

SPANISH RETAKE CONTRACT

Name: _____ Assessment/Score: _____

Period: _____ Original Date: ___ / ___

- All students have **one opportunity** to retake a major assessment **per nine weeks** for a full grade replacement, provided they fulfill all necessary requirements. **Completing this contract and taking advantage of re-teaching opportunities is your responsibility. The most recent grade will stand.**
- You must meet with me at some point during the retake process. **You must let me know, either via email or face to face, when you will meet with me and when you will retake the assessment. I will not be available if I do not know ahead of time that you are coming!**
- Be sure to read and fill out this entire contract, complete the work listed, and take the assessment by the agreed upon date. **Failure to complete ALL steps ON TIME will nullify (cancel) your opportunity.**

STEPS:

1. Set up time to meet with Mrs. Fitch with the...
Retake Contract printed out, and
Part II. Study Reflection completed.
2. At meeting with Mrs. Fitch, fill out...
Part I. Understanding Missed Concepts
Part III. Make a Plan
Part V. Retake
3. Turn in **the 3 activities and completed Retake Contract (including all signatures Part IV.)** by the agreed upon time written in Part III. Make a Plan. Notice this is BEFORE your retake date/time.
4. **Show up to retake your test** at the agreed upon date/time.

Teacher Availability

2nd period 5th period 7th period 7:40am (most days)
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I. Understanding Missed Concepts: Since you cannot take your assessment home, let me know when you are coming to see it and fill out this sheet. In the chart below, write down the questions, terms, or concepts that you got wrong on the assessment in the left column, and specifically define where you can find the answers to those concepts in the right column. This should be the first stage of studying to help you pinpoint exactly where you went wrong on the assessment.

<u>Missed Questions, Terms, or Concepts</u> <i>(Write the test question, vocabulary, or concept)</i>	<u>Where are the answers (evidence)?</u> <i>(List resource, page number, etc)</i>

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II. Study Reflection: Complete the reflection questions below. *Be honest - this is to help you reflect and improve upon your study practices, not for me to judge you.*

1. What did you do to prepare for the first assessment? ...
 - a. HOW did you study?
 - b. WHEN did you study? (what day(s))
 - c. HOW LONG did you study?
 - d. WHERE did you study?
 - e. WHAT RESOURCES did you use as you studied?
2. List what resources you can use both at school and home to help you study, stay organized, and adequately prepare for this assessment.

III. Make A Plan: You should complete a minimum of 3 different activities from our study activity list. **These must be activities you have not already done for this material.** List which activities you are going to do to prepare for your retake.

If you do not have these activities done and the contract completed and turned in to Sra. Fitch by _____, you will not be allowed to retake the corresponding test AT ALL.

Study Activity			

IV. Signatures

*By signing below, you affirm that you are committed to the plan developed above and are dedicated to improving your understanding of class concepts. In addition, teacher and parent will commit to the time and effort needed to help lead this student to success on this assessment. **This MUST be signed and turned in by the date indicated at the top of the front page.***

Student: _____ Parent: _____ Teacher: _____

V. Retake: Terms of this contract must be fulfilled, and you must turn in completed contract to teacher before you can retake.

Retake Quiz Date/Time: _____
(All retakes must be done before next major assessment)

Retake Quiz Location: _____

“There are no secrets to success. It is the result of preparation, hard work, and learning from failure.”
~ Former Secretary of State Colin Powell