

# WATERBURY PUBLIC SCHOOLS

## Meeting Minutes

<b>Group/Team:</b>	Gilmartin School SGC		
<b>Location:</b>	Gilmartin School Conference Room	<b>Norms Reviewed:</b>	yes <input type="checkbox"/> no
<b>Date of Meeting:</b>	Tuesday September 13, 2016	<b>Start Time:</b>	5:30
<b>Minutes Prepared By:</b>	Katelyn Thibeault	<b>Finish Time:</b>	6:45

### Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Jennifer Dwyer	Principal	
2	Carol Marino	Vice-President/School Psychologist	
3	Lisa Klem	Special Ed Teacher	
4	Melissa Grossman	Parent	absent
5	Pia Petruzzi	2nd Grade Teacher	absent
6	Danielle Albert	President/Parent	absent
7.	Cindy Leonard	Parent	absent
8	Kristen Dibona	Parent	absent
9	Cyrilla Stoll	Parent	absent
10	Amy Mancini	Parent Liaison	
11	Karen Griffin	1 <sup>st</sup> Grade Teacher	
12	Brenda Falcone	Special Ed Teacher	
13	Talisha Foy	Interim-Vice Principal	
14	Margaret O'Brien	B.O.H Commisioner	absent
15	Katelyn Thibeault	Secretary/Parent	

### Purpose of Meeting – Instructional Focus:

To participate in presentation of the School Governance Council Training Site Based to support student achievement. This will enhance the vision and mission of each of the School Governance Councils in the Waterbury Public Schools for the 2016-2017 School Year.

### Meeting Notes, Decisions, Issues

Mrs. Mary Ann Marold did a presentation that included The Overview of the Legislations Purpose and Requirements of a School Governance Council.

-Mrs. Mary Ann Marold did site based training at 12 of the 19 schools that have Governance Councils and they have had a 10% increase in overall improvement. Improvement areas included; attendance, student achievement, and retention of students, parents, and staff.

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-There is a back to school breakfast Friday September 30th at 9:00am

-Last year Gilmartin School SGC worked on and created a safety plan.

-There is no more No more student left behind and it is being replaced with "Every Student Succeeds At" (ESSA)

-Compacts;

They should be reviewed yearly. SGC will discuss and make a final decision on whether or not we should break down our compacts or have compact for the whole school. Include Wingman in compact for this year.

-Parent Involvement Policy;

Amy Mancini will send out as a group by email or hardcopy. It's important to include information on Wingman for Parents. Make sure to have Translated copies. Evaluations will go to Amy Mancini

-SGC Overview;

Jennifer Dwyer shared data that showed growth in test scores in common core and Mclass for our school.

Wingman was put in place to foster and help improve social and emotional growth. Our School Improvement plan may need updating and reviewing. All Waterbury Schools will have Governance Councils by 2017.

-When a School creates a Governance Council the school will always have a Governance Council.

-Always start with recruitment and everyone needs to have access.

-A person can serve 2years and 2terms, that's a total of 4 years.

-Gilmartin By-laws need revision and should be on next meetings Agenda.

-Minutes and agenda should be on website for all to have access.

-Agendas should be created at the end of each meeting.

-Need to make whole group decision on Community members. Look into Bridge to Success.

\*\*\* There is additional information provided from this meeting by Mrs. Mary Ann Marold. There were green folders given to each SGC member with hard copies from the meeting. Extras are in Jennifer Dwyers office.

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Next Steps (Include action items)		
Action	Assigned to	Due Date

Next Meeting					
<b>Date:</b>	September 13, 2016	<b>Time:</b>	5:30 p.m.	<b>Location:</b>	Gilmartin School
<b>Agenda:</b>	General business and follow up				

### Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)

# **WATERBURY PUBLIC SCHOOLS**

## **Meeting Minutes**

- Send Minutes via email to all team members