASB office.

Parent/ Guardian signature: _____

Date: _____

Note: All signatures must be on the petition at the time it is turned in or the student will not be eligible. The complete application packet must be turned in by the deadline in order to be eligible.

Teacher Evaluation for Incoming CHS A.S.B. Applicant

To: Middle School Teacher

From: Julie Stivers and A.S.B.

Thank you for taking the time to complete this application! We know that you are very busy and appreciate your time in helping us to select the best possible candidates for the 2019-2020 Corona High's A.S.B. Please answer all questions **honestly and accurately**. Only Mrs. Stivers will see your scores and comments! ☺

_____, grade 8, is applying for an ASB position in the 2019-20 school year. The applicant listed above should give you an envelope with his or her name on it along with the evaluation form. After you complete the form, please place it in the envelope, seal it and sign over the seal. Please return the signed sealed envelope to the student. This must be submitted with his/her application.

Please rate the student listed above for each leadership trait using a scale of 0-5, with:
5= Superior 4= Good 3= Fair 2= Poor 1= Would not recommend

_____ **LEADERSHIP:** This student is a positive leader in class. He/she is able to communicate ideas with enthusiasm. This person takes initiative & leads by example.

_____ **ROLE MODEL FOR PEERS:** This student leads by example and is a positive role model for his/her peers

_____ **ATTENDANCE:** Student attends class on a regular basis. Absences, if any, are excused and make up work is completed on time.

_____ **DEPENDABILITY:** This student is reliable and follows through with all work at all times.

_____ **MANAGES TIME WELL:** focused during class time and does not waste time. Has a solid work ethic.

_____ **INTEGRITY:** This student is trustworthy and demonstrates respectable character.

_____ **ABILITY TO WORK WITH OTHERS:** This student works well with peers and adults. He/she is not overbearing or pushy.

_____ **POSITIVE ATTITUDE:** This student is upbeat and pleasant towards all students and staff. He/she is a pleasure to be around.

Would you recommend this student for a leadership position in A.S.B.? YES NO

Did the student follow directions and write his/her name on the top of this form and the envelope? YES NO

Thank you again for taking the time to complete this form! We appreciate and value your input very much! ☺

Teacher signature: _____ email address: _____

NOTE: Please put completed evaluation in envelope, sign over seal, and return to student. THANKS!!!