

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Virtual School Governance Council		
Location:	Google Meet	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	09/29/2021	Start Time:	12:30 PM
Minutes Prepared By:	LAURA CACERES	Finish Time:	1:30 PM

Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Peter McCasland	Principal	Present
2	Laura Caceres	Parent Liaison	Present
3	Andrea Torres	Teacher	Present
4	Alison Finley	Teacher	Present
5	Tammon Margosian	Teacher	Present
6	Tom Haines	Teacher	Present
7	Melinda Grove	Teacher	Not in attendance
8	Natalie Fagerlund	School Counselor	Present
9	Lauren Steffero	Parent	Present
10	Evelyn Santiago	Parent	Not in attendance
11	Catrenia Forbes	Parent	Not in attendance
12	Joseph Thompson	Parent	Not in attendance
13	Nayare Rivera	Parent	Not in attendance
14	Margaret Moriarty	Social Worker	Present
15			

Purpose of Meeting – Instructional Focus:

Establish a School Governance Council for the 2021-2022 school year.

Meeting Notes, Decisions, Issues

- Mr. McCasland shared that Mrs. Trumbley, a 6th grade Math teacher here at West Side, was selected to be a UCONN fellow. This is a very prestigious award and only 12 teachers in the district were chosen. Teachers apply and are selected by UCONN professors. We congratulate Mrs. Trumbley and are very proud and excited for her.
- On Thursday, October 21, we had a Pink Out Day fundraiser for Breast Cancer Awareness Month. Students and staff raised a significant total of \$850.00 to be given to

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Meeting Minutes

St. Mary's Hospital for Cancer Research. This goes along with our Community Service Initiative and Community Mindset for the year.

- In terms of the the Commissioner's network and follow up to last month, for Professional Development, we have had Dr.Cormier for Intentional Planning and Tier 1 Instructional piece as well as Barbara Peck. Donna Morelli for Behavioral Management Strategies, and Virginia Babcock has been working with SpEd teachers on Best Practices.
- Recently, students took a Panorama Survey- a Social, Emotional, Learning survey. There was 75% student participation. Actionable data from the survey helps guide the SEL learning instruction and growth mindset here at WSMS.
- In November, we will have a "Be Kind" initiative. It will be based on demonstration of appropriate language, holding the door for another, and proper transition behavior. Students recognized for exhibiting these respectful behaviors will be given a button. The grade that earns the most buttons will win a pizza party. During November, we will also have a canned food drive.
- In December, we will have a Junior National Honor Society. Students qualify based on first marking period grades. We were also granted permission to have an in-person Holiday Concert. The tentative date is 12/9, but more information will be shared as it becomes available.
- Mr. McCasland spoke about ideas for Community Organizations to join our SGC. Discussions and suggestions from members were greatly encouraged and would be appreciated.
- West Side MS hopes to partner with Kennedy High School next Spring for a grand Community Day event. Mrs. Caceres, WSMS Parent Liaison, and Mrs. Brites, KHS Parent Liaison, will collaborate ideas and plan event. More information to come.
- Mrs. Caceres spoke about WSMS updated Parent/Guardian and Family Engagement Policy, which will be posted to our webpage in the near future and available in English, Spanish and Albanian.

Next Steps (Include action items)		
Action	Assigned to	Due Date
None at this time.		

Next Meeting					
Date:	11/17/2021	Time:	12:30 PM	Location:	Google Meet
Agenda:	Open floor to members for questions, comments or concerns. We will provide an update to Community members. Discussion regarding members availability for a December meeting.				

Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members