

Old Special Education Records to be Destroyed.

According to the state and federal regulations, special education files must be destroyed five years after a student leaves any special education program. This includes speech therapy, resource room, and special class placement in Charleston School District.

Records for special education students who moved away, graduated, or were dismissed from special programs prior to July 1, 2016, will be destroyed at Charleston School District. These are not permanent school records or transcripts. They are only special education due process forms and records.

Parents and former students over 18 have the right to review and request these records before they are destroyed. Those who wish to see records dated through July 1, 2016, may do so before September 30, 2016, between the hours of 8:30 a.m. and 2:30 p.m. in the Superintendent's Office. If you have any questions, please contact Candy Harris SPED Supervisor at 479-938-7121.