

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Gilmartin School SGC		
Location:	Gilmartin School Conference Room	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	Tuesday May 15, 2015	Start Time:	5:30 p.m.
Minutes Prepared By:	Danielle Albert	Finish Time:	7:15 p.m.

Attendance at Meeting (list all team members present or not and guests)			
	Name	Position	Signature
1	Donald Burzler	Principal	
2	Pia Petruzzi	Teacher	Absent
4	Melissa Rockafellow	Parent	
5	Carol Marino	School Psychologist/Vice President	Absent
6	Danielle Albert	Parent/Secretary	
7	Kristen Dibona	Parent	
8	Sumera Ghazi	Parent	
9	Cyrilla Stoll	Parent	
11	Amy Mancini	Parent	Absent
12	Shernett Foster	Teacher	
13	Karen Griffin	Teacher	
14	Cindy Leonard	Parent	
16	Lisa Klem	Teacher	Absent
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Purpose of Meeting – Instructional Focus:
School Updates, Attendance Initiatives

Meeting Notes, Decisions, Issues

Meeting began at 5:40 pm

VACANCIES

Follow up was attempted in response to the interested 3rd grade parent. There is reason to believe that this family has moved. Dr Burzler is going to follow up with Laura Caruso. Danielle is going to send an email to the contacts of GPTG to reach a broader range of parents.

COMMUNITY MEMBERS.

Danielle approached Steve Schrag from the Community Club; he has an interested member of the GCC as well as possibly his wife. They requested more information and Danielle provided.

ATTENDANCE INITIATIVES

There are no significant updates. There was discussion about this as it has been on the table since January and plays an important role in the School improvement plan. Follow up will be done with the Parent Liaison and Attendance committee. Parent./Guardians are taking advantage of the fact that tardiness “does not count”.

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GRADE 2-5 COMPACT

Ms Petruzzi is following up with the 2-5 grade teachers and will be providing goals to add to the existing template for the June Meeting.

PLAYGROUND SAFETY

Discussion about the fact that several children have gotten hurt recently on the playground. There was discussion about supervision and appropriate teacher to child ratios.

HEALTH AND WELL BEING

Several concerns were brought forth regarding childrens health and well being. What we as parents should do if we see concerning behavior in parents/guardians. Or if we recognize health and safety “red flags” in our childrens classmates. It was discussed that staff are mandated reporters. Options were brought forth such as approaching, Nurse Hope, Lisa Bloom, Mrs. Marino and Dr. Burzler with concerns.

WORKSHOPS AND COMMUNITY

There has been discussion about bringing the more community resources into the school. Danielle approached “Jane Doe No More” regarding bringing in a self defense class for the older female students and their “moms”. It is free of charge. Rachelle is going to email Danielle more information.

There was also talk of hosting a CAREER DAY. Inviting parents and families to come in and share their “CAREERS”. Discussion that followed included the following. Showing the students that with an education the opportunities will be opened to them. This type of an event will help show diversity, role-modeling and exposure to different professions. We would like to see it incorporated in August .

PROGRESS BOOK PACKET

It was discussed that progress book must be more clearly explained next year and it might be helpful to create a “PROGRESS BOOK PACKET”. There needs to be clarification as to who to go to, to obtain passwords etc.

Action	Assigned to	Due Date
Follow up on all unfinished items of business		

Next Meeting					
Date:	June 9, 2015	Time:	5:30 pm	Location:	Gilmartin School
Agenda:	General business/year end wrap up				