

# WATERBURY PUBLIC SCHOOLS

## Meeting Minutes

<b>Group/Team:</b>	Gilmartin School SGC		
<b>Location:</b>	Gilmartin School Parent Room	<b>Norms Reviewed:</b>	<input type="checkbox"/> yes <input type="checkbox"/> no
<b>Date of Meeting:</b>	Tuesday April 14, 2014	<b>Start Time:</b>	5:30 p.m.
<b>Minutes Prepared By:</b>	Danielle Albert	<b>Finish Time:</b>	6:30 p.m.

### Attendance at Meeting (list all team members present or not and guests)

Name	Position	Signature
1	Donald Burzler	Principal
2	Pia Petruzzi	Teacher
4	Melissa Rockafellow	Parent
5	Carol Marino	School Psychologist/Vice President
6	Danielle Albert	Parent/Secretary
7	Kristen Dibona	Parent
8	Sumera Ghazi	Parent
9	Cyrilla Stoll	Parent
11	Amy Mancini	Parent
12	Shernett Foster	Teacher
13	Karen Griffin	Teacher
14	Cindy Leonard	Parent
16	Lisa Klem	Teacher
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### Purpose of Meeting – Instructional Focus:

School Updates, Commpact

### Meeting Notes, Decisions, Issues

Meeting began at 5:40 pm

#### VACANCIES

There was a response from a third grade Parent, last name of King. Amy left a message. Possibly Dr. Burzler will follow up as well. Danielle asked if Laura Caruso could be approached to fill a staff vacancy. Danielle will send her an email and follow up. There was also mention of Ellen Veneziano would have expressed interest in being involved.

#### COMMUNITY MEMBERS

John Stack from Naugatuck Valley Savings Bank was mentioned. He had discussed coming in to present lessons to kids. Dr. Burzler will contact. Danielle is going to approach Steve Schrag from the Community Club to see if anyone is interested from the community club.

#### ATTENDANCE INITIATIVES

The following was discussed; Awesome Attendance Awards, giving each classroom recognition for best or perfect attendance. There will be a golden A placed outside of each room. There was mention again of a Bulletin Board in the lobby to track the classrooms progress.

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### WEBSITE TRAINING

It did happen and Amy posted Sept-November Minutes. Adding Biographies and Photo pages were discussed.

### COMMPACT

The k-2 Compact was approved with a few minor edits to be rolled out next year. The plan is to have Ms. Petruzzi follow up with 3-5 grade teachers. And find out what their goals are so we can add to the existing template. Results will be brought to the next meeting.

### STUDENT COUNICL

Danielle met with Mr. Pratt and Student Council. They are all excited about Curtin Park and the Clean up. Follow up will be taking place later this evening with the Gilmartin Community Club.

### NATIONAL HONOR SOCIETY

Ellen Veneziano approached Danielle regarding the possible creation of a NHS. There was a brief discussion with the group; the feedback was VERY positive. The discussion included the different positive ways NHS could help the students later in life. Loans, insurance and High School Applications. Staff shared their own experiences such as candle light ceremonies, pins and certificates. And how having this could be a very positive motivator for the middle school students. Ms Veneziano will follow up with details.

### PBIS

There was discussion about another fair taking place for the children to shop. And making sure the quality of the items and the price is appropriate.

### Additional discussion;

Possibly implementing a Parent Lunchroom Volunteer System. Concerns were brought forward from parents. Children have been sharing that the lunchroom is uncomfortable. There has been extensive talk of lockdown procedures and safety during lunchtime

It was agreed that children need to have time to unwind and talk with eachother and not be afraid of speaking to a friend or being put on red because they move in their seats. Parent Volunteers could help encourage positive behavior in a positive way. Handing out gators, etc Making sure children have time to eat. And that they are being allowed to socialize appropriately.

Action	Assigned to	Due Date
Follow up on all unfinished items of business		

Next Meeting				
<b>Date:</b>	May 12, 2015	<b>Time:</b>	5:30 pm	<b>Location:</b> Gilmartin School
<b>Agenda:</b>	General business			