

# Commitment to Data Security and Confidentiality

#### Renaissance Application Hosting

Renaissance Learning, Inc. (RLI) application hosting services has built a reputation for providing the finest technical support in any field. Take advantage of our technical services provided by experts who possess an extensive knowledge of RLI software. You'll free up your own technical staff to handle other important projects, safe and secure in the knowledge that your RLI software will be performing optimally. RLI is also committed in providing the most secure operating environment so you know your confidential information is safe and secure.

# Data Security

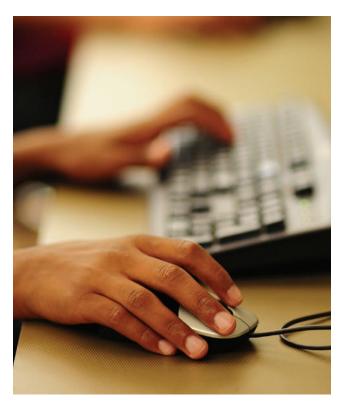
Since RLI is committed to the protection of customer and student data, we have implemented practices and policies to ensure that the products and services we provide protect confidential information. Information considered confidential includes student records, teacher and administrative contact information, school and district profiles, and any other customer data housed in our products or databases. All our employees have a responsibility to protect this data and to take all necessary precautions to assure that it is never released unless authorized.

# Background

As a leading provider of technology and service to K12 schools around the world, Security is a critical aspect of our business and our relationship to our customers. We strive to exceed expectations of our customer schools and the legal obligations under the Family Educational Rights and Privacy Act (FERPA) and other laws, rules, and regulations intended to keep data absolutely confidential. Every day, tens of thousands of schools and millions of students around the world depend upon our commitment to ensure their information is kept safe and confidential. We take this commitment very seriously.

Our approach to security and confidentiality is to focus on four major components of information security:

- 1. People
- 2. Processes
- 3. Technology
- 4. Physical Security

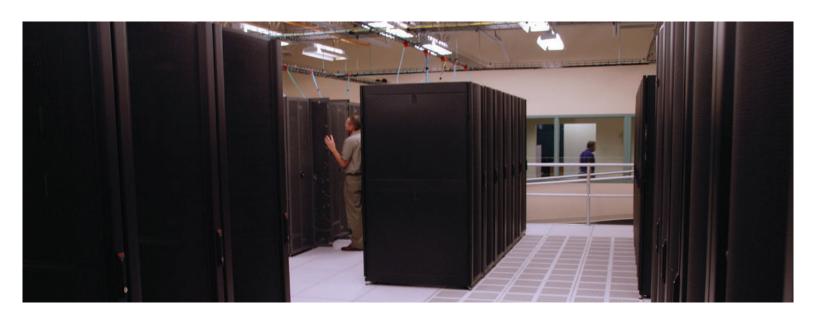


#### People

Employees are very important to security and confidentiality at RLI. No matter what role or responsibility they have, every employee is required to attend data security and FERPA training and must pass an assessment afterward. All employees must read and sign the company policy acknowledging their responsibilities relating to data security and confidentiality. Data security and confidentiality is continually stressed by RLI management to ensure employee awareness and engrain it into our corporate culture. As part of this culture, our employees are encouraged to come forward with observations and ideas that are used to continually improve our security practices and policies. We log employee access to student and customer data and those logs are audited continuously. RLI does not release student or customer data.

#### Processes

RLI restricts access to customer and student information. Only employees that have direct responsibility to support customers' operation of Renaissance Place have access.



We maintain a Security Committee which has a mandate to adopt, implement, and audit policies and controls that ensure effective security practices. To ensure a high level of visibility, this committee reports directly to our senior executive management.

### Technology

Most people relate data security and confidentiality to technology components such as firewalls, proxies, servers, and operating systems. RLI continually invests in technology to further strengthen our networks and systems. Our employees are again the critical components to ensure that technology is chosen and implemented in a manner that provides the most secure operating environment possible. Our Information Technology Team are seasoned professionals with many years of experience in all aspects of networking, system, and data security.

Monitoring is an important part of our security practices. We continually monitor systems and networks for evidence of intrusion or unauthorized access and we have detailed counter-measure procedures if an intrusion event ever occurs.

RLI regularly engages experienced independent information security specialists to identify any potential IT business risks and provide risk and vulnerability mitigation options. Any items identified on these audits are promptly addressed by RLI management, technology teams, and our Security Committee. RLI engaged an independent consulting firm specializing in Information Security Assurance to conduct an information security audit against the Twenty Critical Security Controls for Effective Cyber Security—more commonly referred to as the Consensus

Audit Guidelines (CAG). The CAG represent the essential controls needed to thwart most cyber-attacks. They concluded that RLI has met the guidelines appropriate for the threats facing our information assets, and has a strong information security program.

RLI maintains and regularly tests a Disaster Recovery Plan (DRP). We manage a geographically separate warm backup site in accordance with the DRP. The DRP is constructed to give priority to the restoration of customer Renaissance Place systems.

# Physical Security

Physical security measures are in place at all RLI datacenter locations. Magnetic key entry, intrusion detection, and 7X24 surveillance are just a few of the security measures in place. A limited number of employees have privileged access to datacenters and their access is audited constantly to ensure that individual physical access is required.

Access logs to the Hosted Services Data Center are reviewed continuously. Any visitors entering the Renaissance Learning Data Centers are required to sign in, along with the name of the RLI escort. Auditing those who access a Data Center, and any attempts to gain access, helps us maintain a high level of security and prevent unauthorized access to customer data.

All equipment is continually maintained and monitored. Procedures are in place to ensure that decommissioned equipment has all data destroyed. Fully redundant environmental, network, and power facilities ensure that data centers will continue to operate in the event of an equipment failure or service outage.

© 2014 Renaissance Learning, Inc. All logos, designs, and brand names for Renaissance Learning's products and services, including but not limited to Renaissance, Renaissance Learning, and Renaissance Place, are trademarks of Renaissance Learning, Inc., and its subsidiaries, registered, common law, or pending registration in the United States and other countries. All other product and company names should be considered the property of their respective companies and organizations.