

Employees now have the ability to reset their computer password from home (whether it's expired or they just want to change the password voluntarily). Below are the instructions on how to complete this process.

Please note, these instructions are only for when you are outside of our network.

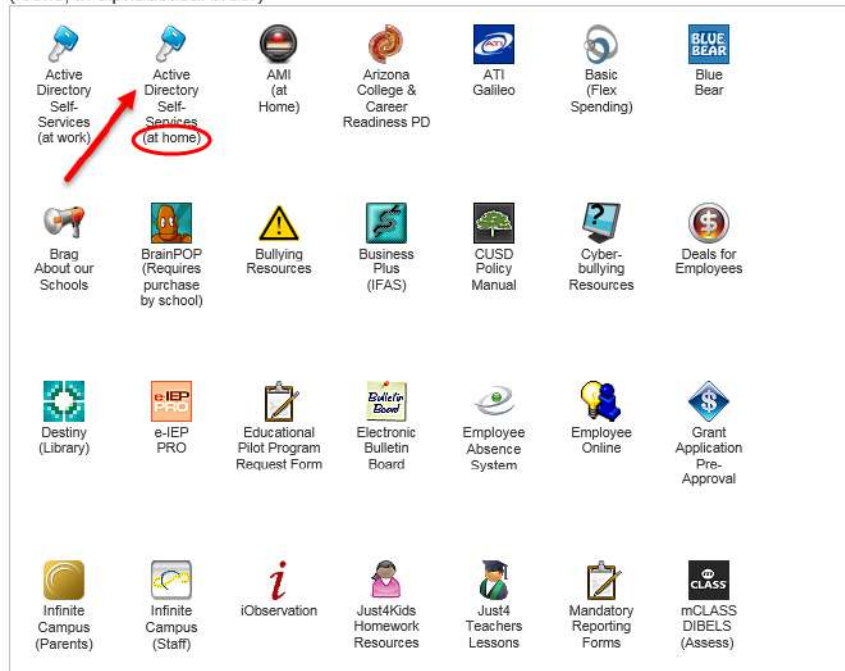
This service is available on any device (computer, phone, tablet, etc)

There are two ways to access the site:

1. There will be an icon listed on the Staff Resources and Links page on the CUSD website called "Active Directory Self Services (from home)"

CUSD Systems and Login Links

(Icons, in alphabetical order)



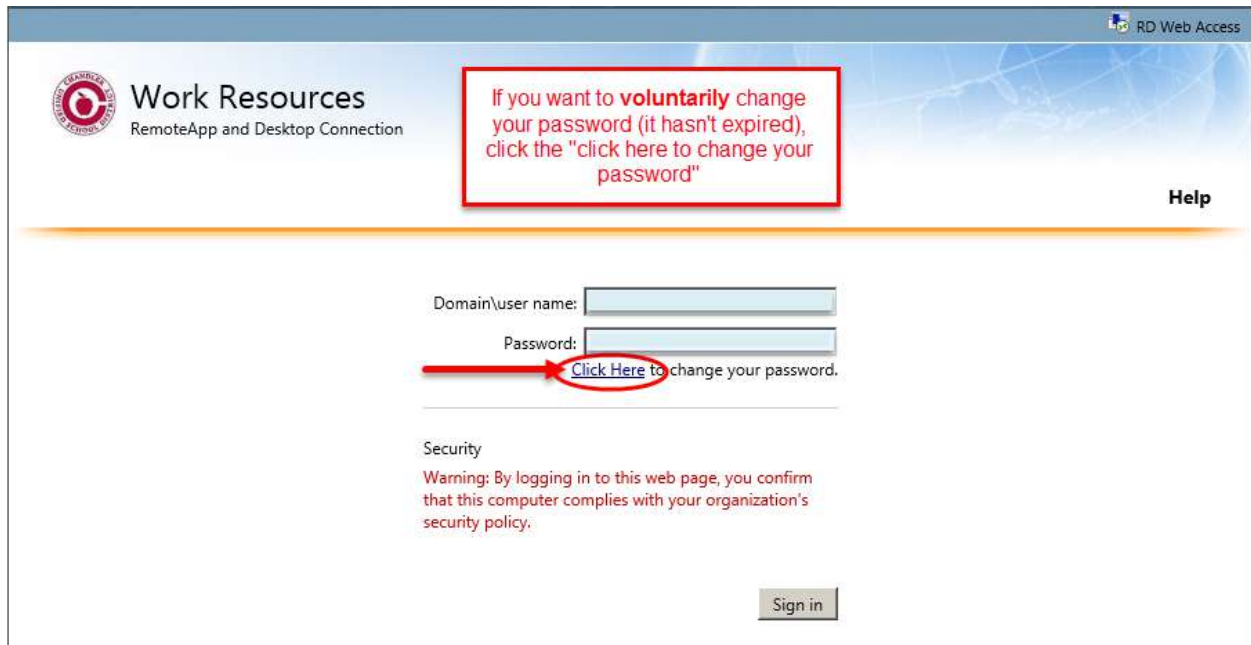
2. You can also manually type in the URL as follows:

<https://rds2012gw.cusd80.com/RDWeb>


Once you are there, please follow the screenshots below.

To voluntarily change your password if it hasn't expired

Step 1



RD Web Access

 **Work Resources**
RemoteApp and Desktop Connection

If you want to **voluntarily** change your password (it hasn't expired), click the "click here to change your password"

Help

Domain\user name:

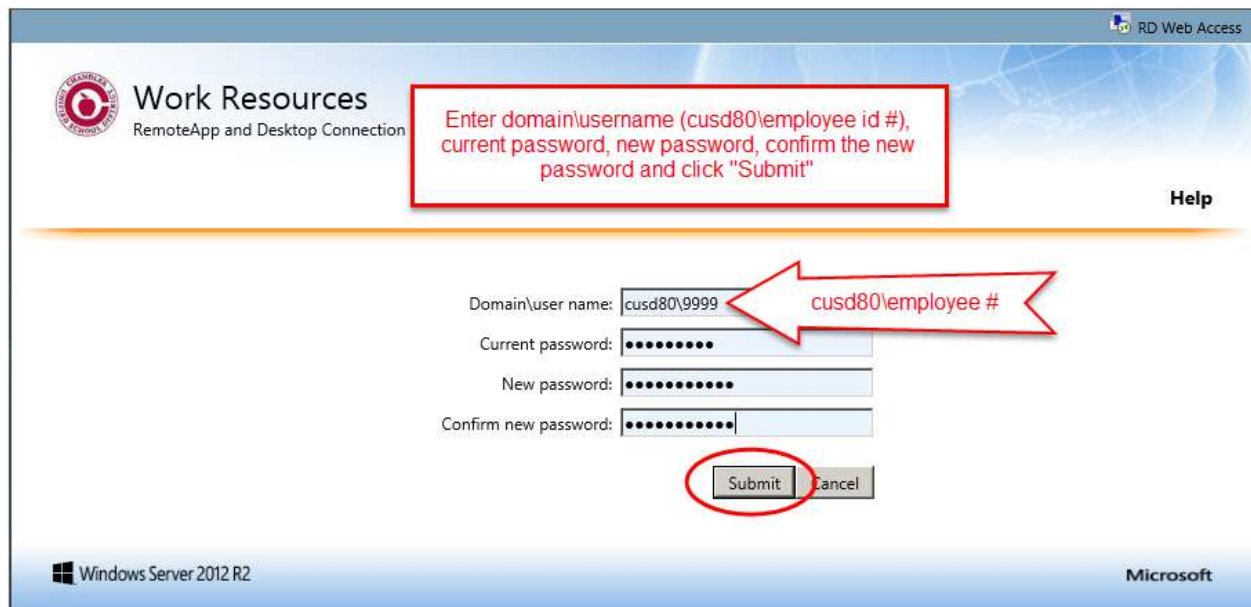
Password:

[Click Here](#) to change your password.


Security

Warning: By logging in to this web page, you confirm that this computer complies with your organization's security policy.

Step 2



RD Web Access

 **Work Resources**
RemoteApp and Desktop Connection

Enter domain\username (cusd80\employee id #), current password, new password, confirm the new password and click "Submit"

Help

Domain\user name: ← cusd80\employee #

Current password:

New password:

Confirm new password:

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If your password has expired

Step 1

RD Web Access

Work Resources
RemoteApp and Desktop Connection

Help

If your password has expired, enter your domain\username and your current password and click "Sign In"
The Error of "Your password is expired, click here to change it" will appear
Click "here" to change the password

Domain\user name: cusd80\employee #

Password:

[Click Here](#) to change your password.

Your password is expired. Click [here](#) to change it.

Security

Warning: By logging in to this web page, you confirm that this computer complies with your organization's security policy.

Sign in

Step 2

RD Web Access

Work Resources
RemoteApp and Desktop Connection

Help

Enter domain\username, current password, new password, confirm new password and then click "Submit"

Domain\user name: cusd80\employee #

Current password:

New password:

Confirm new password:

Submit Cancel

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