

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Wilby School Governance Council		
Location:	Wilby Library Media Center	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	11-4-13	Start Time:	4:00
Minutes Prepared By:	Rebecca Harmon, Parent Liaison	Finish Time:	5:30

Attendance at Meeting (list all team members present or not and guests)

Name	Position	Signature
1	Cheryl Adamson-Grant	Parent present
2	Carmen Frontanez	Parent absent
3	Lisa Gordon-Green	Parent absent
4	Reina Irizarry	Parent absent
5	Mary MacInnis	Parent present
6	Tammy Mercado	Parent present
7	Stacy Ann Smith	Parent absent
8	Rev. Edward Barnes	Community Memeber absent
9	Sharon Taylor	guest present
10	Lois Barbiero	Teacher present
11	William Walton	Teacher present
12	Steven Colon	Student present
13	Manuel Morillo	Student absent
14	James Tolman	Administrator absent
15	Rebecca Harmon	Parent Liaison present
16		
17		
18		

Purpose of Meeting – Instructional Focus:

The purpose of today's meeting was to continue school governance business.

Meeting Notes, Decisions, Issues

New Business

1. Welcomed new members

2. Membership – In need of Community members who need not be “Leaders”. Sharon Taylor has been involved in the Community for years as a parent and now as a grandparent of a Wilby student. MaLisa Blasini also interested in participating although attendance has been an issue in the past. Rev. Barnes to be contacted as regards o his continued interest. Teacher and Student elections still need to be held.

3. Discussion of meeting dates and times. Suggestion made to keep monthly meetings as they are with Committee meetings in between as needed.

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Old Business

1. Outreach – Letter to clergy stalled after it was proof read by Rev. Barnes.
2. VP Interviews – Council already has vetted questions, but interviews were never held as the District decided to make a lateral transfer from Crosby.
3. Bus Stop – City made a “cut out” for the Bus Stop completed in June. Follow up with email (CityStopN.E.Transport)
4. Night School is continuing this year. Transportation is provided.
5. Council wants to again hold the Wilby Showcase for NEMS 8th graders in the spring.

Next Steps (Include action items)		
Action	Assigned to	Due Date
Follow up with Letter to Clergy		12-2-13
Compacts to be finalized and distributed		12-2-13
Parent Surveys to be completed online	Parents	11-18-13

Next Meeting					
Date:	12-2-13	Time:	4:00	Location:	Wilby Library edia Center
Agenda:					

Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members