

<b>Group/Team:</b>	SCHOOL GOVERNANCE COUNCIL		
<b>Location: F- 114</b>	<b>Date of Meeting: 3/1/17</b>	<b>Start Time: 3:05pm</b>	<b>Finish Time: 4:08</b>

Attendance (list names, titles of all members of team; insert X if member is in attendance for the meeting)					
Erica Lanza	X	Jennifer D'Alessio	X	Madeline Caraballo (parent)	
M. Alicia Brandes	X	Robert Forte (Somers)		Dennis Grenier (parent)	X
Mercedes Rivera	X	Gloria DesRoches (Somers)		Farhana Hussain (parent)	
Jason Mastrianni	X	Mike Bellagamba (Somers)		Miquel Quinones (parent)	
Cara Munro	X	Vince Caggiano (Suth Church)	X	Tanya Rosado (parent)	
Gina Paternastro	X	Nicole Bramble (parent)		Melanie Santos (parent)	X

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> <li>1. All meetings will start on time.</li> <li>2. Process for debate is defined by <u>providing solutions</u>.</li> <li>3. A specific agenda will be set for all meetings.</li> <li>4. All team members will agree to stay on specific agenda topics.</li> <li>5. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc.</li> <li>6. Roles are clearly defined- e.g. facilitator, recorder, etc.</li> </ol>
<b>IDT Rubric Task (note #s):</b>

Purpose of Meeting – (modify based on specific intent):
<b>PURPOSE:</b> <ul style="list-style-type: none"> <li>● <b>Brainstorm more 100th Year Celebration Ideas</b> <ul style="list-style-type: none"> <li>○ Fundraisers- pasta dinner</li> <li>○ Mural with attendee hand prints “100 Caring Hands”</li> <li>○ Invitation extended to Alumni/ locating oldest living alumni</li> <li>○ Commemorative t-shirt</li> <li>○ Research to be completed by members at Central office, Library, etc. to locate old photos or articles</li> <li>○ Incorporating lessons/activities into the classrooms to get the students involved- 5th graders to play a special role in celebration</li> </ul> </li> <li>● <b>Annual Title I Meeting - date needs to be approved for March</b></li> <li>● <b>Update Grade Level Compacts and Parent Involvement Policy</b></li> <li>● <b>Discuss inviting Hopeville Alumni, currently enrolled in Waterbury high schools, to become members of this council</b></li> </ul>

Meeting Minutes (taken by Cara Munro )
<ol style="list-style-type: none"> <li>1. <b>100th Year Celebration</b> <ul style="list-style-type: none"> <li>● Ralph Cantito and Jeff Erdman joined group to help brainstorm about the 100 Year Celebration.</li> <li>● Decided that SGC and PBIS Committee would work on 100 Year celebration together.</li> <li>● Committees would be formed to divide workload. (Committee Ideas: Historians, Music, Public Relations, Shirts, Food, Ceremony, Stations)</li> <li>● Discussed Music ideas. It was decided the Jeff Erdman would find one song to teach to the whole school. It would be performed at the community event.</li> </ul> </li> </ol>

- **100th Year Celebration** is starting to take shape. During the school day, there will be a universal schedule so that all students can cycle through the gym to participate in several stations highlighting life during the early 1900's. Classroom teachers will dress up in early 1900's fashion and teach lessons as they might have in 1917. There will be a separate 'community' event either later in the school day or after school hours. The mayor, superintendent, downtown staff, alumni students and families would be invited for a ceremony, refreshments, etc.
- **Other ideas included:** making t-shirts, making a timeline, 4th and 5th grade research assignments

**2. Annual Title I Meeting date approved for March 28, 2017**

**3. Grade Level Compacts** were reviewed and approved with a small change in spacing to be corrected by Mercedes Rivera. They will be distributed shortly in English, but copies in Spanish will be provided for bilingual classes and any other parents who need them. The OCR Committee will be contacted to compile a list, by teacher, of the # of Spanish speaking parents who may prefer paperwork in Spanish.

**4. Inviting Hopeville alumni to become part of SGC** was tabled for a later date.

**5. Next Meeting date: Tuesday, April 4, 2017**

Next Steps		
What	Who	Due date
Create a possible station that could be incorporated into our 100 Year Celebration for student K-5	All teachers	April 4
Bring ideas for 'Newspaper' articles for J. Mastrianni to create	All teachers	April 4
Contact Newspaper re: running ad to find alumni and/or artifacts	C. Munro	April 4
Bring ideas of who to invite/ invitation ideas	All members	April 4
Contact CT Historical Society re: possible assembly centering on CT in 1917	Erica Lanza	April 4
Contact Mattatuck Museum re: info about Hopeville and/or Waterbury in 1917	Jen D'Alessio	April 4
Bring 100th Year Celebration date ideas	All members	April 4