

Winter/Spring 2022

Includes enrollment information for:

- GED Prep
- Adult Enrichment
- Youth
- Online Career Training
- Simsbury Enrichment & Extended Day (SEED)
- The Children's Academy of Simsbury (With Extended Hours!)

SEE REGISTRATION FORM INSIDE

**Simsbury Department
of Continuing Education**

**LEARN
for LIFE**



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BOARD OF EDUCATION

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 Vacancy, SAA Administrative Assistant
 Nikki Mahan, Director, Youth Services, Children’s Academy

STATE CONSULTANT FOR ADULT EDUCATION & GED TESTING

Sabrina Mancini (sabrina.mancini@ct.gov)

MISSION

Simsbury Department of Continuing Education offers to all ages the unique opportunity to fulfill, explore, revive, or continue the development of personal interests. It is the goal of the DCE to assist individuals seeking to enrich their lives and expand their horizons. Our philosophy is to provide a far-reaching **Learning for Life** program incorporating academic, vocational, career, travel, online, and enrichment courses for all age levels. DCE also offers preschool and our child care services program SEED. The brochure has been prepared to assist you in familiarizing yourself with the spring offerings. On behalf of the entire staff we invite you to share with your friends and neighbors the opportunity to develop potential capacities through our extensive program of continuing education.

ADMINISTRATION

Matt Curtis, Superintendent of Schools
 Neil Sullivan, Assistant Superintendent for Administration
 Sue Homrok-Lemke, Assistant Superintendent for Teaching and Learning
 Amy Meriwether, Director of Finance
 Andrew O’Brien, Director of Operations

SEED STAFF (SQUADRON LINE)

Nikki Mahan, Director, Youth Services SEED
 Kelly Curtis, SEED Program Coordinator
 Susan Sams, SEED Secretary
 SEED Phone: (860) 408-6144
 FAX: (860) 651-3070

DCE OFFICE HOURS:

Summer Monday-Friday 7:30AM 1:30PM
 School Year Monday-Friday 8:30AM 3:00PM
 Office closed daily from 12-1PM
 Evening hours (when classes are in session)
 Monday-Wednesday 4PM-8PM
 WEB SITE: www.simsbury.k12.ct.us/dce
 PHONE: (860) 658-3870
 FAX: (860) 651-2903

ON-LINE REGISTRATION IS HERE!

NON-DISCRIMINATION IN EDUCATION

NON-DISCRIMINATION IN EDUCATION *POLICY 5116.1 NON-DISCRIMINATION (Students)*

The Board of Education complies with all applicable federal, state and local laws prohibiting the exclusion of any person from any of its educational programs or activities because of race, creed, color, national origin, sex, sexual orientation, gender identity or expression, marital status, age or disability, subject to the conditions and limitations established by law.

COMPLIANCES

Connecticut General Statutes 10-76 and the Individuals with Disabilities Education Act (IDEA)

Copies of Special Services Program Descriptions, Departmental policies and procedures, and the Town application for IDEA part B flow-through funds; and Federal and State Special Education Legislation are available for public inspection and review in each school office, in the central administrative offices, and in the office of the Director of Special Services.

U.S. Rehabilitation Act of 1973, Section 504

Non-discrimination on the basis of handicap in any federally assisted programs or activities. The Director of Personnel has been designated by the Board of Education as the person responsible for the administration of this policy within the regular administrative structure of the Simsbury School District. Parents/guardians or adult students having questions relating to discrimination on the basis of handicap in any school district program whether it be in evaluation, program accessibility, or program availability, should contact the building principal or Director of Personnel, Neil Sullivan. Phone: 860-658-3873; Email: nsullivan@simsburyschools.net. Grievance and due process procedures are available for resort by persons to prompt an equitable solution of complaints alleging actions in violation of this policy.

Non-Discrimination Title IV, Title VII, Title IX, Section 504, and the Americans With Disabilities Act

In accordance with Title IV, Title VII, Title IX, Section 504, and the Americans With Disabilities Act, it is the policy of the Simsbury Board of Education that no individual shall be excluded from participation in, denied the benefits of, or subjected to discrimination under any school program including employment, because of race, color, sex, religion, national origin, sexual orientation, marital status, disability, or any other basis prohibited by local, state, and federal law.

Grievance Procedure

The Simsbury Board of Education has designated Neil J. Sullivan, Director of Personnel, as the compliance officer. The office is located at 933 Hopmeadow Street, Simsbury, CT 06070, and the telephone number is 860-651-3361. Email: nsullivan@simsburyschools.net

Each school has a person or persons who shall act as compliance coordinators. Their names are posted in the building and can be acquired by contacting the school secretary. It is the function of the coordinator to address questions/issues concerning compliance. In the event a person has raised a concern and is not satisfied with the coordinator's response, he/she has the right, within five working days of the coordinator's response, to file a written complaint with the building principal. The principal, upon reviewing the complaint, will render a written decision within ten working days. If not satisfied with the principal's decision, the complainant may, within five working days, refer the complaint in writing to the Director of Personnel who will review the case and render a decision within ten working days. Within five working days of this decision, the complainant may appeal, in writing, to the superintendent.

U.S. Department of Education Office for Civil Rights

The address for the Office for Civil Rights is:

Boston Office
Office for Civil Rights
U. S. Department of Education
8th Floor
5 Post Office Square
Boston, MA 02109-0111

Want to Register for Classes Online?



In our ongoing effort to provide added convenience to our students and families participating in DCE programs, our department offers registration and payment capabilities with MyPaymentsPlus.

Now in addition to traditional walk-in or mail-in methods of registration and payment, you can now register for classes online and use a credit card or echeck for payment. MyPaymentsPlus is easy to use and secure.

Go to **www.simsbury.k12.ct.us/dce** to create your MyPaymentsPlus account and take advantage of the convenience of online registration!*

IMPORTANT NOTE: SAA, SEED & Children's Academy
online registration/payments are not included
in the MyPaymentsPlus system.
We apologize for any inconvenience.

GENERAL INFORMATION

Registrations may be made by mail, in person or through MyPaymentsPlus. Go to www.simsbury.k12.us.ct/dce to create your account.

Mail-in Registration form can be found at the back of this brochure. In addition to the course fee there is a \$3 non-refundable registration fee payable per registration and a \$10 non-resident fee. All fees must be paid in full at the time of registration.

Material fees are paid directly to the instructor at the first class (unless otherwise noted.)

Senior citizens 65+ receive a 50% discount on one class per semester. Minimum fee is \$10. Discount does not apply to trips, material fees or if otherwise noted - "No Senior Discount" in course description.

Registration confirmations are not sent. If you don't hear from us, assume that you are registered.

Refunds will be issued under the following guidelines:

A full refund (class fee + registration fee) if a class is cancelled

A refund of the class fee only for withdrawals prior to the first day of class

50% refund of class fee only for withdrawals from 1st day of class until the end of the first week.

No refunds after the first week of the class has elapsed This refund policy does not apply to travel programs. Travel functions require a substitute. DCE will attempt to keep a paid waiting list to alleviate problems. (Refunds for trips will be made only if a substitute can be found.)

Fee for insufficient funds will be \$20.

Class cancellations A class may be cancelled shortly before the start date due to insufficient enrollments. Please register early!

Cancellations due to emergency situations or inclement weather will be announced on WTIC (radio and TV stations), WFSB-3, NBC CT WVIT, FOX61 CT, and the town website. Classes will be rescheduled. If the public schools are cancelled or closed early, all afternoon and evening programs are postponed. The closures will also be on our answering machine after 4 PM. Call 860-658-3870.

Handicap Accommodations All activities offered by DCE are held in accessible locations. Accommodations for individuals with a disability are available upon request to our office.

Counseling Services are available by appointment to assist students in program planning and in selection of courses to meet requirements for diplomas, employment, and/or college entrance. Career counseling is also available.

Smoking Policy of the Simsbury Board of Education is that smoking will not be permitted on school grounds at any time. Parking will be available in designated areas around the school buildings only. Please do not park in fire lanes or handicapped areas.

Injuries

The Simsbury Board of Education is not responsible for personal injuries or losses. Please be cautious in areas where accidents might occur.

Gift Certificates are available for any continuing education class or travel program. They may be purchased at anytime at the DCE office. This attractive certificate is an ideal gift for any occasion.

Brochures are mailed to all households in Simsbury, West Simsbury, Tariffville, and Weatogue. They are also available at the Simsbury, Avon and Granby libraries.

Some of our courses are taught by people who are practicing financial planners, sales persons of investment products or services, or are actively involved in a business or profession that is related to the subject they teach. We endorse their ability as instructors, but make no comment as to their professional skills or abilities, or the value of any product or service they sell.

THE ENDOWMENT FUND

With the realization that education is a lifelong learning process in the development of each individual, the Department of Continuing Education was created by the Simsbury Public Schools Board of Education in 1980 with the intent of providing low cost educational programs to the community on a self-sustaining basis. Finding it extremely difficult to meet expenses without raising tuitions, DCE has created the Educational Endowment Fund for the purpose of assisting in the maintaining of quality continuing education programs for the residents of the town of Simsbury at reasonable rates.

GENERAL INFORMATION/STATE MANDATED EDUCATION/ESOL

CATEGORIES OF DONORS

Contributor \$5.00	Supporter \$10.00
Patron \$25.00	Pillar \$50.00
Benefactor \$100.00	Educator \$500.00
Bequest \$1,000.00	

STATE MANDATED DIVISION

STATE MANDATED EDUCATION/ESOL

No Charge for Materials for State Mandated Courses

All Adult Education classes in the Mandated Division are available to individuals 17 years of age or older. The person should contact the State Mandated Supervisor to determine eligibility. The Simsbury Department of Continuing Education (DCE) is in compliance with Connecticut General Statutes Sec.10-73a and does not charge fees for registration, textbooks or materials used in mandated program areas. The DCE is a member of CAACE (Connecticut Association for Adult and Continuing Education).

Nondiscrimination

The Simsbury Department of Continuing Education (DCE) is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding DCE's nondiscrimination policies should be directed to Karen LaClair, State Mandated Supervisor, at klaclair@simsburyschools.net.

General Accessibility and Accommodation

All activities offered by Simsbury's DCE are held in accessible locations. Accommodations for individuals with a disability are available upon request. Please contact Karen LaClair, State Mandated Supervisor, at klaclair@simsburyschools.net or call the DCE office at (860) 658-3870.

PLEASE ARRIVE ONE HALF HOUR PRIOR TO THE 1ST CLASS STARTING TIME TO REGISTER!

ESOL ENGLISH FOR SPEAKERS OF OTHER LANGUAGES

These programs are for those students whose native language is not English.

The class is held 3 evenings per week, but exceptions can be made for those unable to attend all three.

PRE-BEGINNER – This course will prepare non-English speaking students for in-depth "Beginner" studies.

MS-4 13 WKS. BEG. 1/10 4-5:30PM (MONDAYS) HJMS NO FEE MCGRATH

TS-4 13 WKS. BEG. 1/11 4-5:30PM (TUESDAYS) HJMS NO FEE MCGRATH

WS-7 13 WKS. BEG. 1/12 4-5:30PM (WEDNESDAYS) HJMS NO FEE MCGRATH

BEGINNER – This course is for students who have a limited knowledge of English. The class will stress vocabulary, conversation and listening skills.

The class is held 3 evenings per week, but exceptions can be made for those unable to attend all three.

MS-2 13 WKS. BEG. 1/10 5:30-7PM (MONDAYS) HJMS NO FEE MCGRATH

TS-3 13 WKS. BEG. 1/11 5:30-7PM (TUESDAYS) HJMS NO FEE MCGRATH

WS-5 13 WKS. BEG. 1/12 5:30-7PM (WEDNESDAYS) HJMS NO FEE MCGRAFF

INTERMEDIATE – The course is for the student who has completed ESOL – Beginners. This class is for students to continue with additional written and conversational skills.

The class is held 2 evenings per week, but exceptions can be made for those unable to attend both.

MS-3 13 WKS. BEG. 1/10 HJMS

REGISTER EARLY

Visit our website: www.simsbury.k12.ct.us/dce

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For more information call (860) 658-3870

STATE MANDATED EDUCATION/ESOL/GED

**4:30-6:30PM
(MONDAYS)**

**NO FEE
MCALISTER**

offered on computer at specified testing sites across Connecticut.

**WS-6 13 WKS. BEG. 1/12
4:30-6:30PM
(WEDNESDAYS)**

**HJMS
NO FEE
MCALISTER**

Our GED Test Preparation program offers small class sizes, a relaxed atmosphere, and essential instruction to help prepare individuals for the standardized test. The Department of Continuing Education is here to help individuals meet their educational goals. Information is available throughout the year, so do not hesitate to call DCE at (860) 658-3870.

ADULT BASIC EDUCATION

This program is for English speaking adults who want to improve their basic reading, writing and math skills. Students who successfully complete this course will have the necessary knowledge and background to enter the GED preparation classes.

**MS-1 13 WKS. BEG. 1/10
4-5:30PM
(MONDAYS)**

**HJMS
NO FEE
BATTAGLIA**

**WS-1 13 WKS. BEG. 1/12
4-5:30PM
(WEDNESDAYS)**

**HJMS
NO FEE
BATTAGLIA**

General Educational Development (GED®) Test Accommodations

Accommodations for the GED® test are available for qualified individuals with a disability. For more information, contact Karen LaClair, Supervisor, at klaclair@simsburyschools.net or call the DCE office at (860) 658-3870. You may also contact Sabrina Mancini at the Connecticut State Department of Education at (860) 807-2110.

ADULT STATE MANDATED EDUCATION/GED®

**PLEASE ARRIVE ONE HALF HOUR PRIOR TO THE
1ST CLASS STARTING TIME TO REGISTER!**

GED® TEST PREPARATION – ENGLISH

This course is designed to prepare students for the GED® exam in the area of English, including writing skills and interpreting literature and the arts.

**MS-6 13 WKS. BEG. 1/10
6:30-8:30PM
(MONDAYS)**

**HJMS
NO FEE
SKIBA**

FACTS ABOUT THE GED® (General Educational Development) Test

The standardized GED test is designed for those 17 years or older who do not have a high school diploma. However, individuals under 18 years of age should contact the State Mandated Supervisor to determine eligibility. To register for the test an applicant must be 17 years of age or older and no longer enrolled in school. Applicants 17 and 18 years old must submit documentation that they have either been withdrawn from school for at least six months, or that the class in which they entered (or would have entered) ninth grade has already graduated.

The test is free to those eligible applicants under 21 years of age as a result of State funding. An applicant 21 years of age or older and a non-veteran must pay an initial fee of \$13 to take the test. Only veterans and applicants under the age of 21 are exempt from fees. Veterans must have served at least 181 days of active duty at the time of registration.

The new test consists of four sections: Math, Language Arts, Science, and Social Studies. The test is now only

GED® TEST PREPARATION – SOCIAL STUDIES/ SCIENCE

This course is designed to prepare students for the GED® exam in the areas of Science and Social Studies including U.S. and World History, Civics and Government, Economics, and Geography.

**TS-8 13 WKS. BEG. 1/11
6:30-9PM
(TUESDAYS)**

**HJMS
NO FEE
SKIBA**

GED® TEST PREPARATION – MATH

This course is designed to teach general math skills and prepare students for the GED exam.

**WS-8 13 WKS. BEG. 1/12
6:30-9PM
(WEDNESDAYS)**

**HJMS
NO FEE
ANDERSON**



CITIZENSHIP & AMERICANIZATION

This course is for individuals who wish to become citizens of the United States. Students will be assisted in preparing their citizenship application as well as being introduced to sample test questions. The curriculum will cover a brief history of the United States.

**TS-1 13 WKS. BEG. 1/11
5:30-7:30PM
(TUESDAYS)**

**HJMS
NO FEE
GOFF**

**ATTENTION
WORLD WAR II
KOREA
VIETNAM
VETERANS!**



**Your service to our country has earned you your High School Diploma.
Under the Connecticut state statutes, it reads,**

**“A local or regional board of education may award a diploma to a
veteran of World War II, Korea, or Vietnam pursuant to section 27-103,
who left high school prior to graduation in order to serve in the armed forces of the United States
and did not receive a diploma as a consequence of such service.”**

Legislature amended the statute to include Korean & Vietnam veterans.

**For more information, contact Karen LaClair at (860) 658-3870 or
klaclair@simsburyschools.net.**

Want to Register for Classes Online?



In our ongoing effort to provide added convenience to our students and families participating in DCE programs, our department offers registration and payment capabilities with MyPaymentsPlus.

Now in addition to traditional walk-in or mail-in methods of registration and payment, you can now register for classes online and use a credit card or echeck for payment. MyPaymentsPlus is easy to use and secure.

Go to **www.simsbury.k12.ct.us/dce** to create your MyPaymentsPlus account and take advantage of the convenience of online registration!*

IMPORTANT NOTE: SAA, SEED & Children's Academy online registration/payments are not included in the MyPaymentsPlus system. We apologize for any inconvenience.

**EXPLORE OUR WEB SITE AT:
www.simsbury.k12.ct.us/dce**

ANY QUESTIONS?

CALL (860) 658-3870

**PLEASE SEND IN YOUR
DOWNLOADED**

**REGISTRATION FORM & CHECK
TO:**

**DEPT. OF CONTINUING EDUCATION
155 FIRETOWN ROAD
SIMSBURY, CT 06070**

BUSINESS FINANCIAL & LEGAL

EMPOWERING YOU THROUGH THE PROBATE PROCESS

Death in the family? Want to protect your loved ones from the evils of probate? The probate process can cause confusion and stress during a sensitive time in your life. Allow Attorney Amanda Gilbert-Largent to help guide you through the steps of the probate process and introduce you to the precautions you can take in order to give your family the peace of mind they deserve during a difficult time.

**RS-1 1 DAY BEG. 4/7
6-7:30PM
(THURSDAY)**

**VIRTUAL
\$15
GILBERT-LARGENT, ETTER**

TAXES: UPCOMING CHANGES & RETIREMENT



Taxes have been a concern for many Americans for decades now. With rising deficits, debt on the federal, state and municipality level where does that leave the taxpayer? As we head towards retirement

most Americans have squirreled away a fair amount of assets "tax-deferred." At this educational workshop you will learn how taxes can change the outcome of your retirement. We will discuss current tax law, potential changes to tax law and strategies to get to as close to "tax-free" in retirement as you can. Samples of retirement analysis and strategies to transition to a more favored tax position with your savings and "tax-free" legacy concept to consider.

**WS-15 1 DAY BEG. 3/2
6-7:30PM
(WEDNESDAY)**

**HJMS
\$15
ALIMO**

PLAN YOUR SOCIAL SECURITY WITH CONFIDENCE

Do you know which strategy is best for you? When should you take your Social Security? How do you apply? What impact does your spouse's Social Security have on what you collect? This ninety-minute presentation covers not only the basics of Social Security but also reveals

ADULT/BUSINESS FINANCIAL & LEGAL

strategies for maximizing your benefits. We will discuss how to minimize taxes on Social Security benefits and how to coordinate your Social Security with your other sources of retirement income. We welcome your questions about Social Security benefits as you explore your own personal options in making this financial decision.

MS-8 1 DAY BEG. 3/14 VIRTUAL
6:30-8PM \$15
(MONDAY) D'AGOSTO & YANNICH

RS-2 1 DAY BEG. 4/21` VIRTUAL
6:30-8PM \$15
(THURSDAY) D'AGOSTO & YANNICH

WS-14 1 DAY BEG. 5/11 VIRTUAL
6:30-8PM \$15
(WEDNESDAY) D'AGOSTO & YANNICH

HOW TO DRASTICALLY CUT COSTS IN DIFFICULT FINANCIAL TIMES

If you are trying to drastically cut costs because your retirement plan or your savings plan has lost a lot of money or your income does not meet your expenses and you want to learn how to save 1000's of dollars, this course will greatly help you. Bev Nathan, who is strictly a consumer advocate, will explain how to save many thousands of dollars. To be discussed are ways to save money by investing on your own with no-load mutual funds or index funds, the benefits of credit unions, buying used and new cars wisely, buying home and life insurance wisely and methods to reduce your school and county taxes on your home. There are many other ways to save a considerable amount of money and these will be discussed in detail. Also 100's of money saving web sites will be discussed. Bev Nathan formerly worked at a credit union where she showed members how to drastically cut their costs. An optional material fee of \$20 is payable to the instructor. **(NO SENIOR DISCOUNT)**

TS-2 1 DAY BEG. 5/3 VIRTUAL
6-8:00PM \$49
(TUESDAY) B. NATHAN

SECRETS THAT WALL STREET DOES NOT WANT YOU TO KNOW WHEN INVESTING YOUR MONEY

Have you just come into some money or have some money to invest? This lively, fact packed seminar is a must for those who want to learn from strictly a

consumer advocate, Richard Nathan. Since he is not a salesman and has nothing to sell you, he will be blunt and straightforward about things that you are not supposed to know and were never taught in high school or college. You will be taught how not to be ripped off when buying or leasing cars, buying insurance, investigating long term care insurance, investing with or without financial planners and when investing in mutual funds on your own. After taking this course, you will have the confidence to invest on your own or be able to interview financial planners so you can find those who are truly working for you. You will learn how to stretch and save your hard-earned money. **IT IS TIME TO TAKE CHARGE OF YOUR MONEY!!!** An optional material fee of \$20 is payable to the instructor.

(NO SENIOR DISCOUNT)
MS-9 1 DAY BEG. 4/25 VIRTUAL
6-8:00PM \$49
(MONDAY) R. NATHAN



ENTREPRENEURSHIP-STARTING A BUSINESS WITH LITTLE MONEY DOWN

From this lively and informative seminar, you will learn behind the scenes practical information on how to start a successful home-based second-income business which can then become full time. With little money down, you will learn how to decide on a business or product to sell with minimal problems. You will also learn how to avoid making major financial mistakes. Taking this course will save you time, money and psychological wear and tear. Also to be discussed will be franchising. An optional material fee of \$20 is payable to the instructor.

(NO SENIOR DISCOUNT)
TS-16- 1 DAY BEG. 5/3 VIRTUAL
8-10:00PM \$49
(TUESDAY) B. NATHAN

GETTING GREAT REAL ESTATE DEALS WHEN BUYING OR SELLING IN DIFFICULT TIMES

Because of difficult times in the economy, there are some excellent deals in real estate. Rick Nathan is strictly a consumer advocate and is not a real estate agent, and he will teach you how to get these great deals. He will teach you the pros and cons of foreclosures, short sales, rent with option to buy, owner financing, and buying for no money down. Also, he will show you how to wisely buy or sell investment property, primary homes, multi-families, and vacation homes.

After this class you will know how to research property at the tax assessor's office, the county clerk's office and various other methods to use to research a property including using web sites. Also, to be discussed is how to sell your home with or without a realtor. An optional material fee of \$20 is payable to the instructor.

(NO SENIOR DISCOUNT)

**MS-7 1 DAY BEG. 4/25 VIRTUAL
8-10:00PM \$49
(MONDAY) R. NATHAN**

FINANCIAL STRATEGIES FOR SUCCESSFUL

This in-depth four session course offers retirees or people thinking about retiring the opportunity to plan for a comfortable retirement. You'll learn strategies designed to help generate a steady income, help protect your assets from erosion, reduce taxes, and provide a more secure retirement for you and your spouse. This seminar is designed for retired individuals and couples, and those planning on retiring in the next 5 to 10 years. You will also learn how to make best use of your employer's retirement plan, evaluate lump-sum distribution options, and help potentially reduce estate taxes through proper estate planning. You'll also learn about various types of annuities. In addition, we will cover Social Security, Medicare, and ways to provide asset allocation to properly position your assets to your objectives, risk tolerance, and prior investment experience. A spousal guest is included at no cost.

There is no assurance provided that the financial concepts and strategies discussed will provide

investment success. Investments are subject to market fluctuation, risk, and potential loss of principal. Actual results depend on many factors as discussed in the seminar. Securities offered through LPL Financial, Member FINRA/SIPC.

(NO SENIOR DISCOUNT)

**TS-6 4 WKS. BEG. 3/15 HJMS
6:30-8:30PM \$50
(TUESDAYS) MARQUIS**



THE TRUTH ABOUT MEDICAID RULES AND LONG-TERM CARE COSTS

Long-term care is necessary for a lot of people. But long-term care is expensive. VERY expensive. You've likely heard horror stories of people losing their houses to pay for care. Or about nursing home costs being over \$13,000 per month. What's worse is the misinformed "advice" that is often heard through the proverbial grapevine:

- "It's OK to give away \$15,000 per year."
- "If your money is in a trust, it's safe."
- "You can just give your house to your kids."

These statements aren't necessarily true! Long-term care planning MUST be done the right way. If it's not, your assets might be at risk.

Come learn the truth from an experienced elder law attorney. You'll walk away understanding how you can properly protect your life savings. You'll also learn about Medicaid and how it can help you pay for long-term care costs. You'll learn strategies to protect money if a crisis arises. Medicaid's confusing rules, what it takes to apply, who can help you complete an application, and much more will be covered. All students will receive an easy-to-understand Medicaid and planning for long-term care guidebook written by our attorneys.

**TS-12 1 DAY BEG. 3/29 VIRTUAL
6:00-7:30PM \$15
(TUESDAY) SCHNEIDER-BOMZER**

WHAT THE HECK IS A TRUST AND DO I NEED ONE?

You've heard about trusts. But what exactly are they and what do they do for you? You've heard about the different types – Revocable, Irrevocable, Special Needs and Testamentary. In a nutshell, a trust is an ownership system between 3 people – The first person who gives the second person legal right to hold money (or other assets) for the third person who receives the money. Simple, right? Well...there's a little more to trusts than just that! In this course we'll explain how trusts are created, explain the different types of trusts, and go over who you should choose to participate. You'll walk away knowing how to use trusts to do things like...minimize and/or avoid taxes, protect assets and keep public benefits for loved ones with special needs, and how to avoid probate court. Whether you are new to trusts or even understand them well, you'll walk away understanding how to use these powerful planning tools to your advantage.

TS-13 1 DAY BEG. 4/26
6:00-7:30PM
(TUESDAY)

VIRTUAL
\$15
RIVARD

YOU REALLY NEED TO HAVE AN ESTATE PLAN
(Learn Why)

Did you know that if you don't create your own estate plan, some of your end of life decisions are dictated by the State of Connecticut? If you're ok with this, you really don't need to take this course! But if you would like to decide how your estate is divided, who is responsible for your care, who gets custody of your minor children and more...this course is for you! Come learn from an experienced elder law attorney about important documents EVERY ADULT should have. You'll learn about Wills, trusts, powers of attorney (POA,) and healthcare directives. You'll walk away knowing what these documents are for, and what you need to do to create them. You'll also learn about the probate process and how it works. Even if you already have an estate plan, there's a good chance it needs updating because laws often change. All students will receive an easy-to-understand estate planning guidebook written by our attorneys.

TS-5 1 DAY BEG. 4/5
6:00-7:30PM
(TUESDAY)

VIRTUAL
\$15
FORTUNE

Q&A session will wrap up our time together.

PERSONAL ENRICHMENT

WRITING AS PLAY

You've got a story or two to tell, haven't you? But you're thinking that writing is such hard work. Well, what if I told you that it doesn't have to be? That it can be just as much fun as those "let's-pretend" games we all played as children? Because it can be, as this workshop will show you. We're going to experiment with all kinds of outside-the-box techniques – free-writing, collages, cartooning, and more to help you bring all the stories inside you to life.

MS-11 6 WKS. BEG. 3/7
7:00-9:00PM
(MONDAYS)

HJMS
\$60
BANKS



GETTING PAID TO TALK

If you've ever wondered how to begin in voice over part time, full time, or for supplemental or retirement income, this workshop is a great, upbeat, and most importantly, realistic first step. Our easy-to-access remote learning system will take you behind the scenes at Voice Coaches main studios, where we regularly produce voice over content for clients including Netflix, Discovery, HGTV, Disney, Lifetime, Nickelodeon, and many more. From audio books, training material, animation, and commercials to socially relevant content, television, and much, much more; today's voice over field has become a great way to leverage your individual voice qualities and communication skill in a whole new way. This class also includes an opportunity to receive a brief one-on-one voice range and quality assessment with our instructor.

(NO SENIOR DISCOUNT)
WS-9 1 DAY BEG. 4/27
6:30-8:00PM
(WEDNESDAYS)

VIRTUAL
\$25
HAHN

INSTANT PIANO FOR HOPELESSLY BUSY PEOPLE

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do – using chords. Since this class is being held online with ZOOM you will be able to sit at your piano or keyboard at home and take this course with no pressure at all. And since this course includes an online book and online follow up video lessons, you will be able to continue your practice and study on your own. An optional weekly online question and answer session is also included. You will also receive a recording of the class for your review whenever needed. The course is partly lecture/demonstration and partly hands on instruction.

Topics Include:

- How chords work in a song
- How to get more out of sheet music by reading less of it
- How to form the three main types of chords
- How to handle different keys and time signatures
- How to avoid “counting”
- How to simplify over 12,000 complex chords

(NO SENIOR DISCOUNT)

**SS-2 1 DAY BEG. 2/19
9:00AM – 12NOON
(SATURDAY)**

**VIRTUAL
\$59
COFFMAN**



INSTANT GUITAR FOR HOPELESSLY BUSY PEOPLE

Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment, and you won’t have to take private

lessons to do it. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. Since this class is being held online with ZOOM, you will be able to sit at home with your guitar and take this class without any pressure at all. And since the class includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. You will also receive a recording of the class for review whenever needed. Class is limited to 15 students for ages 13+.

Topics:

- How chords work in a song
- How to form the three main types of chords
- How to tune your guitar
- Basic strumming patterns
- How to buy a good guitar
- How to play along with simple tunes

(NO SENIOR DISCOUNT)

**SS-1 1 DAY BEG. 2/19
1-3:30PM
(SATURDAY)**

**VIRTUAL
\$59
COFFMAN**

MINDFULNESS BASICS

“Mindfulness is awareness that arises through paying attention, on purpose in the present moment, and non-judgmental.” Jon kabat-Zinn

Learn how to develop a steady and non-reactive attention to your everyday life stressors. Learn how to recognize when your mind is lost in thought, unaware of time passing, or simply just “tuned out.” Learn the 3 essential components on how to control your thoughts and cultivate awareness. Learn seated meditation, breath-work and mindful movement techniques that will calm your central nervous system lowering blood pressure , heart rate, and anxiety. Please wear comfortable clothing. Bring to class a notebook, a pen, and an open mind.

(NO SENIOR DISCOUNT)

**WS-13 4 WEEKS BEG. 3/2
6-7:15PM
(WEDNESDAYS)**

**HJMS
\$50
BARNES**

ADULT/PERSONAL ENRICHMENT

MEDITATION

This six-week course "Calm Mind Meditation" will teach you the benefits of a meditation practice and how to incorporate mindfulness into your daily routine. By making meditation part of your life, it will help to reduce stress, and give you the tools to go about your day in a calm manner. So whether you are a beginner or already meditating, this class has something to offer you.

TS-10 6 WKS. BEG. 3/22
6:30-7:30PM
(TUESDAYS)

HJMS
\$40
LUMBRUNO



HOME HERBALISM

Teas and decoctions, tinctures and oxymels – these terms aren't "kitchen witchery" or "magic potions;" rather they are old fashioned ways to bring plants into your life. Herbalism is the oldest form of medicine and belongs to the community. Herbs can support a healthy lifestyle, from

immune boosters to stress busters. Anxiety soothers and sleep helpers. Explore what herbalism is, from DIY to ready-made. Wildcrafting to bulk buying – what are good resources, books, and classes. How to choose what is best for you. In addition, you will learn beginning home herbal basics from a dual-certified clinical herbalist who has decades of experience. With this four-week overview, you will be able to make herbal remedies that fit you and your family's needs and have a clear path if you wish to study further. A \$15 textbook fee should be either in cash or a check made out to: Ravenswood Natural Health and given to the instructor.

WS-10 4 WKS. BEG. 3/9
6:30-8:00PM
(WEDNESDAYS)

HJMS
\$40
THORNTON

BEADED JEWELRY MAKING

In this five week course learn how to make a variation of different styles and types of beaded jewelry, including: necklaces, bracelets, earrings and rings. In this class we will use beads of all shapes, sizes, colors, textures, and styles to make jewelry unique to you. Whether you have experience or are a beginner this class is for you. Together we will learn to create pieces of wearable art to express ourselves.

TS-15 5 WKS. BEG. 4/19
6-7:30PM
(TUESDAYS)

HJMS
\$45
SHUGRUE

Want to Register for Classes Online?



In our ongoing effort to provide added convenience to our students and families participating in DCE programs, our department offers registration and payment capabilities with MyPaymentsPlus.

Now in addition to traditional walk-in or mail-in methods of registration and payment, you can now register for classes online and use a credit card or echeck for payment. MyPaymentsPlus is easy to use and secure.

Go to **www.simsbury.k12.ct.us/dce** to create your MyPaymentsPlus account and take advantage of the convenience of online registration!*

IMPORTANT NOTE: SAA, SEED & Children's Academy online registration/payments are not included in the MyPaymentsPlus system. We apologize for any inconvenience.

LANGUAGES



FRENCH BEGINNER
 Bonjour! Always wanted to learn French just for fun or for the dream vacation in France? Come to this fun beginner class where we will keep it simple

and fun. We will start with easy words and walk our way to easy sentences. Merci

MS-5 8 WKS. BEG. 2/28
6:30-8PM
(MONDAYS)

HJMS
\$60
BOUCART

FRENCH INTERMEDIATE

Whether you are planning a trip in France or just want to improve your conversation, you'll enjoy the class with a native French speaking instructor. You'll also gain cultural knowledge only an insider has. We will use some writing to visualize the conversations too. For the beginners, this class will be in French only.

TS-7 8 WKS. BEG. 3/1
6:30-8PM
(TUESDAYS)

HJMS
\$60
BOUCART

ADVANCED FRENCH

This class is a continuation of the Fall '19 class. We will work on French only conversations, vocabulary and conjugations. For literature we'll read "Le Petit Prince" by Antoine de St. Exupery. If you are interested, the instructor would gladly email you the book so you can be prepared.

WS-2 8 WKS. BEG. 3/2
6:30-8PM
(WEDNESDAYS)

HJMS
\$60
BOUCART

HOME AND GARDEN SECTION

HOUSE PERFECT: ASK THE ARCHITECT

Are you thinking of making small or large changes and improvements to your home? The home improvement shows on TV make it look easy but it rarely is. Receive valuable advice, hear helpful "lessons learned" and get answers to your questions from an experienced, local architect to help you achieve your perfect home. Learn how to take your unique project from inception, through the design and construction periods with an end result you are happy with. Also see successful "before & after" home projects that will inspire you.

WS-11 1 DAY BEG. 3/16
7:00-9:00PM
(WEDNESDAY)

VIRTUAL
\$20
HENOWITZ

RECREATION & HOBBIES

INSTANT PIANO FOR HOPELESSLY BUSY PEOPLE

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do – using chords. Since this class is being held online with ZOOM you will be able to sit at your piano or keyboard at home and take this course with no pressure at all. And since this course includes an online book and online follow up video lessons, you will be able to continue your practice and study on your own. An optional weekly online question and answer session is also included. You will also receive a recording of the class for your review whenever needed. The course is partly lecture/demonstration and partly hands on instruction.

Topics Include:

- How chords work in a song
- How to get more out of sheet music by reading less of it
- How to form the three main types of chords
- How to handle different keys and time signatures
- How to avoid "counting"
- How to simplify over 12,000 complex chords "counting"
- How to simplify over 12,000 complex chords

(NO SENIOR DISCOUNT)

SS-2 1 DAY BEG. 2/19
9:00AM – 12NOON
(SATURDAY)

VIRTUAL
\$59
COFFMAN

INSTANT GUITAR FOR HOPELESSLY BUSY PEOPLE

Have you ever wanted to learn the guitar but simply find it difficult to find the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment, and you won't have to take private lessons to do it. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. Since this class is being held online with ZOOM, you will be able to sit at home with your guitar and take this class without any pressure at all. And since the class includes an online book and online follow-up video lessons, you will be able to continue your practice and study on your own. An optional periodic online question and answer session is also included. You will also receive a recording of the class for review whenever needed. Class is limited to 15 students for ages 13+.

Topics:

- How chords work in a song
- How to form the three main types of chords
- How to tune your guitar
- Basic strumming patterns
- How to buy a good guitar (things to avoid)
- How to play along with simple tunes

(NO SENIOR DISCOUNT)

**SS-1 1 DAY BEG. 2/19
1:00PM-3:30PM
(SATURDAY)**

**VIRTUAL
\$59
COFFMAN**



**CLASSES WITH DEBBIE
ALTSCHWAGER
WHEEL THROWN POTTERY**

Have you ever wanted to work with clay and make bowls and mugs? Here's your chance! Newcomers to clay will learn to center the clay, throw bowls and mugs on the potters' wheel and glaze your work with lovely food-safe glazes. Participants with previous experience will renew their skills and learn new tips to expand their artwork. Students will be able to successfully complete 4-5 pieces including several bowls, small plates or even a coffee mug. Explore new shapes and textures! All supplies and tools are included in the course fee. **COME JOIN THE FUN! (NO SENIOR DISCOUNT)**

WHEEL THROWN POTTERY (EVENING HOURS)

WS-17 5 WKS. BEG. 3/2

**7-9PM
(WEDNESDAYS)**

**COLLINSVILLE
\$205**

RS-3 5 WKS. BEG. 3/3

**7-9PM
(THURSDAYS)**

**COLLINSVILLE
\$205**

WHEEL THROWN POTTERY (AFTERNOON HOURS)

MS-10 5 WKS. BEG. 2/28

**10:00-12NOON
(MONDAYS)**

**COLLINSVILLE
\$205**

ADULT/RECREATION & HOBBIES

WS-16 5 WKS. BEG. 3/2 COLLINSVILLE
10:00-12NOON \$205
(WEDNESDAYS)

FS-1 5 WKS. BEG. 3/4 COLLINSVILLE
1-3:00PM \$205
(FRIDAYS)

ZENTANGLE

This is a Zentangle class suitable to beginners new to the method of those who have taken classes before. We will be focusing on the lovely tangle called Pokeroot using charcoal pencils. This class was adapted from the Zentangle Headquarters Project Pack 11. A supply list is available at the DCE office.

TS-14 1 DAY BEG. 4/5 VIRTUAL
6:30-8:30PM \$30
(TUESDAY) MARKS

DRAWING

If you can see, you can draw! This is for all levels incorporating graphite, charcoal and crayons. To create still life, portrait, and landscapes will be the goal of the classes. This is a great class to hone up on your skills for painting. (A material list will be provided by the instructor.)

WS-3 6 WKS. BEG. 3/2 HJMS
6:30-8:30PM \$60
(WEDNESDAYS) ROTHMAN



YOGA

This class is ideal for everyone – all ages, conditions, and body types. Yoga is a simple but amazing connection of body, mind, and spirit. Each class includes stretches, breathing techniques, and relaxation. It will enhance your physical and mental well-being, increase flexibility and strength, reshape muscles, and tone your entire body. Yoga will energize you and improve your overall health including posture, balance and power, and range

of motion. It regulates your internal organs, as well as your circulatory, respiratory, and hormonal systems. It's great for people with back problems (also to prevent their onset,) and alleviates muscle soreness and joint inflammation. It disciplines the mind and relieves tension and stress. Yoga will improve your quality of life and keep you looking and feeling better. The instructor has taught in the Farmington Valley for over 35 years. Bring a mat.

MS-12 12 WKS. BEG. 2/7 LATIMER GYM
7:00-8:00PM \$120
(MONDAYS) BROOKS

MY DIGITAL CAMERA

Join this hands-on course and learn how to take great photographs with your digital camera. In this class you will learn the importance of light, shutter speed and ISO and how they affect your pictures. The classes will include numerous field trips to local sites where you will take photographs, critique them, and then learn how to make them even better. Come and have fun while you learn!!

TS-11 6 WKS. BEG. 3/29 HJMS-
4:30-6:30PM \$60
(TUESDAYS) ROVALINO

INTERMEDIATE KNITTING

This class is designed for individuals with some knitting experience, but would like help taking it to the next level. You will gain the confidence to reach out of your comfort zone with guided instruction along the way. Each knitter will work on a project of their choice. Come join a wonderful group of knitters who love yarn, needles and creativity! Come with yarn, needles, patterns and ideas.

WS-12 6 WKS. BEG. 3/2 HJMS
6:30-8:30PM \$60
(WEDNESDAYS) FAMA



FEATURED COURSES

Ed2Go Course Name **\$xxx**

Ed2Go Body Text

Achieving Top Search Engine Positions **\$115**

The vast majority of Web traffic comes from search engines. In this course, you'll gain the knowledge you need to boost your website's visibility. By the end of the course, you'll have mastered proven, step-by-step SEO strategies that you can implement right away.

Fundamentals of Supervision and Management **\$115**

If you have recently been promoted to a supervisory or management position or want to learn how to become a more effective manager, this course will help you master the basics of business by learning the language of management. The course provides skills in managing time, delegating responsibilities, motivating your employees, solving problems and resolving conflicts so you can accomplish your job more effectively.

12 Steps to a Successful Job Search **\$115**

Learn how to get the job you want quickly, easily, and in any economy from a world-renowned author and career advisor. This course will help you identify the job that is best for your needs and provide complete step-by-step instructions on how to land it.

Building Teams That Work **\$115**

Chances are you will be part of a professional or personal team at some point. This course provides you with communication, problem-solving and leadership skills to keep your team on the right track and real-life scenarios that will help you master successful team-building and management.

Introduction to C# Programming **\$115**
Learn the fundamentals of computer programming with the C# programming language. This course uses hands-on practice, examples and assignments to develop your knowledge of C# programming by using a state-of-the-art language to build impressive applications on your very own computer.

Achieving Success with Difficult People **\$115**
Do you want to know how to interact with anyone, regardless of how difficult you perceive them to be? This course will give you the skills to effectively meet your needs while protecting the dignity and rights of others to form more cooperative relationships.

Business Budgeting for Beginners **\$115**
In this comprehensive, beginner-friendly course, you will learn the elementary skills needed to be successful in the budgeting process and gradually work your way up to creating a budget. You will also discover how to best evaluate the results of your budget and make decisions to help your business maximize its profits.

Introduction to Artificial Intelligence **\$115**
Thanks to modern advances in computational capacity and storage capabilities, artificial intelligence is becoming a reality. Today, there are examples of artificial intelligence all around us. The purpose of this course is to provide you with an artificial intelligence practical knowledge foundation.

Blockchain Fundamentals **\$115**
Whether you are looking to expand your writing knowledge, learn the basics around online marketing, or understand the inner workings of today's social media platforms – we can help! Our comprehensive Business and Marketing Writing, Marketing Your Business on the Internet, Blogging and Podcasting for Beginners, and Using Social Media in Business courses provide the information and insights you need to succeed as a digital marketer.

Introduction to Natural Health and Healing **\$115**

Take charge of your own health and healing by discovering how to achieve total health of the mind, body, and spirit. This course allows you to explore a variety of methods including diet, hydrotherapy, positive attitude, relaxation, yoga, chiropractic, natural remedies and more to achieve total health.

Online Marketing Communications Suite **\$395**

Whether you are looking to expand your writing knowledge, learn the basics around online marketing, or understand the inner workings of today's social media platforms – we can help! Our comprehensive Business and Marketing Writing, Marketing Your Business on the Internet, Blogging and Podcasting for Beginners, and Using Social Media in Business courses provide the information and insights you need to succeed as a digital marketer.

Learn to Buy and Sell on eBay **\$99**

In this course, you will gain all of the knowledge necessary for success in the online marketplace. You'll learn how to create titles that get noticed, how to craft advertising copy that sells items quickly and for top dollar, and how to create and upload photos of the items you are selling. You'll also learn how to safely conduct financial transactions, how to accept credit card payments, and how to pack and ship any item hassle-free. If you're a buyer, you'll learn how to value almost any item up for auction, how to get the best possible price, how to protect yourself against fraud, and how to compete effectively against other bidders.

Designing Effective Websites **\$115**

These days, creating a website is so easy almost anyone can do it. But with all the competition on the web, creating a site that's effective is more challenging than ever. Regardless of your current skills or level of knowledge, in this course you'll master the basics of web design and learn how to build sites that are better and more effective.

Start a Pet Sitting Business **\$115**

If you're an animal lover, find out how you can start your own pet sitting business to translate your passion into a profitable career! This course covers everything you need to know about caring for pets from nutrition, exercise and first aid and everything that goes into starting a successful business

How to Make Money From Your Writing **\$115**

You really *can* make money with your writing. Whether you want to create your own business, add to your income, supplement your retirement, or boost what you're earning as a writer, you'll find how-to do it here. You'll learn secrets, methods and tips to help you generate income with your writing. This class includes all the practical information that so rarely gets taught in writing classes.

A to Z Grant Writing II - Beyond the Basics **\$115**

Are you ready to continue your journey into the world of grants? You will learn how to create a fundraising plan for all types of grantmakers. In addition, you will explore websites for finding and reviewing corporate, foundation, and government grant funding opportunities and grant application guidelines.

**EXPLORE OUR WEB SITE AT:
www.simsbury.k12.ct.us/dce
ANY QUESTIONS?**

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Simsbury Department of Continuing Education

ONLINE CAREER TRAINING PROGRAMS

Online Career Training Programs can start you on a path to an in-demand profession. You can begin these programs at any time and learn at your own pace. Upon successful completion of all coursework, you will receive a Certificate of Completion.

PROGRAMS ARE AVAILABLE IN THESE AREAS:

- **Arts & Design**
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- **Computer Applications**
- **Computer Science**
- **Construction & Trades**
- **Health & Fitness**
- **Hospitality**
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Study anytime, anywhere—complete in 3 to 6 months!

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All materials included in cost

Certification Most

programs lead to industry certifications

REQUIREMENTS:

Technology requirements are listed for each specific program under the requirements and prerequisites tabs on the ed2go website. Each program will have different requirements.

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Launch your new career today!

Art & Design

- Adobe Certified Associate
- Certified Residential Interior Designer
- Web Design Professional

Computer Science

- Web Applications Development Plus
- Project Development
- Front End Web Development
- Full Stack Software Developer
- Java Programmer

Business

- Certified Bookkeeper
- Certified Administrative Professional
- Executive Assistant
- Records Management
- Sales Manager
- Human Resources Manager
- Project Management

Computer Applications

- Microsoft Access Certified Training
- Microsoft Office
- Microsoft Project
- Professional Developing with Quickbooks

<https://careertraining.ed2go.com/simsbury>

Construction & Trades

- Biofuel Production Operations
- Leadership Energy & Environmental Design
- Certified Indoor Air Quality Manager
- Commercial Driver Training
- HVAC/R Certified Technician

Health & Fitness

- Clinical Dental Assistant
- AFAA Group Fitness Instructor
- NASM Certified Personal Trainer
- Certified Clinical Medical Assistant
- Certified Electronic Health Record Specialist
- Veterinary Assistant

Hospitality

- Travel Agent Training
- Hotel Management
- Corporate Event Planner
- Catering Professional

Information Technology

- CompTIA Security + Certification Training
- Certified Information Security Manager
- Certified Network Defender
- Computer Hacking Forensics
- Information Security Training

Legal

- Certified Paralegal
- Legal Transcription
- Certificate in Family Mediation
- Certificate in Mediation and Arbitration

ONLINE CAREER TRAINING PROGRAMS

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these programs at any time and learn at your own pace. Upon successful completion of all required coursework you will receive a Certificate of Completion.

Program Features

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Certificate upon successful completion

Certification exam vouchers included

Programs are available in the following areas:

Arts and Design

Business

Computer applications

Computer Programing

Construction and Trades

Health and Fitness

Hospitality

Information Technology

Legal

Language

Career on-line High School

Writing

Teacher Professional Development

View the complete list of programs at our website: <http://careertraining.ed2go.com/simsbury>. Or email snewton@simsburyschools.net

The course descriptions below are a sample of the Career Training programs offered in our on-line catalogue. Go to <http://careertraining.ed2go.com/Simsbury> to see the entire list of courses offered.

Pharmacy Technician

Learn the skills you need to become a pharmacy tech in a hospital or retail setting. You'll gain the skills and knowledge to qualify for entry-level positions in pharmacies, and you'll be prepared for national certification. 330 HRS

Paralegal

In this program, you'll learn about the American legal system, how to conduct legal research and legal interviews, how to perform legal analyses, and

more. Your training will prepare you for a national certifying exam to further prepare you for a career as a legal secretary or paralegal. 300 hrs

Administrative Medical Specialist with Medical Billing and Coding

Prepare for a high demand career as an administrative medical specialist as you prepare to earn national certifications in medical billing and coding that will make you an asset to any medical office 300 hours

Certified Wedding Planner

Wedding planners combine creativity and organization to help happy couples celebrate the most important day of their lives. Train for a career surrounded by celebratory events!

In this program, you will master the fundamentals of planning, orchestrating, and delivering stunning weddings and parties. This program allows you to earn your certification as a professional wedding planner and will give you an opportunity to put your new skills to work in an optional internship.

Certified Home Inspector

The Home Inspection Online Training Program covers the principal components of home inspection procedures and processes. You'll learn how to create a home inspection report that will detail the home's condition, including the heating and cooling systems, the plumbing and electrical systems, the roof and siding, and the framing and foundation.

This online certificate program is offered in partnership with major colleges, universities, and other accredited education providers

HVAC Technician NATE Service Core (voucher included)

A program covering the CORE knowledge areas of HVACR and preparing a student to take the North American Technician Excellence (NATE) Core Certification Exam. The NATE Core Certification provides the basics for entry-level and early career technicians and is a stepping stone to becoming a HVACR Certified Technician. The Core exam covers the foundational areas of safety, tools, basic construction, using basic science, achieving desired conditions, taking temperature and humidity measurements, and basic electrical.

WELCOME

These instructor facilitated courses are highly interactive and can be taken entirely over the internet. This allows you to take courses whenever and wherever it is convenient for you. Each class runs for 6 weeks and has an available 10 day extension period. A new session of each class begins every month.

All courses require internet access and either Internet Explorer or Mozilla Firefox. Most classes are MacIntosh compatible.

The course descriptions below are just a sample of the over 300 courses included in our online catalogue. To obtain more specific information on courses offered, visit our website at www.ed2go/simsbury. To get more detailed information on enrollment procedures and how the classes are structured, click on the "help" tab on the home page.

Accounting and Finance

Accounting Fundamentals I and II
Quickbooks and Peachtree
Personal finances/investments

Business

Business communication
Business Software
General business skills
Grant writing
Management and leadership
Non-profit
Project management
Sales and marketing
Start your own business

Computer Applications

Microsoft: Excel, Word, Access, Outlook, PowerPoint,
Project, Publisher, Windows 7 and 8
Computer programming
Dreamweaver, Flash, InDesign, Photoshop, Illustrator
Photoshop Elements 8,9, and 10
Quickbooks
Peachtree 2012

Design and Composition

Adobe software
Digital photography
Graphic design
Multi media
Web design

Health Care and Medical

Alternative medicine
Careers
Health information management

Personal Development

Arts
Children, parents, family
Digital photography
Health and wellness
Job search
Personal enrichment
Personal finance and investments
Test Prep
World Languages: Spanish, Italian, French, Japanese

Technology

Computer fundamentals
Computer programming
Database management
Graphics and multimedia design
Networking and communications
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These instructor facilitated courses are highly interactive and can be taken entirely online. This allows you to take courses whenever it is convenient for you. Each class runs for 6 weeks and has an available 10 day extension period. A new session of each class begins every month. The course descriptions here are just a sample of the over 300 courses included in our online catalogue. For a full list of courses offered, visit our website: careertraining.ed2go.com/simsbury

All courses require internet access and either Internet Explorer or Mozilla Firefox. Most classes are Mac compatible.

Arts & Design

Construction & Trades

Language

Business

Health & Fitness

Legal

Computer Applications

Hospitality

Math & Science

Test Prep

Computer Science

Information Technology

Teacher Professional Development

Writing

Over 300 courses to choose from!



Go to pages 29-34 for complete course descriptions

TEST PREPARATION

SAT/ACT Test Prep Series Parts 1 and 2 \$199
Individual parts may be purchased for \$99 each
GRE Test Prep Series Parts 1 & 2 \$199
Individual parts may be purchased for \$99 each
LSAT Test Prep Series Parts 1 & 2 \$199
TEA'S
GED
ASE Technician Tests \$29.95

WRITING AND PUBLISHING

Writing Essentials **\$115**

Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level

Beginning Writer's Workshop **\$99**

Get a taste of the writing life, improve your writing skills, and develop new ways to stretch your creative muscles.

Writing for Children **\$99**

Join a published children's author and discover how you can transform your book idea into a finished product.

Beginner's Guide to Getting Published **\$115**

If your goal is to become a published freelance writer of fiction or nonfiction, this comprehensive course will help you guide your work into the hands of an editor.

Effective Business Writing **\$115**

Improve your career prospects by learning how to develop powerfully written documents that immediately draw readers in and keep them motivated to continue until your very last, well-chosen word.

Resume Writing Workshop **\$115**

Create an effective resume or improve the one you already have. Transform your resume into a powerful tool that will get you interviews.

Grammar Refresher **\$99**

Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills.

Research Methods for Writers **\$115**

Learn the most efficient and effective methods to conduct research for any writing project.

Creative Writing Value Suite **\$299**

Spark your creativity and get writing with this group of courses. You'll cover everything from creative writing techniques to editing your work. Includes Beginning Writer's Workshop, Writing Essentials and Key to Effective Editing.

Business and Marketing Writing **\$115**

Learn how to write great marketing copy to improve your company's image and your chances of getting hired or promoted.

ACCOUNTING

Accounting Fundamentals Series **\$199**

If you're interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you. Includes Accounting Fundamentals and Accounting Fundamentals II. Each course can be purchased separately for \$115.

Quickbooks 2019 Series **\$199**

Small business owners should be using Quickbooks to manage invoices, pay bills and track expenses. If you want to take control of your business finances this course will teach you the accounting softwares more advanced features. This series contains both introduction to and intermediate Quickbooks. Each program can be purchased separately for \$129.

BUSINESS AND MANAGEMENT

Project Management Fundamentals **\$115**

In the fast growing field of project management, you'll become an indispensable member of your team by discovering and mastering the concepts

you need to plan, implement, control and close any type of project.

Administrative Assistant Fundamentals **\$115**

This course will help you discover and master the essentials of managerial and staff support, information and records management, communications technology, travel and meeting coordination, space planning, and office ergonomics.

Business Finance for Non-Finance Personnel **\$115**

This course will show you how money flows through a typical business. You will learn the basics of how a business operates, including how to develop successful business strategies and how to use financial statements to make better business decisions

Using Social Media in Business **\$115**

This course will give you an understanding of what social media is and how you can use it to grow your business. Learn how to use the five most popular social media platforms—Facebook, Twitter, LinkedIn, Pinterest, and Google+ to expand and promote your business.

Small Business Suite **\$299**

Master the skills and develop the knowledge you need to fulfill your dreams of creating, building and marketing your own business.

Financial Analyst Suite **\$395**

Master the skills and develop the knowledge you need to be successful as in Accounting and Business Analysis.

New Manager Suite **\$299**

Learn how to be an effective manager or supervisor by developing leadership skills that can help you gain the respect and admiration of others. You will also learn how to master the basics of business and organizations, the people skills required to motivate and delegate, the tools for solving problems and resolving conflicts, and the basics of communicating effectively.

COMPUTER APPLICATIONS

Please refer to our on-line catalog for information on other computer software, earlier versions, and more advanced levels of the software described below.

Microsoft Office 2019/ 365 Value Suite **\$324**

Includes Introduction to Word 2019, Excel 2019, and PowerPoint 2019. Each of the above programs can be purchased individually for \$129.

Intermediate MS Word 2019/ Office 365 **\$129**

By the end of the course you will know how to create and organize tables, manipulate graphics, and merge spreadsheets, amongst other functions, to turn Word into a simple desktop publishing tool.

Microsoft Excel 2019/ Office 365 series **\$324**

Includes Introduction to, Intermediate and Advanced Excel 2019. Each of the above programs can be purchased individually for \$129.

Microsoft Access 2019/ Office 365 Series **\$225**

Learn how to organize, edit, manage and report data. Includes Introduction to and Intermediate Access 2019.

Intermediate Access 2019/ Office 365 **\$129**

Do you want to take your Microsoft Access skills to the next level? In this course, you'll master more advanced techniques for this powerful database program and build an entire database project from scratch.

Adobe Value Suite **\$299**

Are you interested in dabbling in digital design and photo editing? This discounted group of courses teaches you the basics of Adobe's powerful image and graphic design software. Includes Adobe's Introduction to InDesign CS6, Illustrator CS6, and

Photoshop CS6. Each of the above programs can be purchased separately for \$115.

Introduction to Illustrator CS6 \$115

This course includes hands-on lessons and assignments that will challenge your creativity and growing skill as you learn to design and draw vector art, work with shape gradients, and manipulate color images using Adobe Illustrator CS6.

Introduction to Windows 10 \$115

From finding files and folders, to organizing and editing photos, to managing files on external drives, you will learn everything you need to know about getting the most from this operating system. And since security is important, you will also learn how to protect your files, as well as how to protect and update Windows 10.

Introduction to Microsoft Project 2019/Office 365 \$129

Learn to effectively plan, implement, and control projects using Microsoft Project 2019/Office 365. This course will help you master the basics to create and share a project schedule, track costs and resources, produce reports, and resolve problems to keep your projects on track.

Computer Skills for the Workplace \$115

This course is designed to provide the fundamental computer competencies you need to survive and prosper in today's fast-changing workplace. The focus will be on practical applications for software most common to the workplace.

Computer Science

Computer Networking Suite \$299

Learn the fundamentals of networking and prepare for a career in an exciting and fast growing field. Includes Introduction to Networking, Intermediate Networking and Wireless Networking.

Introduction to PC Security \$115

What you don't know about PC security really can hurt you! Learn why you're at risk and what you can do to protect your precious personal and busi-

ness data from the outside world.

Introduction to PC Troubleshooting \$115

Don't spend your hard-earned cash on PC repairs that you can fix yourself with a little troubleshooting knowledge. This course takes you step-by-step through typical hardware and operating system problems and gives you the skills you need to solve them as you learn to maintain and optimize a Windows PC.

Understanding the Cloud \$115

Learn everything you need to truly understand the cloud—including how it works, what drives it, why it's so popular, and how to make the cloud work for you.

Introduction to Programming \$115

Take your first steps toward a career as a computer programmer as you master basic programming concepts and get hands-on practice in writing applications containing GUIs, sound, and graphics.

Introduction to SQL \$115

By the end of this course, you'll have a solid working knowledge of structured query language. You'll feel confident in your ability to write SQL queries to create tables; retrieve data from single or multiple tables; delete, insert, and update data in a database; and gather significant statistics from data stored in a database.

Introduction to Java Programming \$115

Get comfortable programming with Java while gaining skills from an experienced Java programmer. This course provides you with easy-to-understand examples and plenty of skill-building exercises using the latest version of Java to give you confidence as you learn programming.

DESIGN AND COMPOSITION

Mastering Your Digital SLR Camera \$99

Take your photography to the next level with your digital SLR by learning how to master lenses, apertures, shutter speed, exposure settings and more!

Discover Digital Photography \$99

You'll learn the basics of digital photography, including equipment, software, and practical uses. We'll discuss different types of digital cameras. And we'll help you decide what type of equipment fits your needs.

Introduction to Photoshop CS6 \$115

Learn how to use Photoshop CS6 to edit photos and create original images. Lessons contain detailed, step-by-step instructions that you'll have no trouble following—even if you've never used a computer graphics program before!

Introduction to InDesign CC \$115

Learn how to use Adobe InDesign CC software to create professional-quality letterhead, brochures, forms, eBooks, business materials and more.

Creating WordPress Websites \$115

Learn how to use WordPress, a popular Web design tool, to quickly and easily create attractive blogs and interactive websites

Creating Web Pages \$115

Create and post your very own web site on the internet using HTML in this extensive, hands-on six week course

Photoshop CC for the Digital Photographer \$99

Learn how to use Adobe Photoshop CC, the world's best graphics program, to edit and process photos and create original images workshop.

Travel Photography for the Digital Photographer \$99

Learn the tricks and techniques digital photographers need to capture scenes from around the world and bring them home.

Introduction to Digital Scrapbooking \$99

Learn how to make the most of your scrapbooking talents and artistic ideas when you combine digital and traditional scrapbooking techniques

Photographing Nature With Your Digital Camera \$99

Learn how to use your digital camera to take stunning nature photos, including landscapes, flowers, animals, and even macro shots.

LANGUAGES

Speed Spanish Series \$299

Learn shortcuts to help you engage in conversational Spanish, as you build your language skills and develop fluency. Includes speed Spanish, Speed Spanish II and Speed Spanish III.

Speed Spanish \$115

You'll learn six easy recipes for gluing Spanish words together to form sentences. In no time at all, you'll be able to go into any Spanish speaking situation and converse in Spanish. ¡Qué Bueno!

Spanish for Medical Professionals \$115

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases

Beginning Conversational French \$99

This course will teach you how to communicate easily and comfortably with those who speak French using practical, common phrases. Cultural information is also included.

Instant Italian \$99

In this course you'll learn how to ask directions, book a room, order a meal, and much more-in Italian. Phonetic spellings of each word and phrase make mastering pronunciation a breeze. Cultural notes are included.

Conversational Japanese \$99

In each lesson, you'll learn useful conversational phrases and vocabulary words. Guided by a native Japanese instructor, you'll also gain cultural knowledge only an insider has.

Discover Sign Language \$99

Discover the fun of learning sign language and us-

ing your hands to communicate with Deaf people

GRANT WRITING AND NONPROFIT MANAGEMENT

A to Z Grantwriting \$115

Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

Advanced Grant Proposal Writing \$115

Gain a full understanding of the criteria funders use to determine whether your grant proposal gets funded or rejected.

Get Grants! \$115

Learn how to develop successful, fundable grant proposals from experts in the field. Over the 6-week course you'll be shown step-by-step the process of grant proposal writing, whether you are tackling a federal grant, one from a national private foundation or a smaller grant from your local foundation.

Marketing Your Nonprofit \$115

This course will show you how to use powerful marketing techniques to compete more effectively for customers, donors, members, and volunteers. You'll also learn how to persuade the media to communicate your organization's message and further its ideals and goals.

Nonprofit Fund Raising Essentials \$115

Learn the basics of fundraising for nonprofit organizations, from annual and special fund drives to more advanced projects involving corporate and foundation relations, major gifts, and planned giving.

Introduction to Nonprofit Management \$115

Develop the skills and strategies you need to become an integral part of one of America's fastest growing service sectors.

Nonprofit Management & Grant Writing Suite \$395

Learn everything you need to know to enter the world of non-profits and writing grant proposals. Develop the skills and strategies you need to become an integral part of one of America's fastest growing service sectors. Further the ideals and goals of your nonprofit by learning to compete more effectively for members, media attention, donors, clients, and volunteers. Learn to prepare grant proposals that get solid results for your favorite organization or charity.

HEALTHCARE

Explore a Career as a Pharmacy Technician \$115

In this course, you'll take a look at the many job settings and career paths open to you if you become a pharmacy technician. In addition, you'll master the skills you need to get an entry-level position as a pharmacy tech or clerk

Medical Terminology: A Word Association Approach \$115

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Explore a Career in Medical Coding \$115

In this course, you'll learn how to use the CPT manual and the ICD-9-CM to find medical codes for any disease, condition, treatment, or surgical procedure. This knowledge will help prepare you to work almost anywhere in the medical field.

Explore a Career as an Administrative Medical Assistant \$115

Learn all about the in-demand career of medical information management as you explore the job of an administrative medical assistant (AMA) in a doctor's office—from appointment scheduling and chart creation to medical billing and coding

Become a Veterinary Assistant \$115

This course, taught by a practicing veterinarian and college instructor, will give you the information you need to prepare for work in veterinary hospitals.

Explore a Career in Medical Transcriptions

\$115

Take your first step toward a lucrative career as a medical transcriptionist! In this course, you'll learn how to transcribe the most common medical reports used in both inpatient and outpatient settings.

Medical Office Basics Suite

\$395

In this program you'll learn the knowledge and skills you need to jump start your career in a variety of medical offices. This multi-course program includes Medical Terminology, Medical Math skills, Compliance of Health Insurance Portability and Accountability Act (HIPAA), and Spanish

START YOUR OWN BUSINESS

Marketing Your Business on the Internet

\$115

In this course, you'll discover proven methods that will help you establish an Internet presence and build an online brand identity.

Start Your Own Small Business

\$115

Learn how to take your dream of starting a business and put it into action.

Start and Operate Your Own Home-Based Business

\$115

Learn how to develop the entrepreneurial qualities - motivation, discipline, creativity - that you will need to succeed!

PERSONAL DEVELOPMENT

How to Get Started in Game Development

\$115

Take steps toward a new career in game development by building a foundation to design games in a wide variety of genres for different audiences and platforms.

Introduction to Statistics

\$115

This course provides you with the skills and knowledge you need to start analyzing data. You'll explore how to use data and apply statistics to real-life problems and situations.

Drawing for the Absolute Beginner

\$99

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

Human Anatomy and Physiology

\$115

Gain a greater appreciation and understanding of the marvelous complexity of the human body.

Stocks, Bonds, and Investing: Oh, My!

\$99

The course will not only teach you about the stock markets, 401k plans, and retirement, but it will also address personal financial issues.

Introduction to Interior Design

\$115

Explore a career in interior design as you learn how to transform any room into a beautiful and functional space.

Mastering Public Speaking

\$115

Learn the secrets of effective public speaking and small group communication.

Blogging and Podcasting for Beginners

\$99

Learn how to create your very own blog and add a podcast, too, using the tools that you already have available on your computer

Genealogy Basics

\$99

Learn where to look, who to contact, and how to use research tools to begin an exciting and fascinating exploration of your roots.



Why Should You Enroll Your Child?

- ♥ **Educational Opportunity**—All-day opportunities for young children prepare them better for school, both socially and academically.
- ♥ **Small Class Size**—Student to faculty ratio does not exceed 8 to 1.
- ♥ **Student Support**—One teacher and at least one teacher assistant is present in each class, with support staff (nurse, social worker, etc.) readily available.
- ♥ **Communication**—Parents/Guardians will receive regular updates on their child's progress, including progress reports 3 times per year to inform parents/guardians about the student's social-emotional development, physical development, and readiness skills.



The Department of Continuing Education (DCE), in cooperation with the Simsbury Public Schools, offers quality preschool programs beginning in September of each year. **The Children's Academy of Simsbury** is an expansion of the Preschool programs that have been offered for the last 40 years.

Our Philosophy

Children learn through active exploration of their environment. We believe that children should be given developmentally appropriate activities/materials and opportunities to explore, experiment, make choices, pursue interests, and solve problems. We believe that play should be child directed and teacher supported. We believe that intervention should occur within natural settings and in meaningful situations.

Our Programs

Our Preschool program is located at Squadron Line School. We offer full-day and half-day preschool options at this location. These programs are multi-age (3- and 4-year olds), inclusive classrooms comprised of children of all abilities and backgrounds. Five-year old children not in kindergarten are eligible to participate.

Our Curriculum

The goal of the Children's Academy program is to help children become independent, self-confident, inquisitive learners. We follow the *Creative Curriculum for Preschool*, which is aligned with the Connecticut Early Learning and Development Standards (ELDS). Assessment is focused on nine domains of learning: Social-Emotional, Physical, Language, Literacy, Cognitive, Mathematics, Science and Technology, Social Studies, and the Arts. Each day, children will participate in activities and use materials that:

- ♥ enable them to become enthusiastic and confident learners by letting them try out their own ideas, experience success, solve problems, ask questions and use words to describe their ideas
- ♥ foster the development of social skills necessary for personal self-worth, lasting friendships and group participation
- ♥ enhance each child's motor skills so that they feel confident about what their bodies can do
- ♥ prepare each child for life-long learning through school readiness activities

40 Years of Quality Preschool Programs—
Enroll Your Child Today!

2022-2023 REGISTRATION FORM

Squadron Line School

Registration Date: _____

Child's Name: _____ M F

Birthdate: _____

Ethnicity*: Hispanic/Latino Yes No

Race: American Indian/Alaskan Native Asian White
 Black/African American Native Hawaiian/Other Pacific Islander

Language first spoken by child: _____ *See shaded box below
 Spoken at home by family: _____ for definitions of ethnic-
 Spoken at home by child: _____ ity and race categories.

Child's Resident Address: _____

Mailing Address (if different): _____

Name of Nearest Neighbor: _____ Tel.: _____
(in case of emergency when parent is not available)

Father's Name: _____

Father's Home Address: _____

Father's Email Address: _____

Father's Occupation: _____

Father's Place of Employment _____

Business Phone Home Phone Cell Phone

Mother's Name: _____

Mother's Home Address: _____

Mother's Email Address: _____

Mother's Occupation: _____

Mother's Place of Employment _____

Business Phone Home Phone Cell Phone

Name of previous school (including nursery school): _____

Location Number of Years in School

Name of Family Doctor: _____

Telephone

Anything else you want us to know about your child? (See below.)

Physical/Health (speech, allergies, vision, etc.) _____

Social/Emotional (shyness, fears, etc.) _____

Special Interests _____

Other _____

OFFICE USE ONLY

Registration Fee/Tuition:

Check #: _____ Received: _____

- Allergies
 Copy to Classroom Photo Consent
 Sign In Sheet Yes No
 Welcome Packet
 Confirmation

Please check (3). The child lives with:

- Father Mother
 Both parents Step-parent
 Name: _____
 Guardian
 Name: _____

Brothers		
Name	Age	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____

Sisters		
Name	Age	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other Members of Household
 (grandparents, aunts, uncles, etc.)

Name	Relationship
_____	_____
_____	_____
_____	_____

Definition of Ethnicity Categories

Hispanic/Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Definition of Race Categories

American Indian/Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian sub-continent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Philippine Islands, Thailand and Vietnam

Black/African American: A person having origins in any of the black racial groups of Africa

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

Federal Guidance Regarding Identification of Race/Ethnic Categories: Per federal guidelines, all students must be assigned to an ethnic and racial group for analysis purposes; therefore, all children must be identified answering Yes or No to the ethnicity question and by selecting one or more of the racial categories provided above. In the case of elementary and secondary students, if a parent or guardian will not select a category, appropriate school personnel should select a category for the student based on observation.

To qualify for enrollment your child must be age 3 prior to December 31 of the current school year.

Class Offerings & Tuition

Squadron Line School

3- and 4-Year Olds*

Indicate your choice with a check (3)

		Code	Session	Time	Tuition
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-1A	MWF	9:00am-11:30am	\$2,965
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-1	TR	9:00am-11:30am	\$1,977
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-1B	M-R	9:00am-11:30am	\$3,954
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-1C	M-F	9:00am-11:30am	\$4,944
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-2A	MWF	9:00am-1:00pm	\$4,359
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-2	TR	9:00am-1:00pm	\$2,906
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-2B	M-R	9:00am-1:00pm	\$5,812
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-2C	M-F	9:00am-1:00pm	\$7,265
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-3A	MWF	9:00am-3:00pm	\$6,541
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-3	TR	9:00am-3:00pm	\$4,359
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-3B	M-R	9:00am-3:00pm	\$8,721
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	PSQ-3C	M-F	9:00am-3:00pm	\$10,900
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	KRP-4	MWF	12:00pm-2:30pm	\$2,702**
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	KRP-5	TR	12:00pm-2:30pm	\$1,920**
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	KRP-6	M-R	12:00pm-2:30pm	\$3,698**
<input type="checkbox"/> 1st Choice	<input type="checkbox"/> 2nd Choice	KRP-8	M-F	12:00pm-2:30pm	\$4,631**

*5-year-old children not in kindergarten are eligible to participate.

** Tuition rate adjusted for the 2022-23 school year due to the number of early release days.

- A **NONREFUNDABLE** registration fee of \$30 is required for **all** students.
- A \$100 deposit is required from any student wishing to hold a spot in the coming school year.
- A 5% discount will be offered if tuition is paid in full before start of school year.
- Children **MUST** be toilet trained prior to entering the program.
- Tuitions include activity fees for field trips for students only.
- Minimum of 4 students to run each class.

Extended Care Hours Available

	AM Extended Care Hours 8:00 - 9:00 am	# Days Per Week		PM Extended Care Hours 3:00 - 5:00 pm
PSQ-10C	\$148/month	5	PSQ-11C	\$293/month
PSQ-10B	\$121/month	4	PSQ-11B	\$237/month
PSQ-10A	\$90/month	3	PSQ-11A	\$180/month
PSQ-10	\$64/month	2	PSQ-11	\$121/month

DAYS ATTENDING MORNING EXTENDED HOURS:

(Please circle all that apply.)

Monday Tuesday Wednesday Thursday Friday

DAYS ATTENDING AFTERNOON EXTENDED HOURS:

(Please circle all that apply.)

Monday Tuesday Wednesday Thursday Friday

START DATE:

First day of Preschool OR _____
Fill in the blank if applicable.

Families will be billed on a monthly basis.

There are no extended hours on early release or late start days.

There are no credits/makeup days for student absences.

For more details on this program, please visit the Children's Academy website.

Parent's Signature: _____ Date: _____



www.simsbury.k12.ct.us/seed

SEED PROGRAM OFFICE
 44 Squadron Line Road
 Simsbury, CT 06070
 (860) 408-6144
 Nikki Mahan, Director
 Kelly Curtis, Program Coordinator

CENTRAL SCHOOL
 after school care (until 5:30 p.m.)
 (860) 658-8601

LATIMER LANE SCHOOL
 after school care (until 5:30 p.m.)
 (860) 658-6286

TARIFFVILLE SCHOOL
 after school care (until 5:30 p.m.)
 (860) 658-8614

TOOTIN' HILLS SCHOOL
 after school care (until 5:30 p.m.)
 (860) 658-5543

SQUADRON LINE SCHOOL
 before school care (from 7 a.m.)/
 after school care (until 5:30 p.m.)
 (860) 658-9165

TUITION FEES
 2021-2022 School Year

PM Care	
5 days	\$370
4 days	\$300
3 days	\$230
2 days	\$160
1 day	\$90
AM Care	
5 days	\$195
4 days	\$160
3 days	\$125
2 days	\$90
1 day	\$55
Vacation/Snow Day	\$50/day

SEED Mission Statement

SEED provides a fun, safe, educational, and enriching environment for every child. Warm and friendly staff nurture children to increase their cognitive abilities and foster self-esteem, while developing team spirit with a sense of cooperation and fair play. The SEED character traits of respect, responsibility, and kindness are the framework for the success of our program. SEED strives to create a seamless continuum of support and education for Simsbury elementary students.

SEED Curriculum

The SEED curriculum consists of a variety of daily activities for the children enrolled. This includes but is not limited to active play, arts and crafts, table games, puzzles, and science and math activities. Family Fun Nights and exciting field trips supplement the curriculum and create unique opportunities for playing and learning. For additional program details and schedules, please see www.simsbury.k12.ct.us/seed.

Snow and Vacation Days

Snow and Vacation days are offered at Squadron Line School and pre-registration is required. Participation in the SEED before and/or after school program does not guarantee a spot on a snow or vacation day. Parents/Guardians are responsible for dropping off and picking up their children at Squadron Line School. Each vacation and snow day has its own special theme with plenty of activities for the children to choose from all day long, including but not limited to indoor group games, outdoor free play, active play, arts and crafts, and much more! Check out our website for updates on any field trips that are scheduled for the vacation days. Children will be provided with breakfast and a PM Snack. Each participant should bring appropriate gear for snow days and field trips, a brown bag peanut-free lunch and plenty of smiles!
 Program is open from 8am–5:30 pm. Most field trips arrive back at SQL by 3:30pm. For a full list of fees, please see our webpage at www.simsbury.k12.ct.us/seed.

Due to the regulations and guidelines for the reopening of schools, SEED is unable to offer Vacation/Snow day programming at this time.

How to Register (2021-2022 School Year)

1. Go to www.simsbury.k12.ct.us/seed
2. Download and complete the registration form and forward it along with a \$100 deposit (checks made payable to SEED) to our office:
 SEED Program
 44 Squadron Line Road
 Simsbury, CT 06070
3. For any questions regarding registration, please contact the SEED office at (860) 408-6144.

Registration for the 2022-23 school year for current SEED families will begin 1/3/22 and will open to new SEED families on 1/17/22.

**Children Grow
 With SEED!**

WANTED!

DEPT. OF CONTINUING EDUCATION INSTRUCTORS

Dept. of Continuing Education's Program is looking for knowledgeable, excited instructors eager to teach adult & children's classes.

Some suggestions might be:

FOR ADULTS:

- Foreign Languages
- Arts & Crafts
- Business & Finance
- Cooking
- Home Decorating
- Technology

FOR CHILDREN:

- Foreign Languages
- Technology
- Exercise

Please mail this application to: The Dept. of Continuing Education
155 Firetown Road, Simsbury, CT 06070

Department of Continuing Education Instructors Application Form

Name _____
Address _____ Email Address _____
Town _____ State _____ Zip _____
Home Phone _____ Work Phone _____ Cell Phone _____

Courses you would like to teach:

Brief description (if necessary):

Please send me a Course Proposal Form.

Please call my friend, as he/she might be interested in teaching a course in _____

Please call DCE for an appointment.

Contact me next semester.

Name _____

I can't teach anything, but would like to see you offer:

Address _____

City, State, Zip _____

Home & Cell Phones _____

Registration Information

- Registrations may be made by mail, in person, or through MyPayments Plus.
- Make check payable to DCE. Mailing address is 155 Firetown Rd., Simsbury, CT 06070
- Senior citizens 65+ receive a 50% discount on one class per semester. **Minimum fee is \$10.00.** Discount does not apply to trips, materials fees, or if otherwise noted as “No Senior Discount” in course description.
- Materials fees are paid directly to the instructor on the first night of class unless otherwise specified.
- Registration confirmations are not sent to you. You will be notified by phone or via email if for some reason the registration is not accepted.
- A class may be cancelled shortly before the start date due to low enrollment. Please **register early** to avoid cancellations.



Registration Form

Name _____		HomePhone _____	
Address _____		Bus. Phone _____	
City _____		E-Mail _____	
Zip Code _____		Cell _____	
<input type="checkbox"/> Resident		<input type="checkbox"/> Non-Resident (Add \$10.00 registration fee)	
<input type="checkbox"/> Senior Citizen (50% discount— Minimum fee is \$10.00)		<input type="checkbox"/> Student has a current IEP program at school.	
PLEASE NOTE: Any information regarding disability accommodations through an Individualized Education Plan (IEP) or Section 504 Plan should be communicated directly from the student's family to the teacher.			

COURSE CODE	COURSE TITLE	FEE
	Non-Residents add \$10.00	
	Non-Refundable Registration Fee	+ \$3.00
	Endowment Fund Donation	
	TOTAL DUE	\$

Make check payable to: Department of Continuing Education, 155 Firetown Rd., Simsbury, CT 06070

Course Code	Title	Teacher	Weeks	Start Date	Time	Locale	Cost
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MONDAY

MS-1	ABE	Battaglia	13	1/10	4-5:30 PM	HJMS	no fee
MS-2	ESOL Beginner	McGrath	13	1/10	5:30-7 PM	HJMS	no fee
MS-3	ESOL Intermediate	McAlister	13	1/10	4:30-6:30 PM	HJMS	no fee
MS-4	ESOL Pre-Beginner	McGrath	13	1/10	4-5:30 PM	HJMS	no fee
MS-5	French Beginner	Boucart	8	2/28	6:30-8 PM	HJMS	\$60
MS-6	GED English	Skiba	13	1/10	6:30-8:30 PM	HJMS	no fee
MS-7	Getting Great Real Estate	R Nathan	1	4/25	8-10 PM	Virtual	\$49
MS-8	Plan Your Social Security	D'Agosto/Yannich	1	3/14	6:30-8 PM	Virtual	\$15
MS-9	Secrets of Wall Street	R. Nathan	1	4/25	6-8 PM	Virtual	\$49
MS-10	Wheel Thrown Pottery	Altschwager	5	2/28	10-12 Noon	Collinsville	\$205
MS-11	Writing as Play	Banks	6	3/7	7-9 PM	HJMS	\$60
MS-12	Yoga	Brooks	12	2/7	7-8 pm	Latimer	\$120

Tuesday

TS-1	Citizenship	Goff	13	1/11	5:30-7:30 PM	HJMS	no fee
TS-2	Entrepreneurship	B. Nathan	1	5/3	8-10 PM	Virtual	\$49
TS-3	ESOL Beginner	McGrath	13	1/11	5:30-7 PM	HJMS	no fee
TS-4	ESOL Pre-Beginner	McGrath	13	1/11	4-5:30 PM	HJMS	no fee
TS-5	Estate Plan	Fortune	1	4/5	6-7:30 PM	Virtual	\$15
TS-6	Financial Strategies	Marquis	4	3/15	6:30-8:30 PM	HJMS	\$50
TS-7	French Intermediate	Boucart	8	3/1	6:30-8 PM	HJMS	\$60
TS-8	GED SocSt/Science	Skiba	13	1/11	6:30-9 PM	HJMS	no fee
TS-10	Meditation	Lumbruno	6	3/22	6:30-7:30 PM	HJMS	\$40
TS-11	My Digital Camera	Rovalino	6	3/29	4:30-6:30 PM	HJMS	\$60
TS-12	Truth About Medicaid	Schneider/Bomzer	1	3/29	6-7:30 PM	Virtual	\$15
TS-13	What the Heck is a Trust	Rivard	1	4/26	6-7:30 PM	Virtual	\$15
TS-14	Zentangles	Marks	1	4/5	6:30-8:30 PM	Virtual	\$30
TS-15	Beaded Jewelry Making	Shugrue	5	4/19	6-7:30 pm	HJMS	\$45
TS-16	Drastically Cut...	B. Nathan	1	5/3	6-8:00 pm	Virtual	\$49

Course Code	Title	Teacher	Weeks	Start Date	Time	Locale	Cost
Wednesday							
WS-1	ABE	Battaglia	13	1/12	4-5:30 PM	HJMS	no fee
WS-2	Adanced French	Boucart	8	3/2	6:30-8 PM	HJMS	\$60
WS-3	Drawing	Rothman	6	3/2	6:30-8:30 PM	HJMS	\$60
WS-4	(CANCELLED)						
WS-5	ESOL Beginner	McGrath	13	1/12	5:30-7 PM	HJMS	no fee
WS-6	ESOL Intermediate	McAlister	13	1/12	4:30-6:30 PM	HJMS	no fee
WS-7	ESOL Pre-Beginner	McGrath	13	1/12	4-5:30 PM	HJMS	no fee
WS-8	GED Math	Anderson	13	1/12	6:30-9 PM	HJMS	no fee
WS-9	Getting Paid to Talk	Hahn	1	4/27	6:30-8pm	Virtual	\$25
WS-10	Herbs	Thornton	4	3/9	6:30-8 PM	HJMS	\$40
WS-11	House Perfect	Henowitz	1	3/16	7-9 PM	Virtual	\$20
WS-12	Intermidiate Knitting	Fama	6	3/2	6:30-8:30 PM	HJMS	\$60
WS-13	Mindfulness	Barnes	4	3/2	6-7:15	HJMS	\$60
WS-14	Plan Your Social Security	D'Agosto/Yannich	1	5/11	6:30-8 PM	Virtual	\$15
WS-15	Taxes Upcoming Changes	Alimo	1	3/2	6-7:30 PM	HJMS	\$15
WS-16	Wheel Thrown Pottery	Altschwager	5	3/2	10-12 Noon	Collinsville	\$205
WS-17	Wheel Thrown Pottery	Altschwager	5	3/2	7-9 PM	Collinsville	\$205
Thursday							
RS-1	Empowering Thru Probate	Gilbet-Larget	1	4/7	6-7:30 PM	Virtual	\$15
RS-2	Plan Your Social Security	D'Agosto/Yannich	1	4/21	6:30-8 PM	Virtual	\$15
RS-3	Wheel Thrown Pottery	Altschwager	5	3/3	7-9 PM	Collinsville	\$205
Friday							
FS-1	Wheel Thrown Pottery	Altschwager	5	3/4	1-3 PM	Collinsville	\$205
Saturday							
SS-1	Instant Guitar	Coffman	1	2/19	1-3:30 PM	Virtual	\$59
SS-2	Instant Piano	Coffman	1	2/19	9 AM-Noon	Virtual	\$59

Simsbury Board of Education

Simsbury Department of Continuing Education
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