

Office of Educator Effectiveness and Licensure

Dr. Monica Beane, Executive Director
Robert Hagerman, Assistant Director

September 15, 2015



Meeting Agenda

- I. Praxis & Policy Updates**
- II. Certification—**
 - a. Licensure/Application processes**
 - b. Procedural updates**
 - c. Permits**

- III. Review (EPPRB)**
- IV. Title II**
- V. CAEP Transition Topics**
 - a. Teacher Performance Assessment (TPA)**
 - b. Program Impact Data (development of surveys)**

Question and Answer Session

Policy Items

- Policies 5100 and 5202 revisions were approved during the September 9, 2015 WVBE meeting--
 - Alternative Certification processes were moved to Policy 5901
 - Validity period added for piloting an educator preparation program
 - Language clarification
 - Language added to reflect that Autism and General, Integrated Mathematics cannot be added by exclusively passing the Praxis Content Test
- Endorsements added--
 - Earth and space science
 - General, integrated mathematics

New Praxis Tests Added

- Effective October 13, 2015--
 - American Sign Language (choice among 3 exams)
 - Braille Proficiency: 0631
 - Computer Science Education 5651
 - Elementary Multiple Subjects: 5001 and individual subject tests (5002, 5003, 5004, 5005)
 - Earth & Space Science: 5571
 - Family & Consumer Science: 5122
 - General, Integrated Mathematics: 5169
 - Gifted Education: 5358
 - Journalism: 5223

**Cut scores listed in new policy.

Praxis Reminders

- Core Academic Skills for Educators (CASE) now in continuous testing (rather than windows)
 - Passing scores for all or part of the old PPST or 5031 elementary education series will be accepted, provided that was the test required and taken at the time of enrollment in the educator preparation program. *Tests taken now (after September 1, 2015) must reflect passing scores on the new, required test numbers.*
- Elementary Education: Multiple Subjects (5001 Series) now in every testing window
 - Elementary Education: Multiple Subjects – test takers may register for individual subtests without first having to take the combined test.

Test Regenerations

Test Number	Test Name	Last Available Administration	Replacement Test Number	Effective Date
5031	Elementary Education: Multiple Tests	August 2015	5001	September 2015
5032	Reading & LA Subtest	August 2015	5002	September 2015
5033	Mathematics Subtest	August 2015	5003	September 2015
5034	Social Studies Subtest	August 2015	5004	September 2015
5035	Science Subtest	August 2015	5005	September 2015
5121	Family & Consumer Science	August 2015	5122	September 2015

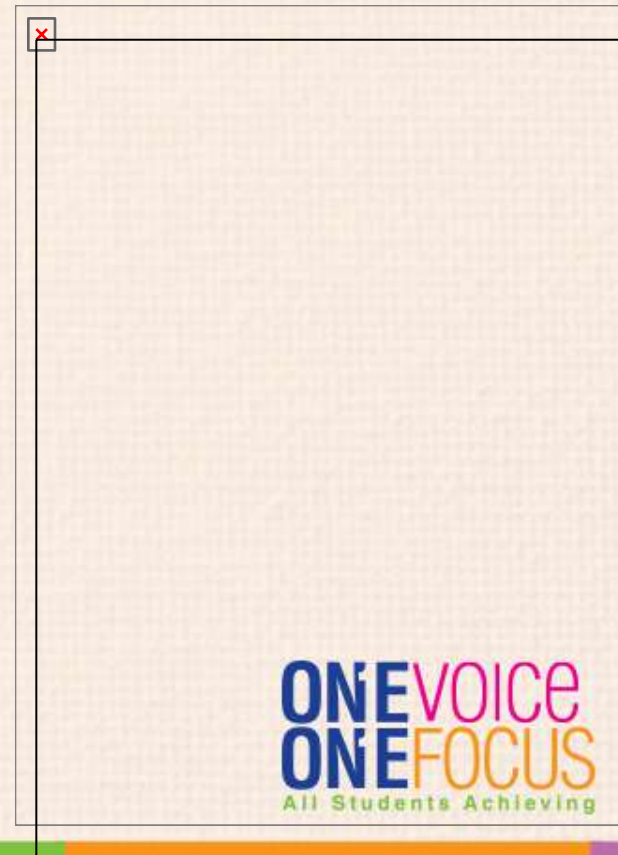
Upcoming Test Regenerations

Test Number	Test Name	Standard Setting (multi-state standard setting)	Administration Readiness Date
	Braille	January 2016	June 2016
	ESOL (English to Speakers of Other Languages)	December 2015	September 2016

- ETS reviews tests annually to determine whether regeneration is needed.

Praxis Updates Study Companions

- Information previously in Study Guides (previously with a fee) are being placed into Study Companions (and are now free)
- As Interactive Practice Tests are introduced (with fees charged), study guide material will transition into free Study Companion.



Praxis Updates Interactive Practice Tests

Interactive Practice Tests (IPTs)

- Number of questions answered correctly with explanations
- Content category scores
- Timer to simulate testing conditions

Certification Review

Jodi Oliveto-Moore

Brad Fittro

Robert Mellace

Emily Curry

Scottie Ford

Office of Educator Effectiveness and Licensure

Certification

Application Processes
Procedural Updates
Policy

- a. General Updates
- b. Fees and Forms
- c. Background/Fingerprints/Disclosures
- d. Clinical Permits; Initial Certification; First Class/Full-time Permits, Renewals



Certification Online System

- Electronic Payments – Checks are no longer accepted; payments must be made by the applicant online <https://wveis.k12.wv.us/certpayment/>
- Electronic Applications – The development phase of the on-line application system is still progressing.

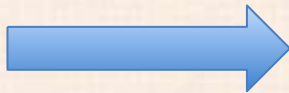
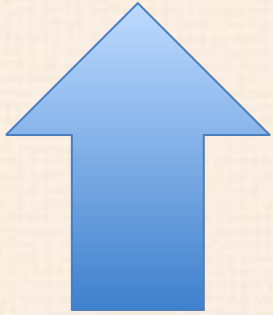
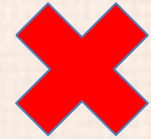
Applications for Initial Licensure: Forms 20T, 20S and 19

- Faxes are not accepted in lieu of required original documents
 - A PRAXIS Score Report should be included in Initial Licensure applications to expedite the process. There is a delay in our office receiving the reports as compared to the applicants and the IHEs.
 - Please ensure that an official transcript accompanies all Forms 20T, 20S, 8, and 19 before the application is submitted to our office.
- Once issued, certificates are available online (PDF)
<https://wveis.k12.wv.us/certcheck/>

eTranscripts

- eTranscripts must be sent directly to an Office of Educator Effectiveness and Licensure staff member.
- eTranscripts reflecting the educator's name as being the "Receiver" are *not* considered as being an official transcript.

Current Forms Location



Applicant Information Page Every Application!

- Complete **all** sections of the Applicant Information Page form.
- **Background Section:** – If the answer is “yes” to any question, applicant must **disclose**, even when incident was expunged.
- Original Applicant Signature and Date
- Original Superintendent Signature and Date (if being hired).

Disclosures

- All applicants who disclose or for whom results indicate arrests or offenses must submit with their application a narrative in their own words in addition to any personnel, court, or any other available documentation.
- All incidents must be disclosed, **even those expunged.**

Emily Curry is the coordinator working with applications containing disclosures or related background issues--
emily.curry@k12.wv.us

Fingerprints/Background Checks

- Federal and State background checks through L1/MorphoTrust must be completed as part of the application process.
- Applicants must select the WVDE as the recipient of the results. Cost \$47.25—fee was increase in July 2015
- Background checks conducted erroneously may require an additional background check and may require additional payment.

§ 126-136-11.
Clinical Experience Permits
Form 24

- A Clinical Experience Permit is required for educator candidates **except** those who already hold a current or expired Professional Teaching, Administrative or Student Support Certificate.
- Exempt from the Clinical Experience Permit requirement are those who hold a valid WV First Class – Full Time Permit, Alternative Teaching Certificate or Teacher-in-Residence Permit.
- Substitute teachers participating in a clinical experience must hold the Clinical Experience Permit.

Form 24 Clinical Experience Permits

Required with application—

- Form 7 and Fingerprinting
- \$35 non-refundable Processing Fee
- Placement dates and county of placement
- Content specialization & grade levels
- Signatures from both the county superintendent and authorized IHE official.
- Specific school placement preferred but not required
 - May enter “TBD” on application if school placement has not yet been determined

Form 24 Clinical Experience

- Applicant may apply for the permit up to 90 days in advance of the clinical experience—*caution fingerprint results may expire if longer than 90 days.*
- The EPP and designated county on Form 7 receive notification of permit approval via email.
- EPP notifies county of successful completion of student teaching.
- Candidate is eligible to substitute teach (short-term) for remainder of current academic year.

Form 24A

Additional Clinical Experience or Change in Clinical Experience

- Add or change a clinical placement
- Each additional county where the experience will be completed must submit a 24A
- May also be used to re-issue a clinical experience permit as a result of a change
- No fee required
- No fingerprinting required with this form

Clinical Experience Background Check

- Student Teachers must be re-fingerprinted prior to application for West Virginia Initial Teacher License
- Individuals who are completing their experience in more than one county must submit a Form 7 for the additional county (if the fingerprinting is within the 90 day window) to ensure that we have all placement information intact and agreements documented.

First Class/Full-Time Permits Out of Field Authorization Form 1/1A

A First Class/Full-Time Permit (FCP) or Out-of-Field Authorization (OOF) may be issued when an educator who is not certified for a specific employment position is **hired by the district** into the position, when no fully-certified educator has applied.

First Class, Full-time Permits Form 1/1A

Initial First Class-Full-Time Permit: The certification specialist at the college/university must verify on the application that the candidate has completed a minimum of **25%** of the state-approved licensure program.

An official transcript must be submitted with the Form 1/1A.



First Class Permits, renewal

- Six (6) appropriate hours verified by the college/university must be completed each year for permit renewal.
- An official transcript must be submitted with each Form 1/1A renewal.
- Both the college/university and the county must complete & sign each Form 1/1A.

Out of Field Authorization Form 1/1A

Educators already holding a Professional Certificate (if County employs them in a different area) may be eligible for an Out-of-Field Authorization even if they have not completed 25% of the program requirements.

Career and Technical Education

Application Forms

- Require wage-earning experience w/ education level documentation
- Require industry recognized credentials (if applicable)
 - Sometimes allowed 1 year to attain

Refer to WVBE Policy 5202, Appendix C

Career and Technical Education

- V9 - Substitute and First Class Full-Time Permit
 - Substitute - Requires 18 clock hours training
 - FCP - Requires passing basic skills exam scores and enrollment/commitment to an approved program
- V7 - Career and Technical Education Certificate
 - Requires completion of an approved program
 - Requires basic skills and NOCTI Exam (if applicable)
 - 1 year teaching experience within the endorsement (new policy 5202 removes this requirement)

Career and Technical Education

Career and Technical Education Certificate

- Applicants holding a valid WV Professional Teaching Certificate are exempt from completion of an approved CTE program and may use their passing Praxis exam scores in lieu of the basic skills exam
- Relevant teaching experience may be accepted
- These individual must meet all other requirements of licensure

Career and Technical Education

Application Form Tips

- Verify that the endorsement's code and name is written as identified in Appendix C
- Ensure all required application information is completed with dated signatures
- Ensure the applicant has provided applicable qualifying documentation

Information/Updates

Robert Hagerman
Linda Bragg

Office of Educator Effectiveness and Licensure

Teacher-in-Residence (TIR) Program

Teacher-in-residence programs feature intensively supervised and mentored prospective teachers during their final program year and that refines their professional practice skills. The TIR program helps prospective teachers gain the experience needed to demonstrate competence as a prerequisite to certification to teach in WV schools.

Teacher-in-Residence (TIR) Program Approval

TIR programs require authorization of the WVBE pursuant to W.Va. Code 18A-32A (f).

A completed, signed TIR program must be submitted **by the college/university** to the Office of Educator Effectiveness and Licensure to facilitate the approval process. After the initial TIR is approved, the institution may submit additional requests to add counties to its approved program.

TIR Candidate Eligibility

- 3.0 GPA or higher
- Passing scores on ALL required Praxis assessments before application for a TIR placement
- TIR serves as the Clinical Experience (as long as all programmatic levels required are addressed in that placement)
- Use Form 3 to apply for Teacher-in-Residence Permit

TIR Placement

EPPs and county partners may place teacher candidates as TIRs if:

- **EPP has a WVBE-approved TIR program with placement county**
- **Candidate has met all eligibility requirements**
- **Placement is designated for area of critical shortage (& is in the TIRs content specialization)**
- **The TIR permit has been issued**

Alternative Certification New Processes in Progress

- Guided by Policy 5901 (adopted by WVBE during September meeting)
- Alternative Certification Educator Preparation Program Review Board (ACEPPRB) formed
- Program Partnership Proposal Approval: must be reviewed and recommended by ACEPPRB and approved by WVBE

CAEP Transition-- Teacher Performance Assessment Policy Implications

- Measures pedagogical effectiveness of the teacher candidate & has implications for EPP impact
- Culminates during Clinical Experience
- A TPA is expected to be required by policy in Fall, 2016

CAEP Transition Teacher Performance Assessment TPA Test Project

- Findings will inform policy decision
 - Survey Questions seek information from 6 EPPs
 - From candidates who are assessed with a TPA
 - From instructors using the TPA with their candidates
- about...
- Alignment with criteria and processes used by EPPs (WVPTS, InTASC, CAEP Standards)
 - Alignment with courses and experience within program of study
 - Alignment with WV Educator Evaluation System processes
 - Ease of transition from PLT to respective TPA
 - Level of service/support from vendors

CAEP Transition-- Program Impact Data through West Virginia Educator Evaluation

- Educator Outcomes in WV School Systems
 - Survey to Program Completers/Employers
 - WVDE system is able to aggregate data of completer performance if Federal Title II Proposed Regulations become required

West Virginia Educator Evaluation System
<http://wvde.state.wv.us/evalwv/>

Educator Preparation Program Review Board (EPPRB) (for proposed Programs of Study)

Fall 2016—September 23, 2015

Spring 2016 Important Dates

- December 3, 2015 -- Letter of intent to submit program for review due to WVDE
- January 3, 2016 -- Submission of program for review due to WVDE
- February 3, 2016 -- EPPRB Meeting
- March or April -- Program (if ready) eligible to be presented to WVBE for approval

[Proposed Program Requirements](#)

[Proposed Changes to Program Requirements](#)

ETS Title II Data Services
Site now open...



CAEP Resources

- WVBE/CAEP Partnership Agreement
- CAEP Evidence Guide
- CAEP Accreditation Handbook
- CAEP Accreditation Standards
 - Standard 1: Content and Pedagogical Knowledge
 - Standard 2: Clinical Partnerships and Practice
 - Standard 3: Candidate Quality, Recruitment and Selectivity
 - Standard 4: Program Impact
 - Standard 5: Provider Quality Assurance and Continuous Improvement



Questions and Answers Session

Office of Educator Effectiveness
and Licensure

Contacts:

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Office of Educator Effectiveness and Licensure
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Thank you!

1-800-982-2378

<http://wvde.state.wv.us/certification/>