

# WATERBURY PUBLIC SCHOOLS

## Meeting Agenda, Minutes and Attendance

<b>Group/Team: Hopeville School Governance Council</b>			
<b>Location: Hopeville</b> Room F 114	<b>Date of Meeting:</b> 11/26/18	<b>Start Time: 3:05</b>	<b>Finish Time: 3:33</b>

### Attendance

Mercedes Rivera	<b>Present</b>	Alicia Brandes	<b>Present</b>	Norma Macias
Erika Lanza	<b>Present</b>	Maria Cruz	<b>Present</b>	Anecca Mattison
Vince Caggiano	<b>Present</b>	Kristy Matthews	<b>Present</b>	Christina Mercado
Somers Thin Strip		Ralph Cantito	<b>Present</b>	Blerina Pulaha
Christine Diorio		Margaret Rucker	<b>Present</b>	Jessica Hayes
Gina Paternostro	<b>Present</b>	Elizabeth Gonzalez		

<b>Team Norms:</b>
1. Be on time.    2. Be respect and be courteous of others.    3. Stay on task.    4. One person speaks at a time.

<b>Purpose of Meeting – Instructional Focus:</b>
Discuss ways to help the school with parent engagement and student achievement.

Agenda Item	Time Allotted	Person Responsible
Last meeting overview	5 mins	Ms. Lanza and Ms. Rivera
Food for Hope Program	10 mins	Vince
Parent Teacher Organization	15 mins	All

<b>Meeting Minutes taken by</b>
Mercedes Rivera
<ul style="list-style-type: none"> <li>➤ Overview of last month’s meeting given.</li> <li>➤ Compacts and Parent Family Engagement Policy must go on website.</li> </ul>

# WATERBURY PUBLIC SCHOOLS

## Meeting Agenda, Minutes and Attendance

- Went over the meeting dates Meeting dates will be 2<sup>nd</sup> Monday of every month at 3:05 pm  
 Nov 19<sup>th</sup>      Dec 10<sup>th</sup>      Jan 14<sup>th</sup>      Feb 11<sup>th</sup>      March 11<sup>th</sup>      April 8<sup>th</sup>      May 13<sup>th</sup>
- Discussed how to grow **PTO** (Parent Teacher Organization)
  - Information on PTO commitment
  - What they can do for the school
  - Volunteering and meetings/planning. Staff can alternate by grade level to attend meetings if necessary.
- Have a PTO table available with sign up during Open House.
- Food program is funded till March 2019. Vince has drafted a sponsorship letter and an individual letter as well. The Goal is to have an individual sponsor for every child, 50 sponsors are expected and presently we have 10.

### Next Steps

Action	Assigned to	Due Date
Compact and PFEP website	Mrs. Lambo	ASAP
Open House PTO preparations.	Mr. Mastrianni	Dec 5, 2018