

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Gilmartin School SGC		
Location:	Gilmartin School Conference Room	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	Tuesday March 10, 2014	Start Time:	5:30 p.m.
Minutes Prepared By:	Danielle Albert	Finish Time:	7:30 p.m.

Attendance at Meeting (list all team members present or not and guests)

Name	Position	Signature
1	Donald Burzler	Principal
2	Pia Petruzzi	Teacher
3	Lisa Klem	Special Ed Teacher
4	Melissa Rockafellow	Parent/Timekeeper
5	Carol Marino	School Psychologist/Vice President
6	Danielle Albert	Parent/Secretary
7	Cindy Leonard	Parent
8	Kristen Dibona	Parent
9	Sumera Ghazi	Parent
11	Cyrilla Stoll	Parent
12	Amy Mancini	Parent Liaison
13	Shernett Foster	Teacher
14	Karen Griffin	Teacher
15		

Purpose of Meeting – Instructional Focus:

School Updates, Compact, Vacancies

Meeting Notes, Decisions, Issues

Meeting began at 5:40 pm

VACANCIES

After discussion it was decided that we are going to continue as we have been. The SGC is operating effectively. We are going to wait until the vacancies are filled and readdress the Presidency at that time. The ballots have not yet gone out. Amy needs to follow up.

CURTIN PARK PROJECT

Danielle spoke with Alderman Steve Giacomi. He is willing to assist us and help provide guidance to the correct individuals. He is going to put a call into Head of Public Works and Parks and Rec. He will follow up with Danielle and she can contact them with further information. This information will be shared at the GCC meeting.

ATTENDANCE

Attendance is part of the School Improvement Plan. Updates include; there have been attendance committee meetings. Carol Marino is part of the committee. Discussion included; Building wide and classroom initiatives. Giving out rewards immediately. Possibly certificates.

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Utilizing Social Worker, Attendance Counselor and Parent Liaison to keep communication with parents open. Addressing tardiness and how when children come in late they do in fact miss learning time in some classrooms.

WEBSITE

Danielle spoke with Nancy Vaughn regarding the management of the website. Nancy shared she would be more than willing to work around our schedule and come out at any time. She shared the management of the site is normally a building administrator. Amy needs to schedule a date and time.

PROGRESS BOOK

There was discussion regarding the fact that there are still parents who aren't familiar with what progress book is how to activate it and who to go to activate it.

PARKING LOTS

There was an additional Crossing Guard added.

COMMPACT

Danielle shared the k-2 COMMPACT. It was approved with a few minor Edits. Ms. Petruzzi will make the changes. And share at the next meeting. It was decided that we will keep moving forward with the next grade level Commpact. A grades 3-5 teacher meeting will be scheduled and conducted in the same manner as the k-2; setting a specific goal.

PBIS/TRANSITIONS

There was discussion about utilizing PBIS more to possibly help promote more positive behaviors in students. Especially older students during times of transition. Danielle and Melissa both spoke about the potential positive influence of an SRO. There was mention of possible hall monitors.

MIDDLE SCHOOL FITNESS

Dr. Burzler spoke with Kristen regarding the possible implementation of Yoga for the middle schoolers.

Meeting was adjourned at 7:30 pm

Action	Assigned to	Due Date

Next Meeting				
Date:	April 14, 2015	Time:	5:30 pm	Location: Gilmartin School
Agenda:	General business			